

APPROVED



## Sage Oak Charter Schools

### Minutes

#### Regular Meeting of the Board of Directors

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**Date and Time**

Thursday February 8, 2024 at 10:05 AM

**Location****Sage Oak Charter Schools**

1473 Ford Street, Suite #105  
Redlands, CA 92373

**Regus- Gateway Chula Vista**

333 H Street, Suite 5000  
Chula Vista, CA 91910

**[Join Zoom Meeting](#)**

ID: 96424632116  
Passcode: 002837

**[\(US\) +1 669-444-9171](#)**

Passcode: 002837

**Teleconference**

1160 Cuyamaca Avenue  
Chula Vista, CA 91911

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**MISSION STATEMENT**

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

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*Steve Fraire*

Signed by Steve Fraire on 4/2/2024

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

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**Directors Present**

M. Humphrey (remote), S. Fraire, S. Houle, W. Hall

**Directors Absent**

P. Matz

**Guests Present**

Brad Bookser, E. Horta, Erin Bunch, K. Woodgrift, Theresa Tedesco

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**I. Opening Items**

**A. Call the Meeting to Order**

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Feb 8, 2024 at 10:05 AM.

**B. Record Attendance**

**II. Pledge of Allegiance**

**A. Led by Board President or designee**

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

**III. Approve/Adopt Agenda**

**A. February 8, 2024 Regular Meeting of the Board of Directors**

*Steve Fraire*

Signed by Steve Fraire on 4/2/2024

S. Houle made a motion to W. Hall, Board President, to approve the agenda for the Regular Meeting of the Board of Directors on 02-8-2024.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Humphrey Aye

W. Hall Aye

P. Matz Absent

S. Fraire Aye

S. Houle Aye

**IV. Approve Minutes**

**A. January 11, 2024 Regular Meeting of the Board of Directors**

M. Humphrey made a motion to W. Hall, Board President, to approve the minutes from Regular Meeting of the Board of Directors on 01-11-24.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

P. Matz Absent

S. Fraire Aye

M. Humphrey Aye

W. Hall Aye

S. Houle Aye

**V. Public Comments/Recognition/Reports**

**A. Public Comment**

There was no request for public comment.

**VI. Correspondence/Proposals/Reports**

**A. School Highlights - Presented by Krista Woodgrift, Superintendent of Schools and CEO**

Krista Woodgrift presented the School Highlights.

**B. Multi-Tiered Systems of Support (MTSS) Update - Presented by Theresa Tedesco, Assistant Director of Student Services**

Theresa Tedesco presented the Multi-Tiered Systems of Support (MTSS) update.

**C. Student Showcase - Presented by Theresa Tedesco, Assistant Director of Student Services**

*Steve Fraire*

Signed by Steve Fraire on 4/2/2024

Theresa Tedesco and Tanya Henderson showcased student Gianna Simental.

**D. Local Control and Accountability Plan (LCAP) Mid-Year Report - Presented by Lisa Thompson, Director of Operations and Accountability**

Lisa Thompson presented the Local Control and Accountability Plan (LCAP) mid-year report.

**VII. Consent Agenda**

**A. Consent - Business/Financial Services**

1. Check Register - January 2024
2. Ratification of Fortinet Professional Services Statement of Work
3. Ratification of MagicSchool, Inc. Order Form
4. Ratification of Azusa Pacific University, Memorandum of Understanding
5. Ratification of Intellinetics, Inc. (YellowFolder) Proposal for Services
6. Ratification of OC Audio Visual Solutions Invoice
7. Ratification of Max Cases Agreement

**B. Consent - Operations and Accountability**

1. Approval of 2024-2025 Sage Oak Charter Schools Academic Calendar

**C. Consent - Personnel Services**

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions
4. Ratification of Broker of Record Change to Newfront Insurance Services, Inc.
5. Approval of Comprehensive School Safety Plan (CSSP) Revisions

**D. (Action) Approval of Consent Agenda**

S. Fraire made a motion to W. Hall, Board President, to approve the items listed under the Consent Agenda as presented.

S. Houle seconded the motion.

Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Houle	Aye
P. Matz	Absent
S. Fraire	Aye
M. Humphrey	Aye
W. Hall	Aye

