

APPROVED

SAGE OAK
CHARTER SCHOOLS



Sage Oak Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time

Tuesday October 8, 2024 at 9:00 AM

Location

Sage Oak Charter Schools

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

[Join Zoom Meeting](#)

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MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Steve Fraire

Signed by Steve Fraire on 12/31/2024

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present

M. Humphrey, P. Matz, S. Fraire, W. Hall

Directors Absent

S. Houle

Guests Present

B. Bookser, E. Horta, K. Woodgrift, L. Snee

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Tuesday Oct 8, 2024 at 9:00 AM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

III. Approve/Adopt Agenda

A. (Action) Approval of Agenda for October 8, 2024 Regular Meeting of the Board of Directors

M. Humphrey made a motion to W. Hall, Board President, to approve the agenda as presented for the October 8, 2024, Regular Meeting of the Board of Directors.

P. Matz seconded the motion.

Steve Fraire

Signed by Steve Fraire on 12/31/2024

The board **VOTED** to approve the motion.

Roll Call

M. Humphrey	Aye
W. Hall	Aye
S. Houle	Absent
P. Matz	Aye
S. Fraire	Aye

IV. Approve Minutes

A. (Action) Approval of Minutes for September 12, 2024 Regular Meeting of the Board of Directors

P. Matz made a motion to W. Hall, Board Clerk, to approve the minutes as presented from the Regular Meeting of the Board of Directors on 09-12-24.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Matz	Aye
M. Humphrey	Aye
S. Houle	Absent
S. Fraire	Aye
W. Hall	Aye

V. Public Comments/Recognition/Reports

A. Public Comment

There was no request for public comment.

VI. Correspondence/Proposals/Reports

A. Sage Oak Highlights

Krista Woodgrift, Superintendent & CEO, presented the Sage Oak highlights for September 2024.

B. 2023-2024 Student Achievement Data

Poppy Perfect, Data & Educational Reporting Coordinator, presented the 2023-2024 student achievement data.

C. Principals' Plan for the Year

Sage Oak Directors/Principals Chelsey Anema, Lana Beshara, and Traci King presented their plans for the 2024-2025 school year regarding the Personalized Learning Academy, Virtual Learning Academy, and High School.

Steve Fraire

Signed by Steve Fraire on 12/31/2024

D. Student Highlight

Lana Beshara, Director/Principal of the Virtual Learning Academy, and Jaimielynn Lake, teacher, presented a student highlight featuring Sophie Ghosn.

E. AI Update - Data Lake

Brad Bookser, Director of Information Technology, presented an Artificial Intelligence (AI) Update on the Sage Oak data lake.

VII. Consent Agenda

A. Consent - Business Financial/Services

1. Check Register - September 2024
2. Report of Investment Activity - August 2024
3. Ratification of City of Rancho Cucamonga R. C. Sports Center Permit #R22068
4. Ratification of Chaffey College, Chino Community Center, Facility Rental Contract
5. Ratification of Fullerton Parks & Recreation Permit & Agreement
6. Ratification of Trinity United Presbyterian Church Request for Usage
7. Ratification of Microsoft Open Value Subscription Agreement for Education Solutions
8. Ratification of DI Technology Inc. Statement of Work
9. Ratification of Courtyard by Marriott Letter of Agreement
10. Ratification of Educators Cooperative Proposal
11. Ratification of Intellinetics, Inc. dba YellowFolder Quotes #2021417 & 2021470
12. Ratification of School Pathways LLC Quote Form with Sage Oak Charter School - Keppel: Canvas Two-Way Integration (Renewal)
13. Ratification of School Pathways LLC Quote Form with Sage Oak Charter School - South: Canvas Two-Way Integration (Renewal)
14. Ratification of School Pathways LLC Quote Form with Sage Oak Charter School: Canvas Two-Way Integration (Renewal)
15. Ratification of LB Parks, Recreation, and Marine Permit #R35725
16. Ratification of Live Nation Worldwide, Inc. Special Event Agreement
17. Ratification of City of Redlands Park Reservation QPR-2278
18. Ratification of City of Rancho Cucamonga Central Park Permit #R22250
19. Ratification of Embassy Suites Express Agreement

