



## Sage Oak Charter Schools

### Regular Meeting of the Board of Directors

Published on September 5, 2025 at 3:54 PM PDT

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#### **Date and Time**

Thursday September 11, 2025 at 10:45 AM PDT

#### **Location**

##### **Sage Oak Charter Schools**

1473 Ford Street, Suite #105  
Redlands, CA 92373

##### **Regus- Gateway Chula Vista**

333 H Street, Suite 5000  
Chula Vista, CA 91910

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#### **MISSION STATEMENT**

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>10:45 AM</b>
<b>A.</b> Call the Meeting to Order		Board President	1 m
<b>B.</b> Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Peter Matz, Member			
<b>II. Pledge of Allegiance</b>			<b>10:47 AM</b>
<b>A.</b> Led by Board President or designee		Board President	1 m
<b>III. Approve Agenda</b>			<b>10:48 AM</b>
<b>A.</b> (Action) Approval of September 11, 2025 Regular Meeting of the Board of Directors	Vote	Board President	1 m
It is recommended the Board approve the agenda for the September 11, 2025, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School			

	Purpose	Presenter	Time
(#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).			

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_

**IV. Approve Minutes**

**10:49 AM**

- |           |   |                 |                 |     |
|-----------|---|-----------------|-----------------|-----|
| <b>A.</b> | (Action) Approval of Minutes for August 14, 2025 Board of Directors Study Session | Approve Minutes | Board President | 1 m |
|-----------|---|-----------------|-----------------|-----|

It is recommended the Board approve the minutes from the August 14, 2025, Board of Directors Study Session as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**V. Public Comment - Closed Session**

The public has a right to comment on any items of the Closed Session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section Public Comments/Recognition/Reports.

**VI. Adjourn to Closed Session**

**10:50 AM**

- |           |  |  |                 |     |
|-----------|--|--|-----------------|-----|
| <b>A.</b> | The Board Will Consider and May Act on Any of the Closed Session Matters |  | Board President | 1 m |
|-----------|--|--|-----------------|-----|

Roll Call Vote:

	Purpose	Presenter	Time
William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
<b>VII. Closed Session</b>			<b>10:51 AM</b>
<b>A. Closed Session Agenda</b>		Board President	10 m
<p><b>1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION</b>                      (Gov. Code Section 54956.9(d)(1))  <i>OAH Case No. 2025040083; OAH Case No. 2025070006</i></p>			
<b>VIII. Reconvene Regular Meeting</b>			<b>11:01 AM</b>
<b>A. Report Out Any Action Taken in Closed Session</b>		Board President	1 m
<b>IX. Public Comments/Recognition/Reports</b>			
<p>Please submit a Request to Speak to the Board of Directors using the chat feature on the right-hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions, and reports to the Board and is not intended to be a question-and-answer period. If you have questions for the Board, please provide the Board President with a written statement, and an administrator will provide answers at a later date.</p>			
<b>X. Correspondence/Proposals/Reports</b>			<b>11:02 AM</b>
<b>A. Sage Oak Highlights</b>		Krista Woodgrift	10 m
<b>XI. Consent Agenda</b>			<b>11:12 AM</b>
<p>Items listed under Consent are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board and discussed and acted upon separately.</p>			

Purpose Presenter Time

***The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.***

**A. Consent - Business Services** 1 m

1. Check Register - June 2025
2. Check Register - July 2025
3. Check Register - August 2025
4. Report of Investment Activity - May 2025
5. Report of Investment Activity - June 2025
6. Report of Investment Activity - July 2025
7. Ratification of City of Rancho Cucamonga R. C. Sports Center Permit #R23544
8. Ratification of Red Herring Agreement with San Diego County Superintendent of Schools (Renewal)
9. Ratification of Tabor Storage Solutions LLC Proposal
10. Ratification of Splashtop Quote (Renewal)
11. Ratification of Riverside Convention Center Contract (March Summit)
12. Ratification of Riverside Convention Center Contract (Leadership Team Meeting)
13. Ratification of Riverside Convention Center Contract Addendum
14. Ratification of Online Purchasing System Services Agreement (Renewal)
15. Ratification of Fleming Research International, LLC Agreement Addendum
16. Ratification of Wyebot, Inc. Quote (Renewal)
17. Ratification of JAMF Software, LLC Quote #Q-549637 (Renewal)
18. Ratification of JAMF Software, LLC Quote# Q-632273 (Renewal)
19. Ratification of Alarmco Security Systems, Inc. Quote #Q001351
20. Ratification of Chaffey College, Chino Community Center, Facility Rental Contract
21. Ratification of Fairfield Inn & Suites Riverside Corona/Norco Event Space Rental Agreement
22. Ratification of Cordance Operations, LLC, Hapara Quote (Renewal)
23. Ratification of Zoom Communications, Inc. Order Form (Renewal)
24. Ratification of Cvent, Inc. Quote #1921075
25. Ratification of the Certified Request for Funding for the Mandate Block Grant (MBG) 2025-26
26. Ratification of Mobile Beacon Agreement (Renewal)
27. Ratification of FedEx Transportation Services Agreement (Renewal)
28. Ratification of City of Redlands Park Reservation Request
29. Ratification of Los Alamos Sports Park - City of Murrieta, Park Reservation Request
30. Ratification of Red Hill Park - City of Rancho Cucamonga, Park Reservation Request

