

SAGE OAK CHARTER SCHOOLS

Regular Meeting of the Board of Directors - May 14, 2026

BUS Consent Items - Business Services

Items listed under Consent are considered routine and will be approved/adopted by a single motion.

1. Item: Check Register - [March 2026](#)
2. Item: Check Register - [April 2026](#)
3. Item: Report of Investment Activity - [February 2026](#)
4. Item: Report of Investment Activity - [March 2026](#)
5. Item: Ratification of [Javier Mancera Agreement](#)

Background:

Sage Oak Charter Schools requests the Board ratify the agreement with Javier Mancera to enhance the Community Provider (CP) Review Tool, an internal system used by families and staff to find approved vendors for student services. Improvements include upgraded search and map features, such as location-based search, radius options, improved filters, and a streamlined layout, to make it easier to locate providers. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Javier Mancera Agreement as presented.

6. Item: Ratification of [Opichi LLC Sage Oak Virtual Class Portal Proposal](#)

Background:

Sage Oak Charter Schools requests the Board ratify the proposal with Opichi LLC for the Sage Oak Virtual Class Portal. This portal is a centralized tool that allows leadership and staff to easily view teachers' scheduled Zoom classes and access links for observation and support. The proposal includes two development phases to move the portal from a prototype to a fully functional platform for daily use. Enhancements include improved access and security, better scheduling and filtering, expanded admin tools, and an AI concierge connected to live school data. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Opichi LLC Sage Oak Virtual Class Portal Proposal as presented.

7. Item: Ratification of [Opichi LLC Oakschool Enrollment Tool Proposal](#)

Background:

Sage Oak Charter Schools requests the Board ratify the proposal with Opichi LLC for Phase 1 development of the Oakschool Enrollment Tool. This project will replace the current system with a custom platform designed to support class enrollment for approximately 2,000 families and 400+ classes each year. The new system will streamline class browsing, automate waitlists, improve data reporting, and reduce manual administrative work, creating a more efficient and user-friendly experience for families and staff. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Opichi LLC Oakschool Enrollment Tool Proposal as

presented.

8. Item: Ratification of [Opichi LLC School Pathways SIS Integration Proposal](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Opichi LLC proposal for a short-term project focused on our School Pathways student information system (SIS). This project will assess issues with the current data connection between our registrar system and SIS. The goal is to identify system capabilities, resolve data integration challenges, and outline a clear, reliable path forward for improving data workflows. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Opichi LLC School Pathways SIS Integration Proposal as presented.

9. Item: Ratification of [Cvent Inc. Quote Number: Q-2092390](#)

Background:

Sage Oak Charter Schools requests that the Board ratify the Cvent Order Form for the Attendee Hub platform for the term of February 25, 2026, through June 30, 2026. Cvent is an event management platform used to plan and host in-person and virtual events. The Attendee Hub provides a centralized app for event communication, engagement, and virtual access, supporting events such as the March and August staff summits. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the Cvent Inc. Quote Number: Q-2092390 as presented.

10. Item: Ratification of [California Charter Schools Association Membership Agreement \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests that the Board ratify the 2026–27 California Charter Schools Association (CCSA) Membership Agreement. This membership provides advocacy, legal and policy guidance, renewal support, and access to statewide resources and events, supporting the school's operations, governance, and educational mission. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the California Charter Schools Association Membership Agreement as presented.

11. Item: Ratification of [Otter.ai, Inc. Quote Number: Q007817 \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests that the Board ratify the 2026–27 California Charter Schools Association (CCSA) Membership Agreement. This membership provides advocacy, legal and policy guidance, renewal support, and access to statewide resources and events, supporting the school's operations, governance, and educational mission. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the Otter.ai, Inc. Quote Number: Q007817 as presented.

12. Item: Ratification of [Education Leadership Services Letter of Agreement](#)

Background:

Sage Oak Charter Schools requests that the Board ratify the Education Leadership Services letter of agreement for the 2025–26 school year. This agreement provides consultation and coaching to support the development of a sustainable AI implementation plan. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Education Leadership Services Letter of Agreement as presented.

13. Item: Ratification of [2026-27 BoardOnTrack Membership Agreement \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the BoardOnTrack renewal membership agreement for the 2026–27 school year. BoardOnTrack is a comprehensive and user-friendly platform designed to enhance governance practices and streamline Board meeting operations. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the 2026-27 BoardOnTrack Membership Agreement as presented.

14. Item: Ratification of [Association of Personalized Learning Schools & Services \(APlus+\), Contract Services Agreement \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the contract services agreement with APlus+ to renew membership for the 2026–27 school year. The APlus+ membership includes advocacy, networking, consulting, and community relations benefits. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the Association of Personalized Learning Schools & Services (APlus+) Contract Services Agreement as presented.

15. Item: Ratification of [Red Herring Amendment to Agreement with San Diego County Superintendent of Schools](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Red Herring amendment with the San Diego County Office of Education Cybersecurity Office for the 2025–26 school year, adding 50 licenses to the existing contract. This subscription provides cybersecurity support and resources that strengthen digital safety, protect student and staff data, and support secure, compliant technology operations. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Red Herring Amendment with the San Diego County Superintendent of Schools as presented.