B. Consent - Education Services

1. Ratification of Edmentum Master Contract #Q-652454

C. Consent - Human Resources

1. Approval of Certificated Personnel Report

Steve Fraire

Signed by Steve Fraire on 12/31/2024

2. Approval of Classified Personnel Report
3. Approval of Job Descriptions
4. Ratification of Vector Solutions, Quote ID #Q-366457
5. Ratification of Metlife Dental/Vision Policy Amendment

D. Consent - Operations & Accountability

1. Approval of 2025-2026 Sage Oak Charter Schools Academic Calendar
2. Approval of Sage Oak Charter Schools Crisis Communications Plan Revisions

E. (Action) Approve Consent Agenda

S. Fraire made a motion to W. Hall, Board President, to approve the items listed under the Consent Agenda as presented.

P. Matz seconded the motion.

Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion.

The board **VOTED** to approve the motion.

Roll Call

S. Houle	Absent
W. Hall	Aye
S. Fraire	Aye
P. Matz	Aye
M. Humphrey	Aye

VIII. Business Services

A. (Action) Approval of Riverside Convention Center Contract

S. Fraire made a motion to W. Hall, Board President, to approve the Riverside Convention Center Contract as presented.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Fraire	Aye
M. Humphrey	Aye
S. Houle	Absent
P. Matz	Aye
W. Hall	Aye

B. (Action) Approval of Marriott Riverside at the Convention Center Agreement

M. Humphrey made a motion to W. Hall, Board President, to approve the Marriott Riverside at the Convention Center agreement as presented.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Steve Fraire

Signed by Steve Fraire on 12/31/2024

Roll Call

S. Fraire	Aye
M. Humphrey	Aye
S. Houle	Absent
P. Matz	Aye
W. Hall	Aye

IX. Calendar

A. Future Meetings

The next scheduled meeting will be a Board of Directors Study Session held on November 14, 2024.

X. Comments

A. Board Comments

The Board collectively conveyed their appreciation and admiration for the outstanding presentations and positive atmosphere at Sage Oak. They commended the leadership team for cultivating an innovative and engaging environment, praised the involvement of guests, parents, and students, and recognized the joy of continuous learning within the Sage Oak community. The Board also expressed their interest in an alumni association for the future.

B. Superintendent Comments

Superintendent Woodgrift recognized Poppy Perfect, Data & Educational Reporting Coordinator, for her growth and expertise in providing clear, actionable data that supports leadership decision-making. She also commended the principals for their dedication, thoughtfulness, and enthusiasm in serving students and families. Additionally, Ms. Woodgrift highlighted Brad Bookser, Director of Information Technology, for his exceptional relationship-building, commitment to student success, and leadership in managing a substantial project portfolio. She applauded his efforts in creating internship opportunities for Sage Oak students and his impactful presentations on innovations, which have garnered recognition from other districts.

XI. Closing Items

A. Adjourn Meeting

M. Humphrey made a motion to W. Hall, Board President, to adjourn the Regular Meeting of the Board of Directors on October 8, 2024.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Steve Fraire

Signed by Steve Fraire on 12/31/2024

Roll Call

M. Humphrey Aye

W. Hall Aye

P. Matz Aye

S. Fraire Aye

S. Houle Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:10 AM.

Respectfully Submitted,

W. Hall

Documents used during the meeting

- Sage Oak Highlights_September 2024.pdf
- 2023-2024 Student Achievement Data_10.8.2024.pdf
- Principals' Plan for the Year Presentation_10.8.2024.pdf
- Student Highlight_Sophie Ghosn_10.8.2024.pdf
- AI Update - Data Lake_10.8.2024.pdf
- BUS Consent - Business Services_10.8.2024.pdf
- BUS Consent - Education Services_10.8.2024.pdf
- BUS Consent - Human Resources_10.8.2024.pdf
- BUS Consent - Operations & Accountability_10.8.2024.pdf
- Riverside Convention Center Contract_10.8.2024.pdf
- Marriott Riverside at the Convention Center Agreement_10.8.2024.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.

Steve Fraire

Signed by Steve Fraire on 12/31/2024