	Purpose	Presenter	Time
31.	Ratification of City of Victorville Park Reservation Request		
32.	Ratification of Rancho Simi Recreation and Park District Facility Use Permit #35593		
33.	Ratification of Rancho Simi Recreation and Park District Facility Use Permit #35612		
34.	Ratification of Rancho Simi Recreation and Park District Facility Use Permit #35846		
35.	Ratification of Central Park Facility Rental Request (Teacher PLCs)		
36.	Ratification of Central Park Facility Rental Request (Living History Social)		
37.	Ratification of Central Park Facility Rental Request (PLA Promotion Ceremony)		
38.	Ratification of Central Park Facility Rental Request (VLA Promotion Ceremony)		
39.	Ratification of Murrieta Youth Center Facility Reservation Form		
40.	Ratification of CliftonLarsonAllen LLP Statement of Work		
41.	Ratification of Fullerton Parks & Recreation Permit #18261		
42.	Ratification of Long Beach Application for Facility Use Permit		
43.	Ratification of City of Ontario Field/Gym & Picnic Shelter Rental Application		
44.	Ratification of Peek-A-Booth Agreement		
45.	Ratification of Higginson Architects, Inc. Proposal		
46.	Ratification of Hesperia Recreation and Park District Facility Rental Application (Living History Social)		
47.	Ratification of Hesperia Recreation and Park District Facility Rental Application (End-of-Year Social/Promotion)		
48.	Ratification of City of Yucaipa Community Services Permit #R7653		
49.	Ratification of City of Yucaipa Community Services Permit #R7654		
50.	Ratification of City of Yucaipa Community Services Permit #R7655 (End-of-Year Social/Promotion)		
51.	Ratification of Fullerton Free Church Facilities Use Agreement (Living History Social)		
52.	Ratification of Fullerton Free Church Facilities Use Agreement (Career Fair)		
53.	Ratification of Fullerton Free Church Facilities Use Agreement (End-of-Year Social/Promotion)		
54.	Ratification of City of Riverside Facility Reservation Application (Living History Social)		
55.	Ratification of City of Riverside Facility Reservation Application (End-of-Year Social/Promotion)		

**B. Consent - Education Services**

1 m

1. Ratification of 2025-2026 Nonpublic, Nonsectarian School/Agency Services, Master Contract and Individual Service Agreement
2. Ratification of 2025-2026 Special Education Contracted Vendors List

	Purpose	Presenter	Time
	3. Ratification of Bright Thinker Order Form #SQ-1436 (Renewal)		
	4. Ratification of Bright Thinker Order Form #SQ-1444 (Renewal)		
	5. Ratification of Goalbook Contract		
	6. Ratification of StrongMind, Inc. Services Agreement (Renewal)		
	7. Ratification of Medieval Times Group EDU Booking Invoice		
	8. Ratification of Time4Learning Purchase Order Agreement (Renewal)		
	9. Ratification of Baldy View Regional Occupational Program Memorandum of Understanding (MOU)		
	10. Ratification of TPR Education, LLC d/b/a The Princeton Review- Tutor.com Master Services Agreement (Renewal)		
	11. Ratification of TPR Education, LLC d/b/a The Princeton Review- Tutor.com Service Order #193304 (Renewal)		
	12. Ratification of TPR Education, LLC d/b/a The Princeton Review- Tutor.com Service Order #198698 (Renewal)		
	13. Ratification of Bookshare Organizational Agreement		
	14. Ratification of College and Career Access Pathways Partnership Agreement		
<b>C.</b>	Consent - Human Resources		1 m
	1. Approval of Certificated Personnel Report		
	2. Approval of Classified Personnel Report		
	3. Approval of Job Descriptions		
	4. Ratification of Los Angeles County Office of Education Amendment		
<b>D.</b>	Consent - Operations & Accountability		1 m
	1. Ratification of ScubaCat Educational Data, LLC Contract		
	2. Ratification of Document Tracking Services Licensing Agreement (Renewal)		
<b>E.</b>	Consent - Policy Development		1 m
	1. Approval of Changes to Existing Board Policies Revised/Reviewed/Rescinded		
	<b>3000 Series- Business/Non-Instructional</b>		
	3120-SO Name and Logo Use Policy		
<b>F.</b>	(Action) Approval of Consent Agenda	Vote Board President	1 m
	It is recommended the Board approve the Consent Agenda as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).		



