

APPROVED



Sage Oak Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time

Thursday January 11, 2024 at 10:15 AM

Location**Sage Oak Charter Schools**

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

[Join Zoom Meeting](#)

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MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

Steve Fraire

Signed by Steve Fraire on 2/11/2024

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present

P. Matz, S. Fraire, S. Houle, W. Hall

Directors Absent

M. Humphrey

Guests Present

Brad Bookser, E. Horta (remote), K. Woodgrift, Larry King

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Jan 11, 2024 at 10:51 AM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

III. Approve/Adopt Agenda

A. January 11, 2024 Regular Meeting of the Board of Directors

S. Fraire made a motion to W. Hall, Board President, to approve the agenda for the Regular Meeting of the Board of Directors on 1-11-2024.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Steve Fraire

Signed by Steve Fraire on 2/11/2024

Roll Call

S. Fraire Aye
M. Humphrey Absent
W. Hall Aye
S. Houle Aye
P. Matz Aye

IV. Approve Minutes

A. December 14, 2023 Regular Meeting of the Board of Directors

S. Houle made a motion to W. Hall, Board President, to approve the minutes from Regular Meeting of the Board of Directors on 12-14-23.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Matz Aye
M. Humphrey Absent
S. Fraire Aye
S. Houle Aye
W. Hall Aye

V. Public Comments/Recognition/Reports

A. Request for Public Comment

There was no request for public comment.

VI. Correspondence/Proposals/Reports

A. Special Education Update - Presented by Kelly Prins, Director of Special Education

Kelly Prins, Director of Special Education, Danielle Ruiz, Assistant Director of Special Education, Sarah Gonzales, Program Specialist, and Dayna Van Farowe, Program Specialist, presented the Special Education Update.

B. 2022-2023 State Assessment Data Student Achievement - Presented by Poppy Perfect, Operations and Accountability Coordinator

Poppy Perfect, Operations and Accountability Coordinator presented the 2022-2023 State Assessment Data Student Achievement presentation.

VII. Consent Agenda

A. Consent - Business Financial/Services

1. Check Register - December 2023

Steve Fraire

Signed by Steve Fraire on 2/11/2024

2. Ratification of Mobile Beacon Agreement
3. Ratification of Oddu, the Strategist, Creative Services Agreement
4. Ratification of Skill Struck Quote
5. Ratification of National Software, Inc. (1099FIRE) Agreement
6. Ratification of 2023-2024 Special Education Contracted Vendors
7. Ratification of Paradise Point Group Sales Agreement

B. Consent - Personnel Services

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions
4. Approval of 2024 IRS Mileage Reimbursement Rate

C. Approval of Consent Agenda

S. Fraire made a motion to W. Hall, Board President, to approve the items listed under the Consent agenda as presented.

S. Houle seconded the motion.

Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion.

The board **VOTED** to approve the motion.

Roll Call

S. Fraire	Aye
M. Humphrey	Absent
S. Houle	Aye
W. Hall	Aye
P. Matz	Aye

VIII. Board Governance

A. (Action) Approval of Sage Oak Charter Schools Crisis Communication Plan

S. Houle made a motion to W. Hall, Board President, to approve the Sage Oak Charter Schools Crisis Communication Plan as presented.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Matz	Aye
S. Fraire	Aye
M. Humphrey	Absent
W. Hall	Aye
S. Houle	Aye

IX. Operations and Accountability Services

Steve Fraire

Signed by Steve Fraire on 2/11/2024

A. (Action) Approval of 2022-2023 School Accountability Report Cards (SARC)

S. Fraire made a motion to W. Hall, Board President, to approve the 2022-2023 School Accountability Report Cards (SARC), as presented.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Hall	Aye
S. Fraire	Aye
P. Matz	Aye
M. Humphrey	Absent
S. Houle	Aye

X. Personnel Services

A. (Action) Approval of Insurance Broker Change to Newfront Insurance Services LLC

S. Fraire made a motion to W. Hall, Board President, to approve the insurance broker change to Newfront Insurance Services LLC.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Hall	Aye
M. Humphrey	Absent
S. Houle	Aye
S. Fraire	Aye
P. Matz	Aye

XI. Calendar

A. Future Meetings

The next scheduled meeting will be a Regular Board of Directors Meeting held on February 8, 2024.

XII. Comments

A. Board Comments

The Board of Directors thanked the Sage Oak staff for their seamless presentations today, acknowledging the extensive work and preparation behind the delivery. The leadership team is exceptional, with fantastic individuals in every position. The insurance presentation recommending a new broker received praise for its compelling portrayal. The Board acknowledged the challenges faced by other schools and extended a heartfelt thanks to all involved in supporting Sage Oak's vision.

Steve Fraire

Signed by Steve Fraire on 2/11/2024

B. Superintendent Comments

Superintendent Krista Woodgrift took a moment to recognize the special education team for their hard work and highlight Kelly Prins' contributions, including introducing the Orton Gillingham approach. Ms. Woodgrift praised Larry King for his support in strengthening the relationships with Sage Oak's authorizing districts. In addition, Superintendent Woodgrift thanked Courtney Gibson, Senior Administrator of Public Information and Media, who led the pathway for establishing the crisis communication plan. Ms. Woodgrift also recognized Martha Villalobos, Human Resources Senior Administrator, for her thorough research and support in vetting new insurance brokers. Superintendent Woodgrift thanked the Board for their positive comments and acknowledged the upcoming agenda items, which include an update on Sage Oak's intervention programs and a state budget overview.

XIII. Closing Items

A. Adjourn Meeting

S. Houle made a motion to W. Hall, Board President, to adjourn the Regular Meeting of the Board of Directors on January 11, 2024.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Fraire Aye

S. Houle Aye

P. Matz Aye

M. Humphrey Absent

W. Hall Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:20 AM.

Respectfully Submitted,

W. Hall

Documents used during the meeting

- Special Education Update_Presentation_1.11.2024.pdf
- 2022-2023 State Assessment Data Student Achievement Presentation_1.11.2024.pdf
- BUS Consent - Business_Financial Services_1.11.2024.pdf
- Check Register - December 2023.pdf
- Mobile Beacon Agreement_1.11.2024.pdf
- Oddu, the Strategist, Creative Services Agreement_1.11.2024.pdf

Steve Fraire

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- Skill Struck Quote_1.11.2024.pdf
- National Software, Inc. (1099FIRE) Agreement_1.11.2024.pdf
- 2023-2024 Special Education Contracted Vendors_1.11.2024.pdf
- Paradise Point Group Sales Agreement_1.11.2024.pdf
- BUS Consent - Personnel Services_1.11.2024.pdf
- Job Descriptions_1.11.2024.pdf
- 2024 IRS Mileage Reimbursement Rate_1.11.2024.pdf
- Sage Oak Charter Schools Crisis Communication Plan_1.11.2024.pdf
- Crisis Communication Plan Presentation_1.11.2024.pdf
- 2022-2023 School Accountability Report Card (SARC) Presentation_1.11.2024.pdf
- 2023_School_Accountability_Report_Card_Sage_Oak_Charter_School_Warner_20240102_1.11.2024.pdf
- 2023_School_Accountability_Report_Card_Sage_Oak_Charter_School_Helendale_20240102_1.11.2024.pdf
- 2023_School_Accountability_Report_Card_Sage_Oak_Charter_School_Keppel_20240102_1.11.2024.pdf
- Newfront Insurance Services LLC Overview Presentation_1.11.2024.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.

Steve Fraire

Signed by Steve Fraire on 2/11/2024