

APPROVED



Sage Oak Charter Schools

Minutes

Board of Directors Study Session

Date and Time

Thursday August 8, 2024 at 10:15 AM

Location**Sage Oak Charter Schools**

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

[Join Zoom Meeting](#)

ID: 97650723489

Passcode: 629519

[\(US\) +1 669-900-6833](#)

Passcode: 629519

MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Steve Fraire

Signed by Steve Fraire on 9/16/2024

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present

M. Humphrey, P. Matz, W. Hall

Directors Absent

S. Fraire, S. Houle

Guests Present

B. Bookser, E. Horta, K. Prins, K. Woodgrift

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Aug 8, 2024 at 10:16 AM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

III. Approve/Adopt Agenda

A. (Action) Approval of August 8, 2024 Board of Directors Study Session

M. Humphrey made a motion to W. Hall, Board President, to approve the agenda for the August 8, 2024, Board of Directors Study Session as presented.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Steve Fraire

Signed by Steve Fraire on 9/16/2024

Roll Call

W. Hall Aye
M. Humphrey Aye
P. Matz Aye
S. Fraire Absent
S. Houle Absent

IV. Approve Minutes

A. (Action) Approval of Minutes for June 13, 2024 Regular Meeting of the Board of Directors

P. Matz made a motion to approve the minutes from Regular Meeting of the Board of Directors on 06-13-24.

M. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Matz Aye
M. Humphrey Aye
S. Houle Absent
W. Hall Aye
S. Fraire Absent

B. (Action) Approval of Minutes for June 20, 2024 Regular Meeting of the Board of Directors

M. Humphrey made a motion to approve the minutes from Regular Meeting of the Board of Directors on 06-20-24.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Humphrey Aye
S. Houle Absent
S. Fraire Absent
P. Matz Aye
W. Hall Aye

V. Public Comment - Closed Session

A. Public Comment

There was no public comment regarding Closed Session.

VI. Adjourn to Closed Session

A.

Steve Fraire

Signed by Steve Fraire on 9/16/2024

The Board Will Consider and May Act on Any of the Closed Session Matters

P. Matz made a motion to W. Hall, Board President, to adjourn to Closed Session at 10:19 a.m.

M. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Fraire	Absent
W. Hall	Aye
M. Humphrey	Aye
S. Houle	Absent
P. Matz	Aye

VII. Closed Session

A. Closed Session Agenda

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Gov. Code Section 54956.9(d)(1).) *Case No. 2024050757*

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Gov. Code Section 54956.9(d)(1).) *Case No. 2023110892*

3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Gov. Code Section 54956.9(d)(1).) *CDE No. S-1144-23/24*

VIII. Reconvene Regular Meeting

A. Report Out Any Action Taken in Closed Session

The Board of Directors Study Session reconvened at 10:36 a.m.

M. Humphrey made a motion to W. Hall, Board President, to settle OAH Case No. 2024050757.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Houle	Absent
S. Fraire	Absent
P. Matz	Aye
W. Hall	Aye
M. Humphrey	Aye

M. Humphrey made a motion to W. Hall, Board President, to settle OAH Case No. 2023110892.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Steve Fraire

Signed by Steve Fraire on 9/16/2024

Roll Call

S. Houle Absent
S. Fraire Absent
W. Hall Aye
M. Humphrey Aye
P. Matz Aye

IX. Public Comments/Recognition/Reports

A. Public Comment

There was no request for public comment.

X. Consent Agenda

A. Consent- Policy Development

4000 Series- Personnel Services:

4175-SO Salary Advancement Policy

6000 Series- Instruction:

6010-SO Independent Study Policy

M. Humphrey made a motion to W. Hall, Board President, to approve the items listed under the Consent Agenda as presented.

P. Matz seconded the motion.

Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion.

The board **VOTED** to approve the motion.