	Purpose	Presenter	Time
Moved by _____	Seconded by _____	Ayes _____	Nays _____
			Absent _____

**XIII. Business Services**

**11:20 AM**

- |  |      |             |     |
|--|------|-------------|-----|
| <p><b>A.</b> (Action) Approval of Sage Oak Charter Schools Unaudited Actuals Financial Report 2024-25, Presented by Habib Tahmas, Senior Director of Fiscal Services</p> | Vote | Tim O'Brien | 8 m |
|--|------|-------------|-----|

It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2024, to June 30, 2025, as presented, for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- |  |      |             |     |
|--|------|-------------|-----|
| <p><b>B.</b> (Action) Approval of T-Mobile Project 10Million Agreement</p> | Vote | Tim O'Brien | 1 m |
|--|------|-------------|-----|

It is recommended the Board approve the T-Mobile Project 10Million agreement, from August 15, 2025, to August 14, 2027, as presented, for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

**Fiscal Impact: \$21,600**

- Sage Oak Charter School (#1885) \$16,982
- Sage Oak Charter School - Keppel (#1886) \$1,987
- Sage Oak Charter School - South (#2051) \$2,631

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Peter Matz

	Purpose	Presenter	Time
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
<b>C.</b> (Action) Approval of Fiscal Update of Additional Enrollment and Expenditures	Vote	Tim O'Brien	5 m

It is recommended the Board approve the Fiscal Update of additional enrollment and expenditures as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

**Fiscal Impact (Net Revenue for Fiscal Update): \$937,789**

Sage Oak Charter School (#1885) \$737,290

Sage Oak Charter School - Keppel (#1886) \$86,276

Sage Oak Charter School - South (#2051) \$114,223

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>D.</b> (Action) Approval of Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo, a Professional Law Corporation	Vote	Krista Woodgrift	5 m
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It is recommended the Board approve the Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo, a Professional Law Corporation, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XIV. Education Services**

**11:39 AM**

	Purpose	Presenter	Time
<b>A.</b> (Action) Approval of San Joaquin County Office of Education License Agreement Extension	Vote	Erin Bunch	1 m

It is recommended the Board approve the San Joaquin County Office of Education license agreement extension to continue using the BeyondSST program for an additional three years, through June 30, 2028, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

**Fiscal Impact:** \$15,780

Sage Oak Charter School (#1885) \$12,406  
 Sage Oak Charter School - Keppel (#1886) \$1,922  
 Sage Oak Charter School - South (#2051) \$1,452

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_

**XV. Oral Presentations 11:40 AM**

<b>A.</b> AI Update		Brad Bookser	5 m
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**XVI. Calendar**

The next scheduled meeting will be a Regular Board of Directors meeting held on October 9, 2025.

**XVII. Comments 11:45 AM**

<b>A.</b> Board Comments			3 m
<b>B.</b> Superintendent Comments			3 m

**XVIII. Closing Items 11:51 AM**

<b>A.</b> Adjourn Meeting	Vote	Board President	1 m
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	Purpose	Presenter	Time
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Sage Oak Charter Schools.

## Coversheet

### (Action) Approval of Minutes for August 14, 2025 Board of Directors Study Session

**Section:** IV. Approve Minutes  
**Item:** A. (Action) Approval of Minutes for August 14, 2025 Board of Directors Study Session  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Board of Directors Study Session on August 14, 2025



# Sage Oak Charter Schools

## Minutes

### Board of Directors Study Session

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#### **Date and Time**

Thursday August 14, 2025 at 11:25 AM

#### **Location**

##### **Sage Oak Charter Schools**

1473 Ford Street, Suite #105  
Redlands, CA 92373

##### **Regus- Gateway Chula Vista**

333 H Street, Suite 5000  
Chula Vista, CA 91910

#### **[Join Zoom Meeting](#)**

ID: 92966021630  
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Passcode: 288044

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### **Directors Present**

P. Matz, S. Fraire, S. Houle, W. Hall

### **Directors Absent**

M. Humphrey

### **Guests Present**

B. Bookser, E. Horta, K. Woodgrift, L. Snee, T. King

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## **I. Opening Items**

### **A. Call the Meeting to Order**

W. Hall called a meeting of the board of directors of Sage Oak Charter Schools to order on Thursday Aug 14, 2025 at 11:26 AM.

### **B. Record Attendance**

## **II. Pledge of Allegiance**

### **A. Led by Board President or designee**

W. Hall, Board President, led the meeting in the Pledge of Allegiance.

## **III. Approve/Adopt Agenda**

### **A. (Action) Approval of Agenda for August 14, 2025 Board of Directors Study Session**

S. Houle made a motion to W. Hall, Board President, to approve the agenda as presented for the August 14, 2025, Board of Directors Study session.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

- S. Fraire Aye
- M. Humphrey Absent
- S. Houle Aye
- P. Matz Aye
- W. Hall Aye

**IV. Approve Minutes**

**A. (Action) Approval of Minutes for June 12, 2025 Regular Meeting of the Board of Directors**

P. Matz made a motion to W. Hall, Board President, to approve the minutes as presented from the Regular Meeting of the Board of Directors on 06-12-25.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

- W. Hall Aye
- M. Humphrey Absent
- P. Matz Aye
- S. Fraire Aye
- S. Houle Aye

**B. (Action) Approval of Minutes for June 18, 2025 Regular Meeting of the Board of Directors**

S. Houle made a motion to W. Hall, Board President, to approve the minutes as presented from the Regular Meeting of the Board of Directors on 06-18-25.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

- M. Humphrey Absent
- W. Hall Aye
- S. Fraire Aye
- S. Houle Aye
- P. Matz Aye

**V. Public Comment - Closed Session**

**A. Public Comment**

There was no public comment regarding Closed Session.

