



Sage Oak Charter Schools

Regular Meeting of the Board of Directors

Published on May 8, 2026 at 2:41 PM PDT

Date and Time

Thursday May 14, 2026 at 12:00 PM PDT

Location

Sage Oak Charter Schools

1473 Ford Street, Suite #105

Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000

Chula Vista, CA 91910

Link to [Join Zoom Meeting](#)

ID: 91006723171

Passcode: 668033

Dial In: [\(US\) +1 719-359-4580](#)

Passcode: 668033

MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:00 PM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Peter Matz, Member			
II. Pledge of Allegiance			12:02 PM
A. Led by Board President or designee		Board President	1 m
III. Approve Agenda			12:03 PM
A. (Action) Approval of Agenda for May 14, 2026 Regular Meeting of the Board of Directors	Vote	Board President	1 m
It is recommended the Board approve the agenda for the Regular Meeting of the Board of Directors on May 14, 2026, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).			

Purpose	Presenter	Time
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Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IV. Approve Minutes

12:04 PM

- | | | | | |
|-----------|---|-----------------|-----------------|-----|
| A. | (Action) Approval of Minutes for March 12, 2026 Regular Meeting of the Board of Directors | Approve Minutes | Board President | 1 m |
|-----------|---|-----------------|-----------------|-----|

It is recommended the Board approve the minutes from the Regular Meeting of the Board of Directors on March 12, 2026, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- | | | | | |
|-----------|---|-----------------|-----------------|-----|
| B. | (Action) Approval of Minutes for April 9, 2026 Board of Directors Study Session | Approve Minutes | Board President | 1 m |
|-----------|---|-----------------|-----------------|-----|

It is recommended the Board approve the minutes from the Board of Directors Study Session on April 9, 2026, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

	Purpose	Presenter	Time
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

V. Public Comment - Closed Session

The public has a right to comment on any items of the Closed Session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under the section Public Comments/Recognition/Reports.

VI. Adjourn to Closed Session 12:06 PM

A. The Board Will Consider and May Act on Any of the Closed Session Matters	Vote	Board President	1 m
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Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VII. Closed Session 12:07 PM

A. Closed Session Agenda		Board President	15 m
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1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Gov. Code 54957

Annual Performance Evaluation, Superintendent of Schools/CEO

VIII. Reconvene Regular Meeting 12:22 PM

A. Report Out Any Action Taken in Closed Session		Board President	1 m
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IX. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right-hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20)

	Purpose	Presenter	Time
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minutes on the same subject. This portion of the agenda is for comments, recognitions, and reports to the Board and is not intended to be a question-and-answer period. If you have questions for the Board, please provide the Board President with a written statement, and an administrator will provide answers at a later date.

X. Correspondence/Proposals/Reports 12:23 PM

- | | | |
|---|------------------------|-------------|
| <p>A. Principals' Year in Review</p> <p>Lana Beshara, Director II, Virtual Learning/Principal
 Chelsey Anema, Director II, Personalized Learning/Principal
 Traci King, Director II, Secondary Education/High School Principal</p> | <p>Erin Bunch</p> | <p>11 m</p> |
| <p>B. Introduction of New Chief Technology Officer</p> | <p>Tamar Kataroyan</p> | <p>4 m</p> |
| <p>C. Introduction of New Chief of Outreach & Development</p> | <p>Tamar Kataroyan</p> | <p>4 m</p> |
| <p>D. CliftonLarsonAllen LLP (CLA) Governance Entrance Letter</p> | <p>Tim O'Brien</p> | <p>1 m</p> |

XI. Consent Agenda 12:43 PM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.

- | | |
|--|------------|
| <p>A. Consent - Business Services</p> <ol style="list-style-type: none"> 1. Check Register - March 2026 2. Check Register - April 2026 3. Report of Investment Activity - February 2026 4. Report of Investment Activity - March 2026 5. Ratification of Javier Mancera Agreement 6. Ratification of Opichi LLC Sage Oak Virtual Class Portal Proposal 7. Ratification of Opichi LLC Oakschool Enrollment Tool Proposal 8. Ratification of Opichi LLC School Pathways SIS Integration Proposal 9. Ratification of Cvent Inc. Quote Number: Q-2092390 | <p>1 m</p> |
|--|------------|

	Purpose	Presenter	Time
10.	Ratification of California Charter Schools Association Membership Agreement (Renewal)		
11.	Ratification of Otter.ai, Inc. Quote Number: Q007817 (Renewal)		
12.	Ratification of Education Leadership Services Letter of Agreement		
13.	Ratification of 2026-27 BoardOnTrack Membership Agreement (Renewal)		
14.	Ratification of Association of Personalized Learning Schools & Services (APlus+), Contract Services Agreement (Renewal)		
15.	Ratification of Red Herring Amendment to Agreement with San Diego County Superintendent of Schools		
B.	Consent - Education Services		1 m
1.	Ratification of Revised 2025-26 Special Education Contracted Vendors List		
2.	Ratification of Mutual Hold Harmless Agreement between the San Bernardino Community College District and Sage Oak Charter Schools		
3.	Ratification of Redlands Pottery Project Group Class Waiver Form (Oakschool Class)		
4.	Ratification of Redlands Pottery Project Group Class Waiver Form (Field Trip)		
5.	Ratification of OC Stuttering Center Independent Educational Evaluation Service Agreement		
6.	Ratification of Murrieta Parks Facility Reservation Form		
7.	Ratification of Amira Learning Quote Number 90340 (Renewal)		
8.	Ratification of AVID Center Products and Services Quote/Order #Q-92802 (Renewal)		
9.	Ratification of Rossmoor Community Services District Facility Use Permit		
10.	Ratification of Timestamp Photo Booth LLC Contract		
11.	Ratification of RPh on the Go, LLC d/b/a Spindle Agreement		
12.	Ratification of RPh on the Go, LLC d/b/a Spindle Agreement Addendum A		
13.	Ratification of Titan Tent & Event Rentals Agreement		
14.	Ratification of Town of Apple Valley Facility Use Agreement		
15.	Ratification of Glazed and Confused Catering Agreement		
16.	Ratification of Watchmen Patrol Proposal		
17.	Ratification of Riverside Convention Center Contract		
18.	Ratification of Marriott Riverside at the Convention Center Group Sales Agreement		
19.	Approval of 2026-27 Sacramento Overnight Field Trip Request (Grades 8-12) and Educational Discovery Tours Letter of Understanding		
20.	Approval of 2026-27 New York City Overnight Field Trip Request (Grades 9-12) and Educational Discovery Tours Letter of Understanding		
21.	Ratification of Chaffey College Chino Community Center Facility Rental Contract		

	Purpose	Presenter	Time
	22. Ratification of Ayres Hotel Seal Beach Contract (PLC)		
	23. Ratification of Zearn Master Services Agreement (Renewal)		
	24. Ratification of Springhill Suites Corona Riverside Banquet Event Orders		
	25. Ratification of All Occasion Rentals Estimate #21635		
	26. Ratification of Bright Thinker Order Forms #SQ-2036 & #SQ-2037 (Renewal)		
C.	Consent - Human Resources		1 m
	1. Approval of Certificated Personnel Report		
	2. Approval of Classified Personnel Report		
	3. Approval of Job Descriptions		
	4. Approval of 2026-27 Certificated Employee Work Year Calendars		
	5. Approval of 2026-27 Classified Employee Work Year Calendars		
	6. Approval of Change to Employer Contribution Rates for Employee Benefits Plans		
	7. Ratification of UKG, Inc. Order Form (Renewal)		
	8. Ratification of Leonard and Company, Inc. Invoice #19051405		
D.	Consent - Operations & Accountability		1 m
	1. Ratification of ScubaCat Educational Data, LLC Contract		
	2. Ratification of 2026-27 ScubaCat Educational Data, LLC Contract (Renewal)		
	3. Ratification of Energage Service Order		
	4. Approval of Wavelength Automation LLC Subscription Form (CapitolTrack)		
	5. Ratification of Tech & Mortar LLC Statement of Work (Renewal)		
	6. Ratification of Fairfield Inn & Suites Riverside Corona/Norco Event Space Agreement		
E.	(Action) Approval of Consent Agenda	Vote	Board President
	It is recommended the Board approve the Consent Agenda as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).		
	Roll Call Vote:		
	William Hall		
	Michael Humphrey		
	Steve Fraire		
	Susan Houle		
	Peter Matz		

	Purpose	Presenter	Time
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

XII. Board Governance **12:48 PM**

- | | | | |
|--|------|------------------|-----|
| <p>A. (Action) Approval of Amended and Restated Articles of Incorporation of Sage Oak Charter Schools</p> | Vote | Krista Woodgrift | 1 m |
|--|------|------------------|-----|

It is recommended the Board approve the Amended and Restated Articles of Incorporation of Sage Oak Charter Schools, including revised dissolution language in accordance with CalSTRS Employer Directive 2026-01, as presented.

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIII. Education Services **12:49 PM**

- | | | | |
|--|------|------------|-----|
| <p>A. (Action) Approval of San Joaquin County Office of Education (CODESTACK) Multi-Year Memorandum of Contract</p> | Vote | Erin Bunch | 1 m |
|--|------|------------|-----|

It is recommended the Board approve a multi-year contract with the San Joaquin County Office of Education (CODESTACK) for July 1, 2026, through June 30, 2029, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Fiscal Impact: \$3,754

Sage Oak Charter School (#1885)	\$2,951
Sage Oak Charter School - Keppel (#1886)	\$346
Sage Oak Charter School - South (#2051)	\$457

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle

	Purpose	Presenter	Time
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

XIV. Human Resources

12:50 PM

- | | | | |
|--|------|-----------------|-----|
| <p>A. (Action) Approval of Declarations of Need (DON) for the 2026-27 School Year</p> | Vote | Tamar Kataroyan | 2 m |
|--|------|-----------------|-----|

It is recommended the Board approve the Declarations of Need for the 2026-27 school year, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Fiscal Impact: N/A

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XV. Operations & Accountability

12:52 PM

- | | | | |
|--|------|---------------|-----|
| <p>A. (Action) Approval of Parsec Education Multi-Year Contract</p> | Vote | Lisa Thompson | 1 m |
|--|------|---------------|-----|

It is recommended the Board approve the Parsec Education multi-year contract (July 1, 2026–June 30, 2029) as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Fiscal Impact: \$251,483

Sage Oak Charter School (#1885)	\$197,716
Sage Oak Charter School - Keppel (#1886)	\$23,136
Sage Oak Charter School - South (#2051)	\$30,631

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle

	Purpose	Presenter	Time
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

XVI. Policy Development 12:53 PM

- | | | | |
|--|------|---------------|-----|
| <p>A. (Action) Approval of Resolution Regarding Compliance with Court Orders in <i>Mirabelli v. Olson</i></p> | Vote | Lisa Thompson | 2 m |
|--|------|---------------|-----|

It is recommended the Board approve the Resolution regarding compliance with court orders in *Mirabelli v. Olson* and continued implementation of Board Policy 5070 Transgender and Gender Nonconforming Student Nondiscrimination Policy as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XVII. Calendar

The next scheduled meeting will be a Regular Board of Directors Meeting held on June 11, 2026.

XVIII. Comments 12:55 PM

- | | | |
|-----------------------------------|--|-----|
| A. Board Comments | | 3 m |
| B. Superintendent Comments | | 2 m |

XIX. Closing Items 1:00 PM

- | | | | |
|---------------------------|------|-----------------|-----|
| A. Adjourn Meeting | Vote | Board President | 1 m |
|---------------------------|------|-----------------|-----|

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire

	Purpose	Presenter	Time
Susan Houle			
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

FOR MORE INFORMATION
For more information concerning this agenda, contact
Sage Oak Charter Schools.

Coversheet

(Action) Approval of Minutes for March 12, 2026 Regular Meeting of the Board of Directors

Section: IV. Approve Minutes
Item: A. (Action) Approval of Minutes for March 12, 2026 Regular Meeting of the Board of Directors
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Meeting of the Board of Directors on March 12, 2026

APPROVED

SAGE OAK
CHARTER SCHOOLS



Sage Oak Charter Schools

Minutes

Regular Meeting of the Board of Directors

Date and Time

Thursday March 12, 2026 at 11:05 AM

Location

Sage Oak Charter Schools

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

Link to [Join Zoom Meeting](#)

ID: 93738280169

Passcode: 687911

Dial In:[\(US\) +1 386-347-5053](#)

Passcode: 687911

Teleconference Location

25 Kingston Court E., Coronado, CA 92118

MISSION STATEMENT

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Directors Present

P. Matz (remote), S. Fraire, S. Houle, W. Hall

Directors Absent

M. Humphrey

Directors who left before the meeting adjourned

W. Hall

Guests Present

B. Bookser, E. Horta, H. Tahmas, K. Woodgrift, L. Snee, T. O'Brien

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Mar 12, 2026 at 11:05 AM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

III. Approve Agenda

A.

(Action) Approval of Agenda for March 12, 2026 Regular Meeting of the Board of Directors

S. Fraire made a motion to W. Hall, Board President, to approve the agenda as presented for the March 12, 2026, Regular Meeting of the Board of Directors.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Hall	Aye
M. Humphrey	Absent
S. Houle	Aye
P. Matz	Aye
S. Fraire	Aye

IV. Approve Minutes

A. (Action) Approval of Minutes for February 12, 2026 Regular Meeting of the Board of Directors

S. Houle made a motion to approve the minutes as presented from Regular Meeting of the Board of Directors on 02-12-26.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Matz	Aye
M. Humphrey	Absent
W. Hall	Aye
S. Fraire	Aye
S. Houle	Aye

V. Public Comments/Recognition/Reports

A. Public Comment

There was no request for public comment.

VI. Consent Agenda

A. Consent - Business Services

1. Check Register - February 2026
2. Report of Investment Activity - January 2026
3. Ratification of SchoolsFirst Plan Administration, Fidelity Investment Recordkeeping & Administrative Services Agreement
4. Ratification of Opichi LLC Student Lifecycle Management System Proposal
5. Ratification of Opichi LLC IT Help Desk Proposal

6. Ratification of Opichi LLC Sprint Development Proposal
7. Ratification of Pro Audio Video Job Contract

B. Consent - Education Services

1. Ratification of Ayres Hotel Seal Beach Contract
2. Ratification of Rancho Simi Recreation & Park District Facility Use Permit #36427
3. Ratification of Rancho Simi Recreation & Park District Facility Use Permit #36429
4. Ratification of Los Alamitos Recreation & Community Services Reservation Worksheet
5. Ratification of Riverside Convention Center Contract Addendum #2
6. Ratification of Four Points Rancho Cucamonga Banquet Event Orders
7. Ratification of TPR Education, LLC d/b/a The Princeton Review Service Order (Tutor.com)

C. Consent - Human Resources

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions
4. Approval of Revised 2025-26 Sage Oak Charter Schools Employee Handbook

D. Consent - Policy Development

1. Approval to Rescind Policies
 - 4000 Series - Human Resources
 - 4010-SO At-Will Policy (*Covered in Employee Handbook*)
 - 4130-SO Remote Work Policy (*Covered in Employee Handbook*)
 - 4160-SO Children of Teachers Policy (*Covered in Employee Handbook*)

E. (Action) Approval of Consent Agenda

S. Fraire made a motion to W. Hall, Board President, to approve the Consent Agenda as presented.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Hall	Aye
S. Houle	Aye
M. Humphrey	Absent
P. Matz	Aye
S. Fraire	Aye

VII. Board Governance

A. (Action) Approval of the Fourth Amended Bylaws of Sage Oak Charter Schools

S. Fraire made a motion to W. Hall, Board President, to approve the Fourth Amended Bylaws of Sage Oak Charter Schools as presented.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Humphrey Absent

S. Houle Aye

W. Hall Aye

P. Matz Aye

S. Fraire Aye

B. (Action) Approval of Sage Oak Charter Schools Board of Directors Manual Revisions

S. Houle made a motion to W. Hall, Board President, to approve the Sage Oak Charter Schools Board of Directors Manual revisions as presented.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Fraire Aye

P. Matz Aye

S. Houle Aye

W. Hall Aye

M. Humphrey Absent

C. (Action) Approval of Resolution No. 2026-001, Increasing Sage Oak Charter Schools Board of Directors' Stipend, Effective January 1, 2026

S. Houle made a motion to W. Hall, Board President, to approve Resolution No. 2026-001, increasing the Sage Oak Charter Schools Board of Directors' stipend as presented, effective January 1, 2026.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Humphrey Absent

P. Matz Aye

W. Hall Aye

S. Fraire Aye

S. Houle Aye

VIII. Business Services

A.

(Action) Approval of 2025-26 Sage Oak Charter Schools Second Interim Budget (SIB) Report, Presented by Habib Tahmas, Senior Director of Fiscal Services

S. Houle made a motion to W. Hall, Board President, to approve the 2025-26 Sage Oak Charter Schools Second Interim Budget (SIB) Report as presented.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Houle	Aye
P. Matz	Aye
W. Hall	Aye
M. Humphrey	Absent
S. Fraire	Aye

B. (Action) Approval of 2026-27 Sage Oak Charter Schools Strategic Budget, Staffing Plan, and Salary Schedules

S. Houle made a motion to W. Hall, Board President, to approve the 2026-27 Sage Oak Charter Schools strategic budget, staffing plan, and salary schedules as presented.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Matz	Aye
S. Houle	Aye
W. Hall	Aye
M. Humphrey	Absent
S. Fraire	Aye

C. (Action) Approval of Sage Oak Charter Schools Federal Tax Form 990 Return (Draft) and California Tax Form 199 Return (Draft) - Year Ended June 30, 2025, as prepared by CliftonLarsonAllen (CLA)

S. Houle made a motion to W. Hall, Board President, to approve the Sage Oak Charter Schools Federal Tax Form 990 Return (Draft) and California Tax Form 199 Return (Draft) - year ended June 30, 2025, as presented.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Humphrey	Absent
W. Hall	Aye
S. Houle	Aye
S. Fraire	Aye
P. Matz	Aye

D.

(Action) Approval of Audit Engagement Services, Tax Entity Filing, & Accounting Standard Assessment for the Fiscal Year 2025-26 between CliftonLarsonAllen LLP and Sage Oak Charter Schools

S. Fraire made a motion to W. Hall, Board President, to approve the Audit Engagement Services, Tax Entity Filing, & Accounting Standard Assessment for the Fiscal Year 2025-26 between CliftonLarsonAllen LLP and Sage Oak Charter Schools, as presented.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Fraire	Aye
W. Hall	Aye
P. Matz	Aye
M. Humphrey	Absent
S. Houle	Aye

IX. Correspondence/Proposals/Reports

A. Sage Oak Highlights

Krista Woodgrift, Superintendent & CEO, presented the Sage Oak Highlights for February 2026.

W. Hall left at 11:43 AM.

Board Clerk S. Fraire presided over the remainder of the meeting.

B. Student Highlight

Traci King, Director of Secondary Education/Principal, presented a student highlight featuring Justin Park and Logan Hodge.

X. Calendar

A. Future Meetings

The next scheduled meeting will be a Board of Directors Study Session held on April 9, 2026.

XI. Comments

A. Board Comments

Board members commended the quality of the financial reporting in today's meeting and recognized the leadership team for their continued dedication and professionalism.

Members also highlighted the value of hearing directly from students, noting that student testimony is especially meaningful and a powerful reflection of Sage Oak's impact.

B. Superintendent Comments

Superintendent Woodgrift acknowledged and thanked Tim O'Brien, Assistant Superintendent of Business Services, and Habib Tahmas, Senior Director of Fiscal Services, for their contributions to the school's financial operations and organizational efforts. She noted their attention to detail and commitment to supporting staff and students while overseeing several major projects across the organization. Superintendent Woodgrift also thanked the Board for their continued support and shared that she looks forward to Board President Hall and Board Clerk Fraire's attendance at an upcoming site visit at the Sage Oak warehouse in April.

XII. Closing Items

A. Adjourn Meeting

S. Houle made a motion to W. Hall, Board President, to adjourn the Regular Meeting of the Board of Directors on March 12, 2026.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Houle Aye

S. Fraire Aye

P. Matz Aye

W. Hall Absent

M. Humphrey Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:59 AM.

Respectfully Submitted,

S. Fraire

Documents used during the meeting

- BUS Consent - Business Services.pdf
- BUS Consent - Education Services.pdf
- BUS Consent - Human Resources.pdf
- BUS Consent - Policy Development.pdf
- Fourth Amended Bylaws of Sage Oak Charter Schools_Redline_March 12, 2026.pdf
- Sage Oak Charter Schools Board of Directors Manual_Redline_Revised March 12, 2026.pdf
- Resolution No. 2026-001.pdf
- 2025-26 Sage Oak Charter Schools Second Interim Budget (SIB) Report.pdf

- 2025-26 Sage Oak Charter Schools Second Interim Budget (SIB) Presentation.pdf
- 2026-27 Sage Oak Charter Schools Strategic Budget Plan Presentation.pdf
- 2026-27 Sage Oak Charter Schools Strategic Plan Department Level Budget Details.pdf
- 2026-27 Sage Oak Charter Schools Salary Schedule Revisions.pdf
- 2026-27 Sage Oak Charter Schools Assistant Superintendent Salary Schedule.pdf
- 2026-27 Sage Oak Charter Schools Certificated Educator Salary Schedule.pdf
- 2026-27 Sage Oak Charter Schools Professional_Management Salary Schedule.pdf
- 2026-27 Sage Oak Charter Schools Classified Hourly Salary Schedule.pdf
- 2026-27 Sage Oak Charter Schools Positions.pdf
- Sage Oak Charter Schools Federal Tax Form 990 Return & CA Tax Form 199 Return, Year Ended June 30, 2025_Draft.pdf
- CLA Audit Engagement Services Statement of Work, Fiscal Year 2025-26.pdf
- CLA Tax Exempt Returns and Filings Statement of Work, Fiscal Year 2025-26.pdf
- CLA Accounting Standard Assessment Statement of Work, Fiscal Year 2025-26.pdf
- Sage Oak Highlights- February 2026.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.

Coversheet

(Action) Approval of Minutes for April 9, 2026 Board of Directors Study Session

Section: IV. Approve Minutes
Item: B. (Action) Approval of Minutes for April 9, 2026 Board of Directors Study Session
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board of Directors Study Session on April 9, 2026

APPROVED

SAGE OAK
CHARTER SCHOOLS



Sage Oak Charter Schools

Minutes

Board of Directors Study Session

Date and Time

Thursday April 9, 2026 at 10:05 AM

Location

Sage Oak Charter Schools

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

Link to [Join Zoom Meeting](#)

ID: 95469287673

Passcode: 903590

Dial In: [\(US\) +1 646-931-3860](#)

Passcode: 903590

MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Directors Present

M. Humphrey, P. Matz, S. Fraire, S. Houle, W. Hall

Directors Absent

None

Guests Present

B. Bookser, C. Maurer, E. Horta, K. Woodgrift, L. Snee

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Apr 9, 2026 at 10:19 AM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

III. Approve Agenda

A. (Action) Approval of Agenda for April 9, 2026 Board of Directors Study Session

S. Fraire made a motion to W. Hall, Board President, to approve the agenda as presented for the April 9, 2026, Board of Directors Study Session.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Public Comments/Recognition/Reports

A. Public Comment

There was no request for public comment.

V. Oral Presentations

A. AI at Sage Oak

Brad Bookser, Director of Information Technology, and Carleen Maurer, Director II of Student Learning and Innovation, presented Sage Oak's strategic approach to AI implementation, outlining a phased plan that balances innovation with strong governance, safety, and clear guidelines.

VI. Calendar

A. Future Meetings

The next scheduled meeting will be a Regular Meeting of the Board of Directors held on May 14, 2026.

VII. Comments

A. Superintendent Comments

Superintendent Woodgrift announced that Sage Oak received national recognition as a Top Workplace in the Education Industry. She expressed pride in the organization's culture, noting that it reflects the collective efforts of staff to create a supportive and welcoming environment.

VIII. Closing Items

A. Adjourn Meeting

S. Fraire made a motion to W. Hall, Board President, to adjourn the Board of Directors Study Session on April 9, 2026.

S. Houle seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:16 AM.

Respectfully Submitted,
W. Hall

Documents used during the meeting

- AI at Sage Oak Presentation.pdf

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.

Coversheet

Closed Session Agenda

Section: VII. Closed Session
Item: A. Closed Session Agenda
Purpose:
Submitted by:
Related Material: Sage Oak Highlights_March & April 2026.pdf



MARCH/APRIL HIGHLIGHTS

Excellence through Personalized Learning

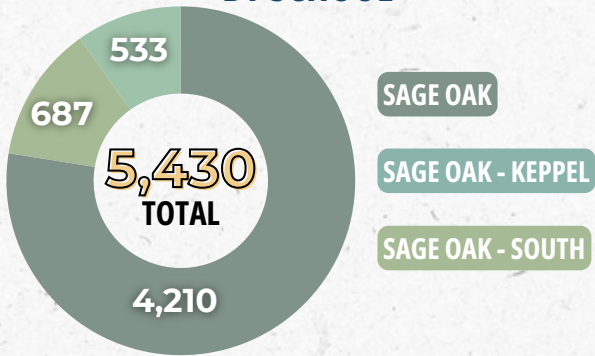


TOP WORKPLACES IN EDUCATION AWARD

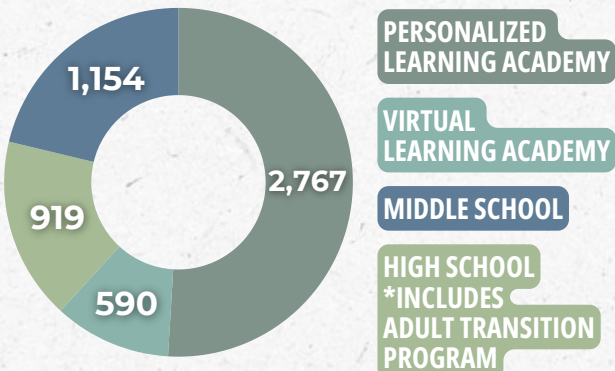


CURRENT ENROLLMENT

BY SCHOOL



BY PROGRAM



A LOOK INSIDE THIS ISSUE....

GOAL #1 FEATURED HIGHLIGHT

Sage Oak completed CAASPP testing for 2,734 students with a preliminary **participation rate of 99.3%**!

GOAL #2 FEATURED HIGHLIGHT

Sage Oak earned a national Top Workplaces in Education Award with a 91% positive workplace experience score!

Professional Development

GOAL #3 FEATURED HIGHLIGHT

The Sage Oak Virtual Campus gives leaders and staff an easy way to access virtual classrooms, observe students in real time, and explore Sage Oak's online learning community.

3,129 enrollment applications received for the 2026-27 school year, a 26% increase from last year.

Personalized Learning Academy

2,767

Virtual Learning Academy

605

High School

236

GOAL #1: STUDENT SUCCESS

Students SHINE in State Testing!

A huge congratulations to the Sage Oak community on the successful completion of **CAASPP testing for 2,734 students!** This achievement reflected the teamwork and dedication of students, families, and staff, resulting in a preliminary **participation rate of 99.3%!**



HIGH SCHOOL

CAREER Technical Education



Young Entrepreneur's Day

Entrepreneurship 1 and 2 students participated in Young Entrepreneur's Day, where three student founders shared their ventures, including a custom-built computer business, a cookie company, and a math app. One founder has already secured \$50,000 in funding while freelancing for major tech companies.

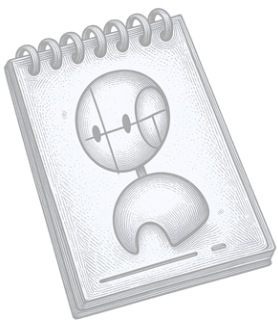
Comic-Con Creativity

Visual Arts students attended a Comic-Con Maker Space experience at the Comic-Con Museum on April 24th, led by teacher Tracie Fearing. This interactive visit connected students to the world of comics, film, anime, gaming, and pop culture while immersing them in creative exploration. During a hands-on Comics Creation workshop, students learned the fundamentals of visual storytelling and began developing their own original comics.



Portfolio Development in Action

Animation students built website portfolios to showcase their skills and prepare for future jobs or college opportunities. They created original artwork illustrating light across three views, strengthening their understanding of form, shading, and perspective.



GOAL #1: STUDENT SUCCESS

Career-Focused Field Trips



Sage Oak students participated in several field trips that connected learning to careers in STEM, public safety, sports medicine, and the creative arts, including interactive experiences at the California Science Center, Angels Baseball STEM Day, Crafton Hills College's Emergency Medical Technician (EMT) and Fire Academy, Los Angeles Police Academy, and Garner Holt Productions.



Expanding Access to Industry Recognized Certifications

Oakschool offered a growing selection of industry-relevant certifications, including American Red Cross Babysitting Basics, Coding, Digital Literacy, AI Ethics through Typing.com, and NCPRF CPR/AED/First Aid. These programs helped students build practical life skills and career readiness, with approximately 350 students on track to complete one or more certifications this year.

Student Fashion Show Showcase

The Trendsetter & Fashionista Oakschool course held its end-of-quarter fashion show, where students shared their fun, youthfully designed fashion collection amongst their peers, teachers, and families.



Guest Speakers Inspire Career Exploration

During March and April, Oakschool classes hosted 13 professional guest speakers, including a photographer, an archaeologist, a Disney animator, a US National Guard pilot, and more! Over 200 Sage Oak students had the opportunity to hear from and speak with amazing experts across multiple career fields.

GOAL #1: STUDENT SUCCESS



Associated Student Body (ASB) Leadership Adventure at the University of California, Riverside

Oakschool ASB students attended a leadership field trip at the University of California, Riverside's ropes course, where they participated in team-building challenges and obstacle courses, building leadership skills and memories for years to come!

Unlocking College Admission Secrets with Jen Pham

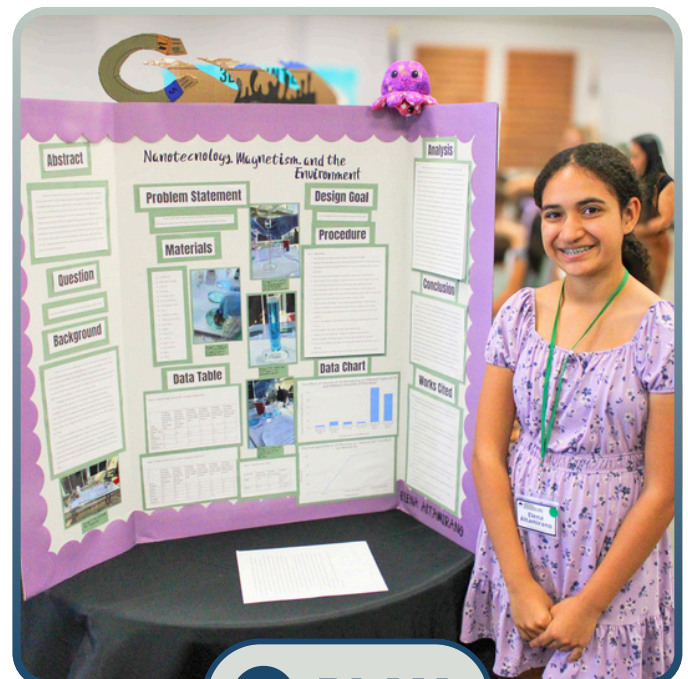


In this Sage Studio episode, "Navigating College Applications with Jen Pham", host Tiffany Webster welcomes college counselor Jen Pham to discuss strategic college preparation and essay writing. Jen shares how her support, from choosing majors to applications and scholarships, helps students feel more confident, prepared, and competitive in the admissions process.

GOAL #2: ENGAGEMENT

Student Scientists Showcase Discoveries

Sage Oak hosted a successful Science & Engineering Fair in April, welcoming **approximately 200 attendees** for a day of hands-on STEM learning and student presentations. The event began with a "Magic of Science" assembly, followed by 42 students showcasing their science projects. Students received certificates for the Rising Scientist, Top Scientist, and People's Choice awards. The event also featured STEM activities, crafts, community partners Bio Nerds and Code Ninjas, and the Sage Oak truck highlighting Sage Crates.



GOAL #2: ENGAGEMENT



East Coast Spring Break Trip

Eighteen high school students, ASB Facilitator Danny Levin, and Education Advisors (EAs) Mandy Bates and Jerred Davis traveled to Boston and Philadelphia during Spring Break for Sage Oak's annual East Coast trip. Students walked the Freedom Trail, visited historic landmarks including Independence Hall and the Liberty Bell, toured Harvard and Massachusetts Institute of Technology (MIT), and built connections with peers.

Spring Brings College and Career Paths to Life



On March 6th, 35 parents and students joined AVID teacher Mandy Bates for a full-day college tour in Los Angeles, visiting Cal State Los Angeles, University of California, Los Angeles, and University of Southern California.



High school students toured the Caltech Seismological Laboratory and learned how earthquakes are measured, explored early warning advancements, and watched researchers verify real-time seismic activity from hundreds of sensors worldwide.



Sage Oak students attended High School Leadership Day at Disney. They explored leadership styles, reflected on how their personalities influence collaboration, and practiced strategies for embracing diverse perspectives and approaching challenges with a positive mindset.

GOAL #2: ENGAGEMENT



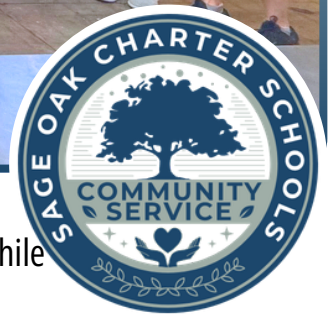
Student Leaders Build Skills at State Conference

This year, 36 middle and high school students attended the California Association of Student Leaders (CASL) Conference to strengthen their leadership skills and connect with peers across the state. They participated in workshops, team-building activities, service learning, board member voting, and keynote sessions.

Our Big Kitchen: Cook for a Cause Volunteer Opportunity



Students, teachers, and families participated in a community service learning experience at Our Big Kitchen Los Angeles, where they prepared and packaged meals for families in need while practicing cooking skills, teamwork, and community service.



First-Ever March Parent Summit Connects Families to Curriculum Resources

Sage Oak hosted the March Parent Summit during the week of March 9th, offering **28 live virtual, curriculum-focused sessions for parents** over four days. Sessions featured curriculum and program vendors, including options for families in all programs. Recordings of these sessions received approximately 600 engagements, expanding access to curriculum support as families plan for the 2026–27 school year.



GOAL #2: ENGAGEMENT

Sage Oak Earns Top Workplaces in Education Award

Top Workplaces is a research-backed, employee-driven national recognition program that uses confidential survey feedback to highlight organizations with strong workplace cultures. Sage Oak staff completed the national Top Workplaces survey with a 75.2% response rate and 893 employee comments. Results showed 95% of employees believe we operate by strong values, and we received a 91% favorable workplace experience score, outperforming comparable organizations by 13%.



CLASSIFIED STAFF *of the* YEAR

Support Staff Coffee Talk & Employee Recognition Event

Sage Oak recently hosted a Support Staff Coffee Talk at its new warehouse location, welcoming **over 70 team members, Board President Bill Hall, Board Clerk Steve Fraire, and leadership from two of Sage Oak's authorizing districts.** The event provided an opportunity for staff to connect directly with Board members and executive leadership through a Q&A session. The gathering included the first-ever **Classified Employee of the Year** recognition and Sage Milestones, honoring staff for their service and contributions to the organization.

Annual Authorizer Presentations Highlight Sage Oak Successes

Larry King, Sr. Director, Outreach and Development, delivered Sage Oak's annual authorizer presentations at the Helendale School District board meeting on April 8th, and the Warner Unified School District board meeting on April 14th. The presentations highlighted school-year updates in student and community engagement, college and career readiness, family feedback, budget and enrollment, student achievement, intervention supports, and school accolades and recognitions.



In-Person Hiring Day

On April 13th, Sage Oak proudly hosted an in-person teacher hiring event for the 2026-27 school year, **welcoming 36 teacher candidates.** The event featured icebreakers, including a collaborative debate, a Q&A with program leaders and human resources, and on-site interviews with principals, the Executive Team, and superintendent. It fostered meaningful connections and showcased Sage Oak's culture and mission, with several candidates remarking they "need to work at Sage Oak."

GOAL #2: ENGAGEMENT



Leading the Way in EdTech Innovation

Jenn Ortiz, Technology Training Facilitator, presented at the 2026 CUE (Computer-Using Educators) Conference. She led "Tech Ninjas: Designing K-12 Materials for WCAG, Machine Readability, & AI Usability," a workshop designed to help participants improve web accessibility, drive equity, and enhance the accuracy of AI tools. Personalized Learning Academy (PLA) teacher Charles Wassif participated in the CUE "Education Program" and was asked to present on his project "Foundational Math Mastery for Early Primary Grades."

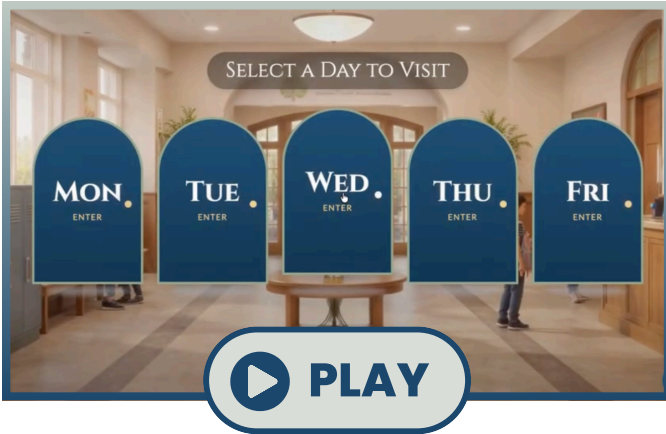


Professional Learning at March Summit Supports Students' Futures



Sage Oak's annual March Summit, held March 3rd at the Riverside Convention Center, brought teaching staff and leadership together for professional development on instruction, data analysis, college and career readiness, and student support. The event featured keynote speaker Kevin Fleming, breakout sessions aligned to program goals, insights from Jen Pham, and concluded with Teacher of the Year recognition.

GOAL #3: SMART LEARNING SYSTEMS



Sage Oak's New Virtual Campus Project

The Sage Oak Virtual Campus creates a centralized and user-friendly way to explore our online learning environments. School leaders and staff can quickly locate classroom links and navigate through the many virtual learning spaces across the organization. Staff will be able to observe instruction, see students actively engaged in learning, and support teachers in real time. Designed to mirror the experience of walking through a physical campus, the platform provides a high-level view of the many instructional programs we offer.

Sage Oak Leaders Spotlight AI Innovation at Statewide Education Conference



Traci King, Director II, Secondary Education/High School Principal, and Brad Bookser, Director II, Information Technology, presented at the Small School Districts' Association Conference, sharing Sage Oak's work in Artificial Intelligence (AI) in education with other school professionals. Their session highlighted practical AI strategies and live demonstrations focused on supporting teachers and enhancing the student experience while maintaining human connection in learning.

Sage Oak Represented at the San Bernardino County Superintendent of Schools (SBCSS)



Jenn Ortiz, Technology Training Facilitator, presented for the SBCSS Digital Learning Services team and the Technology Leadership Network, showcasing Sage Oak's approach to personalized, engaging, and accessible learning for students and professional development for staff.

Sage Central

Sage Central entered its final phase and the team focused on launch preparation, expanded pilot testing, and staff training. The updated platform will include improved navigation and the new AI-powered Sage Assistant to help staff find information and resources more efficiently.

Coversheet

Principals' Year in Review

Section: X. Correspondence/Proposals/Reports
Item: A. Principals' Year in Review
Purpose:
Submitted by:
Related Material: Principals' Year in Review Presentation_2025-26.pdf

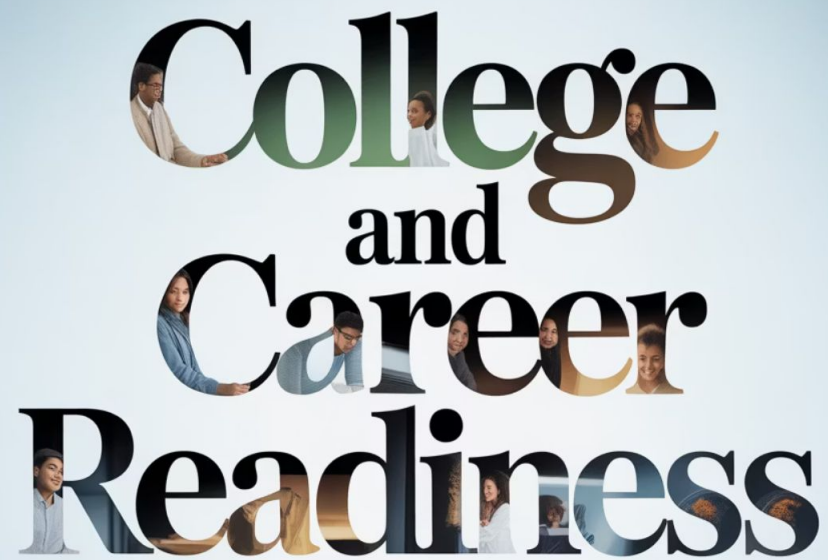
2025–26 Principal Reflection

Advancing Student Success

PLA • VLA • High School Programs

Strategic Priorities Overview

Empowering every student through personalized pathways and innovative instruction

A graphic with the text 'College and Career Readiness' in a large, bold, serif font. The letters are filled with images of diverse students in various educational settings. Below the main text is the tagline 'UNLOCK YOUR POTENTIAL' in a smaller, all-caps, sans-serif font.

College
and
Career
Readiness

UNLOCK YOUR POTENTIAL

Goal 1: Student Success

To improve academic performance and College and Career Readiness for all students, we will implement comprehensive, grade-appropriate College and Career Readiness programs. This initiative will cultivate the confidence, skills, and spirit of innovation necessary for each student to confidently navigate their unique paths, enabling them to make a meaningful impact in their communities and the world.

1 CTE-Aligned Pathways

Expand career-connected learning opportunities

- Industry partnerships
- Real-world applications
- Future-ready skills

2 Literacy & Math Mastery

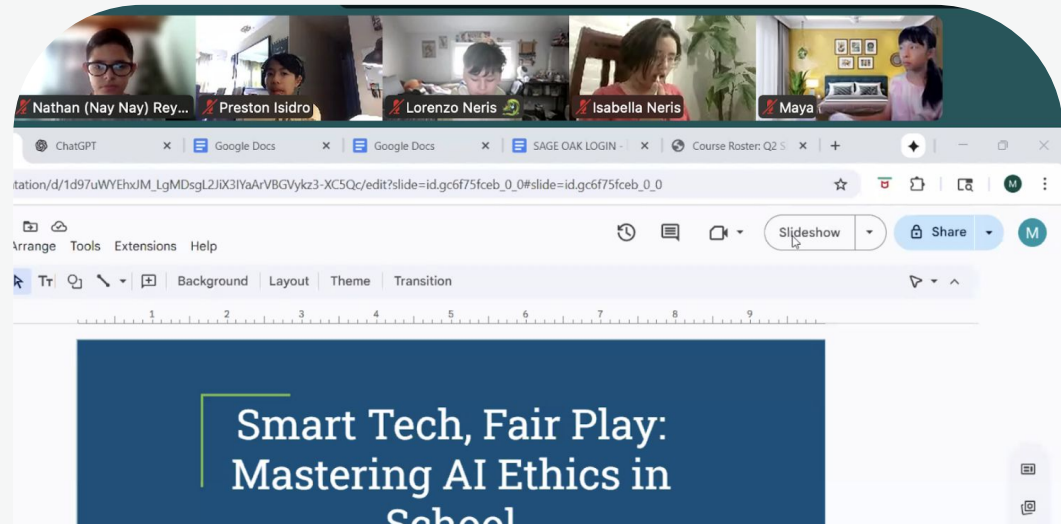
Power Standards drive targeted instruction

- Data-driven decisions
- Personalized support
- Measurable outcomes

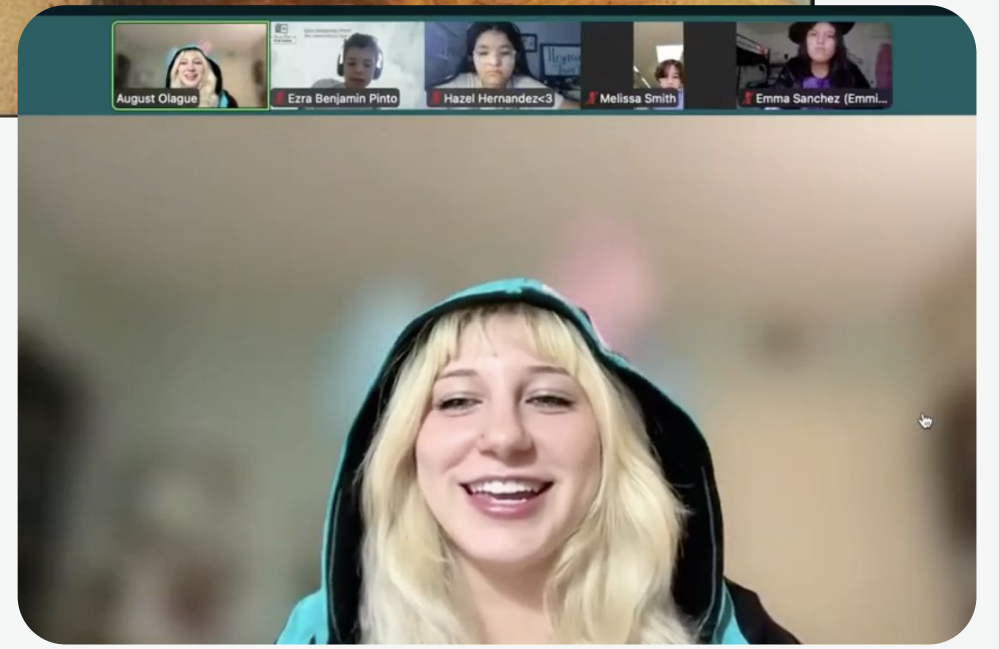


Goal 1: Student Success

CTE & Oakschool



Smart Tech, Fair Play:
Mastering AI Ethics in
School
—
Miguel



Virtual College Tour Day

















August Olague

Personalized Learning Academy Power Standards Implementation



WHAT DO WE WANT STUDENTS TO LEARN?

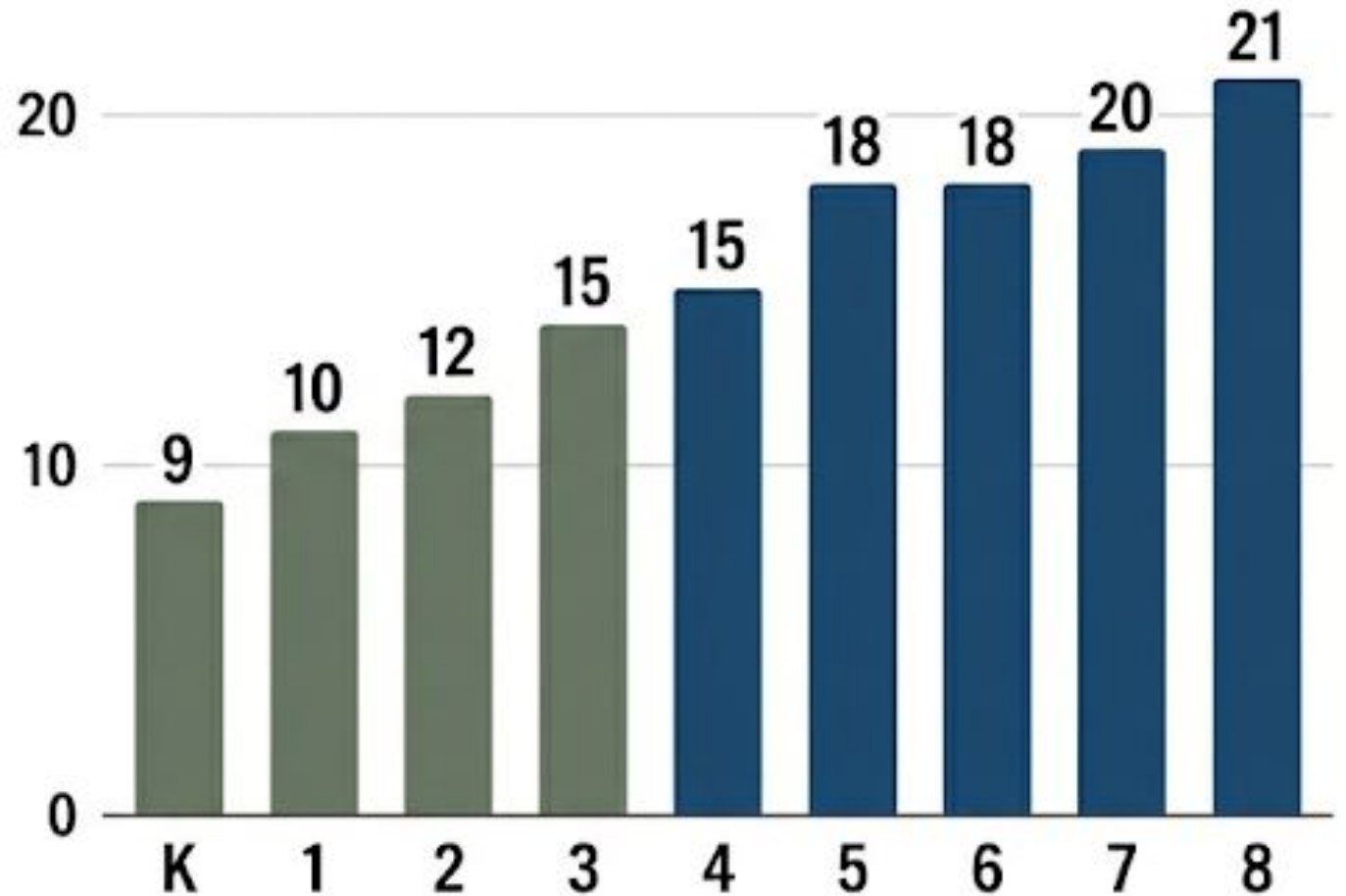
Power Standard Hub

High Priority Standards	Medium Priority Standards	Lower Priority Standards	**Please note that while printed versions are available when needed, these quick checks are meant to be administered digitally using Mastery Connect (training coming soon)				
Kindergarten   Math Quick Check	First Grade   Math Quick Check	Second Grade   Math Quick Check	Third Grade   Math Quick Check	Fourth Grade   Math Quick Check	Fifth Grade   Math Quick Check	Sixth Grade   Math Quick Check	
<p><u>K.OA.1</u></p> <p>Represent addition and subtraction with objects, fingers, mental images, drawings, sounds (e.g., claps), acting out situations, verbal explanations, expressions, or equations.</p>	<p><u>1.OA.1</u></p> <p>Use addition and subtraction within 20 to solve word problems involving situations of adding to, taking from, putting together, taking apart, and comparing, with unknowns in all positions</p>	<p><u>2.OA.1</u></p> <p>Use addition and subtraction within 100 to solve one- and two-step word problems</p>	<p><u>3.OA.3</u></p> <p>Use multiplication and division within 100 to solve word problems in situations involving equal groups, arrays, and measurement quantities, e.g., by using drawings and equations with a symbol for the unknown number to represent the problem.</p>	<p><u>4.OA.1</u></p> <p>Interpret a multiplication equation as a comparison, e.g., interpret $35 = 5 \times 7$ as a statement that 35 is 5 times as many as 7 and 7 times as many as 5.</p>	<p><u>5.NBT.5</u></p> <p>Fluently multiply multi-digit whole numbers using the standard algorithm.</p>	<p><u>6.EE.3</u></p> <p>Apply the properties of operations to generate equivalent expressions.</p>	
<p><u>K.OA.2</u></p> <p>Solve addition and subtraction word problems, and add and subtract within 10, e.g., by using objects or drawings to represent the problem.</p>	<p><u>1.OA.2</u></p> <p>Solve word problems that call for addition of three whole numbers whose sum is less than or equal to 20</p>	<p><u>2.OA.2</u></p> <p>Fluently add and subtract within 20 using mental strategies. <i>By end of Grade 2, students should know from memory all sums of two one-digit numbers.</i></p>	<p><u>3.OA.7</u></p> <p>Fluently multiply and divide within 100, using strategies such as the relationship between multiplication and division or properties of operations. <i>By the end of Grade 3, know from memory all products of two one-digit numbers.</i></p>	<p><u>4.OA.2</u></p> <p>Multiply or divide to solve word problems involving multiplicative comparison, distinguishing multiplicative comparison from additive comparison.</p>	<p><u>5.NBT.6</u></p> <p>Find whole-number quotients of whole numbers with up to four-digit dividends and two-digit divisors, using strategies based on place value, the properties of operations, and/or the relationship between multiplication and division.</p>	<p><u>6.EE.4</u></p> <p>Identify when two expressions are equivalent (i.e., when the two expressions name the same number regardless of which value is substituted into them).</p>	
<p><u>K.OA.3</u></p> <p>Decompose numbers less than or equal to 10 into pairs in more than one way, e.g., by using objects or drawings, and record each decomposition by a drawing or equation (e.g., $5 = 2 + 3$ and $5 = 4 + 1$).</p>	<p><u>1.OA.3</u></p> <p>Apply properties of operations as strategies to add and subtract.</p>	<p><u>2.NBT.1</u></p> <p>Understand that the three digits of a three-digit number represent amounts of hundreds, tens, and ones; e.g., 706 equals 7 hundreds, 0 tens, and 6 ones.</p>	<p><u>3.OA.9</u></p> <p>Identify arithmetic patterns (including patterns in the addition table or multiplication table), and explain them using properties of operations.</p>	<p><u>4.OA.3</u></p> <p>Solve multistep word problems posed with whole numbers and having whole-number answers using the four operations, including problems in which remainders must be interpreted.</p>	<p><u>5.NBT.7</u></p> <p>Add, subtract, multiply, and divide decimals to hundredths, using concrete models or drawings and strategies based on place value, properties of operations, and/or the relationship between addition and subtraction.</p>	<p><u>6.EE.5</u></p> <p>Understand solving an equation or inequality as a process of answering a question: which values from a specified set, if any, make the equation or inequality true? Use substitution to determine whether a given number in a specified set makes an equation or inequality true.</p>	

SEMESTER 1: MEASURING STUDENT MASTERY



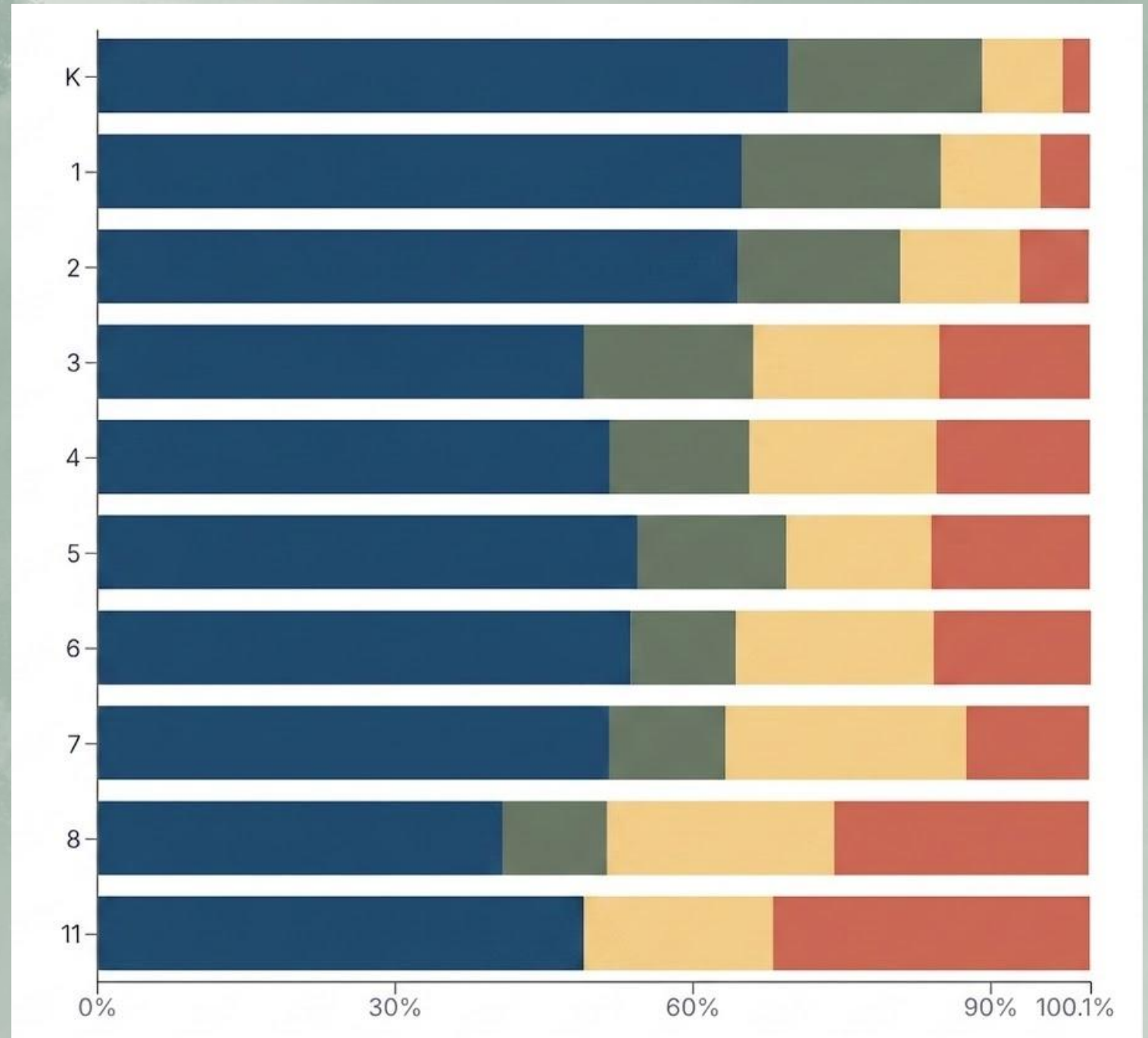
STANDARDS ASSESSED BY GRADE (K-8)



INTENTIONAL FOCUS ON MASTERING CRITICAL LEARNING STANDARDS









HOW WILL WE
KNOW IF THEY
LEARNED IT?

Proficiency by Grade



● Exceeds Mastery (1,752) ● Mastery (490) ● Near Mastery (204) ● Remediation (70)

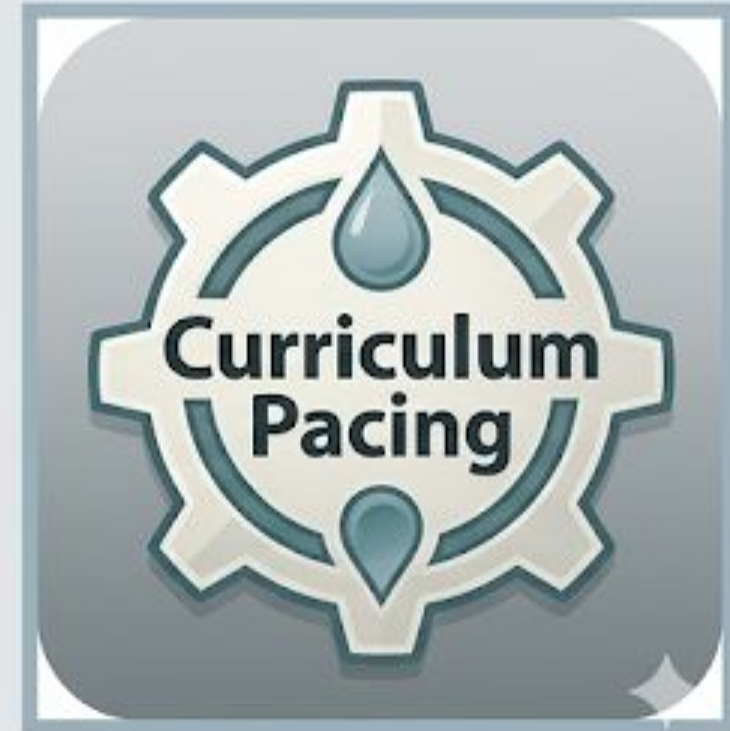
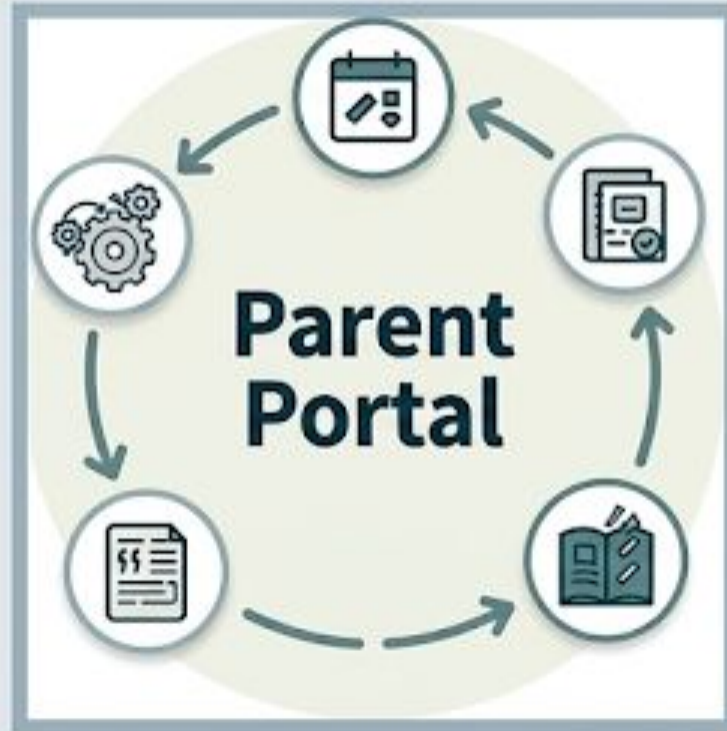
Weakest Math Standard Per Grade

K	 COUNTING & CARDINALITY	
1st	 NUMBER & OPERATIONS—BASE TEN	
2nd	 MEASUREMENT & DATA	
3rd	 NUMBER & OPERATIONS—FRACTIONS	
4th	 NUMBER & OPERATIONS—FRACTIONS	
5th	 NUMBER & OPERATIONS—FRACTIONS	 RATIOS
6th	 RATIOS & PROPORTIONAL	 EXPRESSIONS & EQUATIONS
7th	 RATIOS & PROPORTIONAL	 EXPRESSIONS & EQUATIONS
8th	 FUNCTIONS	

**WHAT WILL WE DO IF
THEY DIDN'T
LEARN IT?**

**WHAT WILL WE DO
IF THEY ALREADY
KNOW IT?**

Supportive Resources





\div \times $-$

$+$ **MATH** π

Σ **PATHWAYS** Σ

$=$ *Companion Book* $\%$

3rd Grade ∞

$\sqrt{\quad}$ 2^2 3^3 \neq $>$

$<$ $>$ Δ θ

\approx $\frac{1}{2}$ $\frac{3}{4}$

$=$ \div

$2x + 7 = x + K(66 + 5)$
 $(x + 1)^2 = 6 + 3x + 5$
 $3(x) + \frac{2}{4}x + \frac{3}{6}$
 $x + 2 = 3 + 3 - 1$

Name: _____

Virtual Learning Academy Highlights



Four Essential Questions



What do we want our students to learn?



How will we know if they learned it?



What will we do if they didn't learn it?



What will we do if they already know it?

VLA Math Performance Overview

Mathematics



Mathematics



180

Assessments
Administered

Mastery Breakdown

★ 50%
Exceeds

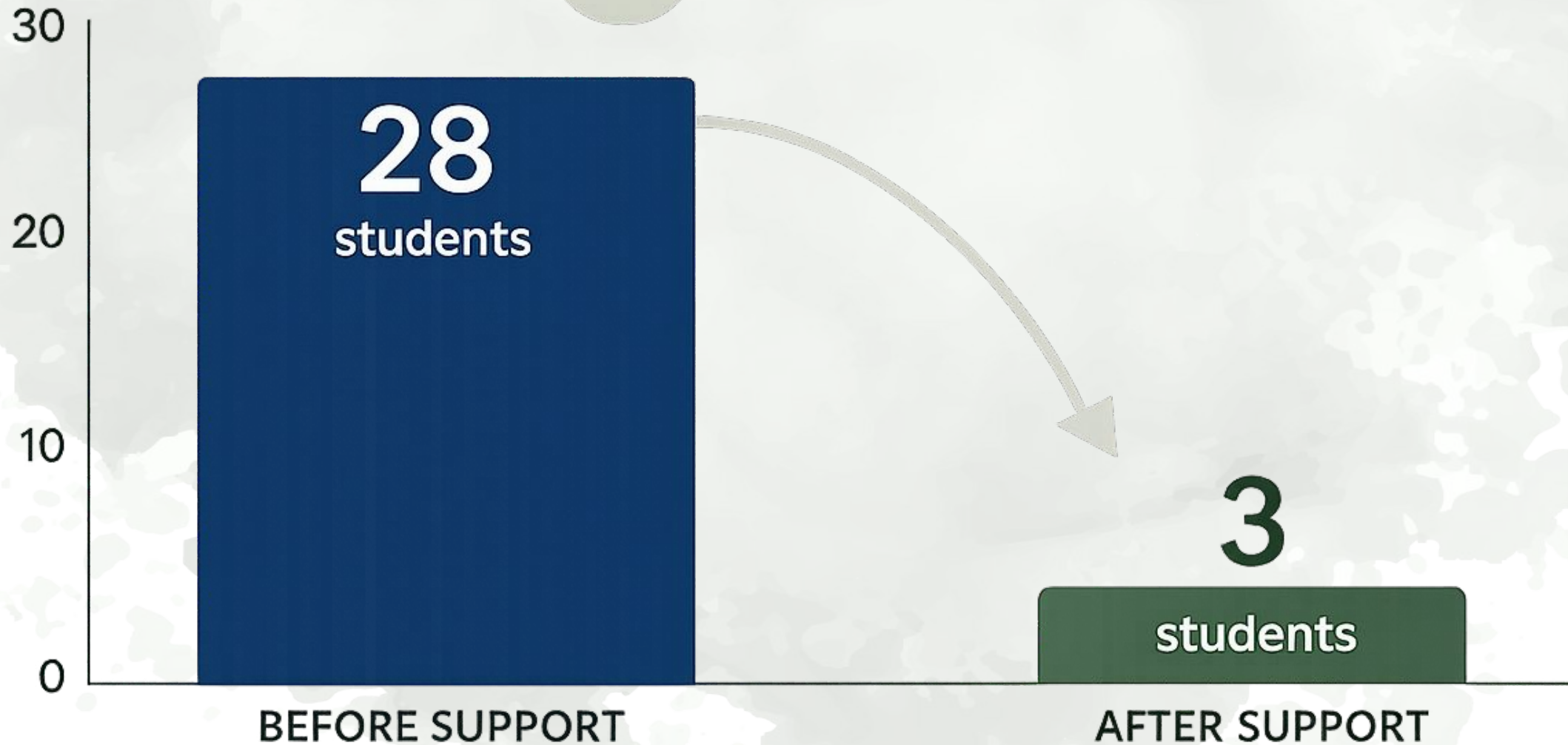
↗ 24%
Approaching

🎯 26%
Not on Target

The Impact of Reteaching: Small Group Cycle Results



3.0A.9



intentional growth

in math and writing



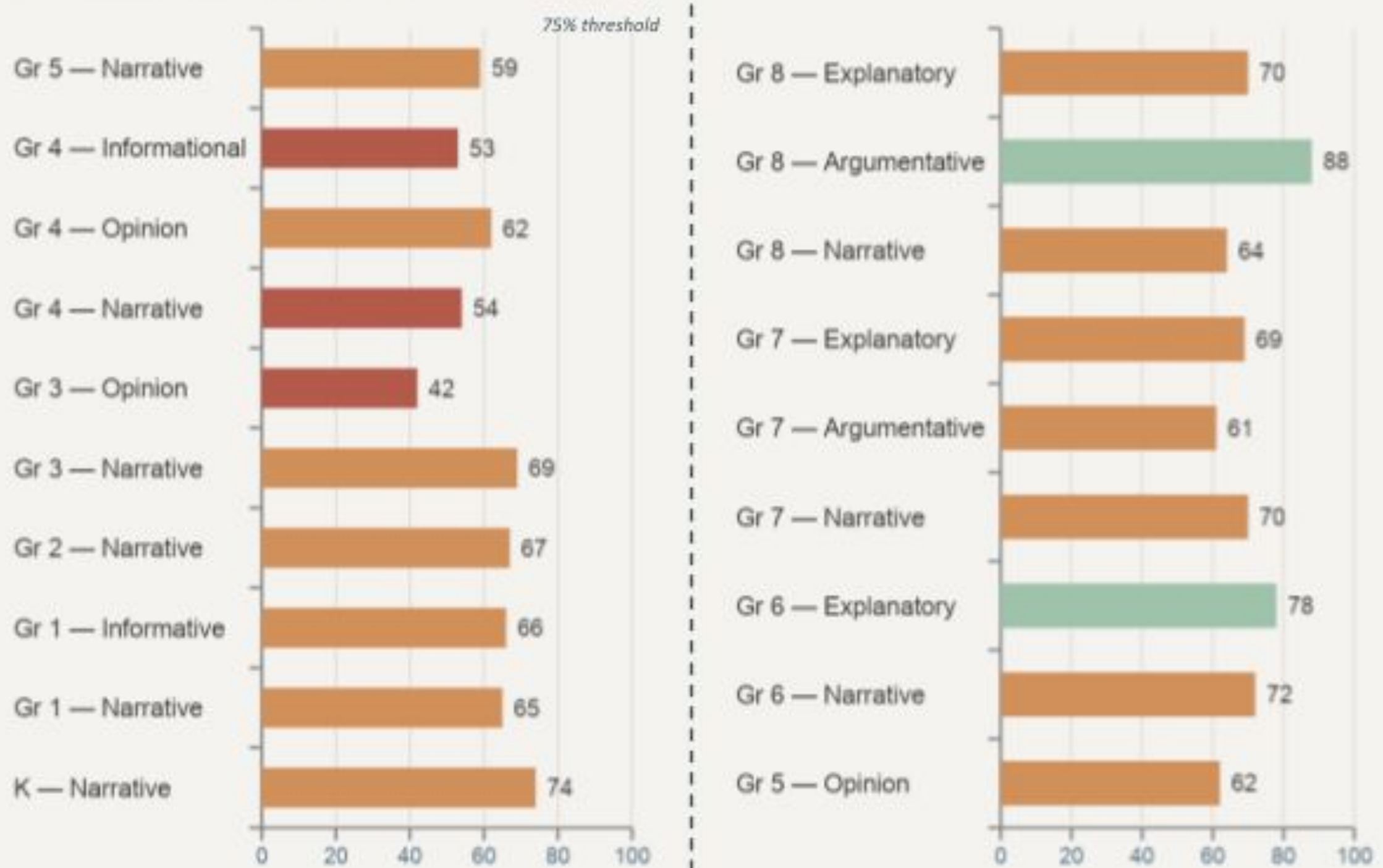
Standard Exceeded (90%+)

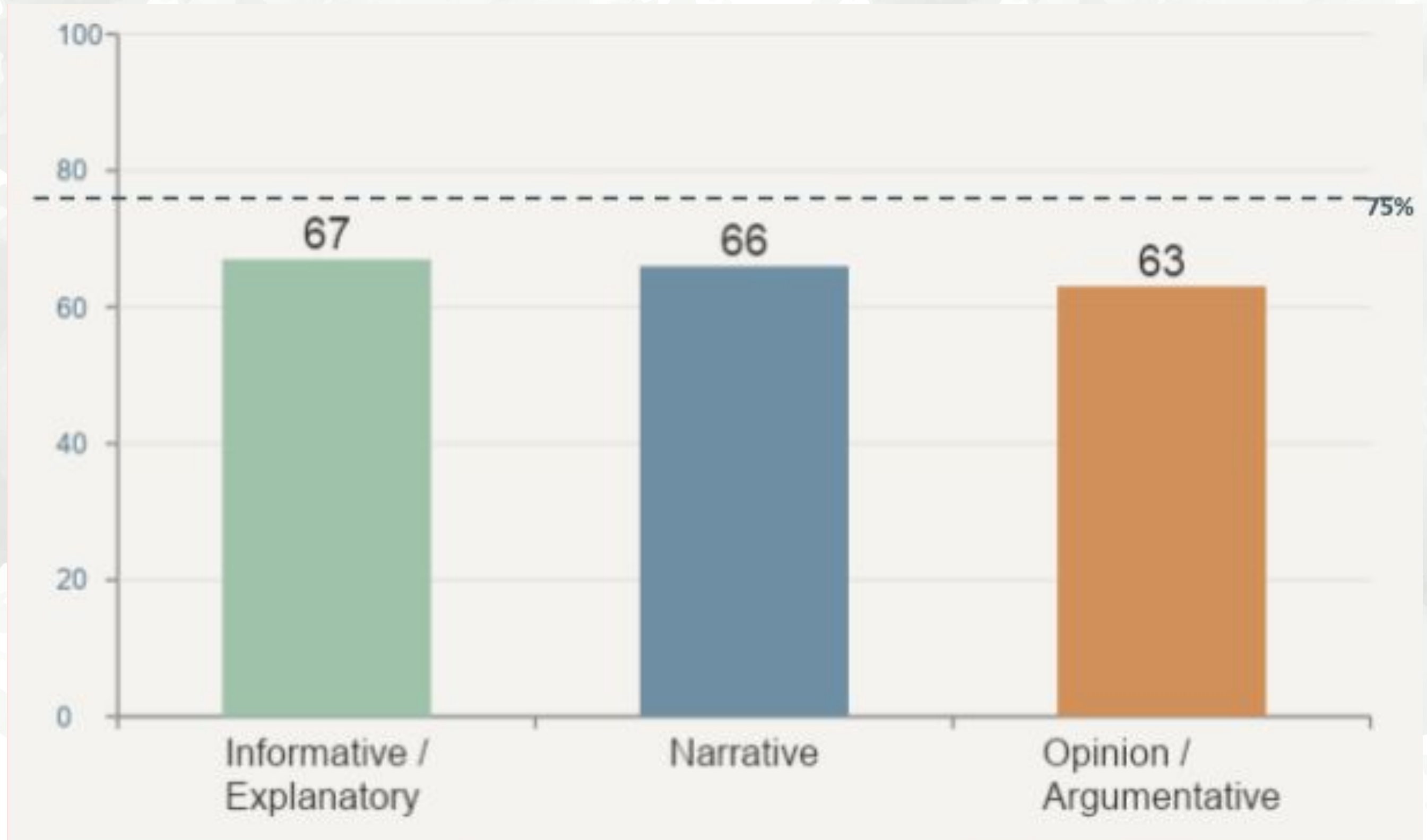
Standard Approaching (55-74%)

Standard Met (75-89%)

Standard Not Met (<55%)

Met or Exceeded threshold = 75% correct





VLA Writing Roadmap



CTE & Advanced Academics Update



66 Students are CTE program completers this year!



23

Animation



14

Child Development



11

Visual Arts



9

Entrepreneurship



9

Sports Medicine

Every CTE Pathway Has Embedded Certifications



Arts & Media

- Adobe Photoshop
- AI Digital Ethics
- Game Development 1, 2 & 3



Technology

- Web Development 1 & 2
- Computer Science 3



Child Development

- Red Cross Babysitting
- CPR Certification



Sports Medicine

- ACL Injury Avoidance
- Sudden Cardiac Arrest
- Sports Nutrition
- Heat Illness Prevention
- Communicable Skin Infections



Entrepreneurship

- Entrepreneurship & Small Business Certification

College-Level Achievement



25

AP Students

Taking exams this year



33

AP Exams

Language Arts, Art & Computer Science



627

College Classes

Community college units earned



In-house AP offerings include **AP Language Arts, AP Art,** and **AP Computer Science**, pathways that directly complement our CTE programs.



Class of 2026

COLLEGE ACCEPTANCES



60+
ACCEPTANCES



20+
STATES
REPRESENTED



5
SCHOOL
CATEGORIES

From Ivy-tier to liberal arts

IVY LEAGUE, TOP-TIER & INTERNATIONAL

- Stanford University
- University of Toronto
- Tufts University
- Pitzer College —
The Claremont Colleges
- Rochester Institute of
Technology (RIT)

UNIVERSITY OF CALIFORNIA

- UC Berkeley
- UC Irvine
- UCLA
- UC Santa Barbara
- UC San Diego
- UC Santa Cruz
- UC Davis
- UC Riverside
- UC Merced

PRIVATE, LIBERAL ARTS & SPECIALIZED

- University of Southern
California (USC)
- University of Redlands
- Biola University
- Westmont College
- California Baptist University (CBU)
- Vanguard University
- Woodbury University
- Hiram University
- University of Sioux Falls

CALIFORNIA STATE UNIVERSITY

- Cal Poly Pomona, Cal Poly Humboldt
- San Diego State University
- CSU Fullerton
- CSU Long Beach, CSU San Bernardino
- CSU San Marcos, Los Angeles, Northridge
- CSU Sacramento, Chico, Monterey Bay
- Channel Islands, Dominguez Hills

Scholarship Award Recipients







Thank You



Coversheet

CliftonLarsonAllen LLP (CLA) Governance Entrance Letter

Section: X. Correspondence/Proposals/Reports
Item: D. CliftonLarsonAllen LLP (CLA) Governance Entrance Letter
Purpose:
Submitted by:
Related Material: CliftonLarsonAllen LLP Governance Entrance Letter_4.29.2026.pdf



CliftonLarsonAllen LLP
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CLAconnect.com

April 29, 2026

To the Board and Management of
Sage Oak Charter Schools

We are engaged to audit the financial statements of Sage Oak Charter Schools as of and for the year ended June 30, 2026. Professional standards require that we communicate to you the following information related to our audit. We will contact you to schedule a meeting to discuss this information since a two-way dialogue can provide valuable information for the audit process. We ask if you have any questions or need clarification to any of email the following: Wade.McMullen@claconnect.com, Derrick.Debruyne@claconnect.com, Lili.Huang@claconnect.com, Marlen.Gomez@claconnect.com.

Deadline, Timelines and Meetings

Audit reports must be filed with the CDE, the State Controller's Office (SCO), the local County Superintendent of Schools, and, if applicable, the chartering entity, by **December 15** of each year.

To file the report on or before the December 15, 2026 state deadline:

- Spring interim and final field work will be scheduled with assistance from management and interim deadlines will be established.
- We will schedule an interim exit meeting with management and certain members of governance to discuss any audit issues. This will ensure that all interim audit work and personnel interviews are complete by **August 1, 2026**. We will also use this meeting to revisit and re-confirm final audit fieldwork dates and the governance meeting date to review the audit draft.
- Final fieldwork scheduling dates will need to be prior to **October 31, 2026**, if possible. If final fieldwork dates are scheduled after this date, all information requested must be received by **October 31, 2026**.
- We request that basic financial information (**trial balance and general ledger as of June 30, 2026 and general ledger for the next fiscal year**) be transmitted to us no later than September 15, 2026. Earlier transmittal is strongly encouraged.
- In order to file the report on or before the December 15 state deadline, **all audit information requests made prior to October 20, 2026 should be received no later than October 31, 2026**. This will allow us the time needed to complete the audit and submit our working-papers to our national assurance quality control team.

If a *significant amount* of the audit information requests are not received by the specified dates, we will send a letter to Board and Management specifying the extent of outstanding information and possibly recommend notifying Sage Oak Charter Schools's authorizer that an audit report filing extension to **January 31, 2026** is needed. **The decision to apply for this extension is solely the responsibility of Sage Oak Charter Schools's Board and Management.**

Our responsibility under Auditing Standards Generally Accepted in the United States of America and Government Auditing Standards***Financial statements, internal control, and compliance***

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit.

Those standards also require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements and material noncompliance, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement or a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit that are required to be communicated under U.S. GAAS and *Government Auditing Standards*.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.
- Form and express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America.
- Plan and perform the audit to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the

aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

- Perform, as part of obtaining reasonable assurance about whether the financial statements as a whole are free from material misstatement, tests of the entity's compliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our tests is not to provide an opinion on compliance with such provisions and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.
- Provide a report (which does not include an opinion) on internal control over financial reporting and on compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements, as required by *Government Auditing Standards*.
- Communicate significant matters related to the financial statement audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.
- Communicate circumstances that affect the form and content of the auditors' report.
- Communicating any matters relevant to compliance with the *California State K-12 Audit Guide*.

Our responsibility under Auditing Standards Generally Accepted in the United States of America, *Government Auditing Standards*, and Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* Financial statements, internal control, and compliance

If it is determined that Sage Oak Charter Schools has expended more than \$1,000,000 in federal funds during the course of the year being audited, the additional following responsibilities apply:

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS); the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). In addition to the Auditing Standards Generally Accepted in the United States of America and *Government Auditing Standards*, we will:

- Obtain an understanding of internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over compliance. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control over compliance that we identify during the audit that are required to be communicated.

- Plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the applicable compliance requirements occurred. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with U.S. GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. Material noncompliance can arise from fraud or error and is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report.
- Perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with the direct and material compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.
- Consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.
- Perform tests of transactions and other applicable procedures described in the “OMB Compliance Supplement” for the types of compliance requirements that could have a direct and material effect on each of the entity’s major programs. The purpose of these procedures will be to express an opinion on the entity’s compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on the entity’s compliance with those requirements.
- Provide a report on internal control over compliance related to major programs and express an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance.
- Our responsibility for the schedule of expenditures of federal awards (SEFA) accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the SEFA in relation to the financial statements as a whole and to report on whether the SEFA is fairly stated, in all material respects, in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the SEFA to determine whether the SEFA complies with the requirements of the Uniform Guidance, the method of preparing it has not changed from the prior period, and the SEFA is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the SEFA to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Our audit of the financial statements does not relieve you or management of your responsibilities.

We gave significant consideration to assisting management with the preparation of the financial statements to be provided, which may reasonably be thought to bear on independence, in reaching the conclusion that independence has not been impaired.

Supplementary information in relation to the financial statements as a whole

Because we were engaged to report on the supplementary information accompanying the financial statements, our responsibility for other supplementary information accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the information to determine whether the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Planned scope and timing of the audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit of the financial statements will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters may be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Revenue recognition
- Management override of controls

As a result of unexpected events, changes in conditions, or the audit evidence obtained from the results of audit procedures performed, we may need to modify the overall audit strategy and audit plan and, thereby, the resulting planned nature, timing, and extent of further audit procedures, based on the revised consideration of assessed risks.

We expect to begin our audit in the Spring of 2026 and issue our report no later than December 15, 2026.

Other planning matters

Recognizing the importance of two-way communication, we encourage you to provide us with information you consider relevant to the audit. This may include, but is not limited to, the following items:

- Your views about the following matters:
 - The appropriate person(s) in the entity's governance structure with whom we should communicate.
 - The allocation of responsibilities between those charged with governance and management.
 - The entity's objectives and strategies and the related business risks that may result in material misstatements.
 - Matters you believe warrant particular attention during the audit and any areas for which you request additional procedures to be undertaken.
 - Significant communications between the entity and regulators.
 - Other matters you believe are relevant to the audit of the financial statements.
- The attitudes, awareness, and actions of those charged with governance concerning (a) the entity's internal control and its importance in the entity, including how those charged with governance oversee the effectiveness of internal control, and (b) the detection or the possibility of fraud.
- The actions of those charged with governance in response to developments in law, accounting standards, corporate governance practices, and other related matters, and the effects of such developments on, for example, the overall presentation, structure, and content of the financial statements, including the following:
 - The relevance, reliability, comparability, and understandability of the information presented in the financial statements.
 - Whether all required information has been included in the financial statements, and whether such information has been appropriately classified, aggregated or disaggregated, and presented.
- The actions of those charged with governance in response to previous communications with the auditor.
- Your understanding of the risks of fraud and the controls in place to prevent and detect fraud, including your views on the following matters:
 - The “tone at the top” conveyed by management.

- The risk that the entity's financial statements or schedule of expenditures of federal awards might be materially misstated due to fraud.
- Programs and controls that the entity has established to mitigate identified fraud risks or that otherwise help to prevent, deter, and detect fraud.
- How and how often you review the entity's policies on fraud prevention and detection.
- If a fraud hotline is in place, how it is monitored and how you are notified of allegations or concerns.
- How you exercise oversight of management's processes for identifying and responding to the risks of fraud and the programs and controls management has established to mitigate those risks.
- The risks of fraud at the entity, including any specific fraud risks the entity has identified or account balances, classes of transactions, or disclosures for which a risk of fraud may be likely to exist.
- Examples of fraud-related discussions management has had with you.
- Any actual or suspected fraud affecting the entity or its federal award programs that you are aware of, including measures taken to address the fraud.
- Any allegations of fraud or suspected fraud (e.g., received in communications from employees, former employees, grantors, regulators, or others) that you are aware of.
- Any knowledge of possible or actual policy violations or abuses of broad programs and controls occurring during the period being audited or the subsequent period.
- Any accounting policies or procedures applied to smooth earnings, meet debt covenants, minimize taxes, or achieve budget, bonus, or other financial targets that you are aware of; and whether you are aware of any accounting policies that you consider aggressive.
- How you oversee the entity's (1) compliance with laws, regulations, and provisions of contracts and grant agreements, (2) policies relative to the prevention of noncompliance and illegal acts, and (3) use of directives (for example, a code of ethics) and periodic representations obtained from management-level employees about compliance with laws, regulations, and provisions of contracts and grant agreements.
- Whether you are aware of any noncompliance with laws, regulations, contracts, and grant agreements, including measures taken to address the noncompliance.
- If the entity uses a service organization, your knowledge of any fraud, noncompliance, or uncorrected misstatements affecting the entity's financial statements or federal award programs reported by the service organization or otherwise known to you.

* * *

This communication is intended solely for the information and use of the Board of Directors and management of Sage Oak Charter Schools and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

CliftonLarsonAllen LLP



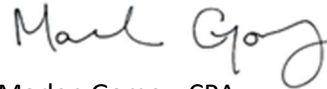
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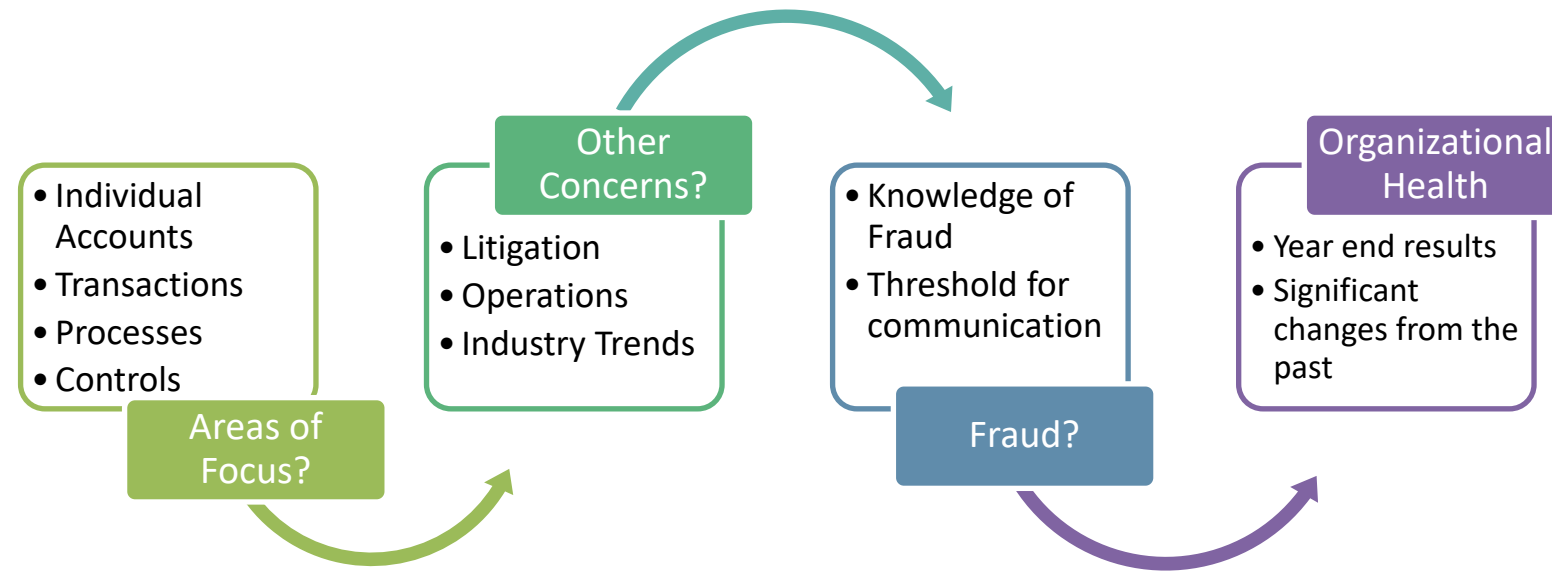


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Create Opportunities

We promise to know you and help you.

Governance and Management



Ask us how we can help you with:

- CARES Act Funding and applicable Single Audit
- New accounting system
- Digital Analytics and Data

Resource Tools

CLACONNECT:

<https://www.clacconnect.com/industries/nonprofit#Resources>

Charter School Audit Guide: <http://eaap.ca.gov/>

OMB Compliance Supplement: <https://www.fac.gov/compliance/>

CDE Revenue Funding: <https://www.cde.ca.gov/fg/fo/fr/>

Implementing best practices

- Observation: Changes in personnel and operations have focused more attention on processes and procedures.
- Recommendation: CLA business opportunity assessment to analyze your structure, process and systems.

Cybersecurity and risk management

- Observation: Cyber attacks are a prevalent threat and constantly evolving.
- Recommendation: CLA professionals can analyze key aspects of cybersecurity and make specific recommendations for your organization.

Financial planning and wealth management

- Observation: High 401(k) fees
- Recommendation: CLA Retirement Plan Diagnostic with CLA Wealth Advisor



CLACONNECT.COM

WEALTH ADVISORY
OUTSOURCING
AUDIT, TAX, AND
CONSULTING

Coversheet

Consent - Business Services

Section: XI. Consent Agenda
Item: A. Consent - Business Services
Purpose:
Submitted by:
Related Material: BUS Consent - Business Services.pdf

SAGE OAK CHARTER SCHOOLS

Regular Meeting of the Board of Directors - May 14, 2026

BUS Consent Items - Business Services

Items listed under Consent are considered routine and will be approved/adopted by a single motion.

1. Item: Check Register - [March 2026](#)
2. Item: Check Register - [April 2026](#)
3. Item: Report of Investment Activity - [February 2026](#)
4. Item: Report of Investment Activity - [March 2026](#)
5. Item: Ratification of [Javier Mancera Agreement](#)

Background:

Sage Oak Charter Schools requests the Board ratify the agreement with Javier Mancera to enhance the Community Provider (CP) Review Tool, an internal system used by families and staff to find approved vendors for student services. Improvements include upgraded search and map features, such as location-based search, radius options, improved filters, and a streamlined layout, to make it easier to locate providers. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Javier Mancera Agreement as presented.

6. Item: Ratification of [Opichi LLC Sage Oak Virtual Class Portal Proposal](#)

Background:

Sage Oak Charter Schools requests the Board ratify the proposal with Opichi LLC for the Sage Oak Virtual Class Portal. This portal is a centralized tool that allows leadership and staff to easily view teachers' scheduled Zoom classes and access links for observation and support. The proposal includes two development phases to move the portal from a prototype to a fully functional platform for daily use. Enhancements include improved access and security, better scheduling and filtering, expanded admin tools, and an AI concierge connected to live school data. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Opichi LLC Sage Oak Virtual Class Portal Proposal as presented.

7. Item: Ratification of [Opichi LLC Oakschool Enrollment Tool Proposal](#)

Background:

Sage Oak Charter Schools requests the Board ratify the proposal with Opichi LLC for Phase 1 development of the Oakschool Enrollment Tool. This project will replace the current system with a custom platform designed to support class enrollment for approximately 2,000 families and 400+ classes each year. The new system will streamline class browsing, automate waitlists, improve data reporting, and reduce manual administrative work, creating a more efficient and user-friendly experience for families and staff. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Opichi LLC Oakschool Enrollment Tool Proposal as

presented.

8. Item: Ratification of [Opichi LLC School Pathways SIS Integration Proposal](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Opichi LLC proposal for a short-term project focused on our School Pathways student information system (SIS). This project will assess issues with the current data connection between our registrar system and SIS. The goal is to identify system capabilities, resolve data integration challenges, and outline a clear, reliable path forward for improving data workflows. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Opichi LLC School Pathways SIS Integration Proposal as presented.

9. Item: Ratification of [Cvent Inc. Quote Number: Q-2092390](#)

Background:

Sage Oak Charter Schools requests that the Board ratify the Cvent Order Form for the Attendee Hub platform for the term of February 25, 2026, through June 30, 2026. Cvent is an event management platform used to plan and host in-person and virtual events. The Attendee Hub provides a centralized app for event communication, engagement, and virtual access, supporting events such as the March and August staff summits. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the Cvent Inc. Quote Number: Q-2092390 as presented.

10. Item: Ratification of [California Charter Schools Association Membership Agreement \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests that the Board ratify the 2026–27 California Charter Schools Association (CCSA) Membership Agreement. This membership provides advocacy, legal and policy guidance, renewal support, and access to statewide resources and events, supporting the school's operations, governance, and educational mission. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the California Charter Schools Association Membership Agreement as presented.

11. Item: Ratification of [Otter.ai, Inc. Quote Number: Q007817 \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests that the Board ratify the 2026–27 California Charter Schools Association (CCSA) Membership Agreement. This membership provides advocacy, legal and policy guidance, renewal support, and access to statewide resources and events, supporting the school's operations, governance, and educational mission. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the Otter.ai, Inc. Quote Number: Q007817 as presented.

12. Item: Ratification of [Education Leadership Services Letter of Agreement](#)

Background:

Sage Oak Charter Schools requests that the Board ratify the Education Leadership Services letter of agreement for the 2025–26 school year. This agreement provides consultation and coaching to support the development of a sustainable AI implementation plan. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Education Leadership Services Letter of Agreement as presented.

13. Item: Ratification of [2026-27 BoardOnTrack Membership Agreement \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the BoardOnTrack renewal membership agreement for the 2026-27 school year. BoardOnTrack is a comprehensive and user-friendly platform designed to enhance governance practices and streamline Board meeting operations. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the 2026-27 BoardOnTrack Membership Agreement as presented.

14. Item: Ratification of [Association of Personalized Learning Schools & Services \(APlus+\), Contract Services Agreement \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the contract services agreement with APlus+ to renew membership for the 2026-27 school year. The APlus+ membership includes advocacy, networking, consulting, and community relations benefits. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the Association of Personalized Learning Schools & Services (APlus+) Contract Services Agreement as presented.

15. Item: Ratification of [Red Herring Amendment to Agreement with San Diego County Superintendent of Schools](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Red Herring amendment with the San Diego County Office of Education Cybersecurity Office for the 2025–26 school year, adding 50 licenses to the existing contract. This subscription provides cybersecurity support and resources that strengthen digital safety, protect student and staff data, and support secure, compliant technology operations. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the Red Herring Amendment with the San Diego County Superintendent of Schools as presented.

Coversheet

Consent - Education Services

Section: XI. Consent Agenda
Item: B. Consent - Education Services
Purpose:
Submitted by:
Related Material: BUS Consent - Education Services.pdf

SAGE OAK CHARTER SCHOOLS

Regular Meeting of the Board of Directors - May 14, 2026

BUS Consent Items - Education Services

Items listed under Consent are considered routine and will be approved/adopted by a single motion.

1. **Item:** Ratification of Revised [2025-26 Special Education Contracted Vendors List](#)

Background:

Sage Oak Charter Schools requests the Board ratify the revised 2025-26 Special Education Contracted Vendors List. Services are provided, as needed, to special education students. They may include psycho-educational assessments, counseling, assistive technology, audiological, adapted physical education, vision therapy, physical therapy, deaf and hard of hearing, specialized academic instruction, speech services, and vision and hearing screenings. The projected budget for special education services for the 2025-26 school year is estimated not to exceed \$180,600. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

Recommendation:

It is recommended the Board ratify the revised 2025-26 Special Education Contracted Vendors List as presented.

2. **Item:** Ratification of [Mutual Hold Harmless Agreement between the San Bernardino Community College District and Sage Oak Charter Schools](#)

Background:

Sage Oak Charter Schools requests the Board ratify the mutual hold-harmless agreement with the San Bernardino Community College District for a student field trip to Crafton Hills Community College on April 24, 2026. There is no fiscal impact.

Recommendation:

It is recommended the Board ratify the Mutual Hold Harmless Agreement between the San Bernardino Community College District and Sage Oak Charter Schools as presented.

3. **Item:** Ratification of [Redlands Pottery Project Group Class Waiver Form \(Oakschool Class\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Redlands Pottery Project group class waiver form. This agreement provides pottery classes as an in-person component of Oakschool classes. The classes will offer students a hands-on educational experience, creating their own pottery. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

Recommendation:

It is recommended the Board ratify the Redlands Pottery Project Group Class Waiver Form as presented.

4. **Item:** Ratification of [Redlands Pottery Project Group Class Waiver Form \(Field Trip\)](#)

Background:

Sage Oak Charter Schools requests that the Board ratify the Redlands Pottery Project group class waiver form for a student field trip on March 10, 2026. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

Recommendation:

It is recommended the Board ratify the Redlands Pottery Project Group Class Waiver Form as presented.

5. Item: Ratification of [OC Stuttering Center Independent Educational Evaluation Service Agreement](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Independent Educational Evaluation Service Agreement with OC Stuttering Center to complete a speech Independent Education Evaluation for a student by June 4, 2026. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the OC Stuttering Center Independent Educational Evaluation Service Agreement as presented.

6. Item: Ratification of [Murrieta Parks Facility Reservation Form \(Esports Hangout\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Murrieta Parks Facility Reservation form for an Esports hangout on March 27, 2026, at California Oaks Sports Park in Murrieta, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the Murrieta Parks Facility Reservation Form as presented.

7. Item: Ratification of [Amira Learning Quote Number 90340 \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Amira Learning quote for the 2026-27 school year. This quote is for the annual renewal of the required assessment under SB 114, which requires schools to assess students in grades K-2 for reading difficulties. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the Amira Learning Quote Number 90340 as presented.

8. Item: Ratification of [AVID Center Products and Services Quote/Order #Q-92802 \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the AVID service order for the 2026–27 school year. AVID provides instructional resources and strategies for our teachers, online learning opportunities, and support for implementation of the AVID framework. The subscription includes membership, access to a variety of instructional resources, and professional development opportunities that support our AVID certification. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the AVID Center Products and Services Quote/Order #Q-92802 as presented.

9. Item: Ratification of [Rossmoor Community Services District Facility Use Permit](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Rossmoor Community Services District facility-use permit to host the Personalized Learning Academy (PLA), Long Beach Region, end-of-year social and promotion on June 3, 2026, at the Rush Park Auditorium in Rossmoor, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the Rossmoor Community Services District Facility Use Permit as presented.

10. Item: Ratification of [Timestamp Photo Booth LLC Contract](#)

Background:

Sage Oak Charter School requests the Board ratify the contract with Timestamp Photo Booth LLC for photography services during prom on April 25, 2026. This contract is for a one-time event and will be paid using ASB funds collected from out-of-pocket ticket sales.

Recommendation:

It is recommended the Board ratify the Timestamp Photo Booth LLC Contract as presented.

11. Item: Ratification of [RPh on the Go, LLC d/b/a Spindle Agreement](#)

Background:

Sage Oak Charter Schools requests the Board ratify the contract with RPH On the Go dba Spindle to provide a special education teacher through an independent contractor arrangement to support student services. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the RPh on the Go, LLC d/b/a Spindle Agreement as presented.

12. Item: Ratification of [RPh on the Go, LLC d/b/a Spindle Agreement Addendum A](#)

Background:

Sage Oak Charter Schools requests the Board ratify the contract with RPH On the Go dba Spindle to provide a telepractitioner through an independent contractor arrangement to support student services. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board ratify the RPh on the Go, LLC d/b/a Spindle Agreement Addendum A as presented.

13. Item: Ratification of [Titan Tent & Event Rentals Agreement](#)

Background:

Sage Oak Charter Schools requests the Board ratify the agreement with Titan Tent & Event Rentals for 280 brown folding chairs from June 2–5, 2026. This agreement provides seating accommodations for the Personalized Learning Academy (PLA), Redlands Region, end-of-year promotion event at the Yucaipa Community Center, in Yucaipa, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the Titan Tent & Event Rentals Agreement as presented.

14. Item: Ratification of [Town of Apple Valley Facility Use Agreement](#)

Background:

Sage Oak Charter Schools requests the Board ratify the facility use agreement with the Town of Apple Valley to host the Personalized Learning Academy (PLA), High Desert Region, end-of-year promotion event on June 4, 2026, at the Singh Center for the Arts in Apple Valley, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the Town of Apple Valley Facility Use Agreement as presented.

15. Item: Ratification of [Glazed and Confused Catering Agreement](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Glazed and Confused catering agreement for a donut truck rental for prom on April 25, 2026. This expense will be covered through ASB funds.

Recommendation:

It is recommended the Board ratify the Glazed and Confused Catering Agreement as presented.

16. Item: Ratification of [Watchmen Patrol Proposal](#)

Background:

Sage Oak Charter Schools requests the Board ratify the proposal with Watchmen Patrol to provide security services for the Personalized Learning Academy (PLA), High Desert Region, end-of-year promotion event on June 4, 2026, at the Singh Center for the Arts in Apple Valley, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the Watchmen Patrol Proposal as presented.

17. Item: Ratification of [Riverside Convention Center Contract](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Riverside Convention Center Contract to hold a leadership team meeting on March 9, 2027, and a staff professional development summit on March 10, 2027. The contract provides both rental space and food and beverage services for those events. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the Riverside Convention Center Contract as presented.

18. Item: Ratification of [Marriott Riverside at the Convention Center Group Sales Agreement](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Marriott Riverside at the Convention Center contract for the March 9, 2027, leadership meeting hotel rooms. This agreement provides accommodation for the Sage Oak leadership team members to spend the night after the leadership meeting and before the March Summit, which will be held the next day. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the Marriott Riverside at the Convention Center Group Sales Agreement as presented.

19. Item: **Approval of [2026-27 Sacramento Overnight Field Trip Request \(Grades 8-12\)](#) and [Educational Discovery Tours Letter of Understanding](#)**

Background:

Sage Oak Charter Schools requests the Board approve the 2026–27 overnight field trip to Sacramento, CA, for students in grades 8–12, along with the Educational Discovery Tours Letter of Understanding outlining trip logistics. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board approve the 2026-27 Sacramento Overnight Field Trip Request and Educational Discovery Tours Letter of Understanding as presented.

20. Item: **Approval of [2026-27 New York City Overnight Field Trip Request \(Grades 9-12\)](#) and [Educational Discovery Tours Letter of Understanding](#)**

Background:

Sage Oak Charter Schools requests the Board approve the 2026–27 overnight field trip to New York City, for students in grades 9–12, along with the Educational Discovery Tours Letter of Understanding outlining trip logistics. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board approve the 2026-27 New York City Overnight Field Trip Request and Educational Discovery Tours Letter of Understanding as presented.

21. Item: **Ratification of [Chaffey College Chino Community Center Facility Rental Contract](#)**

Background:

Sage Oak Charter Schools requests the Board ratify the facility rental contract with Chaffey College to use the Chino Community Center as the location for the high school homecoming dance on October 3, 2026. The cost will be paid with out-of-pocket student funds collected through ticket sales.

Recommendation:

It is recommended the Board ratify the Chaffey College Chino Community Center Facility Rental Contract as presented.

22. Item: **Ratification of [Ayres Hotel Seal Beach Contract](#) (PLC)**

Background:

Sage Oak Charter Schools requests the Board ratify the Ayres Hotel Seal Beach contract to host the Personalized Learning Academy, Long Beach Region, Professional Learning Community (PLC) event for staff professional development on May 13, 2026. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the Ayres Hotel Seal Beach Contract as presented.

23. Item: Ratification of [Zearn Master Services Agreement \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Zearn quote for the 2026-27 school year. The quote is for the annual subscription renewal for Zearn's remote connection services. This service allows students in grades 3-5 in the intervention math class to access their core math curriculum. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the Zearn Master Services Agreement as presented.

24. Item: Ratification of [Springhill Suites Corona Riverside Banquet Event Orders](#)

Background:

Sage Oak Charter Schools requests the Board ratify the SpringHill Suites Corona Riverside Banquet Event Orders for May 1, 2026, and June 5, 2026, for meeting room rentals to host Virtual Learning Academy Admin Team professional development days. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the Springhill Suites Corona Riverside Banquet Event Orders as presented.

25. Item: Ratification of [All Occasion Rentals Estimate #21635](#)

Background:

Sage Oak Charter Schools requests the Board ratify the estimate from All Occasion Rentals for the rental of staging equipment to support the promotion ceremonies for Personalized Learning Academy students in the Temecula region on June 4, 2026. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the All Occasion Rentals Estimate #21635 as presented.

26. Item: Ratification of [Bright Thinker Order Forms #SQ-2036 & #SQ-2037 \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Bright Thinker order forms for the 2026–27 school year. These quotes cover the annual renewal of all digital licenses and Oakschool Bright Thinker science courses, providing approved users access to Bright Thinker classes and coursework. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the Bright Thinker Order Forms #SQ-2036 & #SQ-2037 as presented.

Coversheet

Consent - Human Resources

Section: XI. Consent Agenda
Item: C. Consent - Human Resources
Purpose:
Submitted by:
Related Material: BUS Consent - Human Resources.pdf

SAGE OAK CHARTER SCHOOLS

Regular Meeting of the Board of Directors - May 14, 2026

BUS Consent Items - Human Resources

Items listed under Consent are considered routine and will be approved/adopted by a single motion.

1. **Item:** Approval of Certificated Personnel Report
2. **Item:** Approval of Classified Personnel Report
3. **Item:** Approval of Job Descriptions

Background:

Job descriptions are critical to the successful personnel operations of the school. They provide structure in areas such as recruitment, onboarding, determining reasonable accommodations, performance evaluation, succession planning, staff development, and compensation analysis. Job descriptions are routinely revised to remove antiquated wording, reflect the current duties of the positions, and align the minimum qualifications, knowledge, and abilities to the duties. New job descriptions are developed based on the school's staffing plans and identified support needs.

New:

- [Director I, Business Services](#)
- [Senior Administrator, IT Support Services](#)
- [Department Chair](#)

Recommendation:

It is recommended the Board approve the job description(s) and revisions as presented.

4. **Item:** Approval of [2026-27 Certificated Employee Work Year Calendars](#)

Background:

Sage Oak Charter Schools requests the Board approve the 2026-27 certificated employee work calendars. The 2026-27 work calendars for all certificated employees have been created to clearly articulate school closures, non-work days, and total work days for certificated employees.

Recommendation:

It is recommended the Board approve the 2026-27 Certificated Employee Work Year Calendars as presented.

5. **Item:** Approval of [2026-27 Classified Employee Work Year Calendars](#)

Background:

Sage Oak Charter Schools requests the Board approve the 2026-27 classified employee work calendars. The 2026-27 work calendars for all classified employees have been created to clearly articulate paid holidays when appropriate, school closures, non-work days, and total work days for classified employees.

Recommendation:

It is recommended the Board approve the 2026-27 Classified Employee Work Year Calendars as presented.

6. Item: Approval of Change to Employer Contribution Rates for Employee Benefit Plans

Background:

Employees will continue to have access to group medical, dental, vision, and life insurance coverage. Beginning with the 2026–27 school year, MetLife Dental HMO and MetLife Vision plans will remain the same, with no change to premiums. MetLife Dental PPO plans will increase by 7 percent, Kaiser HMO rates will increase by 7.11 percent, and Cigna rates will increase by 3.7 percent for both HMO and PPO plans. As part of the 2026–27 plan year, Cigna will also contribute \$10,000 toward wellness initiatives.

At the March 12, 2026, Regular Board of Directors Meeting, the Board approved a 10 percent increase in Sage Oak Charter Schools' employer contribution toward employee benefits as part of the 2026–27 Strategic Plan.

Sage Oak Charter Schools requests the Board approve the breakdown of employer contribution rates as follows:

Exempt (FTE)	Non-Exempt (Hours per Week)	Eligible employees will have the option to choose one of the following offerings:	
		CONTRIBUTION TOWARD KAISER PLANS	CONTRIBUTION TOWARD CIGNA PLANS
		Tiered Benefit Stipends (for Health, Dental, and/or Vision)	
.75+ FTE	30+ hours	\$1,430 \$1,573/month	\$1,705 \$1,876/month
.50 - .74 FTE	20-29 hours	\$858 \$944/month	\$1,023 \$1,126/month
.49 FTE or less	19 hours or less	not eligible	not eligible

Recommendation:

It is recommended the Board approve the change to employer contribution rates for employee benefit plans as presented.

7. Item: Ratification of [UKG, Inc. Order Form \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the renewal contract with UKG, Inc. for May 1, 2026, through April 30, 2027. This annual subscription supports our human resources information system, which manages payroll, benefits, and hiring, and provides staff with centralized access to their personnel and payroll information.

Recommendation:

It is recommended the Board ratify the UKG, Inc. Order Form as presented.

8. Item: Ratification of [Leonard and Company, Inc. Invoice #19051405](#)

Background:

Sage Oak Charter Schools requests the Board ratify the invoice with Leonard and Company, Inc. for the 2025-26 school year. The invoice is to extend the current billboard advertisement on the I-10

freeway through June 2026 to support recruitment efforts during the peak hiring season for current open positions. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the Leonard and Company, Inc. Invoice #19051405 as presented.

Coversheet

Consent - Operations & Accountability

Section: XI. Consent Agenda
Item: D. Consent - Operations & Accountability
Purpose:
Submitted by:
Related Material: BUS Consent - Operations & Accountability.pdf

SAGE OAK CHARTER SCHOOLS

Regular Meeting of the Board of Directors - May 14, 2026

BUS Consent Items - Operations & Accountability

Items listed under Consent are considered routine and will be approved/adopted by a single motion.

1. **Item:** Ratification of [ScubaCat Educational Data, LLC Contract](#)

Background:

Sage Oak Charter Schools requests that the Board ratify the contract with ScubaCat Educational Data, LLC for the 2025–26 school year. This agreement provides consulting and support for educational data systems, including data architecture, dashboard development, and reporting. Services also include support for CALPADS end-of-year certification and updates to the A–G course management portal aligned with the school's course list and the California College Guidance Initiative. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

Recommendation:

It is recommended the Board ratify the ScubaCat Educational Data, LLC Contract as presented.

2. **Item:** Ratification of [2026-27 ScubaCat Educational Data, LLC Contract \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the ScubaCat Educational Data, LLC contract for the 2026–27 school year. The contract provides consultation and support for educational reporting, data architecture, systems integration, and CCGI implementation. Services include dashboard development, system automation, platform integration, cross-departmental data support, state and federal reporting, vendor liaison services, A–G course alignment, data governance, and Career Technical Education pathway development. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the 2026-27 ScubaCat Educational Data, LLC Contract as presented.

3. **Item:** Ratification of [Energage Service Order](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Energage service order. This service supports Sage Oak's Top Workplaces recognition and provides branding and marketing tools, along with employee feedback, analytics, and expert support to strengthen organizational culture and engagement. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board ratify the Energage Service Order as presented.

4. **Item:** Approval of [Wavelength Automation LLC Subscription Form \(CapitolTrack\)](#)

Background:

Sage Oak Charter Schools requests the Board ratify the Wavelength Automation LLC subscription for CapitolTrack for the 2025–26 and 2026–27 school years. CapitolTrack is a legislative tracking platform that allows staff to monitor and organize California legislation, including bill updates, analyses, and voting activity. This tool helps the school stay informed on laws that may impact operations and compliance, while supporting efficient tracking, internal communication, and timely

decision-making. The expense was approved per Sage Oak Charter Schools' Fiscal Policy.

Recommendation:

It is recommended the Board approve the Wavelength Automation LLC Subscription Form (CapitolTrack) as presented.

5. **Item:** Ratification of [Tech & Mortar LLC Statement of Work \(Renewal\)](#)

Background:

Sage Oak Charter Schools requests that the Board ratify the Tech & Mortar statement of work for the 2026–27 school year. This agreement allows Sage Oak to continue monthly production and broadcasting of the Sage Studio podcast. This expense was approved on March 12, 2026, as part of the 2026–27 Strategic Budget Plan.

Recommendation:

It is recommended the Board approve the Tech & Mortar LLC Statement of Work as presented.

6. **Item:** Ratification of [Fairfield Inn & Suites Riverside Corona/Norco Event Space Agreement](#)

Background:

Sage Oak Charter Schools requests the Board ratify the event space agreement with Fairfield Inn & Suites for meeting room space for an all-day Director Leadership Team meeting on May 27, 2026.

Recommendation:

It is recommended the Board approve the Fairfield Inn & Suites Riverside Corona/Norco Event Space Agreement as presented.

Coversheet

(Action) Approval of Amended and Restated Articles of Incorporation of Sage Oak Charter Schools

Section: XII. Board Governance
Item: A. (Action) Approval of Amended and Restated Articles of Incorporation of Sage Oak Charter Schools
Purpose: Vote
Submitted by:
Related Material: Amended and Restated Articles of Incorporation of Sage Oak Charter Schools_Redline.pdf

BACKGROUND:

The proposed revisions to the Articles of Incorporation are in response to CalSTRS Employer Directive 2026-01 and related guidance regarding eligibility for participation in governmental retirement plans under Internal Revenue Code section 414(d). The revision clarifies that, upon dissolution, any remaining assets would be distributed in accordance with IRS Notice 2015-07, using the IRS language directly to avoid ambiguity and align with CalSTRS qualification requirements.

RECOMMENDATION:

It is recommended the Board approve the Amended and Restated Articles of Incorporation of Sage Oak Charter Schools, including revised dissolution language in accordance with CalSTRS Employer Directive 2026-01, as presented.

AMENDED AND RESTATED
ARTICLES OF INCORPORATION OF
SAGE OAK CHARTER SCHOOLS ~~COMMUNITY COLLABORATIVE VIRTUAL SCHOOL~~

The undersigned hereby certify that:

1. They are the president and secretary, respectively, of ~~Sage Oak Charter Schools Community Collaborative Virtual School~~ **Sage Oak Charter Schools**, a California nonprofit public benefit corporation.
2. The articles of incorporation of the corporation are amended and restated to read as follows:

ARTICLE I.

The name of the corporation is **Sage Oak Charter Schools**.

ARTICLE II.

A. This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes.

B. The specific purposes for which this corporation is organized are to create, manage, operate, guide, direct, and promote one or more public charter schools, and such other educational programs that promote lifelong learning as its Board of Directors may approve from time to time.

ARTICLE III.

A. This corporation is organized and operated exclusively for charitable and educational purposes pursuant to and within the meaning of Section 501(c)(3) of the Internal Revenue Code or the corresponding provision of any future United States Internal Revenue Law.

B. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and this corporation shall not participate or intervene in any political campaign (including publishing or distribution of statements) on behalf of any candidate for public office.

C. Notwithstanding any other provision of these articles, the corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purposes of the corporation. The corporation shall not carry on any other activities not permitted to be carried on by: (a) a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code; or (b) by a corporation,

contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE IV.

A. The assets and property of this corporation are irrevocably dedicated to charitable and educational purposes and no part of the net income or assets of this corporation shall inure to the benefit of any director, officer or member thereof or to the benefit of any private person.

B. Upon the dissolution or ~~final liquidation~~winding up of the Corporation, its assets remaining after payment of all debts and liabilities of the Corporation, shall be distributed to another public school that meets the requirements of subdivisions (a) - (e) of Section III.A of IRS Notice 2015-07 for participation, ~~participation, or to a California nonprofit fund, foundation, or corporation that is organized and operated exclusively for charitable and educational purposes, and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, and which maintains or participates in, or is eligible to maintain or participate in, a governmental plan under Section 414(d) of the Internal Revenue Code, or shall be distributed to the State of California, a political subdivision of the State of California, or an agency or instrumentality thereof. to another entity that maintains or participates in, or is eligible to maintain or participate in, a governmental plan under Section 414(d) of the Internal Revenue Code.~~

3. The foregoing amended and restated articles of incorporation have been duly approved by the corporation's board of directors.
4. The corporation has no members.

We further declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of their own knowledge.

Dated: ~~May 14, 2026~~June 11, 2020

William Hall, President

Emily Horta ~~Kurt Madden~~, Secretary

Coversheet

(Action) Approval of San Joaquin County Office of Education (CODESTACK) Multi-Year Memorandum of Contract

Section: XIII. Education Services
Item: A. (Action) Approval of San Joaquin County Office of Education
(CODESTACK) Multi-Year Memorandum of Contract
Purpose: Vote
Submitted by:
Related Material:
San Joaquin County Office of Education (CODESTACK) Multi-Year Memorandum of Contract.pdf

BACKGROUND:

The San Joaquin County Office of Education (CODESTACK) multi-year Memorandum of Contract supports the design, programming, and ongoing maintenance of integration services between the Special Education Information System (SEIS) and Sage Oak's Student Information System (SIS), enabling secure, automated data exchange between systems. The contract aims to improve data accuracy, streamline processes, and ensure efficient management of special education records.

RECOMMENDATION:

It is recommended the Board approve a multi-year contract with the San Joaquin County Office of Education (CODESTACK) for July 1, 2026, through June 30, 2029, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

**SAN JOAQUIN COUNTY OFFICE OF EDUCATION
CODESTACK
MEMORANDUM OF CONTRACT**

July 1, 2026 - June 30, 2029

**PROGRAMMING AND MAINTENANCE OF SEIS/SIS INTEGRATION
COMPONENTS AND SERVICES**

This memorandum of contract constitutes an understanding between the San Joaquin County Office of Education (CODESTACK), a county office of education of the state of California, (SJCOE/ CODESTACK) and the Sage Oak Charter Schools (Client), a California school district, concerning design, programming and maintenance of integration components between Special Education Information System (SEIS) and the Client's Student Information System (SIS). Note that any deletions, additions or modifications to this memorandum of contract must be in writing signed by both parties.

1.0 OVERVIEW OF THE PROJECT

1.1 The Client has requested the setup/configuration and support of integration components and services to allow bidirectional data transfer between SEIS and the Client's SIS. SJCOE/ CODESTACK will set up and provide integration services developed using ASP.Net 4.0 to integrate SEIS with Client's SIS. Custom procedures, server jobs, and custom reports will be developed in both systems to facilitate full interoperability and data integrity.

2.0 PROJECT DELIVERABLES

2.1. Programming

SJCOE/ CODESTACK will work closely with the Client in the development stages to set, ascertain and meet milestones as the project is completed. SJCOE/ CODESTACK will program the front-end of the system using Microsoft's Windows Communication Foundation, ASP.Net, and .Net Framework 4.0 to develop the services. For the back-end database SJCOE/ CODESTACK will create SQL Server stored procedures, tables, and SQL Server Integrated Services (SSIS) packages to work with the data merge and updates. The front-end and back-end will be constructed to provide data integrity, efficiency, and scalability.

2.2. Sending Data to SEIS

The SJCOE/ CODESTACK will provide any needed SQL Server scripts or installation packages required to send data prepared by the Client, to SEIS (data must be provided in the structure defined by SJCOE/ CODESTACK). The service will need to be installed on a Windows Server at the Client's location. The service will encrypt and send SEIS the demographic data specified by SJCOE/ CODESTACK. The service will be configured to run on a nightly basis.

As the data is sent via the service, SEIS will update student records based on matching birth date and District ID. All transactions will be logged and to streamline errors all records not added will appear in an exception report with a description of error (i.e. not matching District ID, more than one matching District ID, etc.) Client agrees to send only special education students from SIS to SEIS.

The exception report will be available for district level users on their SEIS home page. Student records on the exception report will have links to quickly search, add, transfer, or delete the student record.

2.3. SEIS Sending Data to SIS

The SJCOE/CODESTACK will provide a nightly extract to the Client to facilitate updating data in the Client SIS. The Client will be responsible to process these updates in the SIS once this file is received.

2.4. Security

Data will be transmitted via REST API be encrypted via TLS if using the client integration application or protected by a client-hosted SFTP server.

2.5. User Acceptance Period

A “User Acceptance Period” will be established for two months following production implementation for the purposes of refinements and additions to the Web Services based on production feedback. Within these two months, feedback will be provided to CODESTACKs by the client and responded to by CODESTACKs within the User Acceptance Period.

3.0 SYSTEM MAINTENANCE

The SEIS data, integrated services, and recurring jobs will be served and hosted on SJCOE/ CODESTACK’s secure web and database servers. Maintenance tasks to be undertaken by SJCOE/ CODESTACK during the three-year contract period will include, but not be limited to, the following:

- upgrade and redesign of additions and refinements to the Web Services during the User Acceptance Period as described in section 2.5;
- periodic revisions and additions during the course of the contract period months; and
- on-going debugging and maintenance of the Web Services and interface screens.

4.0 CLIENT RESPONSIBILITIES

Should the Client’s SIS reside “On-Premise” or has control over SIS server(s)/database(s) and is not hosted by a 3rd party vendor, the Client will be responsible for:

- Developing required the stored procedure(s)/queries, jobs/processes, and/or SIS packages needed in the SIS database or application for pulling proper data fields and data types required by the integrated service and any jobs related therein.
- Developing the inserts/updates, jobs/processes, SSIS packages, and/or exception rules for handling the data sent from SEIS (Only applicable if the Client is pulling data from SEIS).
- Uptime and maintenance of the Client's Windows Server and hosting any applications/service used in the integrated services.

If the Client's SIS is hosted and maintain by a 3rd party vendor, then it is the Clients responsibility to ensure the 3rd party vendor provides all test files, data, and transfer/authentication credentials.

In either scenario it is always the Client's responsibility to validate the data and ensure the minimal hardware and software requirements are met.

Minimum Hardware Requirements: Xeon 1.4Ghz, 8GB RAM and 18 GB Hard Drive Space.

Minimum Software Requirements: Windows 2016, and .Net Framework 4.7. Or compatible client-hosted SFTP server

5.0 TERMS OF THE CONTRACT

The Client agrees to pay the SJCOE/ CODESTACK annual maintenance fees of \$2.00 (two dollars), per student based on the Eligible and Pending Student Count in SEIS. The Client's first annual maintenance fee will be \$1,138.00 (one thousand, one hundred and thirty-eight dollars) based on the count of 569. SJCOE/ CODESTACK will invoice the district for this first annual maintenance fee upon completion of the User Acceptance Period defined in section 2.5.

Note: Subsequent annual fees will be assessed and billed to the district every 12 months during the Term of this contract following the System Launch Date calculated using the most recent Census Day Student Count.

Note: Anything above the standard Integration Services will have a minimum fee of \$1,000 (one thousand dollars).

6.0 TERM AND TERMINATION

This Contract shall be in effect between the SJCOE/ CODESTACK and the Client beginning with the Effective Date and terminating 36 months from the implementation of production ready software (System Launch Date).

Assuming timely provision of required information and required reviews and approvals as deliverables are developed, all work required to provide tested, production ready software

shall be completed no later than 60 days after the signing of this Contract. The User Acceptance Period will begin upon delivery and implementation of production ready software.

Either SJCOE/ CODESTACK or Customer may terminate this Contract upon at least thirty (30) days prior written notice to the other party, with such termination to be effective at the end of the current period for which Customer has paid annual fees when the notice of termination is provided. Within thirty (30) days of the effective date of termination of this Contract, SJCOE/ CODESTACK shall return Customer Data to Customer in an ASCII delimited file format or such other mutually agreeable format.

The provisions under which this Contract may be terminated shall be in addition to any and all other legal remedies which either party may have for the enforcement of any and all terms hereof, and do not in any way limit any other legal remedy such party may have.

7.0 PROTECTION OF PRIVATE CUSTOMER DATA

- 7.1 Customer and Provider recognize that some Customer Data in the SELPA and are confidential pursuant to relevant federal and state law, including but not limited to 20 USC section 1232(g) and Education Code sections 49060, et seq. Both Customer and Provider certify they will each abide by all applicable state and federal laws concerning Pupil Records.
- 7.2 Customer shall inform each Authorized User of the need to protect Customer Data containing Pupil Records. Customer agrees not to disclose or make available to any unauthorized third party any Pupil Records to which Customer's Authorized Users are granted access pursuant to this Agreement.
- 7.3 To further protect Customer Data, Customer agrees to restrict access to SEIS to Customer's Authorized Users. In addition, Customer agrees to advise each Authorized User before he or she receives access to SEIS Integration, of the obligations of Customer under this Agreement, and will require each Authorized User to maintain those obligations as set forth below:
- Customer's Authorized Users are prohibited from accessing or using SEIS for any purpose other than to serve the SELPA in connection with this Agreement. If an Authorized User uses SEIS for any unauthorized purpose, the use shall be deemed a breach of this Agreement.
 - SEIS and all supporting documentation shall remain the property of the Provider, excluding Customer Data, which includes Pupil Records, provided by Customer.
- 7.4 Any failure by an Authorized User to protect Pupil Records shall be deemed a breach of this Agreement.
- 7.5 All Customer Data, including Pupil Records, shall remain the property of Customer.

7.6 Security and Confidentiality of Pupil Records. Provider will do the following to ensure the security and confidentiality of Pupil Records:

- a) Designate an employee responsible for the training and compliance of all Provider employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Agreement.
- b) Provider will protect the confidentiality of Pupil Records and take all reasonably necessary measures consistent with industry standards to protect Customer Data from any and all unauthorized access and disclosures.
- c) Provider has designated an individual responsible for training Provider employees, agents and assigns on reasonable protection measures and the confidentiality of Pupil Records consistent with state and federal law.
- d) Provider shall not disclose Pupil Records, except as specified under the terms of this Agreement or as required by law.
- e) Provider shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, accessed or used Pupil Records received from or on behalf of Customer and/or Pupils.
- f) Provider warrants that all confidentiality and security measures identified in this Agreement will be extended by contract to any and all subcontractors used by Provider, if any, to execute the terms of this Agreement.
- g) Provider warrants that all Pupil Records will be encrypted in transmission and storage.
- h) Provider will use appropriate and reliable storage media, which shall include weekly backup of all input provided by Customer and offsite storage of backup material for a 30-day period.

7.7 Unauthorized Disclosure Notifications. In the event of an unauthorized disclosure of Pupil Records, the following process will be followed:

- a) Immediately upon becoming aware of a compromise of Pupil Records, or of circumstances that could have resulted in an unauthorized access to or disclosure of Pupil Records, Customer and Provider agree to notify the other Party, fully investigate the incident and fully cooperate with the other Party's investigation of the incident, implement remedial measures and respond in a timely manner.
 - a. Parent or Adult Pupil will be immediately notified of:
 - i. The nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.);
 - ii. The specific Pupil Records that were used or disclosed without authorization;
 - iii. What Provider and Customer have done or will do to mitigate any effects of the unauthorized use or disclosure; and
 - iv. What corrective action Provider and Customer have taken or will take to prevent future occurrences.

- b) Except as otherwise required by law, Provider will not provide notice of the incident directly to the Parent or Adult Pupil whose Pupil Records were involved, regulatory agencies, or other entities, without prior written permission from Customer.

7.8 Compliance with Applicable Laws. Customer Data, includes Pupil Records subject to the Family Educational Rights and Privacy Act (20 U.S.C. Sec. 1232g). Provider recognizes that as a county office of education and public entity, Provider is considered a “School Official” (as the term is used in FERPA and its implementing regulations) for any and all software, hosting and services provided to Customer through this Agreement. The Parties agree that the services provided to Customer through this Agreement serve a “legitimate educational interest,” as defined and used in FERPA and its implementing regulations. The Parties agree to jointly ensure compliance with FERPA, its implementing regulations and Pupil privacy and confidentiality requirements of California law, including but not limited to Education Code section 49060 et. seq. The Parties shall comply with the following process for compliance with FERPA and California law:

- a) Provider and Customer warrant that they are familiar with the confidentiality, security and disclosure requirements of FERPA, its implementing regulations and Pupil privacy and confidentiality requirements of California law, including but not limited to Education Code section 49060 et. seq. and have designated an individual responsible for ensuring compliance therewith.
- b) Provider and Customer shall abide by the disclosure, security, breach notification, retention/destruction and use provisions contained in this Agreement and as required by law.
- c) By the signature of its authorized representative or agent below, Provider hereby acknowledges that Customer has provided notice under Education Code section 49075(a) and 34 C.F.R. section 99.33(d) that Provider is strictly prohibited from disclosing Pupil Records from Customer to any third party without the prior written consent and direction to authorize -disclosure by Customer.

7.9 Within thirty (30) days of the Effective Date of termination of this Agreement, or within thirty (30) days from completion of this Agreement, Provider warrants that it will securely transmit all Customer Data, including Pupil Records, to Customer in ASCII delimited file format or other mutually agreed format, without retaining any copies of Customer Data. In the alternative, and subject to a written request from Customer, Provider will securely destroy all Customer Data, including Pupil Records, upon termination of this Agreement. Provider will then provide verification to Customer that the Customer Data not otherwise returned to Customer was destroyed subject to Customer’s written request, the date of destruction and the method of destruction.

8.0 WARRANTY DISCLAIMER

SJCOE/CODESTACK MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND WITH RESPECT TO SERVICES OR DATA MADE AVAILABLE BY PROVIDER, INCLUDING, BUT NOT LIMITED TO, THE WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY. SJCOE/CODESTACK ASSUMES

NO RESPONSIBILITY IN CONNECTION WITH THE USE OF ANY OF THE SERVICES OR DATA MADE AVAILABLE BY SJCOE/CODESTACK. CLIENT AGREES THAT SJCOE/CODESTACK SHALL NOT BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT, PUNITIVE, OR CONSEQUENTIAL DAMAGES OR FOR THE LOSS OF PROFIT, REVENUE OR DATA ARISING OUT OF THE SUBJECT MATTER OF THIS CONTRACT, EVEN IF CLIENT HAS BEEN ADVISED OF THE POSSIBILITY OF POTENTIAL LOSS OR DAMAGE.

9.0 APPLICABLE LAWS

This Contract is subject to all applicable laws of the State of California, rules and regulations of the State Board of Education, and all applicable federal laws, all of which are made part of this Contract and incorporated herein as if fully set forth. It is also subject to any amendments in such laws during the term of this Contract. Should it be determined by a Court of competent jurisdiction that this contract or any portion of it is illegal or invalid, the contract shall be deemed terminated and both parties relieved of their obligations hereunder except the obligation of Client to pay for work already completed.

10.0 INDEPENDENT CONTRACTOR STATUS

This Contract is between two independent contracts and is not intended to and shall not be construed to create a relationship of agent, servant, employee, partnership, joint venture or association.

11.0 INDEMNIFICATION

SJCOE/ CODESTACK agrees to indemnify, defend and hold harmless the Client for and against any and all actions, claims, complaints, formal or informal, caused or the result of negligence of SJCOE/ CODESTACK.

The Client agrees to indemnify, defend and hold harmless SJCOE/ CODESTACK for and against any and all actions, claims, complaints, formal or informal, caused or the result of negligence or the Client.

CONTRACTOR/CONSULTANT to Provide Insurance

CONTRACTOR/CONSULTANT shall not commence any work before obtaining and shall maintain in force at all times during the term and performance of this Agreement, to the extent required by law, the policies of insurance specified below.

1. I am aware of the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of the contract.
2. Comprehensive General Liability Insurance in the amount of \$

3. Cyber Liability Insurance.
4. CONTRACTOR/CONSULTANT must provide a certificate of insurance prior to beginning any work under this Agreement Yes N/A
5. If student contact shall occur, the Certificate of Insurance must show liability coverage in the amount of \$ N/A for Child Abuse, Child Molestation and or Sexual Abuse. No coverage will be accepted without these declarations.
6. By signing this Agreement CONTRACTOR/CONSULTANT confirms that all requirements of the section have been met.
7. The insurance shall name the Sage Oak Charter Schools as the additional named insured in the policy.

SJCOE Project Manager Fingerprinting Certification:

By signing this agreement, the SJCOE project manager hereby certifies that the **CONTRACTOR/CONSULTANT** for this project will have contact with students as indicated below:

CONTRACTOR/CONSULTANT will have NO contact with students.

CONTRACTOR/CONSULTANT will have contact with students only in the immediate presence of an SJCOE staff member.

CONTRACTOR/CONSULTANT will have unsupervised contact with students. Please complete the Contractor Certification information.

IN WITNESS WHEREOF, the parties have caused their duly authorized representatives to execute this Agreement as of the date first set forth above.

Johnny Arguelles, Division Director
CodeStack
San Joaquin County Office of Education

Date

Tim O'Brien, Asst. Superintendent, Business Services/ CFO
Sage Oak Charter Schools

Date

Coversheet

(Action) Approval of Declarations of Need (DON) for the 2026-27 School Year

Section: XIV. Human Resources
Item: A. (Action) Approval of Declarations of Need (DON) for the 2026-27 School Year
Purpose: Vote
Submitted by:
Related Material:
2026-27 Declaration of Need_Sage Oak Charter School (#1885).pdf
2026-27 Declaration of Need_Sage Oak Charter School - Keppel (#1886).pdf
2026-27 Declaration of Need_Sage Oak Charter School - South (#2051).pdf

BACKGROUND:

Sage Oak Charter Schools requests the Board approve the Declarations of Need for Fully Qualified Educators with the Commission on Teacher Credentialing (CTC) to apply for 6 emergency English Learner (EL) permits, 2 Emergency Transitional Kindergarten (ETK) permits and 19 limited assignment permits per school, Sage Oak Charter School (#1885), Sage Oak Charter School-Keppel (#1886) and Sage Oak Charter School-South (#2051). If needed, this will allow newly hired teachers to continue to serve the English Language Learner student population while they work to obtain the proper authorization with the CTC. Additionally, this will allow the schools to apply for temporary teaching permits with the CTC in an emergency if recruiting credentialed teachers for the 2026-27 school year becomes challenging.

RECOMMENDATION:

It is recommended the Board approve the Declarations of Need for the 2026-27 school year, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).



State of California
Commission on Teacher Credentialing
Certification Division
651 Bannon Street, Suite 601
Sacramento, CA 95811

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2026/27

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Sage Oak Charter Schools District CDS Code: 36677360136069

Name of County: San Bernardino County CDS Code: 36

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 5 / 14 / 2026 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2027.

Submitted by (Superintendent, Board Secretary, or Designee):

Krista Woodgrift _____ Superintendent of Schools
Name *Signature* *Title*

888-836-3650 888-435-4445 _____
Fax Number *Telephone Number* *Date*

1473 Ford Street Suite 105, Redlands, California 92373
Mailing Address

kwoodgrift@sageoak.education
EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	6 _____
Bilingual Authorization (applicant already holds teaching credential)	0 _____
List target language(s) for bilingual authorization: _____	
Resource Specialist	0 _____
Teacher Librarian Services	0 _____
Emergency Transitional Kindergarten (ETK)	2 _____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year’s actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	5
Single Subject	9
Special Education	5
TOTAL	19

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	1
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	1: Chinese, Japanese, French, Arabic, German, Latin, Greek, Italian

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

We currently have a sufficient amount of credentialed teachers interested in Sage Oak.

An internship program is not needed at this time.



State of California
Commission on Teacher Credentialing
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651 Bannon Street, Suite 601
Sacramento, CA 95811

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2026/27

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Sage Oak Charter Schools - Keppel District CDS Code: 19646420136127

Name of County: Los Angeles County CDS Code: 19

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 5 / 14 / 2026 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2027.

Submitted by (Superintendent, Board Secretary, or Designee):

Krista Woodgrift _____ Superintendent of Schools
Name *Signature* *Title*

888-836-3650 888-435-4445 _____
Fax Number *Telephone Number* *Date*

1473 Ford Street Suite 105, Redlands, California 92373
Mailing Address

kwoodgrift@sageoak.education
EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	6 _____
Bilingual Authorization (applicant already holds teaching credential)	0 _____
List target language(s) for bilingual authorization: _____	
Resource Specialist	0 _____
Teacher Librarian Services	0 _____
Emergency Transitional Kindergarten (ETK)	2 _____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year’s actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	5
Single Subject	9
Special Education	5
TOTAL	19

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	1
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	1: Chinese, Japanese, French, Arabic, German, Latin, Greek, Italian

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program?

Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

We currently have a sufficient amount of credentialed teachers interested in Sage Oak.

An internship program is not needed at this time.



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Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2026/27

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Sage Oak Charter Schools - South District CDS Code: 37754160139378

Name of County: San Diego County CDS Code: 37

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 5/14/2026 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2027.

Submitted by (Superintendent, Board Secretary, or Designee):

Krista Woodgrift _____ Superintendent of Schools
Name *Signature* *Title*

888-836-3650 888-435-4445 _____
Fax Number *Telephone Number* *Date*

1473 Ford Street Suite 105, Redlands, California 92373
Mailing Address

kwoodgrift@sageoak.education
EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
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► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

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LIMITED ASSIGNMENT PERMITS

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Single Subject	9
Special Education	5
TOTAL	19

Authorizations for Single Subject Limited Assignment Permits

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Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	1
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	1: Chinese, Japanese, French, Arabic, German, Latin, Greek, Italian

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? _____

If yes, list each college or university with which you participate in an internship program.

If no, explain why you do not participate in an internship program.

We currently have a sufficient amount of credentialed teachers interested in Sage Oak.

An internship program is not needed at this time.

Coversheet

(Action) Approval of Parsec Education Multi-Year Contract

Section: XV. Operations & Accountability
Item: A. (Action) Approval of Parsec Education Multi-Year Contract
Purpose: Vote
Submitted by:
Related Material: Parsec Education Multi-Year Contract.pdf

BACKGROUND:

The Parsec Education contract is a three-year agreement (July 1, 2026–June 30, 2029) that provides a comprehensive data platform supporting student data management, reporting, and analysis. The platform includes dashboards that disaggregate performance data by student group, school, program, grade level, and teacher to support state reporting and data-driven decision-making. It also includes Reals, a survey tool for collecting qualitative feedback to inform program improvements, and Clarity, a strategic planning tool that tracks goals, monitors progress, aligns budgets, and supports implementation of the school's strategic plan.

RECOMMENDATION:

It is recommended the Board approve the Parsec Education multi-year contract (July 1, 2026–June 30, 2029) as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).



SAGE OAK CHARTER SCHOOL RENEWAL 26/29

#20260123-142651694

Issued

January 23, 2026

Expires

May 20, 2026

Parsec Education

736 Fulton St.

Fresno, CA 93721

United States

Summer Whitley

summer@parseceducation.com

Prepared for

Sage Oak Charter

1473 Ford Street, Suite 105 Redlands, CA 92373
 Redlands, CA 92374
 United States

Tanya Martin

Senior Administrator, Operations & Accountability
 tmartin@sageoak.education
 +1 888-435-4445

Tim OBrien

Assistant Superintendent of Business Services
 tobrien@sageoak.education

Woodgrift Krista

Superintendent and CEO
 kwoodgrift@sageoak.education
 (888) 435-4445

Lisa Thompson

Assistant Superintendent of Operations and Accountability
 lthompson@sageoak.education
 (888) 435-4445

Products & Services

Products & Services	Quantity	Unit price	Price
Analytics – Premium (CA) Local Assessments: [List max 2]	1	\$54,127.00 / year	\$48,714.30/ year after 10% discount for 3 years
Standard Package Plus: Census-Day (CBEDS)			

Products & Services	Quantity	Unit price	Price
Enrollment Up to 2 Local Assessment (iReady, NWEA, Renaissance, Illuminate, and more) State Test ELPAC/CAST 4-Year Cohort Graduation Percent Towards Standard Presentation Ready Reports			
Filter Custom filters built using addi- tional datasets (e.g., Teacher, Program, Learning Center) to create specific student group- ings. Previous Teacher Filter Current Teacher Filter Previous Region Filter	3	\$1,500.00 / year	\$4,050.00/ year after 10% discount for 3 years
Real Access to Parsec Real platform and onboarding. Unlimited Users, Unlimited Use	1	\$34,515.00 / year	\$31,063.50/ year after 10% discount for 3 years
Filter – Custom Custom filters built using addi- tional datasets to support part- ner-specific or one-off group- ing requests. Current Region	1	\$1,500.00 / year	\$0.00/ year after 100% discount for 3 years

Annual subtotal	\$83,827.80
<hr/>	
	after \$10,814.20 discount
Total	\$83,827.80

Send invoice to: tmartin@sageoak.education

Terms & Conditions

Below are the dates this contract goes into effect and subsequently terminates.

Effective Date: July 1, 2026

Termination Date: June 30, 2029

The Service Order, along with the Terms of Service found here: <https://drive.google.com/file/d/15k827vsGVMZ-JURHk2XNFQmvNP3gMJq5/view?usp=sharing>, Parsec Privacy Policy found here: <https://www.parseceducation.com/pages/privacy-policy>, and the Acceptable Use Policy found here: <https://www.parseceducation.com/pages/acceptable-use-policy>, constitute the entire "Agreement" by and between the Client and Parsec.

Data Sharing Agreement:
https://drive.google.com/file/d/1aY_K8DI_IURGqNM37AT9R9hcdDDmzsKq/view?usp=sharing

Annual Payments of \$83,827.80

Acknowledgment and Acceptance

Signature

By signing below, the undersigned acknowledges and accepts the terms and conditions outlined in this agreement.

Tim OBrien

tobrien@sageoak.education

[sig|req|signer1]

Jamin Brazil

jamin@parseceducation.com

[sig|req|signer2]

Coversheet

(Action) Approval of Resolution Regarding Compliance with Court Orders in *Mirabelli v. Olson*

Section: XVI. Policy Development
Item: A. (Action) Approval of Resolution Regarding Compliance with Court Orders in *Mirabelli v. Olson*
Purpose: Vote
Submitted by:
Related Material: Resolution Regarding Compliance with Court Orders in *Mirabelli v. Olson*.pdf

BACKGROUND:

The Board previously adopted Policy 5070-SO in alignment with California laws regarding nondiscrimination for transgender and gender nonconforming students. Recent federal court rulings in *Mirabelli v. Olson*, along with related guidance issued by the California Department of Education, have affected the implementation of certain portions of the policy. This resolution acknowledges the current legal status of the injunction and affirms Sage Oak's continued implementation of Policy 5070-SO in accordance with applicable law.

RECOMMENDATION:

It is recommended the Board approve the Resolution regarding compliance with court orders in *Mirabelli v. Olson* and continued implementation of Board Policy 5070 Transgender and Gender Nonconforming Student Nondiscrimination Policy as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

SAGE OAK CHARTER SCHOOL
A California Charter School and Nonprofit Public Benefit Corporation

BOARD RESOLUTION

RESOLUTION OF THE BOARD OF DIRECTORS

Regarding Compliance with Court Orders in *Mirabelli v. Olson*
and Continued Implementation of Board Policy Student Services 5070-SO

Adopted: _____, 2026

RECITALS

WHEREAS, Sage Oak Charter School (the “School”) is a California charter school and nonprofit public benefit corporation committed to providing a safe, inclusive, and nondiscriminatory educational environment for all students; and

WHEREAS, the School’s Board of Directors (the “Board”) has adopted Board Policy Student Services 5070-SO, “Transgender and Gender Nonconforming Student Nondiscrimination Policy” (“Policy 5070”); and

WHEREAS, on December 22, 2025, the United States District Court for the Southern District of California (“District Court”) entered an Order Granting Plaintiffs’ Motion for a Class-Wide Permanent Injunction in *Mirabelli v. Olson*, Case No. 3:23-cv-0768-BEN-VET (the “Permanent Injunction”); and

WHEREAS, on January 5, 2026, the United States Court of Appeals for the Ninth Circuit granted a stay of the Permanent Injunction pending appeal (the “Ninth Circuit Stay”); and

WHEREAS, on March 2, 2026, the United States Supreme Court issued an opinion in *Mirabelli v. Bonta*, No. 25A810, vacating the Ninth Circuit Stay with respect to the parent and guardian plaintiffs only, while allowing the Ninth Circuit Stay to remain in effect as to the public school employee plaintiffs; and

WHEREAS, on March 3, 2026, the California Department of Education issued a Notice of Court Order advising that, as a result of the three orders, the Permanent Injunction is currently in effect as to the class of parents and guardians certified by the District Court; and

WHEREAS, the class of parents and guardians to whom the Permanent Injunction currently applies is specifically defined as parents and guardians who object to the challenged policies or who seek a religious exemption (the “Injunction Class”), and does not apply to all parents and guardians of California public school students; and

WHEREAS, the Permanent Injunction remains stayed as to the public-school employee plaintiffs, meaning that the employee-related provisions of the Permanent Injunction are not currently in effect; and

WHEREAS, the Board is committed to complying fully with all applicable court orders while continuing to uphold the protections of Policy 5070 to the fullest extent permitted by law; and

WHEREAS, the Board wishes to establish clear interim operational guidance for School staff during the pendency of the Permanent Injunction as it currently applies to the Injunction Class.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Sage Oak Charter School as follows:

1. Continued Implementation of Policy 5070.

The School shall continue to implement Board Policy Student Services 5070, “Transgender and Gender Nonconforming Student Nondiscrimination Policy,” in its entirety, except as otherwise required by the Permanent Injunction in *Mirabelli v. Olson*, as currently in effect.

2. Status of the Permanent Injunction.

The Board acknowledges and directs staff to follow the current status of the court orders as follows:

1. The Permanent Injunction is currently in effect as to the Injunction Class, defined as parents and guardians who object to the challenged policies or who seek a religious exemption.
2. The Permanent Injunction remains stayed as to the public school employee plaintiffs.

3. Interim Operational Exceptions.

Effective immediately and continuing until further notice from this Board or a court of competent jurisdiction, the following exceptions to Policy 5070 shall apply solely with respect to students whose parents or guardians are within the Injunction Class:

- **Parental Access to Information Upon Parental Objection.** Where a parent or guardian has informed the School that they object to the School's policy of not revealing to the parent or guardian information that reveals, implies, or refers to their student's gender identity or expression, the School shall not take any action that could be construed as "misleading" the parent or guardian as to their student's gender presentation at school. Without limiting the foregoing, the School shall not: (a) take any action that could be construed as "lying" to the parent or guardian about their student's gender presentation at school; (b) prevent the parent or guardian from accessing educational records of their student; or (c) use a different set of preferred pronouns or names for the student when speaking with the parent or guardian than is being used at school.
- **Consistency of Name and Pronoun Use.** Where a student's parent or guardian has informed the School that they object to the School's use of a name and/or pronoun that does not match the student's legal name and/or pronoun corresponding to the student's gender assigned at birth, the School shall consistently use only the student's legal name and natal pronoun in all School communications, records, and interactions with both the student and the parent or guardian, irrespective of any request or specification by the student to the contrary.

4. Process for Parental or Guardian Objection

The Superintendent or designee is directed to establish a simple, confidential process by which parents and guardians may communicate an objection as described in Section 3 above. Documentation of any such objection shall be maintained in the student's confidential file and shall be communicated promptly to relevant staff.

5. Staff Training and Guidance

The Superintendent or designee is directed to provide prompt written guidance to all School staff regarding the requirements of this Resolution and the interim exceptions set forth in Section 3 above.

6. Ongoing Legal Compliance.

The Board directs the Superintendent to monitor the status of the litigation in *Mirabelli v. Olson* and to report to the Board promptly upon any material change in the applicable court orders. The Board reserves the right to rescind or amend this Resolution at any time in response to developments in the litigation or further guidance from the California Department of Education or legal counsel.

7. Effective Date.

This Resolution is effective upon adoption by the Board and shall remain in effect until rescinded or amended by the Board to align with applicable law.

THE FOREGOING RESOLUTION was duly adopted by the Board of Directors of Sage Oak Charter School at a duly noticed meeting of the Board held on _____, 2026, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

Board Chair, Sage Oak Charter School

Board Secretary, Sage Oak Charter School

Date: _____