Roll Call

M. Humphrey Aye
P. Matz Aye
W. Hall Aye
S. Fraire Absent
S. Houle Absent

XI. Board Governance

A. (Action) Approval of 2024-2025 Board Evaluator Stipend

P. Matz made a motion to W. Hall, Board President, to approve the 2024-2025 Board evaluator stipend as presented.

M. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

Steve Fraire

Signed by Steve Fraire on 9/16/2024

Roll Call

M. Humphrey Aye
P. Matz Aye
S. Fraire Absent
S. Houle Absent
W. Hall Aye

XII. Business Services

A. (Action) Approval of Sage Oak Charter School Petition for Charter Renewal

P. Matz made a motion to W. Hall, Board President, to approve the Sage Oak Charter School Petition for charter renewal as presented.

M. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Matz Aye
S. Houle Absent
S. Fraire Absent
W. Hall Aye
M. Humphrey Aye

B. (Action) Approval of Memorandum of Understanding between Sage Oak Charter School and the Helendale School District

M. Humphrey made a motion to W. Hall, Board President, to approve the Memorandum of Understanding between Sage Oak Charter School and the Helendale School District as presented.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Matz Aye
W. Hall Aye
S. Houle Absent
S. Fraire Absent
M. Humphrey Aye

XIII. Human Resources

A. (Action) Approval of 2024-2025 Superintendent/CEO Evaluation Timeline and Plan

M. Humphrey made a motion to W. Hall, Board President, to approve the 2024-2025 Superintendent/CEO timeline and plan as presented.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Steve Fraire

Signed by Steve Fraire on 9/16/2024

Roll Call

S. Fraire	Absent
W. Hall	Aye
S. Houle	Absent
M. Humphrey	Aye
P. Matz	Aye

XIV. Oral Presentations

A. Annual Board of Directors' Self-Evaluation

The Board of Directors appreciates the strong collaboration, clear communication, and focus on student achievement at Sage Oak. They reiterated the importance of a comprehensive selection and onboarding process for new Board members, involving the entire Board and Superintendent/CEO, to ensure team unity and alignment with Sage Oak's mission, vision, and core values. While no immediate action is required, the Board remains open to considering new candidates who fit well with the existing team. After reviewing the Superintendent/CEO succession plan, the Board concluded that the current process is sufficient and that there is no further action at this time. The plan will periodically be reviewed to ensure its continued effectiveness.

B. Sage Oak Charter Schools Strategic Plan 2024-2027 Update

Superintendent Woodgrift provided an update on the 2024-2027 Sage Oak Charter Schools Strategic Plan. Sage Oak, celebrating its 10th year, is centered on "Excellence through Personalized Learning," which aligns with its core values and mission. This year's strategic plan integrates the Local Control and Accountability Plan (LCAP) and the Western Association of Schools and Colleges (WASC) into one unified document, streamlining efforts across the board. Key priorities include improving student success, particularly in math proficiency and English learner progress, enhancing staff professional development, and leveraging AI for data-driven decision-making. A new Leadership Academy was also introduced to develop future leaders within the organization, and initiatives to increase community engagement among students, parents, and staff were discussed.

XV. Calendar

A. Future Meetings

The next scheduled meeting will be a Regular Meeting of the Board of Directors held on September 12, 2024.

XVI. Closing Items

A. Adjourn Meeting

Steve Fraire

Signed by Steve Fraire on 9/16/2024

M. Humphrey made a motion to W. Hall, Board President, to adjourn the Board of Directors Study session on August 8, 2024.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Matz Aye

W. Hall Aye

M. Humphrey Aye

S. Fraire Absent

S. Houle Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:26 AM.

Respectfully Submitted,

W. Hall

Documents used during the meeting

- BUS Consent - Policy Development_8.8.2024.pdf
- Sage Oak Charter School Petition for Charter Renewal_Final_8.8.2024.pdf
- Memorandum of Understanding between Sage Oak Charter School and the Helendale School District_8.8.2024.pdf
- 2024-2025 Superintendent of Schools_CEO Evaluation Timeline and Plan_8.8.2024.pdf
- Annual Board of Directors' Self-Evaluation_DRAFT_8.8.2024.pdf
- Review_ Superintendent_CEO Succession Plan_8.8.2024.pdf
- Review_ Board Succession Plan_8.8.2024.pdf
- Sage Oak Charter Schools Strategic Plan 2024-2027_8.8.2024.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.

Steve Fraire

Signed by Steve Fraire on 9/16/2024