

APPROVED



Sage Oak Charter Schools

Minutes

Regular Meeting of the Board of Directors

Virtual/Zoom Conferencing

Date and Time

Thursday October 13, 2022 at 11:30 AM

Location

The meeting will be held virtually.

[Join Zoom Meeting](#)

ID: 93066472226

Passcode: 331581

[\(US\) +1 719-359-4580](#)

Passcode: 331581

MISSION STATEMENT

Sage Oak, in collaboration with parents, teachers, students, and the school's leadership team, cultivates lifelong learners by recognizing students' and parents' needs for educational options. Sage Oak balances flexibility with accountability and high academic excellence for families seeking a non-traditional, personalized educational experience. Sage Oak understands the need for partnership in order for students to attain their personal academic goals.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

Steve Fraire

Signed by Steve Fraire on 7/11/2023

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present

M. Humphrey (remote), P. Matz (remote), S. Fraire (remote), S. Houle (remote)

Directors Absent

W. Hall

Guests Present

E. Horta (remote), K. Madden (remote), K. Woodgrift (remote), L. Hath (remote), L. Snee (remote)

I. Opening Items

A. Call the Meeting to Order

S. Fraire called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Oct 13, 2022 at 11:31 AM.

B. Record Attendance

II. Approve/Adopt Agenda

A. October 13, 2022, Regular Board Meeting Agenda

M. Humphrey made a motion to S. Fraire, Board Clerk, to approve the agenda as presented.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Approve Minutes

A. September 8, 2022 Board of Directors Study Session

S. Houle made a motion to S. Fraire, Board Clerk, to approve the minutes from the Board of Directors Study Session on 09-08-22.

Steve Fraire

Signed by Steve Fraire on 7/11/2023

P. Matz seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. September 8, 2022 Regular Meeting of the Board of Directors

M. Humphrey made a motion to S. Fraire, Board Clerk, to approve the minutes from the Regular Meeting of the Board of Directors on 09-08-22.

P. Matz seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Board Governance

A. Approval of Resolution No. 2022-10-13 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361

M. Humphrey made a motion to S. Fraire, Board Clerk, to approve Resolution No. 2022-10-13. Option II was selected by the voting members.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Public Comment - Closed Session

A. Closed Session

There was no public comment regarding Closed Session.

VI. Adjourn to Closed Session

A. Adjourn to Closed Session

M. Humphrey made a motion to S. Fraire, Board Clerk, to adjourn to Closed Session.

P. Matz seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Reconvene Regular Meeting

A. Report out any action taken in Closed Session.

The Regular Meeting reconvened at 11:55 am.

S. Fraire, Board Clerk, reported that the Board Members present voted 4/0 to approve the Agreement Letter for Legal Services & Joint Consent in re: Lares v. Reid v. Sage Oak Charter Schools, et al. with Buchalter, A Professional Corporation.

VIII. Public Comments/Recognition/Reports

A. Recognition and Reports

Steve Fraire

Signed by Steve Fraire on 7/11/2023

There were no public comments regarding recognition and reports.

IX. Correspondence/Proposals/Reports

A. School Highlights - Presented by Krista Woodgrift, Superintendent of Schools and CEO

The School Highlights were presented by Krista Woodgrift.

B. Student Showcase - Presented by Traci King, High School Principal

The Student Showcase was presented by Tiffany Webster, Lead Coordinator, Community & Engagement.

Student: Peyton Holladay

C. 2022-23 Board Meeting Calendar and Schedule Revisions

Superintendent Woodgrift reviewed the changes made to the 2022-23 Board Meeting Calendar.

X. Consent

A. Consent - Business Financial/Services

1. Check Register - September 2022
2. Ratification of Vector Solutions Contract
3. Ratification of Livescan Fingerprint and Related Services Agreement with Biometrics4All
4. Ratification of All Covered Project Services Proposal
5. Ratification of Time4Learning (PO) Purchase Order Agreement

B. Consent - Education Student/Services

1. Approval of Sacramento Day Field Trip, Grades 9th-12th
2. Approval of Washington DC/Philadelphia Overnight Field Trip, Grades 9th-12th

C. Consent - Personnel Services

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions

D. Consent - Policy Development

M. Humphrey made a motion to S. Fraire, Board Clerk, to approve all items, A through D, in the Consent Section.

S. Houle seconded the motion.

Items listed under Consent are considered routine and will be approved/adopted by a single motion.

Steve Fraire

Signed by Steve Fraire on 7/11/2023

The board **VOTED** unanimously to approve the motion.

4000 Series- Personnel Services

4175-SO Salary Advancement Policy- Revised/Reinstated

6000 Series- Instruction

6040-SO Local Assessment Policy- Revised

XI. Business Financial/Services

A. Approval of Agreement between Active Internet Technologies, dba "Finalsite", and Sage Oak Charter Schools, for Admissions/Enrollment Software Support

P. Matz made a motion to S. Fraire, Board Clerk, to approve the Finalsite agreement.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approval of 2022-23 Special Education Master Contracts

S. Houle made a motion to S. Fraire, Board Clerk, to approve the Special Education Master contracts.

M. Humphrey seconded the motion.

The board **VOTED** unanimously to approve the motion.

XII. Education Student/Services

A. Approval of Schoolwide Plan for Student Achievement (SPSA)

S. Houle made a motion to S. Fraire, Board Clerk, to approve the 2022-23 SPSA.

P. Matz seconded the motion.

The board **VOTED** unanimously to approve the motion.

XIII. Comments

A. Board Comments

The Board of Directors commended Superintendent Woodgrift and her team in recognition of Sage Oak's continued success. The team is stellar and doing great work, which is evident in the dedication shown to the students. Ms. Woodgrift built a strong team and delegates effectively to maximize the accomplishments of Sage Oak.

B. Superintendent Comments

Superintendent Woodgrift took a moment to acknowledge Lana Beshara, Virtual Learning Academy Principal, for reaching her goal of growing her program exponentially. Lana adds value to every project and stands out as an impact player. She organized a beach cleanup day and brought the Sage Oak community together. Lana also creatively implemented the AVID Program into the Virtual Learning Academy. She is innovative and honors Sage

Steve Fraire

Signed by Steve Fraire on 7/11/2023

Oak's core values. Superintendent Woodgrift thanked the Board members for their support and encouragement and is appreciative of all the good work they do together.

XIV. Closing Items

A. Adjourn Meeting

P. Matz made a motion to S. Fraire, Board Clerk, to adjourn October 13, 2022, Regular Meeting of the Board of Directors.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:43 PM.

Respectfully Submitted,
S. Fraire

Documents used during the meeting

- AMENDED-SOCS Resolution-re-authorizing-AB-361_10.13.22.docx.pdf
- September 2022 - Board Updates Newsletter.pdf
- Student Highlight - Summer School_Peyton Holladay.pdf
- 2022-23 Sage Oak Board Meeting Calendar and Schedule Updated_10.13.2022.pdf
- 10.13.2022 BUS Consent- Business Financial_Services.pdf
- Check Register- September 2022.pdf
- Vector Solutions Contract.pdf
- Livescan Fingerprint and Related Services Agreement with Biometrics4All.pdf
- All Covered Project Service Proposal.pdf
- Time4Learning (PO) Purchase Order Agreement.pdf
- Sacramento Day_Field Trip Board Request Form.pdf
- Washington DC & Philadelphia Overnight_Field Trip Board Request Form.pdf
- 10.13.2022 BUS Consent- Personnel Services_Job Descriptions.pdf
- 10.13.2022 BUS Consent_Policy Development.pdf
- Finalsite Presentation_10.13.2022.pdf
- Finalsite Agreement - Sage Oak Charter Schools_10.13.2022.pdf
- 10.13.2022 BUS Business Services_Special Education Contracts.pdf
- 2022-23 SPSA_Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051)..pdf

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- 2022-23 SPSA Infographic (1).pdf
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FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.

Steve Fraire

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