**VI. Adjourn to Closed Session**

**A.**

**The Board Will Consider and May Act on Any of the Closed Session Matters**

S. Houle made a motion to W. Hall, Board President, to adjourn to Closed Session at 11:28 a.m.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

- S. Houle     Aye
- M. Humphrey Absent
- W. Hall     Aye
- P. Matz     Aye
- S. Fraire    Aye

**VII. Closed Session**

**A. Closed Session Agenda**

**1. Public Employee Appointment**

(Gov. Code section 54957(b)(1).)

Title: *Superintendent Designee*

**VIII. Reconvene Regular Meeting**

**A. Report Out Any Action Taken in Closed Session**

The Board of Directors Study Session reconvened at 11:37 a.m. W. Hall, Board President, reported that no action was taken in Closed Session.

**IX. Public Comments/Recognition/Reports**

**A. Public Comment**

There was no request for public comment.

**X. Human Resources**

**A. (Action) Approval of 2025-26 Superintendent/CEO Evaluation Timeline and Plan**

S. Houle made a motion to W. Hall, Board President, to approve the 2025-26 Superintendent/CEO Evaluation Timeline and Plan as presented.

S. Fraire seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

- W. Hall     Aye
- S. Fraire    Aye
- M. Humphrey Absent
- P. Matz     Aye

**Roll Call**

S. Houle      Aye

**XI. Oral Presentations****A. Annual Board of Directors' Self-Evaluation**

The Board discussed succession planning, recruitment, and orientation for new members, emphasizing the importance of an ongoing process to identify and prepare candidates who align with Sage Oak's educational approach and values. Prospective members may be invited to observe meetings prior to consideration. Superintendent Woodgrift outlined the New Board Member Plan as detailed in the Board of Directors Manual, including collaboration with the Board President on orientation, distribution of key governance documents and resources, a facilities tour, and introductions with staff. The updated orientation presentation was highlighted as an onboarding resource, and the Board reaffirmed the importance of a documented process consistent with bylaws while sustaining its collaborative culture.

**B. Sage Oak Charter Schools Strategic Plan 2025-26**

Superintendent Krista Woodgrift presented the 2025–26 Strategic Plan, noting its alignment with Sage Oak's mission, vision, and values, and its development through stakeholder input, data analysis, and collaboration across departments. The plan maintains three strategic goals: *Student Success*, *Engagement*, and *Smart Learning Systems*, while introducing key initiatives such as the Power Standards Initiative to improve math outcomes, a Professional Development Passport to personalize staff learning, and Sage Crates curriculum kits to provide curated options for families. The Board recognized the plan as a thoughtful, data-driven approach that continues to strengthen unity of purpose, accountability, and innovation.

**C. AI Master Plan**

Brad Bookser, Director of Information Technology, and Traci King, Director of Secondary Education/Principal, presented the AI Master Plan for 2025–26, outlining Sage Oak's strategic and student-centered approach to integrating artificial intelligence (AI). The plan emphasizes AI as an educational strategy to enhance teaching and personalized learning, while ensuring safety, equity, privacy, and transparency. Key elements include AI literacy instruction, clear policies and acceptable use guidelines, and an opt-in framework for families. Implementation will follow a phased process with staff training, feedback loops, and continuous refinement. The Board noted the comprehensive and thoughtful nature of the plan, recognizing its balance of innovation, responsibility, and long-term impact.

**XII. Calendar****A. Future Meetings**

The next scheduled meeting will be a Regular Board of Directors Meeting held on September 11, 2025.

### XIII. Closing Items

#### A. Adjourn Meeting

S. Fraire made a motion to W. Hall, Board President, to adjourn the Board of Directors Study Session on August 14, 2025.

S. Houle seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

W. Hall        Aye

M. Humphrey Absent

S. Houle       Aye

P. Matz        Aye

S. Fraire       Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:48 PM.

Respectfully Submitted,

W. Hall

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#### Documents used during the meeting

- 2025-26 Superintendent\_CEO Evaluation Timeline and Plan\_8.14.2025.pdf
- Annual Board of Directors' Self-Evaluation\_DRAFT\_8.14.2025.pdf
- Sage Oak Charter Schools Strategic Plan 2025-26\_8.14.2025.pdf
- AI Master Plan\_8.14.2025.pdf

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#### FOR MORE INFORMATION

For more information concerning this agenda, contact  
Sage Oak Charter Schools.

# Coversheet

## Sage Oak Highlights

**Section:** X. Correspondence/Proposals/Reports  
**Item:** A. Sage Oak Highlights  
**Purpose:**  
**Submitted by:**  
**Related Material:** Sage Oak Highlights\_July & August 2025.pdf



# JULY & AUGUST HIGHLIGHTS

*Excellence through Personalized Learning*

## GOAL #1: STUDENT SUCCESS



## GOAL #2: ENGAGEMENT

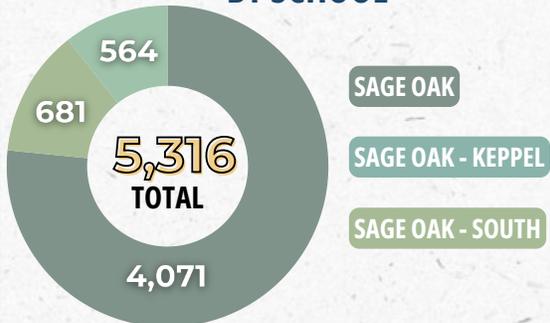


## GOAL #3: SMART LEARNING SYSTEMS

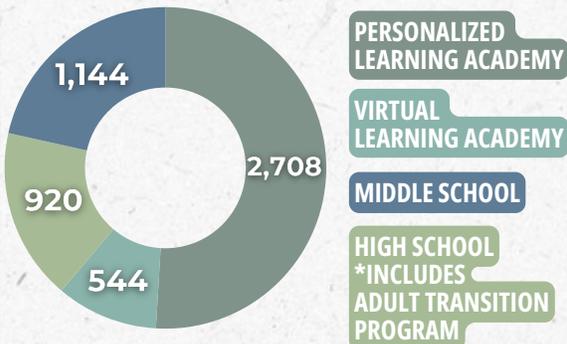


## CURRENT ENROLLMENT

### BY SCHOOL



### BY PROGRAM



## A LOOK INSIDE THIS ISSUE....

### GOAL #1 FEATURED HIGHLIGHTS:

- Sage Oak welcomed our students back to school on Monday, August 25th!
- We successfully launched Sage Crates in August. This new curriculum ordering system is designed to simplify the curriculum selection process for families and teachers.
- This summer, 76 students participated in targeted programs with 93% showing significant growth.

### GOAL #2 FEATURED HIGHLIGHTS:

- We launched the Professional Development Passport at the Sage Oak Staff Summit, a system designed to provide training opportunities to all staff aligned with each strategic goal.
- 28 staff members were recognized at the annual Sage Oak Staff Summit for reaching **10 years** of service at Sage Oak!

[CLICK HERE TO VIEW PROFESSIONAL DEVELOPMENT](#)

### GOAL #3 FEATURED HIGHLIGHTS:

- Brad Bookser, Director of Information Technology, and Traci King, High School Principal, were selected for ACSA's inaugural AI Task Force, positioning Sage Oak to help shape statewide guidance for integrating AI into California's public schools.



## WELCOMING EDUCATORS AT NEW TEACHER ORIENTATION

On August 4th, we welcomed new teachers at the Redlands office, introduced key team members, including newly appointed assistant principals, provided role overviews, and supported technology setup to lay a strong foundation for the year ahead.



# Happy First Day of School!





## GOAL #1: STUDENT SUCCESS



### Sage Crates Provides High-Quality Curriculum to Families

We successfully introduced Sage Crates in August. This new curriculum ordering system is designed to simplify the curriculum selection process for families and teachers. The flexible, user-friendly system empowers families to choose high-quality, family-favorite curriculum options that best fit student needs, making the ordering experience more efficient and impactful for our learning community.

### Back-to-School with Sage Studio



Our Back-to-School Sage Studio podcast series launched with three episodes featuring leaders from the Personalized Learning Academy, Virtual Learning Academy, and High School programs highlighting Sage Crates, career-focused courses, in-person events, AVID strategies, career readiness, and parent support.



## Facilities Team Beginning of the Year Preparation

The Facilities Team geared up for the upcoming school year by stocking and organizing a large volume of instructional supplies for our students.

**919** Virtual Learning Academy Supplies Boxes  
**60** Sage Crates  
 Asset Tagging **93,000** Items  
**896** Chromebooks



## Summer Credit Recovery Supports Graduation Goals

This summer, **107 high school students participated** in Sage Oak's credit recovery program. The program achieved **an 81% course completion rate, resulting in 740 credits recovered.** These credits help students stay on track for graduation and support A-G requirement completion.



## Over 200 CTE-related Course Options in Oakschool!



Oakschool opened enrollment for the 2025–26 school year on August 13th, and since then has processed **5,001 enrollments** across virtual, hybrid, and in-person programs.

On August 1st, the 2025–26 Oakschool schedule and full course catalog launched on the Oakschool website. The updated format includes CTE (Career Technical Education) badges to help families easily identify **over 200 CTE-related courses** and experiences available for TK–12 students.

## Sage Oak & Crafton Hills: A Partnership in Student Success

Over the summer, Sage Oak partnered with Crafton Hills College to offer two dual-enrollment courses: English 101 and Counseling 110. The **pass rate was 100%** for Counseling 110 and **95%** for English 101, with students earning a combined total of **300 high school credits** upon course completion!



## GOAL #1: STUDENT SUCCESS

### Boosting Readiness Through Summer Programs



This summer, 76 students participated in short-term targeted intervention programs, including Reading Jump Start for 2nd–3rd graders, Kindergarten Initial ELPAC Prep, and Math Jump Start for 4th–8th graders. Over three weeks, students received focused instruction, with **93% showing significant growth in their skill areas**, demonstrating the impact of short-term summer interventions on readiness and achievement.

### Lights, Camera, Acorn! Student Newscasters Take the Stage

The Oakschool's The Acorn newscasters class will feature 12 amazing, talented students this semester! These 5th–8th-grade students completed an application and video production submission showcasing why they should be part of this elite team. As a member of The Acorn, students will receive state-of-the-art video production equipment to capture Sage Oak happenings and events, plus extras like sports coverage, craft tutorials, video skits, and so much more! These episodes will be released schoolwide for all staff and students to view.

## GOAL #2: ENGAGEMENT



### A New Journey in Professional Development

On August 6th, we launched the Professional Development Passport with our leadership team, a system designed to provide training opportunities to all staff aligned with each strategic goal.

True Colors Personality Assessment			
Blue	Orange	Green	Gold
Emotionally driven Seeks harmony in groups Enthusiastic Creative Sympathetic	Short-term driven Welcomes change & variety Adventures Creative Competitive Impulsive	Logically driven Independent thinker Focused Efficient Analytical	Loyalty driven Respects rules & authority Responsible Organized Appreciative
Idealist	Artisan	Rational	Guardian
Says what's possible, does what's right Strives for personal growth Passion for helping others Believes in working together	Says what is, does what works Creative Risk taker Lives in the present moment	Says what's possible, does what works Problem solver Improves & fixes things Competence & intelligence	Says what is, does what's right Dependable Traditional Values security & stability

Leaders completed the True Colors personality assessment, explored available Canvas course options, and gained tools to support their teams in alignment with Sage Oak's priorities.

### Annual Summit Welcomes Authorizers

On August 18th, Sage Oak welcomed Dr. William Laird, Superintendent of Helendale School District, and Julie Osuna, Charter Liaison for Warner Unified School District, as honored guests at our Annual Staff Summit. Their visit provided an opportunity to experience our school community in action!



## GOAL #2: ENGAGEMENT

### Strengthening Sage Oak Through Parent & Student Leadership

Bethany Burgos and Lorinda Loughlin are recruiting for Sage Oak's Parent Advisory Committee (**PAC**), English Learner Advisory Committee (**ELAC**), Student Advisory Committee (**STAC**), and Sage Connections Committee (**SCC**) through various outreach efforts, including a presentation at the Parent Summit and an episode on the Sage Studio Podcast. They highlight how these groups empower voices, shape school policies, and strengthen the Sage Oak community, inviting parents and students to get involved and make a difference.



### Legislative Outreach with State Senators

On July 16th, Larry King, Senior Director of Outreach & Development, attended two legislative hearings in Sacramento on education bills AB 84 and SB 414 and met with Senator Steven Choi to discuss their impact.



### Annual Virtual Parent Summit Success



Sage Oak hosted its annual Virtual Parent Summit during the week of August 11th, offering 35 sessions over five days with **nearly 1,000 participants engaging** in program overviews, curriculum options, supports, and enrichment opportunities.

### Sage Oak Attends CCAP Conference



At the California Charter Authorizing Professionals (CCAP) Conference this summer, Larry King co-presented "Scaling Success: How Small Authorizers Build Compliant, Trust-Based Charter Oversight" with Priya Darbari (Keppel USD) and Andrea Sissons (Warner USD), moderated by SSDA Executive Director Yuri Calderon. The panel highlighted Sage Oak's compliance tracker, relational oversight strategies, and recent charter renewals, while addressing the policy impact of AB 84.

### New Benefits for Sage Oak Staff



Sage Oak successfully implemented the board-approved increase to the Flexible Spending Account (FSA) benefit for staff, **raising the annual amount from \$300 to \$750**. This added support underscores our commitment to employee wellness and is a valuable perk that helps reduce the financial burden of health-related expenses.

### Welcoming 42 New Hires!

As of August 1st, a total of **42 new hires** joined the Sage Oak team for the 2025-26 school year, further strengthening our commitment to excellence and student support.



GOAL #2: ENGAGEMENT

# Sage Oak Staff Summit 2025

Over 400 Sage Oak teachers and staff gathered at the Riverside Convention Center for the 2025 Sage Oak Staff Summit. The event began with a keynote from Dr. Kevin Fleming, followed by over 80 professional development breakout sessions focused on student success, staff engagement, and smart learning systems. Staff reviewed curriculum tools, collaborated across departments, explored the Professional Development Passport, and visited more than 20 educational partners. Teachers participated in hands-on sessions to integrate AI, strengthen general and special education collaboration, and apply targeted strategies such as intervention planning and power standards to support student outcomes.



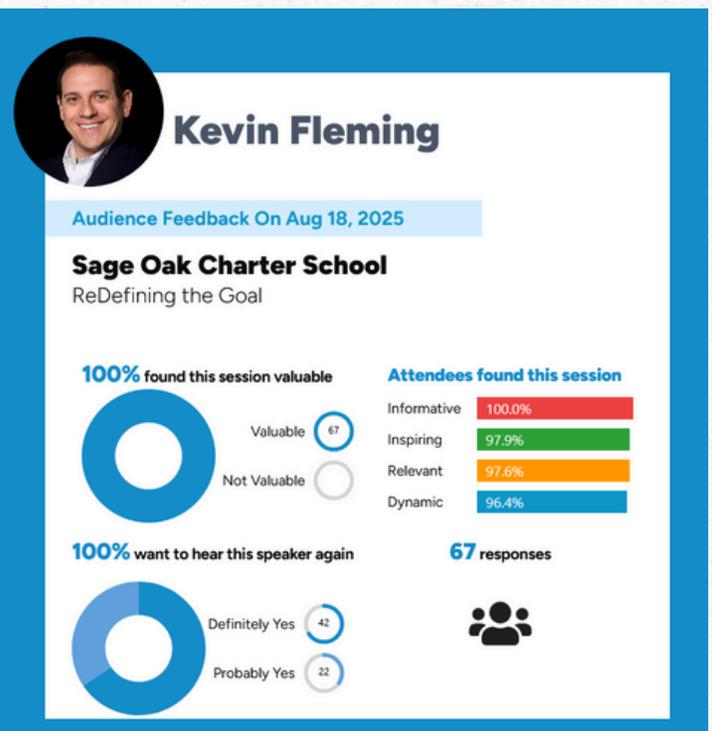
## About Our Keynote Speaker

Kevin Fleming, Founder and CEO of Catapult, delivered an inspiring keynote on redefining education to align with each student's passions and prepare them for success beyond high school.

This session was spot on and a game changer, and especially in the role of college and career. He has great insight, experience and highlighted a better path forward. I can't wait to apply what I learned to our district college and career program!

Excellent, timely, and informative presentation on the future of education and how to maximize its return in the most meaningful way.

Deeply insightful. A look at how the world is changing on how we can prepare our students for the future.



## GOAL #2: ENGAGEMENT

### Celebrating a Decade of Dedication & Beyond!



At the August Summit, Yvette Quillopo, Senior Administrator of Employee Relations, highlighted the Sage Milestones program, celebrating staff who reached one, three, five, and 10-year service anniversaries. Each recipient was honored for their dedication to Sage Oak's mission. The picture to the right shows the 28 10-year anniversary recipients!

# SAGE OAK STARTS STRONG



Our IT team **supported over 300** new and returning team members at this year's Summit, distributing 250+ new computers and providing one-on-one support to kick off the school year with success.



On August 4th, the Personalized Learning Academy, Virtual Learning Academy, and High School welcomed new teachers at the Redlands office, introducing key team members, providing role overviews, and supporting technology setup to lay a strong foundation for the year ahead.



The Special Education Department welcomed back teachers and service providers, shared key updates for 2025–26, collaborated on best practices, and joined in on a fun team-building activity!



Assessment and compliance teams started the year strong, collaborating on strategies to support teacher involvement, building team connections, and discussing best practices for testing success.

## GOAL #2: ENGAGEMENT

### Leadership Academy Kickoff

Superintendent Woodgrift kicked off the 2025–26 Leadership Academy with a session centered on teamwork and the Myers-Briggs Type Indicator. Participants engaged in partner introductions, explored personality types, and discussed how different leadership styles influence team effectiveness. The group reflected on insights from Multipliers by Liz Wiseman, emphasizing how leaders can either amplify or unintentionally diminish team potential.

### Helping Employees Reach Their Potential



**What is FRISK? Facts, Rule, Impact, Suggestions/Directives, Knowledge**

On August 26th, the leadership team attended a training on effective employee supervision and documentation practices, using the "FRISK" model led by Todd Robbins from Atkinson, Andelson, Loya, Ruud & Romo (AALRR), a professional law corporation. The session provided leaders with practical tools to support our employees with the goal of reaching their ultimate success. The research-based tools and templates within the framework help guide leaders in employee management and effective documentation.

## GOAL #3: SMART LEARNING SYSTEMS



### Sage Oak Showcases Responsible AI in Education

Sage Oak is proud to be a part of the global conversation on responsible AI in education. In a recent District Administration Leaders Summer School webinar **attended by over 400 district leaders**, including participants from 13 countries, Director of Secondary Education/Principal Traci King and Director of Information Technology, Brad Bookser, showcased how our school is using AI to enhance both student learning and administrative efficiency.

From personalized AI learning companions to automation that frees up staff for student-focused work, we're not just adopting AI; we're helping shape how it's used worldwide.



### Sage Oak Leaders Help to Shape California's AI Goals in Education

Sage Oak's Director of Information Technology, Brad Bookser, and Director of Secondary Education/Principal Traci King, took the stage at the Association of California School Administrators' first-ever AI Summit—a two-day conference where school leaders explored how artificial intelligence is shaping the future of education. Following their presentation, Brad and Traci were selected for ACSA's inaugural AI Task Force, positioning Sage Oak to help shape statewide guidance for integrating AI into California's public schools.

**Responsible AI Use: Our Foundation.**

At Sage Oak, we're committed to using AI responsibly and effectively to enhance the educational experience. Our comprehensive policies and frameworks ensure that AI serves as a tool for empowerment while maintaining our core values.

- Human-Centered Approach**  
AI supports teachers, never replaces them.  
Prioritizes meaningful, personalized learning experiences for every student.
- Ethical Use & Safety**  
Transparent, bias-aware algorithms that respect diverse learning needs.  
Vetted tools aligned with educational standards and best practices.
- Data Privacy & Compliance**  
FERPA and COPPA compliant systems protect student information.  
Clear protocols for vendor selection and student data use.
- Equity in Access**  
Addressing digital divides through intentional resource allocation.  
Ensuring all learners and staff benefit equally from AI tools.
- Continuous Review**  
Feedback loops from educators and families drive improvement.  
Regular policy updates as the AI landscape evolves.

**they need to thrive.**



# Coversheet

## Consent - Business Services

**Section:** XI. Consent Agenda  
**Item:** A. Consent - Business Services  
**Purpose:**  
**Submitted by:**  
**Related Material:** BUS Consent - Business Services\_9.11.2025.pdf

## SAGE OAK CHARTER SCHOOLS

Regular Meeting of the Board of Directors - September 11, 2025

BUS Consent Items - Business Services

*Items listed under Consent are considered routine and will be approved/adopted by a single motion.*

1. Item: [Check Register - June 2025](#)
2. Item: [Check Register - July 2025](#)
3. Item: [Check Register - August 2025](#)
4. Item: [Report of Investment Activity - May 2025](#)
5. Item: [Report of Investment Activity - June 2025](#)
6. Item: [Report of Investment Activity - July 2025](#)
7. Item: Ratification of [City of Rancho Cucamonga R. C. Sports Center Permit #R23544](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Rancho Cucamonga R.C. Sports Center Permit #R23544. The permit is for the Personalized Learning Academy, Rancho Cucamonga Region, Art in the Park, on May 23, 2025. The expense was approved on June 20, 2024, as part of the 2024-25 July Budget.

**Recommendation:**

It is recommended the Board ratify the City of Rancho Cucamonga R. C. Sports Center Permit #R23544 as presented.

8. Item: Ratification of [Red Herring Agreement with San Diego County Superintendent of Schools \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Red Herring Agreement with the San Diego County Superintendent of Schools for the 2025-26 school year. This agreement provides licenses for the Red Herring application, managed by the San Diego County Office of Education, which enables simulated phishing campaigns to test staff awareness of phishing threats. The service also provides data on user interactions with these emails, supporting the IT team in developing cybersecurity programs to strengthen the school's defenses. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Red Herring Agreement with the San Diego County Superintendent of Schools as presented.

9. Item: Ratification of [Tabor Storage Solutions LLC Proposal](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Tabor Storage Solutions LLC proposal to design a floor plan for the new warehouse, move the storage equipment from the old warehouse at 421 Business Center Court to the new warehouse at 451 Alabama Street, use the existing equipment and newly purchased equipment to install shelving, racking, and fans, and manage the permitting

process for the building, to increase the school's storage space and operational capacity. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Tabor Storage Solutions LLC Proposal as presented.

**10. Item: Ratification of [Splashtop Quote](#) (Renewal)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Splashtop quote for the 2025-26 school year. The quote is for the annual subscription renewal for remote connection services from Splashtop. This service allows approved users to remotely access devices to perform specific services. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Splashtop Quote as presented.

**11. Item: Ratification of [Riverside Convention Center Contract](#) (March Summit)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Riverside Convention Center contract to secure the venue for the annual certificated staff Summit on March 3, 2026, focused on professional development. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Riverside Convention Center Contract as presented.

**12. Item: Ratification of [Riverside Convention Center Contract](#) (Leadership Team Meeting)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Riverside Convention Center contract to host an all-day Leadership team planning meeting on March 4, 2026. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Riverside Convention Center Contract as presented.

**13. Item: Ratification of [Riverside Convention Center Contract Addendum](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Riverside Convention Center contract addendum to increase the food and beverage minimum for the August 2025 Summit and add Sunday, August 17, 2025, to the contract to ensure access to the Exhibit Hall for set up. There is no anticipated fiscal impact to this addendum.

**Recommendation:**

It is recommended the Board ratify the Riverside Convention Center Contract Addendum as presented.

14. Item: Ratification of [Online Purchasing System Services Agreement \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Online Purchasing System (OPS) services agreement renewal for the 2025-26 school year. The annual services provided by this agreement give access and support to the OPS purchase order system used by staff and students who receive instructional funds (via their teachers) to place, track, and manage orders for all school-related materials and services. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Online Purchasing System Services Agreement as presented.

15. Item: Ratification of [Fleming Research International, LLC Agreement Addendum](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Fleming Research International, LLC, agreement addendum, to add strategic planning coaching and technical assistance services, and align payment structure with the Sage Oak fiscal policy. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Fleming Research International, LLC Agreement Addendum as presented.

16. Item: Ratification of [Wyebot, Inc. Quote \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Wyebot, Inc. quote renewal. Wyebot provides network (WiFi) system monitoring and network support, which are necessary for the growing network needs at the multiple Sage Oak offices. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Wyebot, Inc. Quote as presented.

17. Item: Ratification of [JAMF Software, LLC Quote #Q-549637 \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the JAMF Software, LLC renewal quote for a portion of our current device licenses covered under the term 6/11/25 - 6/30/26. JAMF is the mobile device management platform Sage Oak uses to manage iPads, Macs, and iPhones used by school staff and students. This renewal adds software licenses and professional services for the school to improve its use of the platform and manage devices. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the JAMF Software, LLC Quote #Q-549637 as presented.

18. Item: Ratification of [JAMF Software, LLC Quote# Q-632273 \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Jamf Software, LLC renewal quote for

remaining devices covered under the term 8/1/25-6/30/26. JAMF is the mobile device management platform Sage Oak uses to manage iPads, Macs, and iPhones used by school staff and students. This renewal includes additional licenses and professional services to expand device management and improve platform use. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the JAMF Software, LLC Quote# