Sage Oak Charter Schools

Regular Meeting of the Board of Directors

Published on September 4, 2026 at 12:59 PM PDT

Date and Time

Thursday September 10, 2026 at 9:50 AM PDT

Location

Sage Oak Charter Schools
1455 Ford Street, Suite #104
Redlands, CA 92346

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Link to Join Zoom Meeting
ID: 92680636901
Passcode: 975768

Dial In: (US) +1 305-224-1968
Passcode: 975768

MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**9:50 AM**
A.	Call the Meeting to Order		Board President	1 m
B.	Record Attendance		Board President	1 m
	Roll Call: William Hall, President Michael Humphrey, Vice President Steve Fraire, Clerk Susan Houle, Member Peter Matz, Member			
II.	**Pledge of Allegiance**			**9:52 AM**
A.	Led by Board President or designee		Board President	1 m
III.	**Approve Agenda**			**9:53 AM**
A.	(Action) Approval of Agenda for September 10, 2026 Regular Meeting of the Board of Directors	Vote	Board President	1 m
	It is recommended the Board approve the agenda for the September 10, 2026, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051). Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

		Purpose	Presenter	Time
IV.	**Approve Minutes**			**9:54 AM**
A.	(Action) Approval of Minutes for August 13, 2026 Regular Meeting of the Board of Directors	Approve Minutes	Board President	1 m

It is recommended the Board approve the minutes from the August 13, 2026, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B.	(Action) Approval of Minutes for August 20, 2026, Special Meeting of the Board of Directors	Approve Minutes	Board President	1 m

It is recommended the Board approve the minutes from the August 20, 2026, Special Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comment - Closed Session

Members of the public who wish to make a Public Comment at a board meeting, whether attending in person or remotely, must submit a **Request to Speak using this Google**

	Purpose	Presenter	Time

Form to address the Board of Directors. If you are having difficulty filling out the Google form, please email ehorta@sageoak.education for support.

Requests to speak must be submitted before the public comment period begins in open session. Each speaker is allotted up to three (3) minutes. Public comments on the same subject are limited to a total of twenty (20) minutes. Board members do not respond to public comments during the meeting. However, the Board may refer a matter to staff for review and request that it be brought back to the Board at a future meeting.

VI. Adjourn to Closed Session — 9:56 AM

A. The Board Will Consider and May Act on Any of the Closed Session Matters — Vote — Board President — 1 m

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VII. Closed Session — 9:57 AM

A. Closed Session Agenda — 12 m

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(Gov. Code section 54957)

VIII. Reconvene Regular Meeting — 10:09 AM

A. Report Out Any Action Taken in Closed Session — Board President — 1 m

IX. Public Comment - Open Session

Members of the public who wish to make a Public Comment at a board meeting, whether attending in person or remotely, must submit a **Request to Speak using this Google Form** to address the Board of Directors. If you are having difficulty filling out the Google form, please email ehorta@sageoak.education for support.

		Purpose	Presenter	Time

Requests to speak must be submitted before the public comment period begins in open session. Each speaker is allotted up to three (3) minutes. Public comments on the same subject are limited to a total of twenty (20) minutes. Board members do not respond to public comments during the meeting. However, the Board may refer a matter to staff for review and request that it be brought back to the Board at a future meeting.

X. Correspondence/Proposals/Reports — 10:10 AM

A.	Sage Oak Highlights July & August 2026	Krista Woodgrift	10 m
B.	Fiscal Update	Habib Tahmas	5 m
C.	CliftonLarsonAllen LLP Correspondence	Habib Tahmas	2 m
D.	Artificial Intelligence (AI) Policy Update	Todd Ryckman	7 m

XI. Consent Agenda — 10:34 AM

Items listed under the Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.

A. Consent Items - Business Services — 1 m

1. Check Register - August 2026
2. Report of Investment Activity - July 2026

B. Consent Items - Education Services — 1 m

1. Ratification of 2026-27 Nonpublic, Nonsectarian School/Agency Services, Master Contract and Individual Service Agreement
2. Ratification of 2026-27 Special Education Contracted Vendors List

C. Consent Items - Human Resources — 1 m

		Purpose	Presenter	Time

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions

D. (Action) Approval of Consent Agenda — Vote — Board President — 1 m

It is recommended the Board approve the Consent Agenda as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Board Governance — 10:38 AM

A. (Action) Approval of Annual Board of Directors' Self-Evaluation — Vote — Krista Woodgrift — 1 m

It is recommended the Board approve the Annual Board of Directors Self-Evaluation as presented, for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B. (Action) Approval of Sage Oak Charter Schools Strategic Plan 2026-27 — Vote — Krista Woodgrift — 1 m

It is recommended the Board approve the Sage Oak Charter Schools Strategic Plan for the 2026-27 school year, as presented, for Sage Oak Charter School (#1885),

		Purpose	Presenter	Time
	Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051). Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
C.	(Action) Approval of Sage Oak Charter Schools Board Director Reappointment and Term of Office- W. Hall	Vote	Krista Woodgrift	1 m
	It is recommended the Board approve the reappointment of William Hall and his relative term for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051). Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
D.	(Action) Approval of Sage Oak Charter Schools Board Director Reappointment and Term of Office- M. Humphrey	Vote	Board President	1 m
	It is recommended the Board approve the reappointment of Michael Humphrey and his relative term for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051). Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz			

		Purpose	Presenter	Time
	Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
E.	(Action) Approval of Sage Oak Charter Schools Board Director Reappointment and Term of Office- P. Matz	Vote	Board President	1 m

It is recommended the Board approve the reappointment of Peter Matz and his relative term for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

F.	Administer Oath of Office		Krista Woodgrift	1 m

The Sage Oak Charter Schools Board of Directors Manual states the following:

It is a tradition of the Board that, prior to entering office, all Board members take an oath or affirmation. The Oath of Office may be administered and certified by the Superintendent/CEO and/or the Board President.

XIII. Business Services — 10:44 AM

A.	(Action) Approval of Sage Oak Charter Schools Unaudited Actuals Financial Report 2025-26	Vote	Habib Tahmas	7 m

It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2025, to June 30, 2026, as presented, for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

	Purpose	Presenter	Time

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent __

XIV. Policy Development — 10:51 AM

A. (Action) Approval of New 3160-SO Artificial Intelligence Policy — Vote — Todd Ryckman — 1 m

It is recommended the Board approve the new 3160-SO Artificial Intelligence Policy, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B. (Action) Approval of New 6160-SO Artificial Intelligence Policy: Instructional Use — Vote — Todd Ryckman — 1 m

It is recommended the Board approve the new 6160-SO Artificial Intelligence Policy: Instructional Use Policy, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XV. Calendar

The next scheduled meeting will be a Regular Meeting of the Board of Directors held on October 8, 2026.

XVI. Comments — 10:53 AM

		Purpose	Presenter	Time
A.	Board Comments			3 m
B.	Superintendent Comments			2 m
XVII.	**Closing Items**			**10:58 AM**
A.	Adjourn Meeting	Vote	Board President	1 m

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION
For more information concerning this agenda, contact
Sage Oak Charter Schools.

Coversheet

(Action) Approval of Minutes for August 13, 2026 Regular Meeting of the Board of Directors

Section:	IV. Approve Minutes
Item:	A. (Action) Approval of Minutes for August 13, 2026 Regular Meeting of the Board of Directors
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Meeting of the Board of Directors on August 13, 2026

APPROVED

Sage Oak Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time
Thursday August 13, 2026 at 10:05 AM

Location
Sage Oak Charter Schools
1455 Ford Street, Suite #104
Redlands, CA 92346

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Link to Join Zoom Meeting
ID: 93530253809
Passcode: 418653

Dial In: (US) +1 305-224-1968
Passcode: 418653

MISSION STATEMENT
Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this

meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present
M. Humphrey, P. Matz, S. Fraire, S. Houle, W. Hall

Directors Absent
None

Guests Present
B. Bookser, E. Horta, K. Woodgrift, M. Loomis

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Aug 13, 2026 at 10:10 AM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

III. Approve Agenda

A. (Action) Approval of Agenda for August 13, 2026 Regular Meeting of the Board of Directors

S. Houle made a motion to W. Hall, Board President, to approve the agenda as presented for the August 13, 2026, Regular Meeting of the Board of Directors.
P. Matz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
S. Fraire	Absent
W. Hall	Aye
M. Humphrey	Absent
S. Houle	Aye
P. Matz	Aye

IV. Approve Minutes

A. (Action) Approval of Minutes for June 11, 2026 Regular Meeting of the Board of Directors

P. Matz made a motion to W. Hall, Board President, to approve the minutes as presented from the Regular Meeting of the Board of Directors on 06-11-26.
S. Houle seconded the motion.
On August 13, 2026, no vote was taken.

S. Houle made a motion to approve the minutes as presented from the Regular Meeting of the Board of Directors on 06-11-26.
P. Matz seconded the motion.
On August 20, 2026, the Board voted to approve the minutes as part of the Consent Agenda. All Board members were present.
The board **VOTED** to approve the motion.

Roll Call

P. Matz	Aye
M. Humphrey	Aye
S. Houle	Aye
S. Fraire	Aye
W. Hall	Aye

B. (Action) Approval of Minutes for June 18, 2026 Regular Meeting of the Board of Directors

S. Houle made a motion to W. Hall, Board President, to approve the minutes as presented from the Regular Meeting of the Board of Directors on 06-18-26.
P. Matz seconded the motion.
On August 13, 2026, no vote was taken.

S. Houle made a motion to approve the minutes as presented from the Regular Meeting of the Board of Directors on 06-18-26.
P. Matz seconded the motion.
On August 20, 2026, the Board voted to approve the minutes as part of the Consent Agenda. All Board members were present.
The board **VOTED** to approve the motion.

Roll Call

M. Humphrey	Aye
W. Hall	Aye
S. Houle	Aye
P. Matz	Aye
S. Fraire	Aye

V. Public Comment - Closed Session

A.

Public Comment

There was no request for public comment regarding Closed Session.

VI. Adjourn to Closed Session

A. The Board Will Consider and May Act on Any of the Closed Session Matters

P. Matz made a motion to W. Hall, Board President, to adjourn to Closed Session at 10:10 a.m.
S. Houle seconded the motion.
No vote was taken.

VII. Closed Session

A. Closed Session Agenda

1. Public Employee Appointment
(Gov. Code section 54957(b)(1).)
Title: *Superintendent Designee*

VIII. Reconvene Regular Meeting

A. Report Out Any Action Taken in Closed Session

The Regular Meeting of the Board of Directors reconvened at 10:21 a.m.

W. Hall, Board President, reported that no action was taken.

IX. Public Comment - Open Session

A. Public Comment

There was no request for public comment.

X. Oral Presentations

A. Annual Board of Directors' Self-Evaluation

The Board discussed the importance of ongoing AI conversations and training, emphasizing the intentional, purposeful use of technology. The Board would like to continue incorporating AI-related discussions and training into future Board meetings.

B. Sage Oak Charter Schools Strategic Plan 2026-27

Superintendent Woodgrift presented the 2026–27 Strategic Plan. She explained that this year emphasizes refining and deepening existing initiatives, including Math Power 10 and Math Pathways resources, college and career readiness supports, personalized

professional development, and continued improvements to technology systems and infrastructure.

XI. Consent Agenda

A. Consent Items - Business Services

1. Check Register - June 2026
2. Check Register - July 2026
3. Report of Investment Activity - May 2026
4. Report of Investment Activity - June 2026
5. Ratification of Instructure, Inc. Order Form Q-585049-2 (Renewal)
6. Ratification of Nth Generation Computing, Inc. Quote #177734
7. Ratification of T-Mobile Quote CLM #4784944 (Renewal)
8. Ratification of School Pathways Quote Forms with Sage Oak Charter Schools (Renewal)
9. Ratification of Online Purchasing System & Library Resources (OPS) Service Agreement SOCS-OPS2627 (Renewal)

B. Consent Items - Human Resources

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions
4. Approval of 2026 Revised IRS Mileage Reimbursement Rate
5. Approval of Revised Sage Oak Charter Schools Employee Handbook

C. (Action) Approval of Consent Agenda

S. Houle made a motion to W. Hall, Board President, to approve the Consent Agenda as presented.
P. Matz seconded the motion.
No vote was taken.

XII. Business Services

A. (Action) Approval of Harbottle Law Group Retainer Agreement

S. Houle made a motion to W. Hall, Board President, to approve the Harbottle Law Group Retainer Agreement as presented.
P. Matz seconded the motion.
No vote was taken.

XIII. Operations & Accountability

A. (Action) Approval of Scout Edu, Inc. Quote

P. Matz made a motion to W. Hall, Board President, to approve the Scout Edu, Inc. quote as presented.
S. Houle seconded the motion.
No vote was taken.

XIV. Calendar

A. Future Meetings

The next scheduled meeting will be a Regular Board of Directors Meeting held on September 10, 2026.

XV. Comments

A. Board Comments

The Board praised the innovation, creativity, and enthusiasm reflected in the Strategic Plan, noting the quality and value of the resources and tools developed to support families and staff.

B. Superintendent Comments

Superintendent Woodgrift provided an update on upcoming Board member reappointments in September. She also shared details about the staff summit, thanked Chelsey Anema, Director II of Personalized Learning/Principal Director, and principals, for their work in coordinating the event, and thanked the Board for its continued support and encouragement of innovation at Sage Oak.

XVI. Closing Items

A. Adjourn Meeting

P. Matz made a motion to W. Hall, Board President, to adjourn the Regular Meeting of the Board of Directors on August 13, 2026.
S. Houle seconded the motion.
No vote was taken.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:05 AM.

Respectfully Submitted,
W. Hall

Documents used during the meeting

- Annual Board of Directors' Self-Evaluation_Draft.pdf

- Annual Board of Directors' Self-Evaluation_Presentation.pdf
- Sage Oak Charter Schools Strategic Plan 2026-27.pdf
- Consent Items - Business Services.pdf
- Consent Items - Human Resources.pdf
- Harbottle Law Group Retainer Agreement.pdf
- Scout Edu, Inc. Quote.pdf
- Scout Edu, Inc. Presentation.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.

Coversheet

(Action) Approval of Minutes for August 20, 2026, Special Meeting of the Board of Directors

Section:	IV. Approve Minutes
Item:	B. (Action) Approval of Minutes for August 20, 2026, Special Meeting of the Board of Directors
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Meeting of the Board of Directors on August 20, 2026

APPROVED

Sage Oak Charter Schools

Minutes

Special Meeting of the Board of Directors

Date and Time
Thursday August 20, 2026 at 9:50 AM

Location
Sage Oak Charter Schools
1455 Ford Street, Suite #104
Redlands, CA 92346

Link to Join Zoom Meeting
ID: 96879857291
Passcode: 756427

Dial In: (US) +1 309-205-3325
Passcode: 756427

Teleconference Locations
1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
25 Kingston Court E., Coronado, CA 92118

MISSION STATEMENT
Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present
M. Humphrey (remote), P. Matz (remote), S. Fraire (remote), S. Houle (remote), W. Hall (remote)

Directors Absent
None

Guests Present
B. Bookser (remote), E. Horta (remote), K. Woodgrift (remote), L. Snee, T. O'Brien

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I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Aug 20, 2026 at 9:00 AM.

B. Record Attendance

Board Member M. Humphrey attended the meeting remotely as a reasonable accommodation for a qualifying disability pursuant to Government Code section 54953(c).

II. Approve Agenda

A. (Action) Approval of Agenda for August 20, 2026 Special Meeting of the Board of Directors

M. Humphrey made a motion to W. Hall, Board President, to approve the agenda as presented for the August 20, 2026, Special Meeting of the Board of Directors.
S. Fraire seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Humphrey	Aye
S. Houle	Aye
S. Fraire	Aye
W. Hall	Aye
P. Matz	Aye

III. Point of Order

A.

Point of Order

Parliamentary procedure requires motions to be made and seconded by voting members of the Board. To approve a motion, the Board President must call for a vote. Sage Oak Charter Schools customarily conducts Board votes by roll call, with each voting member stating "aye" or "nay". A member's motion or second cannot be inferred as an affirmative vote. Each voting member must separately cast their vote when called upon.

IV. Public Comment - Open Session

A. Public Comment

There was no request for public comment.

V. Consent Agenda

A. Consent Items - Business Services

1. Check Register - June 2026
2. Check Register - July 2026
3. Report of Investment Activity - May 2026
4. Report of Investment Activity - June 2026
5. Ratification of Instructure, Inc. Order Form Q-585049-2 (Renewal)
6. Ratification of Nth Generation Computing, Inc. Quote #177734
7. Ratification of T-Mobile Quote CLM #4784944 (Renewal)
8. Ratification of School Pathways Quote Forms with Sage Oak Charter Schools (Renewal)
9. Ratification of Online Purchasing System & Library Resources (OPS) Service Agreement SOCS-OPS2627 (Renewal)
10. Approval of Harbottle Law Group Retainer Agreement

B. Consent Items - Human Resources

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions
4. Approval of 2026 Revised IRS Mileage Reimbursement Rate
5. Approval of Revised Sage Oak Charter Schools Employee Handbook

C. Consent Items - Operations & Accountability

1. Approval of Scout Edu, Inc. Quote

D. Consent Items - Minutes

1. Approval of Minutes for June 11, 2026, Regular Meeting of the Board of Directors

2. Approval of Minutes for June 18, 2026, Regular Meeting of the Board of Directors

E. (Action) Approval of Consent Agenda

S. Houle made a motion to W. Hall, Board President, to approve the Consent Agenda as presented.
P. Matz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
S. Houle	Aye
W. Hall	Aye
M. Humphrey	Aye
S. Fraire	Aye
P. Matz	Aye

VI. Calendar

A. Future Meetings

The next scheduled meeting will be a Regular Meeting of the Board of Directors held on September 10, 2026.

VII. Closing Items

A. Adjourn Meeting

M. Humphrey made a motion to W. Hall, Board President, to adjourn the Special Meeting of the Board of Directors on August 20, 2026.
S. Houle seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
W. Hall	Aye
M. Humphrey	Aye
S. Houle	Aye
P. Matz	Aye
S. Fraire	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:52 AM.

Respectfully Submitted,
W. Hall

Documents used during the meeting

- Consent Items - Business Services.pdf

- Consent Items - Human Resources.pdf
- Consent Items - Operations & Accountability.pdf
- Consent Items - Board Meeting Minutes.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact Sage Oak Charter Schools.

Coversheet

Sage Oak Highlights

Section: X. Correspondence/Proposals/Reports
Item: A. Sage Oak Highlights
Purpose:
Submitted by:
Related Material: Sage Oak Highlights_July & August 2026.pdf

SAGE OAK CHARTER SCHOOLS

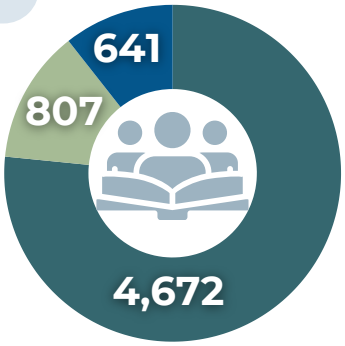
2026-2027

JULY/AUGUST IN REVIEW



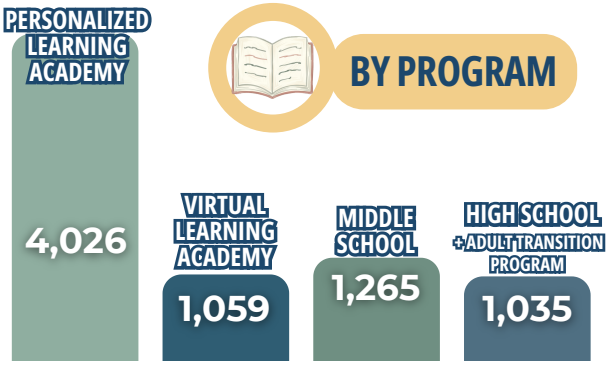
6,120 Students Enrolled

BY SCHOOL



- SAGE OAK - KEPPEL
- SAGE OAK - SOUTH
- SAGE OAK

BY PROGRAM



A LOOK INSIDE THIS ISSUE...

GOAL #1 FEATURED HIGHLIGHT

More than 350 families shared how they celebrated the start of a new school year with creative banners, homemade backdrops, balloon displays, and Sage Oak first-day signs.

GOAL #2 FEATURED HIGHLIGHT

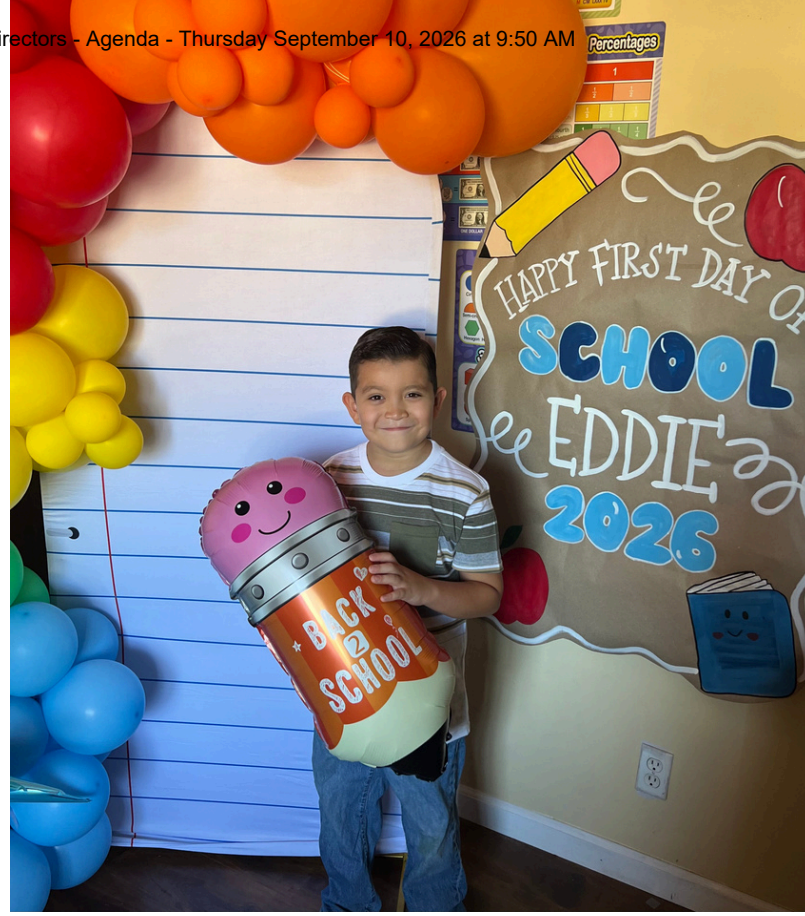
The Sage Oak Staff Summit launched the 2026–27 school year with professional development, collaboration, and alignment around instructional priorities.

CLICK HERE TO VIEW PROFESSIONAL DEVELOPMENT

GOAL #3 FEATURED HIGHLIGHT

Sage Oak introduced an improved Oakschool enrollment portal to provide families with a more streamlined and organized experience.

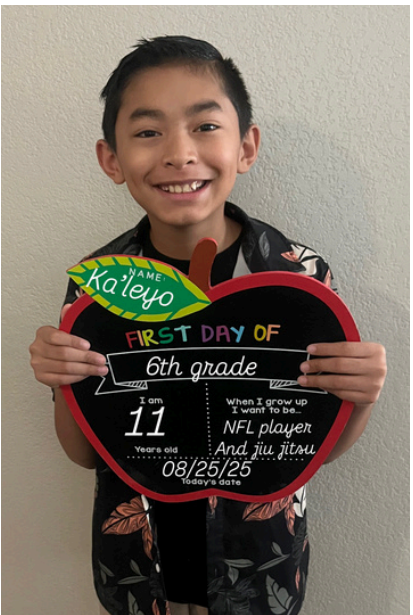

Happy
First Day
of School
FIRST
DAY OF
5TH GRADE


HAPPY FIRST DAY OF
SCHOOL
EDDIE
2026
BACK 2 SCHOOL

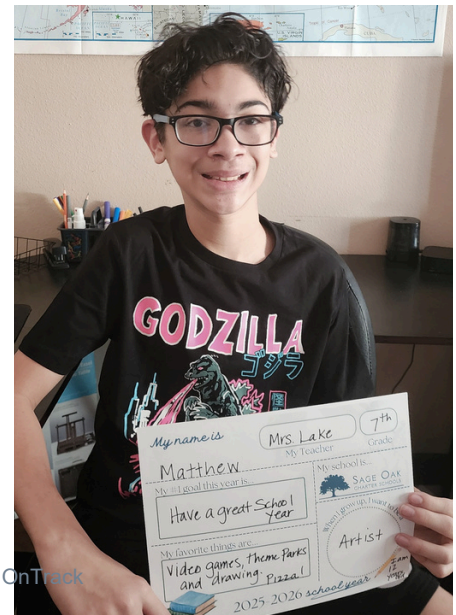

First day of 2nd GRA
Ms Laura Gonzalez
My top 3 goals this year...
A few of my favorite things...
When I grow up I want to be...
2026-2027 SCHOOL YEAR
SAGE OAK


BRAXTON'S
First Day of TK!
MY TEACHER IS
MOM
I AM
4
YEARS OLD
Grave digger
I WANT TO BE A
Monster Jam Driver
WHEN I GROW UP


Learn to Read
First Day of Kindergarten
2026-2027


NAME:
Ka'leyo
FIRST DAY OF
6th grade
I am
11
Years old
When I grow up I want to be...
NFL player
And jiu jitsu
08/25/25
Today's date


HAPPY FIRST DAY
SCHOOL
MAKAYL
2026


GODZILLA
ゴジラ
My name is
Matthew
Mrs. Lake
My Teacher
7th
Grade
My school is
SAGE OAK
My favorite things are:
Video games, theme Parks and drawing
Pizza!
Artist
2025 2026 school year


FIRST DAY OF
TK
SAGE OAK
2026-2027 SCHOOL YEAR

GOAL #1: STUDENT SUCCESS

Summer Learning Programs Set Up Students For Success

This summer, 105 high school students completed 158 courses, recovering a total of 790 academic units. Sage Oak's summer credit recovery program helped students remain on track for graduation, demonstrating its continued impact on student progress.

Sage Oak's three-week summer intervention program supported 85 students. Students in grades 4th-8th strengthened foundational math skills, while incoming kindergarten students focused on early literacy, language development, and preparation for the English Language Proficiency Assessment for California (ELPAC).





Over 350 families shared first-day celebration photos with us!

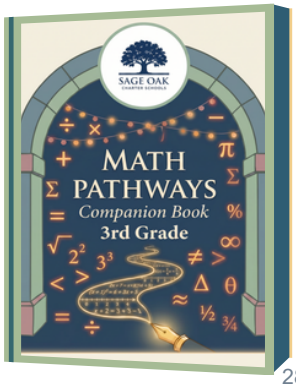
Behind the Scenes of Back-to-School Prep



Families got a behind-the-scenes look at how our facilities and information technology (IT) teams prepared for the new school year by organizing curriculum, fulfilling orders, and shipping technology and student materials.

A New Chapter in Personalized Math

This year, students will receive new Math Pathways Companion Books designed to complement the enhanced Math Pathways App. Using Power Standards and Quick Check results, the app recommends personalized lessons, while the books provide additional practice to reinforce skills and support math growth.



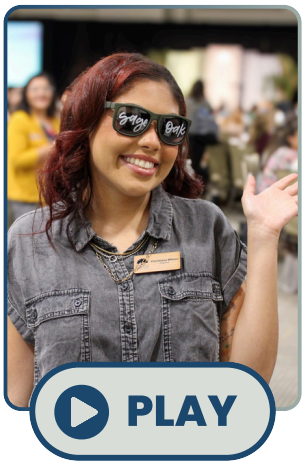


ONE TEAM ONE VISION 2026-2027

August Staff Summit

Sage Oak staff and teachers gathered together to launch the new school year at the annual Sage Oak Staff Summit, held August 18th-19th. Superintendent Krista Woodgrift shared strategic goal updates and staff participated in a variety of breakout sessions designed to support their professional development facilitated by Sage Oak leaders and Community Provider partners.







Authorizers in Action

Dr. Will Laird, Superintendent of Helendale School District, and Julie Osuna, Charter Liaison for Warner Unified School District, joined the Summit which provided an opportunity for our authorizers to experience Sage Oak's culture firsthand.



OVERALL STAFF SUMMIT RATING:

4.4 OUT OF 5

GOAL #2: ENGAGEMENT

Initial Teacher Training Day

On August 3rd, new Sage Oak teachers participated in Initial Training Day, where they built connections, received curriculum training, and collaborated with colleagues ahead of the new school year.





Special Education

On August 4th, the Special Education team kicked off the school year by bringing staff together to strengthen practices across the department. The meeting included updates to assessment responsibilities, Individualized Education Program (IEP) development, and scheduling.

Operations & Accountability

On August 12th, the Operations and Accountability Department gathered for a professional development day focused on celebrating successes, sharing ideas, and preparing for the school year.





LEADERSHIP ACADEMY

Sage Oak's 2026-27 Leadership Academy began on August 25th, focusing on connection, school operations, and leadership development. Participants explored the "Unwritten Rules of Sage Oak" using 137 anonymous responses from Sage Oak leaders that highlighted cultural reflections and experiences, discussed key leadership concepts from Jim Collins' Good to Great, and Habib Tahmas, Senior Director of Fiscal Services, presented on school funding and the budget cycle. This year's cohort includes Todd Ryckman, Richard Noblett, Carleen Maurer, Martha Villalobos, Shane Williams, Jen Gibson, and Julie Sheline-Biernat.

Preparing Parents for the New School Year



Sage Oak's annual virtual August Parent Summit began the new school year with record family engagement. Families had access to 35 live sessions covering key programs, resources, and services.

+98%

INCREASE IN PARTICIPATION

1,925 SESSION LOG-INS COMPARED TO 975 LOGINS LAST YEAR



PARENT SUMMIT ON SOCIAL MEDIA

2,000 TOTAL VIEWS

1,000 VIEWS PER STORY

82 LINK CLICKS

Passport to Professional Growth

Sage Oak launched its Professional Development Passport for the second year, providing all staff members with personalized learning options aligned to our school's three strategic goals: student success, engagement, and smart learning systems.



From Organization to Operations

On August 3rd and 4th, Sage Oak welcomed **over 40 new certificated staff members** during New Hire Orientations! New Hire Orientation meetings, hosted by the Sage Oak Human Resources team, introduces staff to all things Sage Oak from operations to our organizational chart.

10 Year Milestone Celebrations



Sage Oak celebrated 12 employees who reached an incredible 10-year milestone with Sage Oak! Each honoree received a commemorative 10-year milestone pin in recognition of their decade of dedication, service, and commitment to the Sage Oak community.

GOAL #3: SMART LEARNING SYSTEMS

JULY/AUGUST 2026

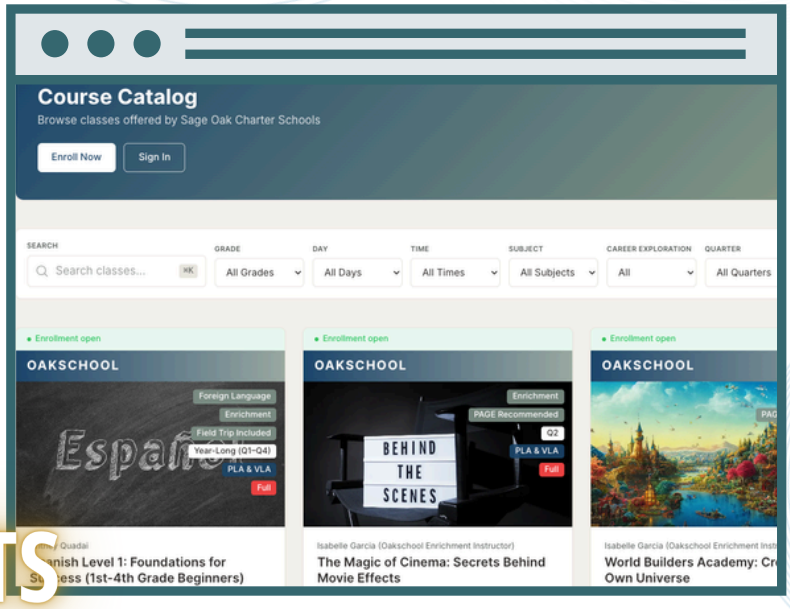


Sage Oak Presents at AI Summit

Traci King, Director II of Secondary Education/Principal, and Brad Bookser, Director II of Information Technology, represented Sage Oak at the Cold Spring AI Summit 2026 in Montecito, where they facilitated a session titled "Vibe Coding with AI: Build with AI, No Coding Experience Required." Their session introduced participants to generative AI and "vibe coding," a process that allows users to describe an idea in plain language while AI helps build the code. Attendees explored how AI tools can support the creation of classroom-safe apps and discussed privacy, security, and environmental impact.

A Seamless Start for Oakschool Families

This summer, Sage Oak launched a custom-built Oakschool enrollment portal to provide a more streamlined experience for families. Oakschool offers career exploration courses and core companion classes that include curriculum. A new pre-registration feature allowed families to log in early and enroll quickly when registration opened, while new search filters made it easier to find classes. Over 1,900 students pre-registered, and the portal processed an average of 270 enrollments per minute during the first 21 minutes.



2,592 ENROLLMENTS

ACROSS 109 CLASSES

The Human Side of AI

On June 26th, Brad Bookser, Director of Information Technology, represented Sage Oak at the San Diego County Office of Education's 5th Annual K-12 Project Management Conference, reaching an audience of 360 education professionals from 100 school districts, charter schools, and county offices. Brad's session, "The Human Side of AI in Projects," highlighted Sage Oak's thoughtful approach to using AI to improve efficiency while keeping human judgment at the center. His presentation earned an impressive 4.5/5 rating, reflecting strong attendee feedback.

Coversheet

Fiscal Update

Section: X. Correspondence/Proposals/Reports
Item: B. Fiscal Update
Purpose:
Submitted by:
Related Material: Fiscal Update Presentation.pdf

SAGE OAK
CHARTER SCHOOLS

Fiscal Update

2026-27

Habib Tahmas, CPA
Sr. Director of Fiscal Services

Content

1 Enrollment & ADA Update

2 Fiscal Updates

3 The Economy: State & Federal

4 What It Means for Sage Oak

Enrollment & ADA Update

2026-27 July Budget vs. 2026-27 Current

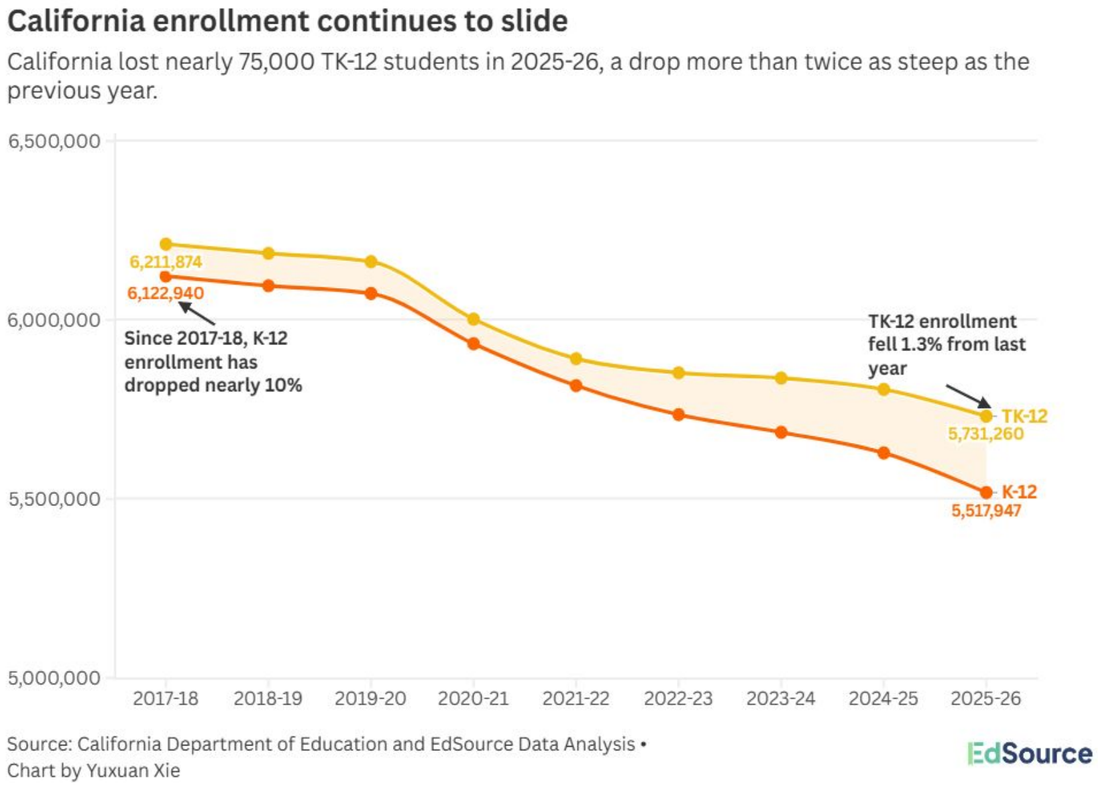
Enrollment

	2026-27 July Budget	2026-27 Current	Change
Total	**6,100**	**6,120**	**+20**

Includes signed MAs as of 8/24

Average Daily Attendance (ADA)

	2026-27 July Budget	2026-27 Current ADA	Change
Total	**6,051**	**6,071**	**+20**



2026-27 Legislative & Fiscal Updates



Contractor & Vendor Requirements

- AB 126 adds new charter school contractor evaluation and approval requirements
- New policy requirements take effect July 1, 2027

Audit & Authorizer Oversight

- AB 126 changes annual audit timelines and expands audit and oversight requirements
- Additional audit procedures begin with future audit cycles

SB 122: Software Tax Changes

- Beginning January 1, 2027, California expands sales/use tax to certain digital products
- May affect software and remotely accessed software purchases

The Economy: State & Federal

California

- State revenue is volatile, leaning heavily on stock market gains
- The budget gap is projected to grow over the next two years
- School funding tracks state revenue, so it's a risk worth watching

Federal

- The Federal Reserve is holding rates steady, with inflation still a bit above target
- Job growth is cooling, with rate cuts expected gradually over time
- That could mean higher costs and borrowing rates in the near term

What This Means for Sage Oak

- ✓ Enrollment continues to grow despite declining statewide enrollment
- ✓ New contracting and audit requirements are on our radar
- ✓ Healthy reserves provide flexibility amid economic uncertainty



SAGE OAK
CHARTER SCHOOLS

Questions & Discussion

Coversheet

CliftonLarsonAllen LLP Correspondence

Section: X. Correspondence/Proposals/Reports
Item: C. CliftonLarsonAllen LLP Correspondence
Purpose:
Submitted by:
Related Material: CliftonLarsonAllen LLP Correspondence.pdf

CliftonLarsonAllen LLP
910 Via Piemonte, Suite 300
Ontario, CA 91764

phone 909-985-7286 **fax** 909-982-0487
claconnect.com

August 16, 2026

To the Board and Management of
Sage Oak Charter Schools

Subject: Charter School Audit Reporting Deadline Update

We are writing to provide an update regarding the timeline for your charter school's annual audit.

As you may be aware, the statutory due date for the submission of charter school audit reports has been extended by the applicable regulatory authorities. This new regulatory audit due date of January 31st provides additional flexibility for schools and auditors in completing the audit process and submitting required reports.

While the filing deadline has been extended, our firm remains committed to completing your audit on the timeline previously established with management. Accordingly, we are continuing to work toward issuing your audited financial statements and audit report by December 15, assuming the timely receipt of all requested information and cooperation throughout the engagement. Accordingly, it is important that the previously agreed-upon deadlines continue to be met, as delays may increase the likelihood of a late audit filing despite the extended statutory deadline.

The enactment of AB 126 further underscores the importance of timely audit completion and strengthens the state's oversight of the audit process. While the law introduces additional audit and accountability requirements for charter schools, it also reiterates that when audited financial statements are not submitted by the statutory due date, state agencies may investigate the causes of the delay and take action to obtain the required audit report. These actions may include arrangement of alternative audit services, recovery of associated costs, or other corrective measures authorized by law.

Late audit filings may also result in:

- Increased scrutiny from the chartering authority, county office of education, California Department of Education, and State Controller's Office.
- Additional administrative burden related to responding to inquiries regarding the cause of the delay.
- Potential reputational concerns with stakeholders, oversight agencies, governing boards, lenders, and grantors.
- Additional audit costs resulting from compressed timelines, multiple follow-up requests, or the need to perform procedures after originally planned fieldwork dates.

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Securities and investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor, member FINRA/SIPC.

Accordingly, the Board and management should continue to prioritize timely completion of year-end closing activities and prompt response to audit requests. Delays in providing accounting records, supporting documentation, reconciliations, governance information, attendance records, or other requested items can significantly increase the risk that the audit cannot be completed and submitted within required statutory timelines.

We encourage management and the Board to monitor the status of outstanding audit requests throughout the audit process and to ensure adequate resources are assigned to support timely completion of the audit.

Our goal is to provide management and the Governing Board with audited financial information as early as possible to support effective oversight, financial planning, compliance, and decision-making. At this time, we do not anticipate any changes to our audit approach or engagement schedule as a result of the revised filing deadline.

We appreciate the continued cooperation of management and the Governing Board throughout the audit process. Should any circumstances arise that could affect the timing of the engagement, we will communicate those matters promptly.

CliftonLarsonAllen LLP is deeply committed to this industry. Our dedicated team stays current on the sector's regulatory, funding, and accountability requirements, and we are proud to support the continued success and fiscal integrity of the charter school community.

Please feel free to contact us if you have any questions regarding the revised filing deadline or the status of your audit.

Sincerely,

CliftonLarsonAllen LLP



Mei-Li (Lili) Huang
Principal
626-204-7338
lili.huang@claconect.com

Coversheet

Artificial Intelligence (AI) Policy Update

Section: X. Correspondence/Proposals/Reports
Item: D. Artificial Intelligence (AI) Policy Update
Purpose:
Submitted by:
Related Material: AI Policy Update Presentation.pdf

SAGE OAK
CHARTER SCHOOLS

AI Policy Update

Sage Oak Charter Schools Strategic Plan Goal 3: Smart Learning Systems

2026-27

Process

Grounded in Law and Best Practice

- Reviewed California law and CDE guidance
- Reviewed pertinent federal law
- Studied professional frameworks
- Benchmarked against exemplar districts nationally and in California

Matching Policy to Audience



BP 6160-SO

Governs employees, contractors, and vendors for operations, administration, and communications.



BP 3160-SO

Governs teachers and students for classroom and curricular use.

How an AI Tool Gets Approved

CTO Procedure 3160-P2

Approved AI Tool Registry

1. **Employee submits request to CTO**
2. **Tool vetted against data environment, use case, conditions**
3. **Added to registry or declined**
   (no tool may be used before approval)

How We Decide What Needs Disclosure

CTO Procedure 3160-P1



Monitoring, Accountability, and the Instructional Connection

1. **Incident Reporting:** 24-hour window to report to IT and CTO determines response.
2. **Procedure Review:** Annual procedure review conducted by CTO.
3. **Instructional Tools:** Vetted through the same process, coordinated with the Director of Student Learning and Innovation.

Close

AI governance is built for the people it serves.

01 **Human judgment stays central.**

02 **Every tool is vetted.**

03 **Every use is accountable.**

SAGE OAK
CHARTER SCHOOLS

Thank You!

Coversheet

Consent Items - Business Services

Section: XI. Consent Agenda
Item: A. Consent Items - Business Services
Purpose:
Submitted by:
Related Material: Consent Items - Business Services.pdf

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors - September 10, 2026
Consent Items - Business Services

Items listed under Consent are considered routine and will be approved by a single motion.

1. **Item:** **Check Register - August 2026**

2. **Item:** **Report of Investment Activity - July 2026**

Coversheet

Consent Items - Education Services

Section: XI. Consent Agenda
Item: B. Consent Items - Education Services
Purpose:
Submitted by:
Related Material: Consent Items - Education Services.pdf

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors - September 10, 2026
Consent Items - Education Services

Items listed under Consent are considered routine and will be approved by a single motion.

1. **Item:** **Ratification of 2026-27 Nonpublic, Nonsectarian School/Agency Services, Master Contract and Individual Service Agreement**

   Background:
   Sage Oak Charter Schools requests the Board ratify the 2026-27 Nonpublic, Nonsectarian School/Agency Services Master Contract and Individual Service Agreement. Sage Oak Charter Schools uses uniform agreements, titled "Nonpublic, Nonsectarian School/Agency Services, Master Contract," with various agencies, consultants, and contractors. These agreements aim to deliver specialized educational services and assessments.

   Recommendation:
   It is recommended the Board ratify the 2026-27 Nonpublic, Nonsectarian School/Agency Services, Master Contract, and Individual Service Agreement as presented.

2. **Item:** **Ratification of 2026-27 Special Education Contracted Vendors List**

   Background:
   Sage Oak Charter Schools requests the Board ratify the 2026-27 Special Education Contracted Vendors List. Services are provided, as needed, to special education students. They may include psycho-educational assessments, counseling, assistive technology, audiological, adapted physical education, vision therapy, physical therapy, deaf and hard of hearing, specialized academic instruction, speech services, and vision and hearing screenings. The projected budget for special education services for the 2026-27 school year is estimated not to exceed $196,000. This estimate and the anticipated reduction in vendor costs are contingent upon Sage Oak successfully hiring the budgeted staff necessary to provide student services. If a staffing shortage occurs, the department may reallocate budgeted staffing funds to vendor services to maintain service continuity, which could increase the vendor budget by the transferred staffing amounts. The costs for these services were included in the 2026-27 July Budget, approved on June 18, 2026.

   Recommendation:
   It is recommended the Board ratify the 2026-27 Special Education Contracted Vendor List as presented.

Coversheet

Consent Items - Human Resources

Section: XI. Consent Agenda
Item: C. Consent Items - Human Resources
Purpose:
Submitted by:
Related Material: Consent Items - Human Resources.pdf

SAGE OAK CHARTER SCHOOLS
Regular Meeting of the Board of Directors - September 10, 2026
Consent Items - Human Resources

Items listed under Consent are considered routine and will be approved by a single motion.

1. **Item: Approval of Certificated Personnel Report**

2. **Item: Approval of Classified Personnel Report**

3. **Item: Approval of Job Descriptions**

   Background:
   Job descriptions are critical to the successful personnel operations of the school. They provide structure in areas such as recruitment, onboarding, determining reasonable accommodations, performance evaluation, succession planning, staff development, and compensation analysis. Job descriptions are routinely revised to remove antiquated wording, reflect the current duties of the positions, and align the minimum qualifications, knowledge, and abilities to the duties. New job descriptions are developed based on the school's staffing plans and identified support needs.

   New:
   Student Information and Reporting Technician JD.pdf

   Recommendation:
   It is recommended the Board approve the job description(s) and revisions as presented.

Coversheet

(Action) Approval of Annual Board of Directors' Self-Evaluation

Section: XII. Board Governance
Item: A. (Action) Approval of Annual Board of Directors' Self-Evaluation
Purpose: Vote
Submitted by:
Related Material: Annual Board of Directors' Self-Evaluation 2025-26_Final.pdf

BACKGROUND:

At the August 13, 2026, Regular Meeting of the Board of Directors, a draft of the Annual Board Self-Evaluation was reviewed. The objective was to consolidate the inputs into a unified Board perspective.

RECOMMENDATION:

It is recommended the Board approve the Annual Board of Directors Self-Evaluation as presented, for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Annual Board of Directors' Self-Evaluation
2025-26

Issue/Concept	Yes	No	Could Use Improvement
A Solid Foundation			
Does the school have well-drafted charter petitions/MOU's with its authorizing agencies?	SF MH SH WH PM		
Does the school have well-drafted governance documents (ex. Articles of Incorporation, Bylaws, and Board Manual)?	SF MH SH WH PM		
Is the school's legal and financial status clear and well understood?	SF MH SH WH PM		
Are appropriate liability insurance and risk management practices maintained at all times?	SF MH SH WH PM		
Does the school have a strategic plan/WASC report that is regularly reviewed and revised on an annual basis?	SF MH SH WH PM		
Does the Board ensure that annual goals (e.g., LCAP) are aligned to strategic priorities and monitored throughout the year?	SF MH SH WH PM		
Board Operations/Relations			
Do Board members understand and fulfill their legal and ethical responsibilities (duty of care/loyalty, conflict of interest)?	SF MH SH		

	WH PM		
Is there a documented process in place for onboarding new board members that is periodically reviewed?	SF SH WH PM	MH	
Does the Board's composition reflect a range of skills and expertise needed for effective governance?	SF MH SH WH PM		
Is there a clear process in place for selecting new Board members when needed?	SF SH WH PM	MH	
Do Board members feel informed and supported in completing required governance and compliance trainings (e.g., Ethics, Mandated Reporter)?	SF MH SH WH PM		
Does the Board use the results of its annual self-evaluation to guide continuous improvement?	SF MH SH WH PM		
Does the Board maintain transparent meeting minutes and timely communication of meeting actions and records?	SF MH SH WH PM		
Board Meeting Effectiveness & Efficiency			
Is the Board president a strong, capable meeting facilitator?	SF MH SH WH PM		
Has the Board president developed effective meeting norms?	SF MH SH WH PM		
Are board meeting procedures (such as Robert's Rules) clearly understood and consistently followed?	SF MH SH WH PM		
Do Board members consistently come prepared and contribute constructively during meetings?	SF MH		

	SH WH PM		
Are meetings well-organized, with clear, focused agendas that prioritize appropriate policy, school updates, and action items?	SF MH SH WH PM		
Is the Board meeting time appropriately balanced between Board discussion and staff presentations?	SF MH SH WH PM		
Are staff presentations concise and focused on “strategic takeaways” rather than a verbal reading of the board packet materials?	SF MH SH WH PM		
Relationship w/ CEO			
Does the Board establish clear performance goals and conduct an effective annual evaluation of the Superintendent/CEO?	SF MH SH WH PM		
Does the Board have a clear understanding with staff regarding the Board’s responsibilities in supporting and maximizing the functioning of the school?	SF MH SH WH PM		
Does the Board maintain and periodically review a Superintendent/CEO succession plan?	SF SH WH PM		MH
Personnel and Staffing			
Does the Board ensure personnel policies are regularly reviewed, updated, and aligned with applicable laws and regulations?	SF MH SH WH PM		
Does the Board ensure staffing plans and job descriptions are clearly defined and aligned with organizational needs?	SF MH SH WH PM		
Budget and Finance			
Does the Board ensure the annual budget aligns resources with the school’s mission and strategic priorities?	SF MH		

	SH WH PM		
Does the Board monitor the school's budget and financial health throughout the year?	SF MH SH WH PM		
Does the Board review the audit report and take any follow-up action, as needed?	SF MH SH WH PM		
Does the Board ensure long-term financial planning is aligned with the school's strategic goals and priorities?	SF MH SH WH PM		
Does the Board maintain and regularly review fiscal management and internal control policies that support financial accountability?	SF MH SH WH PM		
Instruction, Curriculum, and Assessment			
Has the Board reviewed and approved the school's curriculum and instructional programs?	SF MH SH WH PM		
Has the Board approved student achievement goals/standards?	SF MH SH WH PM		
Is there a broad-based assessment system in place to measure progress toward instructional goals and standards?	SF MH SH WH PM		
Is the instructional program in alignment with the state requirements and terms of the charter?	SF MH SH WH PM		
Is student assessment data consistently and comprehensively presented and analyzed in a way that supports the Board's understanding of student performance?	SF MH SH WH PM		

Is student achievement data regularly reported to charter-granting agencies as part of the school's oversight and renewal responsibilities?	SF MH SH WH PM		

Summary of 2025-26 Annual Board of Directors Self-Evaluation:

The Sage Oak Charter Schools Board of Directors continues to demonstrate strong leadership and oversight. Members consistently fulfill their responsibilities, conduct productive and efficient meetings, monitor organizational and student outcomes, and support Sage Oak's strategic priorities. The results reflect continued progress in informed decision-making and accountability.

Board Governance Strengths:

- **Experienced and knowledgeable Board:** Members bring extensive experience as educators, administrators, and specialists, providing valuable insight into school governance and operations.
- **Shared commitment to Sage Oak:** The Board is united by a common vision and dedication to Sage Oak's mission, values, goals, and student success.
- **Collaborative Board culture:** Members demonstrate strong communication, mutual respect, engagement, and camaraderie as they work cohesively as a governing body.
- **Effective Board meetings:** Meetings are well-organized, productive, and efficient, with constructive participation and open dialogue among members.
- **Commitment to personalized student success:** The Board maintains a strong focus on ensuring each student receives an individualized program that supports educational and emotional success.

Areas for Annual Board Governance Review:

- **Board member recruitment and onboarding:** The Board should periodically review its processes for selecting and preparing new members to support future governance needs.
- **Succession and emergency planning:** Procedures for Superintendent/CEO succession and temporary leadership during an emergency or extended absence should be reviewed annually.
- **Legislative awareness:** The Board should continue receiving updates on laws, policies, and political developments that may affect Sage Oak.
- **Artificial Intelligence (AI) education:** Provide AI updates at three Board meetings during the school year to support informed oversight of its use in instruction and school operations.

Overall Assessment

The self-evaluation reflects an experienced, collaborative, and highly effective Board with a strong governance foundation and commitment to Sage Oak's mission and students. The Board should continue to build on these strengths while maintaining regular reviews of recruitment, onboarding, succession planning, legislative developments, and artificial intelligence.

Coversheet

(Action) Approval of Sage Oak Charter Schools Strategic Plan 2026-27

Section: XII. Board Governance
Item: B. (Action) Approval of Sage Oak Charter Schools Strategic Plan 2026-27
Purpose: Vote
Submitted by:
Related Material: Sage Oak Charter Schools Strategic Plan 2026-27_Final.pdf

BACKGROUND:

At the August 13, 2026, Regular Meeting of the Board of Directors, Superintendent Woodgrift presented an overview of Sage Oak Charter Schools' strategic plan for the 2026-27 school year. The plan outlines the focus goals and priorities that align with Sage Oak's core values.

RECOMMENDATION:

It is recommended the Board approve the Sage Oak Charter Schools Strategic Plan for the 2026-27 school year, as presented, for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

SAGE OAK

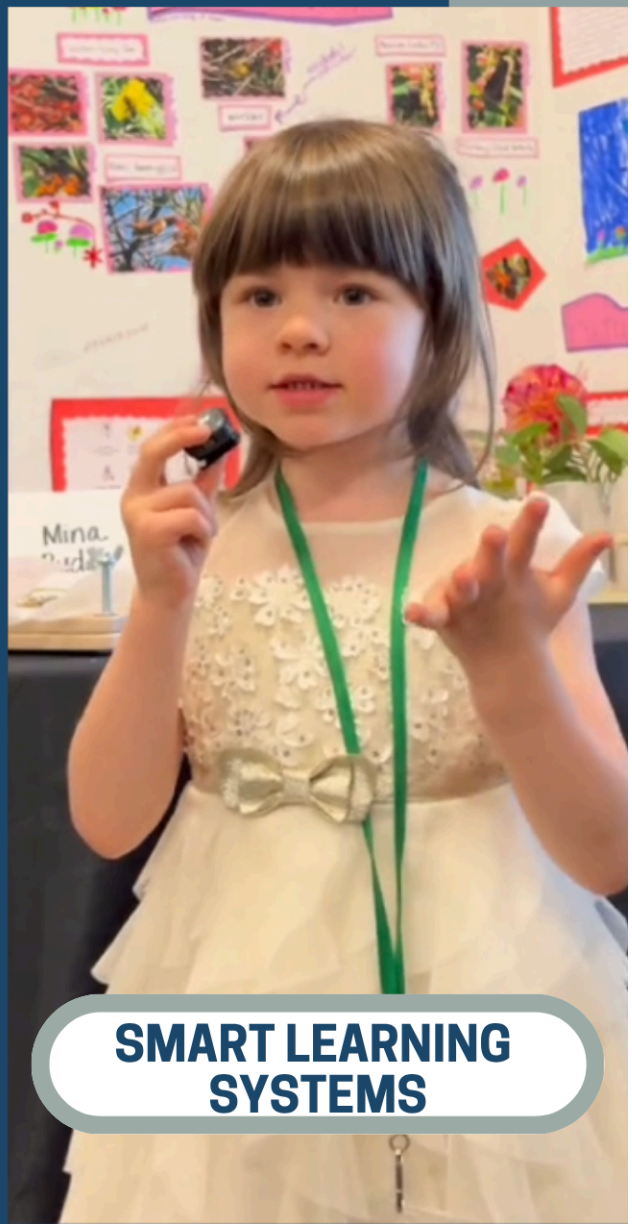
2026-27 STRATEGIC PLAN



STUDENT SUCCESS



ENGAGEMENT



SMART LEARNING SYSTEMS

Table of Contents

Mission, Vision, Core Values 3

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Local Control Accountability Plan (LCAP): Goals, Actions, Metrics 5

Goal 1: STUDENT SUCCESS 7

Strategy A: Integrate career, community, and life skills into comprehensive K-12 pathways

Strategy B: Refine a personalized, data-informed multi-tiered system of support for all students

Strategy C: Improve math proficiency for students with disabilities by increasing the percentage of students with disabilities participating in math interventions

Strategy D: Create a unified, data-informed articulation process that smoothly transitions students through each grade band while integrating critical feedback from graduates

Strategy E: Increase the percentage of both English learner (EL) and Long-Term English learner (LTEL) students making progress toward proficiency as measured by the state language proficiency assessment, and increase the English learner reclassification rate by increasing participation with English Language Development (ELD) synchronous instruction

Goal 2: ENGAGEMENT 13

Strategy A: Increase opportunities for parents, students, and staff to connect with each other and with school leadership, fostering a sense of community and alignment with the school's mission and vision.

Strategy B: Develop purposeful pathways for growth and opportunities for professional development

Strategy C: Increase professional development for live instruction

Strategy D: Develop a system to increase access and consistency for social and emotional resources and interventions

Goal 3: SMART LEARNING SYSTEMS 16

Strategy A: Evaluate, integrate, and optimize technology to streamline and automate operational processes and procedures

Strategy B: Implement AI-driven personalized learning strategies to maximize student learning

Conclusion 21

Mission

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

Vision

Sage Oak students embrace their unique potential and are inspired to positively impact their communities.

Core Values

With students always at the forefront, we are *SAGE*, and we value
Service | Accountability | Growth Mindset | Excellence

- *Service* - We value relationships and understand that we are here to provide a high level of service to our students, parents, community, and one another.
- *Accountability* - We build trust with educational partners by staying compliant with state and federal regulations while operating with integrity and transparency.
- *Growth Mindset* - We focus on working hard, learning continuously, and pushing ourselves to reach new heights. We stay current on best practices, educational trends, and strive to offer innovative and engaging opportunities for our students.
- *Excellence* - We strive for a standard of excellence in all that we do. We equip students and staff with the necessary tools, resources, and support to help them achieve their full potential.

Introduction

At Sage Oak Charter Schools, our mission to educate students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives, remains the guiding force behind every goal we set and every action we take. As we enter the final year of our three-year strategic plan, our focus shifts from launching new initiatives to strengthening and embedding the work built over the past two years. This year's priorities are designed to ensure that successful practices become sustainable systems that continue to improve student outcomes, strengthen staff capacity, and support the organization's long-term growth.

This plan reflects our ongoing commitment to continuous improvement and was developed through a collaborative process that included feedback from educational partners and alignment with our Local Control and Accountability Plan (LCAP) priorities and Western Association of Schools and Colleges (WASC) goals. Parent, student, and staff surveys highlighted the importance of personalized learning, teacher connection, and access to meaningful support. Input from our Parent Advisory Committee, English Learner Advisory Committee, and Student Advisory Committee helped shape priorities related to college and career readiness, student well-being, and equitable access, while leadership planning sessions and department-level reviews ensured organizational alignment across all strategic initiatives.

The priorities for 2026-2027 build upon that foundation by advancing both student success and organizational effectiveness. Across our academic programs, we will deepen the implementation of Power Standards through data-driven Professional Learning Communities, expand college and career readiness through honors pathways, postsecondary preparation, and alumni engagement, strengthen targeted interventions, and continue refining personalized supports for students. Across the organization, we will strengthen the systems that increase consistency, improve decision-making, and create more time for meaningful work with students and families through initiatives such as a refined Professional Development Passport, Sage Central, expanded data capabilities, AI governance and pilot projects, enhanced data security, and a more intentional approach to technology planning. Together, these efforts position Sage Oak to complete this strategic plan with strong, sustainable systems that will support continued innovation and growth for years to come.



Local Control Accountability Plan (LCAP)

	GOALS	ACTIONS	METRICS
STUDENT SUCCESS	To improve academic performance and College and Career Readiness for all students, we will implement comprehensive, grade-appropriate College and Career Readiness programs. This initiative will cultivate the confidence, skills, and spirit of innovation necessary for each student to confidently navigate their unique paths, enabling them to make a meaningful impact in their communities and the world. *CPSELs: 1, 2, 4, 5, 6, 7, 8*	a. Integrate career, community, and life skills into comprehensive K-12 pathways. b. Refine a personalized, data-informed multi-tiered system of support for all students.. c. Improve math proficiency for Students with Disabilities (SWD) by increasing the percentage of students with disabilities participating in math interventions. d. Create a unified, data-informed articulation process that smoothly transitions students through each grade band while integrating critical feedback from graduates. e. Increase the percentage of both English learner (EL) and Long-Term English learner (LTEL) students making progress toward proficiency as measured by the state language proficiency assessment, and increase the English learner reclassification rate by increasing participation with English Language Development (ELD) synchronous instruction.	• % Students completing A-G pathways and CTE pathways • % Students achieving a score of 3 or higher on AP exams • College Career Preparedness (College Career Indicator %) • % Students graduated • Maintenance of low middle school dropout rates • Maintenance of low high school dropout rates • Expansion of K-8 live synchronous instruction courses aligned with CTE pathways • State and local math and reading scores • Student/parent belief in access to instructional resources necessary to align with robust state standard education • % Students receiving interventions who demonstrate growth equivalent to one year or more in English Language Arts and Mathematics • % Students with disabilities participating in math intervention programs • % Teachers feel equipped to transition their students to the next grade level band • % English learners making progress toward English proficiency, including reclassification rate improvement • % English learners' participation in ELD synchronous instruction courses • % Parents/students/staff affirming access to resources supporting EL students' achievement • % Long Term English Learner (LTEL) students making progress toward English proficiency

			• Number of professional development opportunities focused on supporting English Language Development (ELD) & LTEL instruction
ENGAGEMENT	In order to enhance student, parent, and staff engagement, we will establish an environment that fosters connectedness and professional growth. *CPSELs: 1, 2, 3, 4, 5, 6, 7*	a. Increase opportunities for parents, students, and staff to connect with each other and with school leadership, fostering a sense of community and alignment with the school's mission and vision. b. Develop purposeful pathways for growth and opportunities for professional development. c. Increase professional development for live instruction. d. Develop a system to increase access and consistency for social and emotional resources and interventions.	• Student/parent/staff satisfaction survey results related to community engagement, school climate, connectedness, and confidence in job performance • % Credentialed teachers • % School attendance rates • % Chronic absenteeism • % Suspension and/or expulsion rates • Student/staff retention rate • Pathway for advancement participation rates • Increased number of professional development opportunities for all staff with a focus on live instruction • % Student/parent/staff who feel informed about the social and emotional resources provided by Sage Oak • Increased number of synchronous support groups and/or counselor-led groups
SMART LEARNING SYSTEMS	Leverage technologies, specifically Artificial Intelligence (AI), to enhance data-driven decision-making, automate routine operational processes, and provide personalized learning pathways for students, thereby establishing scalable systems that ensure long-term sustainability, promote academic growth, and increase operational efficiency. *CPSELs: 1, 2, 3, 4, 5, 6, 7, 9*	a. Evaluate, integrate, and optimize technology to streamline and automate operational processes and procedures. b. Implement AI-driven personalized learning strategies to maximize student learning.	• Staff-to-student ratio • Staff satisfaction survey results: improvements in work efficiency and satisfaction, and increased confidence in using AI tools to improve learning outcomes

Action Steps

Goal 1: STUDENT SUCCESS

To improve academic performance and College and Career Readiness for all students, we will implement comprehensive, grade-appropriate College and Career Readiness programs. This initiative will cultivate the confidence, skills, and spirit of innovation necessary for each student to confidently navigate their unique paths, enabling them to make a meaningful impact in their communities and the world.

Strategy A: Integrate career, community, and life skills into comprehensive K-12 pathways

Strategy B: Refine a personalized, data-informed multi-tiered system of support for all students

Strategy C: Improve math proficiency for students with disabilities by increasing their participation in synchronous math interventions.

Strategy D: Create a unified, data-informed articulation process that smoothly transitions students through each grade band while integrating critical feedback from graduates.

Strategy E: Increase the percentage of both English learner (EL) and long-term English learner (LTEL) students making progress toward proficiency as measured by the state language proficiency assessment and increase English learner reclassification rate by increasing participation with English Language Development (ELD) synchronous instruction.



Goal 1: Student Success

Strategic Plan Subactions

2024-25	2025-26	2026-27
College, Career & Service Podcasts Maintain the number of podcasts that align with goal	College, Career & Service Podcasts & Outreach Increase the number of college and career avatar videos, highlighting CTE pathways. Look for opportunities to advertise and support career fairs, college fairs, or other events happening to ensure all students and families have access. Analyze data to inform the planning of the 2025-26 podcast series, focusing on strategies to improve podcast metrics and expand reach. Continue to maintain the number of podcasts that align with college and career readiness and our core values.	Marketing & Podcasts Increase the number of college and career student (avatar) videos, highlighting Career Technical Education (CTE) pathways. Look for opportunities to advertise and support career fairs, college fairs, or other events happening to ensure all students and families have access. Leverage podcasts, video content, and social media platforms, including Instagram, Facebook, and LinkedIn, to showcase and communicate the work, progress, impact, and success stories connected to Strategic Plan initiatives, including (but not limited to) college and career pathways, CTE courses, student success stories, organizational accomplishments, wellness initiatives, and student digital citizenship.
High School CTE Pathways Add Computer Science CTE Pathway	Career Technical Education (CTE) Pathways Establish clear criteria and a defined process for evaluating when a new Career Technical Education (CTE) pathway is needed. Use this process to assess the demand and feasibility of adding new pathways for 2026-27. Prioritize the following for our CTE pathways: *Computer Science: Add AI as a component *Entrepreneurship: Add internal concentrator course, if staffing allows *Sports Medicine: Add internal capstone course, if staffing allows *Child Development: Add internal capstone course, if staffing allows	Career Technical Education Pathways Establish clear criteria and a defined process for evaluating when a new Career Technical Education (CTE) pathway is needed. Use this process to assess the demand and feasibility of adding new pathways for 2026-27.

	Utilize our CTE teachers to grow partnerships with businesses and organizations to increase real-world learning experiences for students through internships. Develop a structured internship program that aligns with student interests and career pathways, ensuring accessibility and meaningful participation.	
Intervention Prioritize additional math and English Language Arts intervention teachers in the budget. Develop and train new Reading Specialists and Math Intervention teachers using evidence-based practices	Intervention Implement a new math curriculum in elementary intervention classes and small-group math support for K-3rd grades.	Intervention Implement a math intervention program for students in K-2 and continue to develop math intervention classes for 3-5 grade students.
Authorizer Relationships Visit each authorizer board meeting 4-6 times during the school year. Continue to send cards. Continue attempts to invite authorizing superintendents to join our podcast. Visit each authorizing Superintendent twice during the school year, preferably in an informal setting.	Alumni Network Implement a system to track and maintain contact with alumni, gathering data on their post-graduation experiences to assess how Sage Oak supported them and identify areas for improvement.	Alumni Network/Program Establish a system to track and maintain contact with Sage Oak alumni, gather data on their post-graduation experiences, assess how well Sage Oak prepared and supported them, and identify opportunities for continuous improvement. (*carried over from last year) Develop the foundation for a comprehensive alumni engagement program that establishes ongoing communication, strengthens connections with graduates, gathers meaningful post-graduation feedback, and creates opportunities to highlight alumni achievements through podcasts, videos, and other storytelling platforms.
N/A	N/A	Middle School Students - Postsecondary Preparation Equip middle school teachers to support student postsecondary planning through targeted professional development and an optional Professional Development Passport microcredential.
N/A	N/A	High School Students - Postsecondary Preparation Equip high school teachers with professional development on supporting students in postsecondary planning and an optional microcredential through the Professional Development Passport.

N/A	N/A	Early Literacy K-2 Increase K-2 student access to Multi-Tiered System of Support (MTSS) ELA instruction that follows systematic and multisensory instruction.
N/A	N/A	HS Intervention Implement a comprehensive high dose tutoring math intervention/support program for high school students who are at risk of not successfully completing Algebra 1.
Increase Direct Instruction for Students in Math Implement the plan determined in Year 1: Expand live Oakschool math class offerings to 4th - 8th grades with no cost to instructional funds to encourage full-year enrollment. Pilot a specialized power standard math class for TK/K and 6th-grade students. Virtual Learning Academy and Oakschool: Identify the math power standards which will be used to improve instruction and student support	Increase Direct Instruction in Math: Power Standards Oakschool: Expand the number of Oakschool courses, incorporating power standards, providing targeted instruction, and reinforcing essential math skills. Virtual Learning Academy: Integrate power standards along with MasteryConnect assessments to increase student math achievement in math. Expand the use of power standards school-wide by providing comprehensive training on power standards, common assessments, and instructional strategies to ensure consistency and alignment in teaching and learning.	Math Power Standards Develop and implement data-driven Professional Learning Community (PLC) practices by using Power Standards, formative assessment data, and the four PLC questions to guide instructional decisions, reinforce essential math skills, and improve student achievement. Implement data-driven Professional Learning Community (PLC) practices by using Power Standards, formative assessment data, and the four PLC questions to guide instructional decisions, reinforce essential math skills, and improve student achievement. Increase usage of the Sage Oak math app and implement the new math companion books
N/A	N/A	Honors Math Pathway Implement a new Sage Oak-specific Honors Math Pathway.
N/A	N/A	Math Performance Tasks Integrate math performance tasks into all math classes.
N/A	N/A	Power Standards Implement a reteach and reassess model in small groups, focusing on the top five Power Standards.
N/A	N/A	Honors Pathway Implement a new Honors Pathway.

Reduce Number of Students Using Below-Grade-Level Curriculum Revisit and refine the plan. Consider requiring specific curriculum for special education students to ensure grade-level exposure with built-in scaffolding Continue to discuss with the regional mentor for approval for all curriculum below grade level. Consider collaborating with the curriculum coordinator on this task The regional mentor will consult with the assigned program specialist regarding students using curriculum more than two grade levels below	Reduce Number of Students Using Below-Grade-Level Curriculum Evaluate the effectiveness of the 24/25 plan to reduce below-grade-level curriculum use, identifying successes and areas for improvement to refine the 25/26 strategy.	English Language Arts (ELA) Curriculum Analysis In conjunction with the Director of Student Learning and Innovation, use the findings from the English Language Arts (ELA) curriculum analysis to establish K-8 ELA priorities. Work with Assistant Principals and facilitators to collaborate with teachers on targeted plans that increase grade-level curriculum usage and decrease the use of below-grade-level ELA materials. Provide the findings from the ELA curriculum analysis and support the development of the K-8 ELA priorities with the Director/Principal of the Personalized Learning Academy (PLA)
Students with Disabilities Monitor % Students with disabilities participating in math interventions Research evidence-based math practices to use during SAI sessions Mild/Moderate teachers will attend professional development regarding evidence-based math practices	Students with Disabilities Based on math professional development, the special education teacher on assignment (TOSA) will support staff in using evidence-based math practices. If an appropriate book is able to be found, mild/moderate (M/M) teachers will participate in a book study related to math instruction.	Students with Disabilities Based on math professional development, the special education teacher on assignment (TOSA) will support staff in using evidence-based math practices; for example, Cognitive Guided Instruction (CGI) Teacher Training to our K-8 M/M and ESN teachers.
Program for Advanced and Gifted Education (PAGE) Add PAGE coordinator full-time position Oakschool: Improve and increase classes and program offerings. Refine and improve PAGE identification process.	Program for Advanced and Gifted Education (PAGE) Enhance and standardize middle school honors courses to ensure alignment across programs. Establish and implement project-based learning supplemental assignments for PAGE students. Align project-based learning with field trips and guest speakers to enhance student learning. Increase the number of PAGE students to 200 or more	Program for Advanced and Gifted Education (PAGE) Enhance the middle school honors program by selecting and implementing an aligned curriculum that supports instructional coherence, consistency, and clear pathways across all school programs. Establish and implement project-based learning (PBL) supplemental assignments for students in the Program for Advanced and Gifted Education (PAGE). Align PBL with field trips and guest speakers to enhance student learning.

Data-Informed Articulation Process Collaborate to develop a comprehensive plan to create a unified, data-informed articulation process that smoothly transitions students through each grade band while integrating critical feedback from graduates. Improve the 8th-grade to high school transition process by including a special course for 8th graders and adding office hours with the middle school coordinator. Develop a cohesive plan to connect with our graduates and gather valuable data on their post-graduation experiences. Focus on understanding how the Sage Oak program supported them and identify areas for improvement. Use this data to drive program improvements.	Data-Informed Articulation Process Develop a process to collect and provide teachers with targeted, actionable data to support student transitions between grade bands, ensuring alignment with school-wide initiatives like power standards and instructional strategies. Disaggregate state and local assessment data by school, program, grade level, CA Dashboard student group, and provide insights and information to all appropriate stakeholders Refine and disaggregate student achievement data further allowing for a deeper micro-level analysis of student performance and program effectiveness.	Data-Informed Articulation Process Equip teachers to use Student Learning Outcomes to support student readiness and successful transitions between grade levels and grade bands. Disaggregate state and local assessment data by Personalized Learning Academy (PLA) regional group and further refine the data to support deeper micro-level analysis of student performance and program effectiveness. Provide PLA leadership and other stakeholders with clear, actionable insights that inform instructional decisions, identify trends, and guide targeted support strategies within each regional group.
Multilingual/English Learner Support Add additional teachers/classes, as needed, based on enrollment. Support multilingual student access to synchronous instruction by implementing an equity tracker to monitor participation in school-wide virtual classes. Provide professional development for all teachers relating to ELPAC testing and understanding the multilingual student.	Multilingual/English Learner Continue professional development for relevant staff relating to ELPAC testing and understanding the multilingual student. Support multilingual student access to synchronous instruction by increasing parent communication, increasing teacher professional development and training on best practices for multilingual learners, and monitoring the equity tracker to ensure their participation in schoolwide virtual classes.	English Learners (ELs) Support multilingual student access to synchronous instruction through parent communication, teacher professional development and training on best practices for multilingual learners, and monitoring the equity tracker to ensure participation in schoolwide virtual classes.

Action Steps

Goal 2: ENGAGEMENT

In order to enhance student, parent, and staff engagement, we will establish an environment that fosters connectedness and professional growth.

Strategy A: Increase opportunities for parents, students, and staff to connect with each other and with school leadership, fostering a sense of community and alignment with the school's mission and vision.
Strategy B: Develop purposeful pathways for growth and opportunities for professional development.
Strategy C: Increase professional development for live instruction.
Strategy D: Develop a system to increase access and consistency for social and emotional resources and interventions.



Goal 2: Engagement		
2024-25	2025-26	2026-27
Parent Engagement Leverage events, such as socials and hangouts, to intentionally create spaces where parents and students can engage with one another and school leadership	Parent Engagement Continue to leverage events, such as socials and hangouts, to intentionally create spaces where parents and students can engage with one another and school leadership Increase parent involvement in the Parent Advisory Council, English Learner Advisory Committee (ELAC), and Student Technology Advisory Committee (STAC) through targeted marketing and advertising. Create social media posts and email campaigns to raise awareness about upcoming socials and hangouts	Parent Engagement Refine the community engagement approach by developing a small cohort of parent leaders to facilitate informal family hangouts that strengthen peer-to-peer connections and foster a cohesive school community. Strengthen parent and staff engagement during Parent Advisory Committee (PAC), English Learner Advisory Committee (ELAC), Student Advisory Committee (STAC), and Teacher Advisory Committee (TAC) meetings by fostering meaningful dialogue and increasing purposeful participation. Implement strategies to increase parent participation on the English Learner Advisory Committee (ELAC).
N/A	Professional Development (PD) Passport Provide staff with personalized professional development opportunities through the Professional Development (PD) Passport. The opportunities are aligned with our strategic goals and include *True Colors* for self-awareness and AI training for innovation.	PD Passport Refine the Professional Development (PD) Passport to provide staff with a menu of learning opportunities aligned to each strategic goal. Structure the PD Passport to capture meaningful data and generate reports that show how it is being used, which learning opportunities are selected, and how the program is impacting teachers and students.
Work Anniversary Program Develop a work anniversary program, honoring the longevity of staff serving Sage Oak, such as 1 Year, 5 Year, 10 Year. Survey staff on how to celebrate longevity through the work anniversary program.	Work Anniversary Program Strengthen the Sage Milestone Program, recognizing staff longevity, through personalized offerings, clear communication, and a sustainable annual process.	Work Anniversary Program Strengthen the Sage Milestone Program, recognizing staff longevity through personalized offerings, clear communication, and a sustainable annual process.

Wellness Initiative Implement a wellness stipend for all staff through a Flexible Spending Account. Survey staff on how to promote wellness and utilize health provider wellness stipend(s).	Wellness Initiative Promote staff wellness by increasing access to resources, events, and clear communication.	Staff Engagement Promote staff wellness by increasing access to resources, events, and clear communication.
Professional Development - Live Instruction Implement evidence-based professional development for synchronous instructors; topics will be determined based on student needs as well as teacher feedback	Professional Development - Live Instruction Continue to offer evidence-based professional development opportunities for synchronous instructors and integrate action steps or goals into follow-up meetings with supervisors.	Professional Development - Live Instruction Enhance professional development for synchronous instructors by aligning learning opportunities with program goals and team needs. Refine professional development for synchronous instructors by working with each program to align learning opportunities with program goals and team needs.
N/A	N/A	Marketing & Podcasts Leverage podcasts, video content, and social media platforms, including Instagram, Facebook, and LinkedIn, to showcase and communicate the work, progress, impact, and success stories connected to Strategic Plan initiatives, including (but not limited to) college and career pathways, CTE courses, student success stories, organizational accomplishments, wellness initiatives, and student digital citizenship.

Action Steps

Goal 3: SMART LEARNING SYSTEMS

Leverage technologies, specifically Artificial Intelligence, to enhance data-driven decision-making, automate routine operational processes, and provide personalized learning pathways for students, thereby establishing scalable systems that ensure long-term sustainability, promote academic growth, and increase operational efficiency.

Strategy A: Evaluate, integrate, and optimize technology to streamline and automate operational processes and procedures.
Strategy B: Implement AI-driven personalized learning strategies to maximize student learning.



Goal 3: Smart Learning Systems

2024-25	2025-26	2026-27
Systems Audit Ensure effective cross-platform communication, enabling different systems to interact seamlessly to fill in gaps discovered by the audit Identify all data bridges between platforms Evaluate reducing systems used Train staff on elements of systems underutilized	Systems Audit & Optimization Train subject matter experts in each department to partner with IT and serve as the first point of contact for system-related issues. Identify underutilized systems and determine if issues stem from system limitations or training gaps. Phase out ineffective systems and provide training where needed. List all organizational and educational platforms, categorize users (All School, Department, Role), and survey them on effectiveness, pain points, and improvement needs. Use survey results to refine system usage, address training gaps, and determine if platforms should be improved or replaced.	Systems Audit - Technology (non-Educational Technology) Assess and improve organizational systems, excluding instructional technology, by analyzing usage data and stakeholder feedback to determine whether challenges stem from system limitations or training gaps. Use the findings to provide targeted training, optimize system configuration and use, or recommend replacement of systems that no longer effectively support organizational operations. Systems Audit - Education Technology Assess and improve educational technology systems by analyzing usage data and stakeholder feedback to determine whether challenges stem from system limitations or training gaps. Use the findings to provide targeted training, optimize system configuration and use, or recommend replacement of tools that no longer effectively support teaching and learning.
Centralized Management System with Data Lake Integration Develop and deploy a centralized management system (user portal) that provides a single dashboard linking documents and applications based on users' roles and departments. The dashboard will include organization-wide links to systems and applications, serving as a document hub with access to school-wide and departmental manuals and resources.	Centralized Management & Data Lake Integration Enhance the central management system by gathering user feedback, improving the user portal, and refining shortcuts based on departmental needs. Provide targeted training to boost user adoption and address knowledge gaps. Expand the Sage Oak data lake with additional system integrations.	Data Lake Define the purpose and value of the Sage Oak data lake. Identify the highest-value use cases for the organization, including board and leadership reporting, student achievement trends, and program effectiveness, and evaluate visualization tools such as PowerBI to make that data accessible and easy to interpret. Clarify roles between the data analyst, who owns queries and report definitions, and IT, who owns infrastructure and integrations. Produce a data lake roadmap by the end of the year that defines priority use cases, reporting standards, and a plan for future integrations.

N/A	N/A	Sage Central - Staff Hub Develop Sage Central as Sage Oak's staff hub and single source of truth by creating a scalable solution that streamlines access to systems, tools, resources, and information. Configure the solution around staff workflows to improve efficiency, simplify navigation, and create a consistent experience for all staff.
Custom Tool Development Design various data integration tools to increase staff efficiency and support data-driven decision-making, accessed through the centralized management system: • Student information portal • Teacher-student rostering assistance tool • Special education assessment management system (AMS) • Internal OPS purchase order (PO) data interchange • Budget-to-actual system • Secondary course alias search tool • CalSTRS reporting automation • Community provider (CP) parent and student rating and review page, similar to Yelp Develop a plan for the future development of various tools: • Inventory integration/virtual library • Custom purchasing system to realize savings versus our existing annual subscription, integrating with a virtual library tool.	Priority Projects for 25-26 Develop a plan to design a future custom purchasing system. Develop and deploy a cloud-based library platform to replace the current Lending Library. The system will be integrated via an Application Program Interface (API) to purchasing and IT ticketing systems to serve as the system of record for student inventory of materials.	Priority Projects for 26-27 Finalize and adopt the Sage Oak Technology Project Process and Technology Project Intake Form, establishing a structured, two-window annual review process that requires a documented problem statement, researched solution options, defined scope, cost estimate, timeline, and implementation commitment before any project is considered for approval. Collaborate with the Executive Team and department leaders during the review windows to evaluate proposals, align them to Strategic Plan Goal 3 and organizational capacity, and develop a final approved project list each cycle. This process replaces ad hoc project requests with a predictable rhythm the technology team and requesting departments can plan around.
N/A	N/A	AI Digital Citizenship Equip parents and students with the knowledge and skills to practice digital citizenship and use AI responsibly.
N/A	N/A	Claude Foundation Build the foundation for Sage Oak's use of Claude by establishing governance and guardrails, providing staff training, piloting high-impact use cases such as documentation and file management, and developing a roadmap for broader implementation.

N/A	N/A	Student and Data Security Develop clear written procedures for privacy compliance and security incident response so the organization can act rapidly and consistently when issues occur. Establish a disaster recovery plan that defines backup practices, recovery time expectations, and roles and responsibilities in the event of a system outage or data loss incident. Conduct a security-focused vendor evaluation process for Ed Tech and organizational platforms, ensuring new and existing vendors meet data privacy and security standards before systems are adopted or renewed. Conduct regular internal audits to verify these practices are being followed and identify gaps before they become incidents.
N/A	N/A	Automated Identity & Access Provisioning Establish automated provisioning and deprovisioning of system access based on a student's enrollment and course data in the Student Information System (SIS) and an employee's status and position in the Human Resources Information System (HRIS). As a student enrolls, changes courses, or exits, and as an employee is hired, changes roles, or separates, their access across relevant systems should update automatically and immediately rather than depending on manual account creation and cleanup. This ensures students and staff have the access they need exactly when they need it, reduces the administrative burden of manual account management, and strengthens security by ensuring access is always current and closing the gap where accounts remain active longer than they should.
N/A	N/A	LCAP Budget & Expenditure Awareness Strengthen LCAP and budget integration by incorporating discussions of LCAP-aligned budget line items into budget owner meetings, increasing understanding of how expenditures support strategic priorities and planned outcomes.

N/A	N/A	Budget & LCAP Expenditure Awareness Develop a fiscal dashboard and deliver professional development following the First and Second Interim budget cycles that summarizes the overall budget and LCAP budget, compares budgeted amounts to actual expenditures through the most recently closed month using the latest approved budget, and supports leadership awareness, informed planning, and alignment with strategic and LCAP goals.
N/A	N/A	Marketing & Podcasts Leverage podcasts, video content, and social media platforms, including Instagram, Facebook, and LinkedIn, to showcase and communicate the work, progress, impact, and success stories connected to Strategic Plan initiatives, including (but not limited to) college and career pathways, CTE courses, student success stories, organizational accomplishments, wellness initiatives, and student digital citizenship.

Conclusion

As we enter the third and final year of this strategic plan, Sage Oak remains committed to providing a personalized, student-centered education that prepares every student to lead a purposeful and productive life. Guided by our values of Service, Accountability, Growth Mindset, and Excellence, we will continue building on the progress of the past two years while remaining focused on what matters most: student success.

The priorities outlined in this plan strengthen the work already underway by advancing instructional excellence, expanding college and career readiness, increasing meaningful opportunities for connection, and refining the systems that support our staff. Together, these priorities strengthen our school community and create the conditions for students, families, and employees to thrive.

Although this is the final year of our current strategic plan, it is not the end of our strategic work. Even as we implement this year's priorities, we are already engaging educational partners, evaluating emerging opportunities, and identifying the priorities that will shape Sage Oak's next three-year strategic plan. As education continues to evolve, Sage Oak will continue learning, adapting, and innovating so we remain well positioned to serve students and families for years to come.



Coversheet

(Action) Approval of Sage Oak Charter Schools Board Director Reappointment and Term of Office- W. Hall

Section: XII. Board Governance
Item: C. (Action) Approval of Sage Oak Charter Schools Board Director Reappointment and Term of Office- W. Hall
Purpose: Vote
Submitted by:

BACKGROUND:

The Bylaws of Sage Oak Charter Schools, Article VI. Board of Directors, Section 6.05- Terms of Office states:

With the exception of the initial Board that served five-year terms, each Director shall hold office for a three-year term, but the Board may designate a particular Director to serve a one-, two- or three-year term in order to maintain staggered terms on the Board. Each incumbent Director shall serve until a successor has been elected and seated by the Board. There shall be no limitation on the number of consecutive terms to which a Director may be re-elected.

RECOMMENDATION:

It is recommended the Board approve the reappointment of William Hall and his relative term for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Coversheet

(Action) Approval of Sage Oak Charter Schools Board Director Reappointment and Term of Office- M. Humphrey

Section: XII. Board Governance
Item: D. (Action) Approval of Sage Oak Charter Schools Board Director Reappointment and Term of Office- M. Humphrey
Purpose: Vote
Submitted by:

BACKGROUND:

The Bylaws of Sage Oak Charter Schools, Article VI. Board of Directors, Section 6.05- Terms of Office states:

With the exception of the initial Board that served five-year terms, each Director shall hold office for a three-year term, but the Board may designate a particular Director to serve a one-, two- or three-year term in order to maintain staggered terms on the Board. Each incumbent Director shall serve until a successor has been elected and seated by the Board. There shall be no limitation on the number of consecutive terms to which a Director may be re-elected.

RECOMMENDATION:

It is recommended the Board approve the reappointment of Michael Humphrey and his relative term for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Coversheet

(Action) Approval of Sage Oak Charter Schools Board Director Reappointment and Term of Office- P. Matz

Section: XII. Board Governance
Item: E. (Action) Approval of Sage Oak Charter Schools Board Director Reappointment and Term of Office- P. Matz
Purpose: Vote
Submitted by:

BACKGROUND:

The Bylaws of Sage Oak Charter Schools, Article VI. Board of Directors, Section 6.05- Terms of Office states:

With the exception of the initial Board that served five-year terms, each Director shall hold office for a three-year term, but the Board may designate a particular Director to serve a one-, two- or three-year term in order to maintain staggered terms on the Board. Each incumbent Director shall serve until a successor has been elected and seated by the Board. There shall be no limitation on the number of consecutive terms to which a Director may be re-elected.

RECOMMENDATION:

It is recommended the Board approve the reappointment of Peter Matz and his relative term for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Coversheet

Administer Oath of Office

Section: XII. Board Governance
Item: F. Administer Oath of Office
Purpose:
Submitted by:
Related Material: Oath of Office.pdf

OATH OF OFFICE
BOARD OF DIRECTORS

State of California

I, _____ do solemnly swear (or affirm) that I will support and defend the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature of Board Director

_____

Taken, subscribed, and sworn (or affirmed) to be this _____ day of _____ 20____. Signature of

Authorized Official

_____

Coversheet

(Action) Approval of Sage Oak Charter Schools Unaudited Actuals Financial Report 2025-26

Section: XIII. Business Services
Item: A. (Action) Approval of Sage Oak Charter Schools Unaudited Actuals Financial Report 2025-26
Purpose: Vote
Submitted by:
Related Material:
Sage Oak Charter Schools Unaudited Actuals Financial Report 2025-26.pdf
Sage Oak Charter Schools Unaudited Actuals 2025-26 Presentation.pdf

Sage Oak Charter School

2025-26 Unaudited Actuals

Alternative Form - July 1, 2025 to June 30, 2026

County: San Bernardino

Charter Number: 1885

This charter school uses the following basis of accounting: (Select one)

(X) ***(Selected)*** *Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900–6920, 7438, 9400–9489, 9660–9669, 9796, and 9797)*

( ) (Unselected) Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100–6170, 6200–6700, 7438, 7439, and 9711–9789)

Description	Object Codes	Unrestricted	Restricted	Total
A. Revenues				
1. Local Control Funding Formula (LCFF) Sources	-	-	-	-
State Aid - Current Year	8011	51,165,803.00	-	**51,165,803.00**
Education Protection Account State Aid - Current Year	8012	831,254.00	-	**831,254.00**
State Aid - Prior Years	8019	30,496.00	-	**30,496.00**
Transfers to Charter Schools in Lieu of Property Taxes	8096	752,784.00	-	**752,784.00**
Other LCFF Transfers	8091, 8097	0.00	0.00	**0.00**
Total, LCFF Sources		**52,780,337.00**	**0.00**	**52,780,337.00**
2. Federal Revenues (See note in Section L)	-	-	-	-
Every Student Succeeds Act	8290	-	686,877.25	**686,877.25**
Special Education - Federal	8181, 8182	-	647,358.47	**647,358.47**
Child Nutrition - Federal	8220	-	0.00	**0.00**
Donated Food Commodities	8221	-	0.00	**0.00**
Other Federal Revenues	8110, 8260–8299	0.00	0.00	**0.00**
Total, Federal Revenues		**0.00**	**1,334,235.72**	**1,334,235.72**
3. Other State Revenues (StateRev)	-	-	-	-
Special Education (SE) - State	StateRevSE	-	3,509,057.00	**3,509,057.00**
All Other (AO) State Revenues	StateRevAO	985,127.50	3,953,097.21	**4,938,224.71**
Total, Other State Revenues		**985,127.50**	**7,462,154.21**	**8,447,281.71**
4. Other Local Revenues (LocalRev)	-	-	-	-
All Other Local Revenues	LocalRevAO	588,266.10	10,000.00	**598,266.10**
Total, Local Revenues		**588,266.10**	**10,000.00**	**598,266.10**
5. Total Revenues		**54,353,730.60**	**8,806,389.93**	**63,160,120.53**
B. Expenditures (See note in Section L)				
1. Certificated Salaries	-	-	-	-
Certificated Teachers' Salaries	1100	14,948,087.92	1,754,727.32	**16,702,815.24**
Certificated Pupil Support Salaries	1200	1,886,877.70	3,239,796.20	**5,126,673.90**

Description	Object Codes	Unrestricted	Restricted	Total
Certificated Supervisors' and Administrators' Salaries	1300	2,801,209.19	363,905.40	**3,165,114.59**
Other Certificated Salaries	1900	0.00	0.00	**0.00**
Total, Certificated Salaries		**19,636,174.81**	**5,358,428.92**	**24,994,603.73**
2. Noncertificated Salaries	-	-	-	-
Noncertificated Instructional Salaries	2100	197,151.82	663,119.84	**860,271.66**
Noncertificated Support Salaries	2200	0.00	0.00	**0.00**
Noncertificated Supervisors' and Administrators' Salaries	2300	2,500,851.93	146,523.37	**2,647,375.30**
Clerical, Technical and Office Salaries	2400	2,724,266.21	116,389.90	**2,840,656.11**
Other Noncertificated Salaries	2900	0.00	0.00	**0.00**
Total, Noncertificated Salaries		**5,422,269.96**	**926,033.11**	**6,348,303.07**
3. Employee Benefits	-	-	-	-
State Teachers' Retirement System (STRS)	3101–3102	3,758,427.25	1,009,965.43	**4,768,392.68**
Public Employees' Retirement System (PERS)	3201–3202	0.00	0.00	**0.00**
Social Security Taxes (OASDI)/Medicare/Alternative	3301–3302	706,279.99	148,601.94	**854,881.93**
Health and Welfare Benefits	3401–3402	3,518,000.72	177,699.48	**3,695,700.20**
Unemployment Insurance	3501–3502	63,440.35	19,923.51	**83,363.86**
Workers' Compensation Insurance	3601–3602	104,529.89	21,683.72	**126,213.61**
Postemployment Benefits Other Than Pension (OPEB), Allocated	3701–3702	0.00	0.00	**0.00**
OPEB, Active Employees	3751–3752	0.00	0.00	**0.00**
Other Employee Benefits	3901–3902	1,022,132.20	190,046.58	**1,212,178.78**
Total, Employee Benefits		**9,172,810.40**	**1,567,920.66**	**10,740,731.06**
4. Books and Supplies	-	-	-	-
Approved Textbooks and Core Curricula Materials	4100	0.00	0.00	**0.00**
Books and Other Reference Materials	4200	456,905.57	8,959.43	**465,865.00**
Materials and Supplies	4300	3,898,671.42	558,405.85	**4,457,077.27**
Noncapitalized Equipment	4400	993,690.83	1,165,438.78	**2,159,129.61**
Food	4700	0.00	0.00	**0.00**
Total, Books and Supplies		**5,349,267.82**	**1,732,804.06**	**7,082,071.88**
5. Services and Other Operating Expenditures	-	-	-	-
Subagreements for Services	5100	0.00	573,700.69	**573,700.69**
Travel and Conferences	5200	248,144.54	0.00	**248,144.54**
Dues and Memberships	5300	129,623.32	0.00	**129,623.32**
Insurance	5400	185,532.31	0.00	**185,532.31**
Operations and Housekeeping Services	5500	123,392.77	0.00	**123,392.77**
Rentals, Leases, Repairs, and Noncapitalized Improvements	5600	887,814.33	817.78	**888,632.11**
Transfers of Direct Costs	5700–5799	0.00	0.00	**0.00**

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Description	Object Codes	Unrestricted	Restricted	Total
Professional/Consulting Services and Operating Expenditures	5800	8,385,275.33	712,179.09	**9,097,454.42**
Communications	5900	1,039,703.98	126,908.25	**1,166,612.23**
Total, Services and Other Operating Expenditures		**10,999,486.58**	**1,413,605.81**	**12,413,092.39**
6. Capital Outlay (Objects 6100–6170, 6200–6700 modified accrual basis only)	-	-	-	-
Land and Land Improvements	6100–6170	-	-	**0.00**
Buildings and Improvements of Buildings	6200	-	-	**0.00**
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	**0.00**
Equipment	6400	-	-	**0.00**
Equipment Replacement	6500	-	-	**0.00**
Lease Assets	6600	-	-	**0.00**
Subscription Assets	6700	-	-	**0.00**
Depreciation Expense (Accrual basis only)	6900	59,381.51	0.00	**59,381.51**
Amortization Expense - Lease Assets (Accrual basis only)	6910	0.00	0.00	**0.00**
Amortization Expense - Subscription Assets (Accrual basis only)	6920	0.00	0.00	**0.00**
Total, Capital Outlay		**59,381.51**	**0.00**	**59,381.51**
7. Other Outgo	-	-	-	-
Tuition to Other Schools	7110–7143	0.00	0.00	**0.00**
Transfers of Pass-Through Revenues to Other Local Educational Agencies (LEAs)	7211–7213	0.00	0.00	**0.00**
Transfers of Apportionments to Other LEAs - Special Education	7221–7223SE	-	0.00	**0.00**
Transfers of Apportionments to Other LEAs - All Other	7221–7223AO	0.00	0.00	**0.00**
All Other Transfers	7281–7299	0.00	0.00	**0.00**
Transfers of Indirect Costs	7300–7399	0.00	0.00	**0.00**
Debt Service:	-	-	-	-
Interest	7438	0.00	0.00	**0.00**
Principal (For modified accrual basis only)	7439	-	-	**0.00**
Total Debt Service		**0.00**	**0.00**	**0.00**
Total, Other Outgo		**0.00**	**0.00**	**0.00**
8. Total Expenditures		**50,639,391.08**	**10,998,792.56**	**61,638,183.64**
C. Excess (Deficiency) of Revenues over Expenditures before Other Financing Sources and Uses (A5 - B8)		**3,714,339.52**	**(2,192,402.63)**	**1,521,936.89**
D. Other Financing Sources/Uses				
1. Other Sources	8930–8979	0.00	0.00	**0.00**
2. Less: Other Uses	7630–7699	0.00	10,000.00	**10,000.00**
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980–8999	(2,202,402.63)	2,202,402.63	**0.00**

Description	Object Codes	Unrestricted	Restricted	Total
4. Total Other Financing Sources/Uses		**(2,202,402.63)**	**2,192,402.63**	**(10,000.00)**
E. Net Increase (Decrease) in Fund Balance/Net Position (C + D4)		**1,511,936.89**	**0.00**	**1,511,936.89**
F. Fund Balance/Net Position				
1. Beginning Fund Balance/Net Position	-	-	-	-
a. As of July 1	9791	18,261,709.80	0.00	**18,261,709.80**
b. Adjustments/Restatements	9793, 9795	0.00	0.00	**0.00**
c. Adjusted Beginning Fund Balance/Net Position		**18,261,709.80**	**0.00**	**18,261,709.80**
2. Ending Fund Balance/Net Position, June 30 (E + F1c)		**19,773,646.69**	**0.00**	**19,773,646.69**
Components of Ending Fund Balance (Modified Accrual Basis only)	-	-	-	-
a. Nonspendable	-	-	-	-
1. Revolving Cash (equals Object 9130)	9711	-	-	**0.00**
2. Stores (equals Object 9320)	9712	-	-	**0.00**
3. Prepaid Expenditures (equals Object 9330)	9713	-	-	**0.00**
4. All Others	9719	-	-	**0.00**
b. Restricted	9740	-	-	**0.00**
c. Committed	-	-	-	-
1. Stabilization Arrangements	9750	-	-	**0.00**
2. Other Commitments	9760	-	-	**0.00**
d. Assigned	9780	-	-	**0.00**
e. Unassigned/Unappropriated	-	-	-	-
1. Reserve for Economic Uncertainties	9789	-	-	**0.00**
2. Unassigned/Unappropriated Amount	9790M	-	-	**0.00**
3. Components of Ending Net Position (Accrual Basis only)	-	-	-	-
a. Net Investment in Capital Assets	9796	0.00	0.00	**0.00**
b. Restricted Net Position	9797	-	0.00	**0.00**
c. Unrestricted Net Position	**9790A**	**19,773,646.69**	**0.00**	**19,773,646.69**
G. Assets				
1. Cash	-	-	-	-
a. In County Treasury	9110	0.00	0.00	**0.00**
b. Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	**0.00**
c. In Banks	9120	15,736,252.84	2,184,355.98	**17,920,608.82**
d. In Revolving Fund	9130	0.00	0.00	**0.00**
e. With Fiscal Agent/Trustee	9135	0.00	0.00	**0.00**
f. Collections Awaiting Deposit	9140	0.00	0.00	**0.00**
2. Investments	9150	0.00	0.00	**0.00**
3. Accounts Receivable	9200	5,233,107.85	1,319,097.64	**6,552,205.49**

Description	Object Codes	Unrestricted	Restricted	Total
4. Due from Grantor Governments	9290	0.00	0.00	**0.00**
5. Stores	9320	0.00	0.00	**0.00**
6. Prepaid Expenditures (Expenses)	9330	632,724.74	33,801.25	**666,525.99**
7. Other Current Assets	9340	0.00	0.00	**0.00**
8. Lease Receivable	9380	0.00	0.00	**0.00**
9. Capital Assets (accrual basis only)	9400–9489	3,026,640.39	0.00	**3,026,640.39**
10. Total, Assets		**24,628,725.82**	**3,537,254.87**	**28,165,980.69**
H. Deferred Outflows of Resources				
1. Deferred Outflows of Resources	9490	0.00	0.00	**0.00**
2. Total, Deferred Outflows		**0.00**	**0.00**	**0.00**
I. Liabilities				
1. Accounts Payable	9500	2,719,207.29	680,898.98	**3,400,106.27**
2. Due to Grantor Governments	9590	0.00	0.00	**0.00**
3. Current Loans	9640	0.00	0.00	**0.00**
4. Unearned Revenue	9650	0.00	2,856,355.89	**2,856,355.89**
5. Long-Term Liabilities (accrual basis only)	9660–9669	2,135,871.84	0.00	**2,135,871.84**
6. Total, Liabilities		**4,855,079.13**	**3,537,254.87**	**8,392,334.00**
J. Deferred Inflows of Resources				
1. Deferred Inflows of Resources	9690	0.00	0.00	**0.00**
2. Total, Deferred Inflows		**0.00**	**0.00**	**0.00**
K. Fund Balance/Net Position				
Ending Fund Balance/Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		**19,773,646.69**	**0.00**	**19,773,646.69**

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Sage Oak Charter School- Keppel

2025-26 Unaudited Actuals

2025–26 Unaudited Actuals
Charter School Alternative Form

Form ALT

CDS 19 64642 0136127
Sage Oak Charter School- Keppel
Keppel Union Elementary

Alternative Form - July 1, 2025 to June 30, 2026

County: Los Angeles

Charter Number: 1886

This charter school uses the following basis of accounting: (Select one)

(X) ***(Selected)*** *Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900–6920, 7438, 9400–9489, 9660–9669, 9796, and 9797)*

( ) (Unselected) Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100–6170, 6200–6700, 7438, 7439, and 9711–9789)

Description	Object Codes	Unrestricted	Restricted	Total
A. Revenues				
1. Local Control Funding Formula (LCFF) Sources	-	-	-	-
State Aid - Current Year	8011	5,973,082.00	-	**5,973,082.00**
Education Protection Account State Aid - Current Year	8012	108,658.00	-	**108,658.00**
State Aid - Prior Years	8019	3,215.00	-	**3,215.00**
Transfers to Charter Schools in Lieu of Property Taxes	8096	959,798.00	-	**959,798.00**
Other LCFF Transfers	8091, 8097	24,063.00	0.00	**24,063.00**
Total, LCFF Sources		**7,068,816.00**	**0.00**	**7,068,816.00**
2. Federal Revenues (See note in Section L)	-	-	-	-
Every Student Succeeds Act	8290	-	90,857.77	**90,857.77**
Special Education - Federal	8181, 8182	-	74,069.65	**74,069.65**
Child Nutrition - Federal	8220	-	0.00	**0.00**
Donated Food Commodities	8221	-	0.00	**0.00**
Other Federal Revenues	8110, 8260–8299	0.00	0.00	**0.00**
Total, Federal Revenues		**0.00**	**164,927.42**	**164,927.42**
3. Other State Revenues (StateRev)	-	-	-	-
Special Education (SE) - State	StateRevSE	-	459,363.00	**459,363.00**
All Other (AO) State Revenues	StateRevAO	113,785.53	461,989.02	**575,774.55**
Total, Other State Revenues		**113,785.53**	**921,352.02**	**1,035,137.55**
4. Other Local Revenues (LocalRev)	-	-	-	-
All Other Local Revenues	LocalRevAO	98,153.47	0.00	**98,153.47**
Total, Local Revenues		**98,153.47**	**0.00**	**98,153.47**
5. Total Revenues		**7,280,755.00**	**1,086,279.44**	**8,367,034.44**
B. Expenditures (See note in Section L)				
1. Certificated Salaries	-	-	-	-
Certificated Teachers' Salaries	1100	1,843,774.75	205,685.55	**2,049,460.30**
Certificated Pupil Support Salaries	1200	242,325.29	424,991.74	**667,317.03**

Description	Object Codes	Unrestricted	Restricted	Total
Certificated Supervisors' and Administrators' Salaries	1300	360,965.02	46,636.62	**407,601.64**
Other Certificated Salaries	1900	0.00	0.00	**0.00**
Total, Certificated Salaries		**2,447,065.06**	**677,313.91**	**3,124,378.97**
2. Noncertificated Salaries	-	-	-	-
Noncertificated Instructional Salaries	2100	24,626.30	77,678.19	**102,304.49**
Noncertificated Support Salaries	2200	0.00	0.00	**0.00**
Noncertificated Supervisors' and Administrators' Salaries	2300	322,564.79	17,007.13	**339,571.92**
Clerical, Technical and Office Salaries	2400	351,630.68	13,865.50	**365,496.18**
Other Noncertificated Salaries	2900	0.00	0.00	**0.00**
Total, Noncertificated Salaries		**698,821.77**	**108,550.82**	**807,372.59**
3. Employee Benefits	-	-	-	-
State Teachers' Retirement System (STRS)	3101–3102	455,891.37	123,064.72	**578,956.09**
Public Employees' Retirement System (PERS)	3201–3202	0.00	0.00	**0.00**
Social Security Taxes (OASDI)/Medicare/Alternative	3301–3302	87,843.15	17,379.00	**105,222.15**
Health and Welfare Benefits	3401–3402	467,098.89	19,872.34	**486,971.23**
Unemployment Insurance	3501–3502	7,966.49	2,373.06	**10,339.55**
Workers' Compensation Insurance	3601–3602	12,745.94	2,629.21	**15,375.15**
Postemployment Benefits Other Than Pension (OPEB), Allocated	3701–3702	0.00	0.00	**0.00**
OPEB, Active Employees	3751–3752	0.00	0.00	**0.00**
Other Employee Benefits	3901–3902	126,321.55	23,113.11	**149,434.66**
Total, Employee Benefits		**1,157,867.39**	**188,431.44**	**1,346,298.83**
4. Books and Supplies	-	-	-	-
Approved Textbooks and Core Curricula Materials	4100	0.00	0.00	**0.00**
Books and Other Reference Materials	4200	54,683.03	410.47	**55,093.50**
Materials and Supplies	4300	594,420.60	68,942.32	**663,362.92**
Noncapitalized Equipment	4400	143,213.84	102,833.72	**246,047.56**
Food	4700	0.00	0.00	**0.00**
Total, Books and Supplies		**792,317.47**	**172,186.51**	**964,503.98**
5. Services and Other Operating Expenditures	-	-	-	-
Subagreements for Services	5100	0.00	37,509.26	**37,509.26**
Travel and Conferences	5200	29,713.03	0.00	**29,713.03**
Dues and Memberships	5300	16,716.11	0.00	**16,716.11**
Insurance	5400	22,444.86	0.00	**22,444.86**
Operations and Housekeeping Services	5500	15,028.47	0.00	**15,028.47**
Rentals, Leases, Repairs, and Noncapitalized Improvements	5600	109,560.29	136.99	**109,697.28**
Transfers of Direct Costs	5700–5799	0.00	0.00	**0.00**

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Description	Object Codes	Unrestricted	Restricted	Total
Professional/Consulting Services and Operating Expenditures	5800	1,056,018.95	108,119.06	**1,164,138.01**
Communications	5900	160,053.36	11,912.56	**171,965.92**
Total, Services and Other Operating Expenditures		**1,409,535.07**	**157,677.87**	**1,567,212.94**
6. Capital Outlay (Objects 6100–6170, 6200–6700 modified accrual basis only)	-	-	-	-
Land and Land Improvements	6100–6170	-	-	**0.00**
Buildings and Improvements of Buildings	6200	-	-	**0.00**
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	**0.00**
Equipment	6400	-	-	**0.00**
Equipment Replacement	6500	-	-	**0.00**
Lease Assets	6600	-	-	**0.00**
Subscription Assets	6700	-	-	**0.00**
Depreciation Expense (Accrual basis only)	6900	8,372.76	0.00	**8,372.76**
Amortization Expense - Lease Assets (Accrual basis only)	6910	0.00	0.00	**0.00**
Amortization Expense - Subscription Assets (Accrual basis only)	6920	0.00	0.00	**0.00**
Total, Capital Outlay		**8,372.76**	**0.00**	**8,372.76**
7. Other Outgo	-	-	-	-
Tuition to Other Schools	7110–7143	0.00	0.00	**0.00**
Transfers of Pass-Through Revenues to Other Local Educational Agencies (LEAs)	7211–7213	0.00	0.00	**0.00**
Transfers of Apportionments to Other LEAs - Special Education	7221–7223SE	-	0.00	**0.00**
Transfers of Apportionments to Other LEAs - All Other	7221–7223AO	0.00	0.00	**0.00**
All Other Transfers	7281–7299	0.00	0.00	**0.00**
Transfers of Indirect Costs	7300–7399	0.00	0.00	**0.00**
Debt Service:	-	-	-	-
Interest	7438	0.00	0.00	**0.00**
Principal (For modified accrual basis only)	7439	-	-	**0.00**
Total Debt Service		**0.00**	**0.00**	**0.00**
Total, Other Outgo		**0.00**	**0.00**	**0.00**
8. Total Expenditures		**6,513,979.52**	**1,304,160.55**	**7,818,140.07**
C. Excess (Deficiency) of Revenues over Expenditures before Other Financing Sources and Uses (A5 - B8)		**766,775.48**	**(217,881.11)**	**548,894.37**
D. Other Financing Sources/Uses				
1. Other Sources	8930–8979	0.00	0.00	**0.00**
2. Less: Other Uses	7630–7699	0.00	0.00	**0.00**
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980–8999	(217,881.11)	217,881.11	**0.00**

Description	Object Codes	Unrestricted	Restricted	Total
4. Total Other Financing Sources/Uses		**(217,881.11)**	**217,881.11**	**0.00**
E. Net Increase (Decrease) in Fund Balance/Net Position (C + D4)		**548,894.37**	**0.00**	**548,894.37**
F. Fund Balance/Net Position				
1. Beginning Fund Balance/Net Position	-	-	-	-
a. As of July 1	9791	3,012,719.85	0.00	**3,012,719.85**
b. Adjustments/Restatements	9793, 9795	0.00	0.00	**0.00**
c. Adjusted Beginning Fund Balance/Net Position		**3,012,719.85**	**0.00**	**3,012,719.85**
2. Ending Fund Balance/Net Position, June 30 (E + F1c)		**3,561,614.22**	**0.00**	**3,561,614.22**
Components of Ending Fund Balance (Modified Accrual Basis only)	-	-	-	-
a. Nonspendable	-	-	-	-
1. Revolving Cash (equals Object 9130)	9711	-	-	**0.00**
2. Stores (equals Object 9320)	9712	-	-	**0.00**
3. Prepaid Expenditures (equals Object 9330)	9713	-	-	**0.00**
4. All Others	9719	-	-	**0.00**
b. Restricted	9740	-	-	**0.00**
c. Committed	-	-	-	-
1. Stabilization Arrangements	9750	-	-	**0.00**
2. Other Commitments	9760	-	-	**0.00**
d. Assigned	9780	-	-	**0.00**
e. Unassigned/Unappropriated	-	-	-	-
1. Reserve for Economic Uncertainties	9789	-	-	**0.00**
2. Unassigned/Unappropriated Amount	9790M	-	-	**0.00**
3. Components of Ending Net Position (Accrual Basis only)	-	-	-	-
a. Net Investment in Capital Assets	9796	0.00	0.00	**0.00**
b. Restricted Net Position	9797	-	0.00	**0.00**
c. Unrestricted Net Position	**9790A**	**3,561,614.22**	**0.00**	**3,561,614.22**
G. Assets				
1. Cash	-	-	-	-
a. In County Treasury	9110	0.00	0.00	**0.00**
b. Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	**0.00**
c. In Banks	9120	2,724,494.74	221,131.26	**2,945,626.00**
d. In Revolving Fund	9130	0.00	0.00	**0.00**
e. With Fiscal Agent/Trustee	9135	0.00	0.00	**0.00**
f. Collections Awaiting Deposit	9140	0.00	0.00	**0.00**
2. Investments	9150	0.00	0.00	**0.00**
3. Accounts Receivable	9200	789,278.25	157,970.13	**947,248.38**

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Description	Object Codes	Unrestricted	Restricted	Total
4. Due from Grantor Governments	9290	0.00	0.00	**0.00**
5. Stores	9320	0.00	0.00	**0.00**
6. Prepaid Expenditures (Expenses)	9330	46,634.17	4,854.27	**51,488.44**
7. Other Current Assets	9340	0.00	0.00	**0.00**
8. Lease Receivable	9380	0.00	0.00	**0.00**
9. Capital Assets (accrual basis only)	9400–9489	412,898.74	0.00	**412,898.74**
10. Total, Assets		**3,973,305.90**	**383,955.66**	**4,357,261.56**
H. Deferred Outflows of Resources				
1. Deferred Outflows of Resources	9490	0.00	0.00	**0.00**
2. Total, Deferred Outflows		**0.00**	**0.00**	**0.00**
I. Liabilities				
1. Accounts Payable	9500	144,716.69	59,711.80	**204,428.49**
2. Due to Grantor Governments	9590	0.00	0.00	**0.00**
3. Current Loans	9640	0.00	0.00	**0.00**
4. Unearned Revenue	9650	0.00	324,243.86	**324,243.86**
5. Long-Term Liabilities (accrual basis only)	9660–9669	266,974.99	0.00	**266,974.99**
6. Total, Liabilities		**411,691.68**	**383,955.66**	**795,647.34**
J. Deferred Inflows of Resources				
1. Deferred Inflows of Resources	9690	0.00	0.00	**0.00**
2. Total, Deferred Inflows		**0.00**	**0.00**	**0.00**
K. Fund Balance/Net Position				
Ending Fund Balance/Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		**3,561,614.22**	**0.00**	**3,561,614.22**

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Sage Oak Charter School- South

2025-26 Unaudited Actuals

Alternative Form - July 1, 2025 to June 30, 2026

County: San Diego

Charter Number: 2051

This charter school uses the following basis of accounting: (Select one)

(X) ***(Selected)*** *Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900–6920, 7438, 9400–9489, 9660–9669, 9796, and 9797)*

( ) (Unselected) Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100–6170, 6200–6700, 7438, 7439, and 9711–9789)

Description	Object Codes	Unrestricted	Restricted	Total
A. Revenues				
1. Local Control Funding Formula (LCFF) Sources	-	-	-	-
State Aid - Current Year	8011	8,302,538.00	-	**8,302,538.00**
Education Protection Account State Aid - Current Year	8012	137,196.00	-	**137,196.00**
State Aid - Prior Years	8019	242.00	-	**242.00**
Transfers to Charter Schools in Lieu of Property Taxes	8096	360,489.00	-	**360,489.00**
Other LCFF Transfers	8091, 8097	0.00	0.00	**0.00**
Total, LCFF Sources		**8,800,465.00**	**0.00**	**8,800,465.00**
2. Federal Revenues (See note in Section L)	-	-	-	-
Every Student Succeeds Act	8290	-	92,354.44	**92,354.44**
Special Education - Federal	8181, 8182	-	96,550.60	**96,550.60**
Child Nutrition - Federal	8220	-	0.00	**0.00**
Donated Food Commodities	8221	-	0.00	**0.00**
Other Federal Revenues	8110, 8260–8299	0.00	0.00	**0.00**
Total, Federal Revenues		**0.00**	**188,905.04**	**188,905.04**
3. Other State Revenues (StateRev)	-	-	-	-
Special Education (SE) - State	StateRevSE	-	579,815.00	**579,815.00**
All Other (AO) State Revenues	StateRevAO	157,890.92	610,237.91	**768,128.83**
Total, Other State Revenues		**157,890.92**	**1,190,052.91**	**1,347,943.83**
4. Other Local Revenues (LocalRev)	-	-	-	-
All Other Local Revenues	LocalRevAO	404,748.12	0.00	**404,748.12**
Total, Local Revenues		**404,748.12**	**0.00**	**404,748.12**
5. Total Revenues		**9,363,104.04**	**1,378,957.95**	**10,742,061.99**
B. Expenditures (See note in Section L)				
1. Certificated Salaries	-	-	-	-
Certificated Teachers' Salaries	1100	2,527,720.91	218,166.80	**2,745,887.71**
Certificated Pupil Support Salaries	1200	302,628.14	516,076.55	**818,704.69**

Description	Object Codes	Unrestricted	Restricted	Total
Certificated Supervisors' and Administrators' Salaries	1300	450,670.93	58,470.24	**509,141.17**
Other Certificated Salaries	1900	0.00	0.00	**0.00**
Total, Certificated Salaries		**3,281,019.98**	**792,713.59**	**4,073,733.57**
2. Noncertificated Salaries	-	-	-	-
Noncertificated Instructional Salaries	2100	30,352.89	101,857.29	**132,210.18**
Noncertificated Support Salaries	2200	0.00	0.00	**0.00**
Noncertificated Supervisors' and Administrators' Salaries	2300	402,449.87	22,271.62	**424,721.49**
Clerical, Technical and Office Salaries	2400	438,264.64	17,689.71	**455,954.35**
Other Noncertificated Salaries	2900	0.00	0.00	**0.00**
Total, Noncertificated Salaries		**871,067.40**	**141,818.62**	**1,012,886.02**
3. Employee Benefits	-	-	-	-
State Teachers' Retirement System (STRS)	3101–3102	614,549.76	144,071.02	**758,620.78**
Public Employees' Retirement System (PERS)	3201–3202	0.00	0.00	**0.00**
Social Security Taxes (OASDI)/Medicare/Alternative	3301–3302	109,731.14	21,435.00	**131,166.14**
Health and Welfare Benefits	3401–3402	579,097.55	23,643.65	**602,741.20**
Unemployment Insurance	3501–3502	9,647.83	2,887.45	**12,535.28**
Workers' Compensation Insurance	3601–3602	16,659.81	3,134.15	**19,793.96**
Postemployment Benefits Other Than Pension (OPEB), Allocated	3701–3702	0.00	0.00	**0.00**
OPEB, Active Employees	3751–3752	0.00	0.00	**0.00**
Other Employee Benefits	3901–3902	156,323.93	27,613.64	**183,937.57**
Total, Employee Benefits		**1,486,010.02**	**222,784.91**	**1,708,794.93**
4. Books and Supplies	-	-	-	-
Approved Textbooks and Core Curricula Materials	4100	0.00	0.00	**0.00**
Books and Other Reference Materials	4200	71,166.81	1,164.91	**72,331.72**
Materials and Supplies	4300	638,138.86	90,583.33	**728,722.19**
Noncapitalized Equipment	4400	169,775.13	153,165.76	**322,940.89**
Food	4700	0.00	0.00	**0.00**
Total, Books and Supplies		**879,080.80**	**244,914.00**	**1,123,994.80**
5. Services and Other Operating Expenditures	-	-	-	-
Subagreements for Services	5100	0.00	35,072.33	**35,072.33**
Travel and Conferences	5200	38,167.53	0.00	**38,167.53**
Dues and Memberships	5300	21,391.69	0.00	**21,391.69**
Insurance	5400	29,121.63	0.00	**29,121.63**
Operations and Housekeeping Services	5500	19,305.52	0.00	**19,305.52**
Rentals, Leases, Repairs, and Noncapitalized Improvements	5600	135,946.88	173.11	**136,119.99**
Transfers of Direct Costs	5700–5799	0.00	0.00	**0.00**

Description	Object Codes	Unrestricted	Restricted	Total
Professional/Consulting Services and Operating Expenditures	5800	1,249,382.61	140,667.86	**1,390,050.47**
Communications	5900	196,068.37	17,023.17	**213,091.54**
Total, Services and Other Operating Expenditures		**1,689,384.23**	**192,936.47**	**1,882,320.70**
6. Capital Outlay (Objects 6100–6170, 6200–6700 modified accrual basis only)	-	-	-	-
Land and Land Improvements	6100–6170	-	-	**0.00**
Buildings and Improvements of Buildings	6200	-	-	**0.00**
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	**0.00**
Equipment	6400	-	-	**0.00**
Equipment Replacement	6500	-	-	**0.00**
Lease Assets	6600	-	-	**0.00**
Subscription Assets	6700	-	-	**0.00**
Depreciation Expense (Accrual basis only)	6900	9,161.18	0.00	**9,161.18**
Amortization Expense - Lease Assets (Accrual basis only)	6910	0.00	0.00	**0.00**
Amortization Expense - Subscription Assets (Accrual basis only)	6920	0.00	0.00	**0.00**
Total, Capital Outlay		**9,161.18**	**0.00**	**9,161.18**
7. Other Outgo	-	-	-	-
Tuition to Other Schools	7110–7143	0.00	0.00	**0.00**
Transfers of Pass-Through Revenues to Other Local Educational Agencies (LEAs)	7211–7213	0.00	0.00	**0.00**
Transfers of Apportionments to Other LEAs - Special Education	7221–7223SE	-	0.00	**0.00**
Transfers of Apportionments to Other LEAs - All Other	7221–7223AO	0.00	0.00	**0.00**
All Other Transfers	7281–7299	0.00	0.00	**0.00**
Transfers of Indirect Costs	7300–7399	0.00	0.00	**0.00**
Debt Service:	-	-	-	-
Interest	7438	0.00	0.00	**0.00**
Principal (For modified accrual basis only)	7439	-	-	**0.00**
Total Debt Service		**0.00**	**0.00**	**0.00**
Total, Other Outgo		**0.00**	**0.00**	**0.00**
8. Total Expenditures		**8,215,723.61**	**1,595,167.59**	**9,810,891.20**
C. Excess (Deficiency) of Revenues over Expenditures before Other Financing Sources and Uses (A5 - B8)		**1,147,380.43**	**(216,209.64)**	**931,170.79**
D. Other Financing Sources/Uses				
1. Other Sources	8930–8979	0.00	0.00	**0.00**
2. Less: Other Uses	7630–7699	0.00	0.00	**0.00**
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980–8999	(216,209.64)	216,209.64	**0.00**

Description	Object Codes	Unrestricted	Restricted	Total
4. Total Other Financing Sources/Uses		**(216,209.64)**	**216,209.64**	**0.00**
E. Net Increase (Decrease) in Fund Balance/Net Position (C + D4)		**931,170.79**	**0.00**	**931,170.79**
F. Fund Balance/Net Position				
1. Beginning Fund Balance/Net Position	-	-	-	-
a. As of July 1	9791	4,756,783.98	0.00	**4,756,783.98**
b. Adjustments/Restatements	9793, 9795	0.00	0.00	**0.00**
c. Adjusted Beginning Fund Balance/Net Position		**4,756,783.98**	**0.00**	**4,756,783.98**
2. Ending Fund Balance/Net Position, June 30 (E + F1c)		**5,687,954.77**	**0.00**	**5,687,954.77**
Components of Ending Fund Balance (Modified Accrual Basis only)	-	-	-	-
a. Nonspendable	-	-	-	-
1. Revolving Cash (equals Object 9130)	9711	-	-	**0.00**
2. Stores (equals Object 9320)	9712	-	-	**0.00**
3. Prepaid Expenditures (equals Object 9330)	9713	-	-	**0.00**
4. All Others	9719	-	-	**0.00**
b. Restricted	9740	-	-	**0.00**
c. Committed	-	-	-	-
1. Stabilization Arrangements	9750	-	-	**0.00**
2. Other Commitments	9760	-	-	**0.00**
d. Assigned	9780	-	-	**0.00**
e. Unassigned/Unappropriated	-	-	-	-
1. Reserve for Economic Uncertainties	9789	-	-	**0.00**
2. Unassigned/Unappropriated Amount	9790M	-	-	**0.00**
3. Components of Ending Net Position (Accrual Basis only)	-	-	-	-
a. Net Investment in Capital Assets	9796	0.00	0.00	**0.00**
b. Restricted Net Position	9797	-	0.00	**0.00**
c. Unrestricted Net Position	**9790A**	**5,687,954.77**	**0.00**	**5,687,954.77**
G. Assets				
1. Cash	-	-	-	-
a. In County Treasury	9110	7,983,379.30	439,448.50	**8,422,827.80**
b. Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	**0.00**
c. In Banks	9120	(3,812,986.92)	(193,490.01)	**(4,006,476.93)**
d. In Revolving Fund	9130	0.00	0.00	**0.00**
e. With Fiscal Agent/Trustee	9135	0.00	0.00	**0.00**
f. Collections Awaiting Deposit	9140	0.00	0.00	**0.00**
2. Investments	9150	0.00	0.00	**0.00**
3. Accounts Receivable	9200	1,444,343.76	185,368.12	**1,629,711.88**

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Description	Object Codes	Unrestricted	Restricted	Total
4. Due from Grantor Governments	9290	0.00	0.00	**0.00**
5. Stores	9320	0.00	0.00	**0.00**
6. Prepaid Expenditures (Expenses)	9330	56,374.84	6,107.21	**62,482.05**
7. Other Current Assets	9340	0.00	0.00	**0.00**
8. Lease Receivable	9380	0.00	0.00	**0.00**
9. Capital Assets (accrual basis only)	9400–9489	458,204.75	0.00	**458,204.75**
10. Total, Assets		**6,129,315.73**	**437,433.82**	**6,566,749.55**
H. Deferred Outflows of Resources				
1. Deferred Outflows of Resources	9490			**0.00**
2. Total, Deferred Outflows		**0.00**	**0.00**	**0.00**
I. Liabilities				
1. Accounts Payable	9500	152,941.77	77,397.08	**230,338.85**
2. Due to Grantor Governments	9590	0.00	0.00	**0.00**
3. Current Loans	9640	0.00	0.00	**0.00**
4. Unearned Revenue	9650	0.00	360,036.74	**360,036.74**
5. Long-Term Liabilities (accrual basis only)	9660–9669	288,419.19	0.00	**288,419.19**
6. Total, Liabilities		**441,360.96**	**437,433.82**	**878,794.78**
J. Deferred Inflows of Resources				
1. Deferred Inflows of Resources	9690	0.00	0.00	**0.00**
2. Total, Deferred Inflows		**0.00**	**0.00**	**0.00**
K. Fund Balance/Net Position				
Ending Fund Balance/Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		**5,687,954.77**	**0.00**	**5,687,954.77**

SAGE OAK
CHARTER SCHOOLS

Unaudited Actuals

2025-26

Habib Tahmas, CPA
Sr. Director of Fiscal Services

1 Introduction

2 The Requirement

3 Summary of the Financial Information

4 The Next Steps



Thanks to Our Team

1. Precise, dependable, and proactive
2. Steady, reliable support all year long



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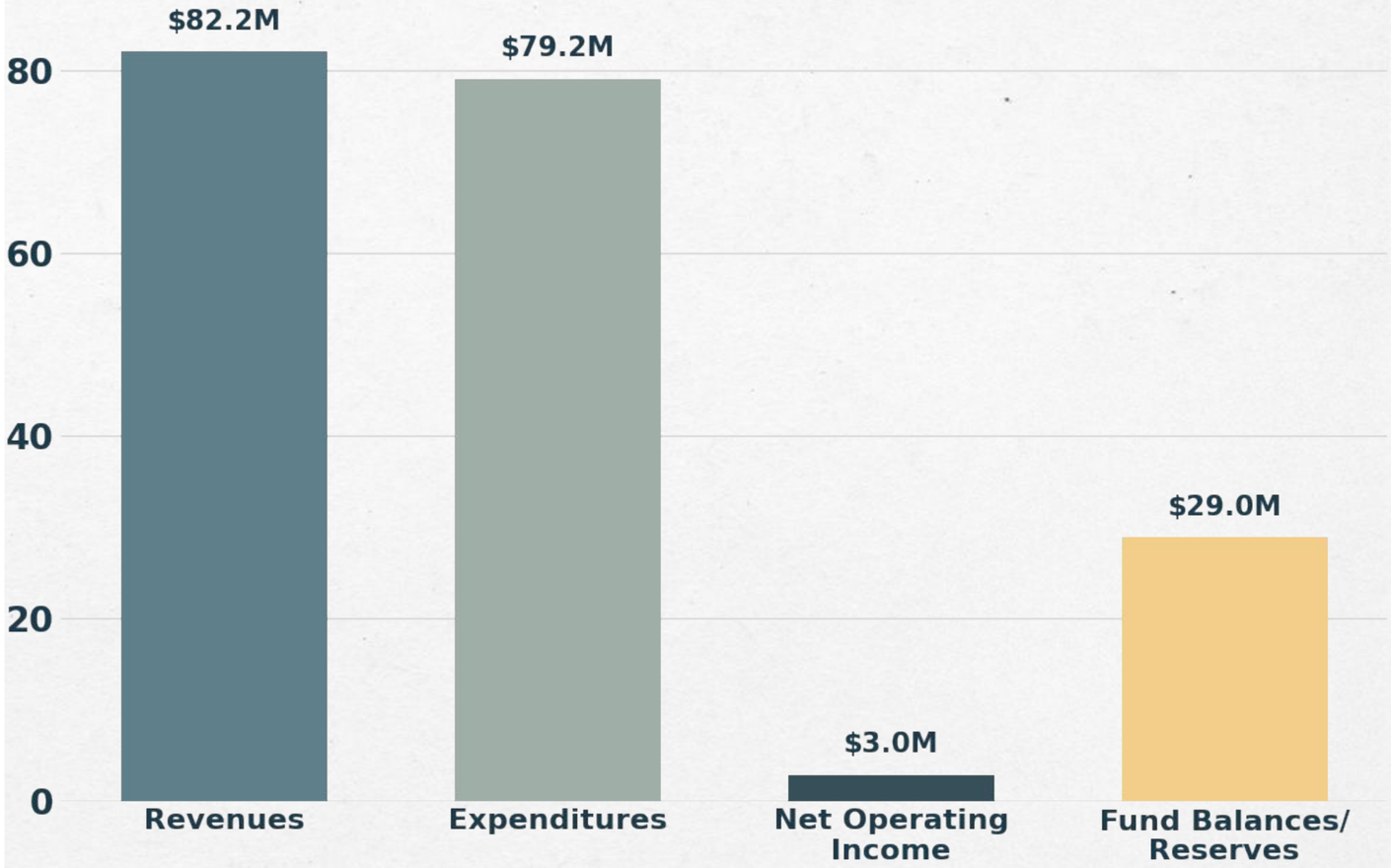
The Requirement

California Education Code Section 42100: On or before September 15, each charter school shall approve, in a format prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the charter school for the preceding fiscal year, and shall file the statement with the entity that approved the charter school.

Summary of Financial Information

36.6%

Reserves as a % of Expenditures



Unaudited Actuals | 2025-26

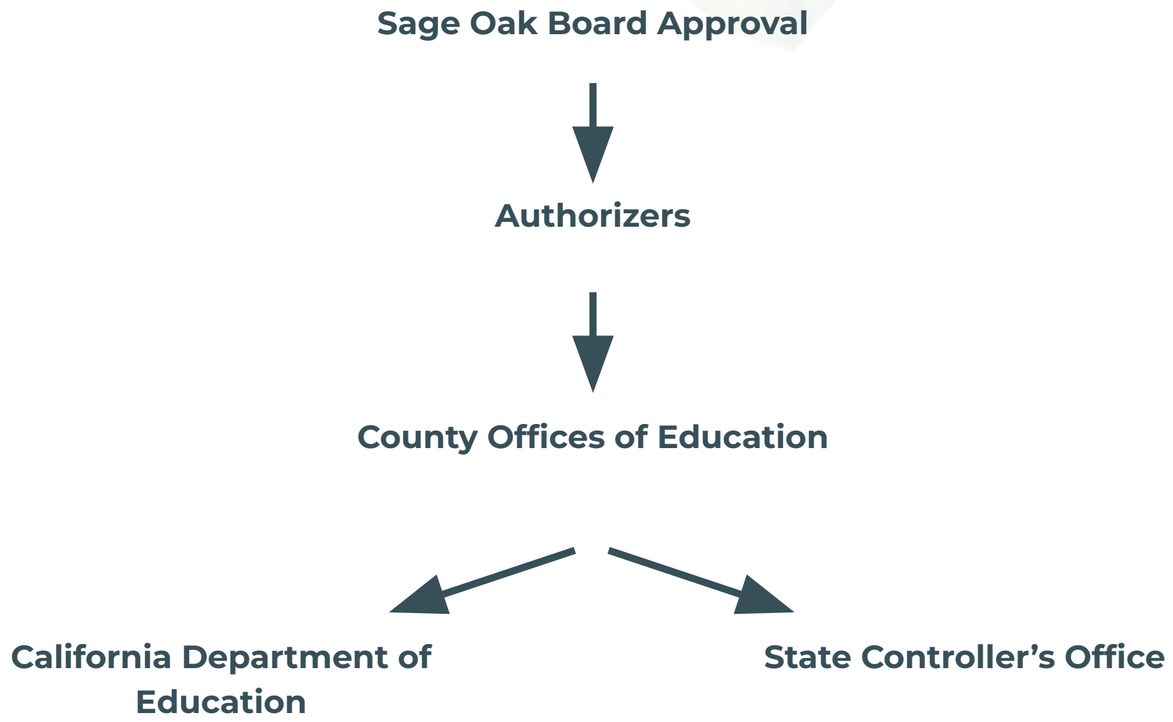


Next Steps

1. Audit of the Board-approved 2025-26 Unaudited Actuals
2. Issuance of the Audited Financial Statements by Sage Oak's independent auditors (CLA)
3. Present the audited financials and auditor’s report to the Board for review and approval at the December board meeting

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Path of Audited Financials



Unaudited Actuals | 2025-26

SAGE OAK
CHARTER SCHOOLS

Thank You

Coversheet

(Action) Approval of New 3160-SO Artificial Intelligence Policy

Section: XIV. Policy Development
Item: A. (Action) Approval of New 3160-SO Artificial Intelligence Policy
Purpose: Vote
Submitted by:
Related Material: 3160-SO Artificial Intelligence Policy.pdf

BACKGROUND:

Sage Oak Charter Schools requests the Board approve the new Artificial Intelligence Policy, which establishes expectations for the responsible use of AI in the School's non-instructional operations. The policy requires employees, contractors, and vendors to use only approved AI tools, protects confidential and personally identifiable information, requires human review of AI-generated work and consequential decisions, establishes prohibited uses, and addresses transparency, data security, incident reporting, training, and AI-generated meeting records. This non-instructional artificial intelligence policy has been developed to align with California Department of Education (CDE) AI Working Group guidance, issued in January of 2026 under SB 1288. The policy was informed by the guidance and standards of CITE (California IT in Education), ISTE (International Society for Technology in Education), TeachAI (developed in collaboration with PACE), and several exemplar school districts. Adopting this policy will satisfy the charter's obligations under state law to maintain a policy regarding artificial intelligence.

RECOMMENDATION:

It is recommended the Board approve the new 3160-SO Artificial Intelligence Policy, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

BUSINESS/NON-INSTRUCTIONAL **3160-SO**

ARTIFICIAL INTELLIGENCE POLICY

Sage Oak Charter Schools ("SOCS" or the "Charter School") adopts this Artificial Intelligence (AI) Policy to guide the responsible use of AI technologies by employees and others who access SOCS systems or data in a non-instructional capacity. Contractors shall comply with this Policy and applicable data privacy laws as a condition of their engagement with SOCS.

SOCS recognizes that AI has the potential to enhance school operations, improve staff productivity, and support the efficient delivery of services. However, its use must be carefully managed to protect sensitive data, maintain public trust, and ensure that human judgment remains central to consequential decisions.

This policy applies to all employees, contractors, and vendors using AI tools or systems in the context of SOCS operations, administration, or technology environment. It does not govern instructional or student-facing AI use, which is addressed in a separate policy.

DEFINITION

Artificial Intelligence ("AI") refers to systems that use algorithms, data, and computational processes to perform complex tasks such as problem-solving, learning, reasoning, understanding natural language, and recognizing patterns. This includes generative AI models, machine learning applications, automated content tools, and related services or integrations across platforms, devices, and systems.

GUIDING PRINCIPLES

1. **Human-Centered Design:** AI use is intended to augment, not replace, human judgment and professional accountability. Employees remain responsible for verifying the factual accuracy, legality, appropriateness, and bias of any AI-generated output prior to use. No AI-generated work product may be used in an official capacity without human review.
2. **Privacy and Data Security:** Personally Identifiable Information (PII), protected health information, personnel records, financial data, and other sensitive or confidential information shall not be entered into unapproved AI tools. All tools must meet applicable federal and state data privacy requirements, including but not limited to the Family Educational Rights and Privacy Act (FERPA) and the Children’s Online Privacy Protection Act (COPPA). Specific prohibited data inputs are defined in CTO Procedure 3160-P2.
3. **Equity and Access:** AI tools should support equitable outcomes. Tools that demonstrate or are known to produce biased outputs shall not be approved for use. All AI-generated content used in official communications or decisions shall be reviewed by staff for bias before use or disclosure. AI tools adopted by SOCS should support accessibility standards and shall not create barriers for individuals with disabilities.
4. **Transparency and Disclosure:** Employees shall not represent AI-generated content as solely their own original work. Where AI contributed substantially to a work product, employees remain fully accountable for its accuracy, legality, and appropriateness. Routine assistance from tools that provide spelling, grammar, or clarity suggestions does not require disclosure. Disclosure standards are defined in CTO Procedure 3160-P1.

5. **Compliance:** All AI use must comply with applicable federal and state law, SOCS board policy, and contractual obligations. This includes but is not limited to FERPA, COPPA, the California Consumer Privacy Act (CCPA), and Ed Code requirements governing data privacy and security.
6. **Meeting Records:** AI-generated automated notetaking, including summaries, transcripts, drafts, or minutes, is considered a temporary working document and shall not be retained or treated as an official record of a meeting.

TOOL VETTING AND APPROVAL

Employees shall use only AI tools that have been vetted and approved through the SOCS technology governance process. Unapproved tools may not be used for any SOCS business, including administrative tasks, communications, data analysis, or workflow automation.

Employees shall not modify, disable, or circumvent privacy, security, or data protection settings on any AI tool used in connection with SOCS business.

Approved tools are maintained in the SOCS Approved AI Tool Registry, published and updated by the CTO. The registry identifies approved use cases and conditions for each tool. The CTO may add or remove tools from the registry at any time.

PERMISSIBLE AND PROHIBITED USE

Employees may use approved AI tools for non-instructional purposes including drafting and editing communications and administrative documents, summarizing or organizing non-confidential information, scheduling support, workflow automation, data analysis using appropriately protected data, research and professional development support, and translation and communication support for family and community engagement.

The following uses are prohibited under any circumstances:

a. Entering protected student data, PII, personnel records, financial account data, or other confidential information into any unapproved AI tool;
b. Using AI as the **sole basis** for consequential decisions involving employment, personnel actions, discipline, enrollment, accommodations, special education services, staffing, performance evaluation, complaints, investigations, or access to services. Human review and professional judgment are required before any such determination is made;
c. Using unapproved AI tools for any SOCS-related work, regardless of whether the task is considered routine; and
d. Using any AI system to access, create, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs or interact with the AI in a manner that supports any of the above; and

ARTIFICIAL INTELLIGENCE POLICY

e. Using AI tools in any manner that violates applicable law, board policy, or SOCS contractual obligations.

INCIDENT REPORTING

Employees must report suspected data exposures or AI system failures to the IT Department within 24 hours of discovery. The IT Department will notify the CTO, who will determine the appropriate response.

TRAINING AND SUPPORT

SOCS will provide ongoing professional development to employees on the responsible use of AI tools, including data privacy obligations, permitted and prohibited uses, and how to identify and report concerns. Training will be updated as tools, risks, and best practices evolve.

When an employee violates SOCS policy, regulation, or the SOCS Employee Acceptable Use Agreement, SOCS may suspend, revoke, or limit the employee's access to or use of AI tools, as appropriate. Inappropriate use may also result in disciplinary and/or legal action, consistent with applicable law and SOCS policy.

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Coversheet

(Action) Approval of New 6160-SO Artificial Intelligence Policy: Instructional Use

Section: XIV. Policy Development
Item: B. (Action) Approval of New 6160-SO Artificial Intelligence Policy: Instructional Use
Purpose: Vote
Submitted by:
Related Material: 6160-SO Artificial Intelligence_ Instructional Use.pdf

BACKGROUND:

Sage Oak Charter Schools requests the Board approve the new Artificial Intelligence Policy: Instructional Use, which establishes expectations for the responsible use of AI by students, teachers, and other staff in instructional settings. The policy outlines teacher and student responsibilities, requires the use of approved AI tools, establishes expectations for citation and academic integrity, prohibits inappropriate or unauthorized uses, and addresses student data privacy, parental notification, third-party curriculum and fair use, and staff training. This instructional artificial intelligence policy has been developed to align with the California Department of Education (CDE) AI Working Group guidance, issued in January 2026 under SB 1288. AB 2876 (signed October 2025), which mandates integration of AI literacy into K-12 curricula statewide, is directly referenced in the instructional policy. California Education Code Sections 33328.5 (AI definition), 33548 (AI literacy), and 49073.1 (AB 1584, student data privacy contracts) are also addressed in this policy. Adopting this policy will satisfy the charter's obligations under state law to maintain a policy regarding artificial intelligence.

RECOMMENDATION:

It is recommended the Board approve the new 6160-SO Artificial Intelligence Policy: Instructional Use as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

INSTRUCTION 6160-SO

ARTIFICIAL INTELLIGENCE POLICY: INSTRUCTIONAL USE

Sage Oak Charter Schools ("SOCS" or the "Charter School") adopts this policy to guide the responsible use of artificial intelligence (AI) in instructional settings. It applies to students, teachers, and other staff involved in the delivery or support of instruction, and to contractors and vendors who provide AI-enabled instructional tools or services to SOCS.

SOCS recognizes that AI has significant potential to enhance student learning, personalize instruction, and expand educational opportunity. Realizing that potential requires thoughtful governance, clear expectations for all members of the school community, and a commitment to equity, privacy, and academic integrity.

This policy governs instructional and student-facing AI use only. Non-instructional and staff operational AI use is governed by 3160-SO, Artificial Intelligence Policy.

DEFINITION

Artificial Intelligence ("AI") refers to an engineered or machine-based system that varies in its level of autonomy and that can, for explicit or implicit objectives, infer from the input it receives how to generate outputs that can influence physical or virtual environments. This includes generative AI models, adaptive learning platforms, intelligent tutoring systems, automated content tools, and related services or integrations across platforms, devices, and systems used in instructional contexts. (California Education Code Section 33328.5)

TEACHER RESPONSIBILITIES

Teachers play a central role in ensuring AI is used responsibly and effectively. Teachers are responsible for:

a. Using only AI tools that have been approved through the SOCS technology governance process;
b. Setting clear expectations regarding whether and how AI may be used, and communicating those expectations to students;
c. Guiding student use of AI tools to ensure alignment with learning goals and SOCS policy;
d. When using AI, model transparent and responsible AI use;
e. Reviewing all AI-generated instructional content for accuracy, bias, and appropriateness before use with students; and
f. Maintaining professional judgment as the primary driver of instructional decisions. AI outputs are tools to support teaching, not substitutes for educator expertise.

STUDENT USE

Students using AI tools in connection with SOCS instruction are expected to:

a. Use only AI tools that have been approved and authorized by their teacher for a specific assignment or activity;
b. Follow teacher instructions about whether AI may be used and to what extent;

c. Cite AI use as they would any other source when it has contributed to their work, in accordance with teacher expectations;
d. Verify the factual accuracy of AI-generated content before relying on it.;
e. Refrain from entering their own or others' personally identifiable information into any AI tool without explicit teacher authorization; and
f. Refrain from adjusting privacy settings on any AI tool unless directed to do so by a teacher or staff member.

The following student uses of AI are prohibited:

g. Submitting AI-generated content as original student work without required disclosure or citation;
h. Using AI tools during tests, exams, or assessments unless explicitly authorized by the teacher;
i. Using AI to generate content that is harmful, deceptive, threatening, obscene, or discriminatory based on race, ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs;
j. Using AI to impersonate another student, teacher, or staff member, including through deepfake audio, video, or written content; and
k. Using AI to harass, bully, or harm any member of the school community.
l. Using AI to share confidential information or personally identifiable information with the AI system of another student, staff member, or other person.

APPROVED INSTRUCTIONAL AI TOOLS

Teachers and students shall use only AI tools that have been vetted and approved through the SOCS technology governance process. Approved instructional AI tools are maintained in the SOCS Approved Instructional AI Tool Registry, published and updated by the Chief Technology Officer (CTO) in coordination with the Director of Student Learning and Innovation.

SOCS-approved AI tools shall be accessible and equitable for all learners and shall not be used when they are demonstrated to produce biased or discriminatory outcomes.

DATA PRIVACY AND STUDENT RECORDS

Student data entered into or generated by AI tools is part of the student's educational record and is subject to all applicable federal and state privacy protections. SOCS will ensure that all approved instructional AI tools comply with:

a. The Family Educational Rights and Privacy Act (FERPA);
b. The Children's Online Privacy Protection Act (COPPA);
c. The California Consumer Privacy Act (CCPA);
d. The Student Online Personal Information Protection Act (SOPIPA);

e. California Education Code Section 49073.1 (AB 1584), requiring contracts involving student data to include specific data protection provisions; and

f. California Business and Professions Code Section 22601 (SB 243), which establishes safeguards for AI companion chatbot services used with minors, including crisis protocols, clear disclosure that users are interacting with AI, and content filtering requirements.

g. Any other applicable student privacy and/or data protection laws and regulations.

Student PII shall not be entered into open AI systems. All instructional AI tools that access, collect, or process student data must have a signed Data Processing Agreement (DPA) with SOCS prior to use.

PARENTAL NOTIFICATION

Parents and guardians will be informed of this policy as a part of SOCS's annual parent notification process. When applicable, SOCS shall also obtain parent or guardian consent before offering certain open generative or third-party AI platforms for students.

THIRD-PARTY CURRICULUM AND FAIR USE

SOCS recognizes that all curriculum materials, whether purchased, licensed, or developed internally, are protected by intellectual property law. When such materials are used within SOCS's closed and secure AI platforms for nonprofit, instructional purposes consistent with SOCS's educational mission, such use may qualify as fair use under 17 U.S.C. Section 107. Fair use is a case-specific legal determination. Before uploading substantial third-party curriculum materials into any AI system, staff should seek guidance from the CTO and, where appropriate, legal counsel.

Use of copyrighted curriculum materials within closed AI platforms is more likely to be permissible when:

a. The purpose is instructional, analytical, or developmental for students or staff;

b. The use occurs within SOCS's secure, nonpublic AI environment with access restricted to authorized users; and

c. The use does not substitute for or diminish the market for the original copyrighted work.

Derivative works produced through an AI platform using existing instructional materials may qualify as transformative under federal case law (Campbell v. Acuff-Rose Music, Inc., 510 U.S. 569 (1994)) where they add new expression or purpose, serve a distinct educational function, and are generated in a noncommercial, public education setting. SOCS does not make any advance legal determination that a specific use is transformative. Licensing terms of third-party curriculum materials govern their permissible use and should be reviewed before AI integration.

ARTIFICIAL INTELLIGENCE POLICY: INSTRUCTIONAL USE

TRAINING AND SUPPORT

SOCS will provide ongoing professional development to teachers and relevant staff on the responsible and effective use of AI in instruction, including data privacy obligations, academic integrity expectations, and strategies for guiding student AI use. Training will be updated as tools, research, and best practices evolve.

SOCS will ensure that all SOCS computers or devices with access to AI have protection measures to protect against access to materials that are obscene, contain child pornography, or are harmful to minors. (20 USC 6777; 47 USC 254; 47 CFR 54.520.)

When a user violates SOCS policy, regulation, or the SOCS Acceptable Use Agreement, SOCS may suspend, revoke, or limit the user's access to or use of AI tools, as appropriate. Inappropriate use may also result in disciplinary and/or legal action, consistent with applicable law and SOCS policy.

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