*Steve Fraire*

Signed by Steve Fraire on 4/2/2024

## VIII. Board Governance

### A. (Action) Approval of 2024-2025 Sage Oak Charter Schools Board Meeting Calendar and Schedule

S. Fraire made a motion to W. Hall, Board President, to approve the 2024-2025 Sage Oak Charter Schools Board meeting calendar and schedule as presented.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

S. Fraire Aye

M. Humphrey Aye

S. Houle Aye

W. Hall Aye

P. Matz Absent

## IX. Business/Financial Services

### A. (Action) Approval of Proposal to Increase Instructional Funding and COLA, and Overview of the Governor's Budget

S. Fraire made a motion to W. Hall, Board President, to approve the proposal to increase instructional funding and COLA as presented.

M. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

P. Matz Absent

W. Hall Aye

S. Houle Aye

S. Fraire Aye

M. Humphrey Aye

## X. Calendar

### A. Future Meetings

The next scheduled meeting will be a Regular Board of Directors Meeting held on March 14, 2024.

## XI. Comments

### A. Board Comments

The Board praised Superintendent Woodgrift's leadership for Sage Oak's success. They recognized the team's diligent efforts and valued the detailed reports, highlighting the

*Steve Fraire*

Signed by Steve Fraire on 4/2/2024

positivity within the group. Board President Hall described the meeting's tone as harmonious, likening it to a beautiful symphony and reflecting the privilege of being part of such a cohesive team.

## **B. Superintendent Comments**

Superintendent Woodgrift recognized Theresa Tedesco, Assistant Director of Student Services, for her valuable contributions to the intervention program at Sage Oak. Ms. Woodgrift highlighted her support for vulnerable students and commitment to compliance, emphasizing her collaborative approach and willingness to assist where needed. Superintendent Woodgrift thanked Board President Hall for his support during the WASC visit and invited the entire Board to attend the high school graduation on June 4, 2024, at Fullerton High School.

## **XII. Closing Items**

### **A. Adjourn Meeting**

S. Fraire made a motion to W. Hall, Board President, to adjourn the Regular Meeting of the Board of Directors on February 8, 2024.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Fraire     Aye

W. Hall     Aye

S. Houle     Aye

M. Humphrey Aye

P. Matz     Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:22 AM.

Respectfully Submitted,

W. Hall

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## **Documents used during the meeting**

- Sage Oak Charter Schools Monthly Updates\_December 2023-January 2024.pdf
- Multi-Tiered Systems of Support (MTSS) Update\_2.8.2024.pdf
- Student Showcase\_Gianna Simental\_2.8.2024.pdf
- Local Control and Accountability Plan (LCAP) Mid-Year Report\_2.8.2024.pdf
- BUS Consent - Business\_Financial Services\_2.8.2024.pdf
- Check Register - January 2024.pdf

*Steve Fraire*

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- Fortinet Professional Services Statement of Work\_2.8.2024.pdf
- MagicSchool, Inc. Order Form\_2.8.2024.pdf
- Azusa Pacific University, Memorandum of Understanding\_2.8.2024.pdf
- Intellinetics, Inc. (YellowFolder) Proposal for Services\_2.8.2024.pdf
- OC Audio Visual Solutions Invoice\_2.8.2024.pdf
- Max Cases Agreement\_2.8.2024.pdf
- BUS Consent - Operations and Accountability\_2.8.2024.pdf
- 2024-2025 Sage Oak Charter Schools Academic Calendar\_2.8.2024.pdf
- BUS Consent - Personnel Services\_2.8.2024.pdf
- Job Descriptions\_2.8.2024.pdf
- Broker of Record Change to Newfront Insurance Services, Inc.\_2.8.2024.pdf
- Comprehensive School Safety Plan (CSSP) Revisions\_2.8.2024.pdf
- 2024-2025 Sage Oak Charter Schools Board Meeting Calendar and Schedule\_DRAFT.pdf
- Proposal to Increase Instructional Funding and COLA, and Overview of the Governor's Budget Presentation\_2.8.2024.pdf

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Sage Oak Charter Schools.

*Steve Fraire*

Signed by Steve Fraire on 4/2/2024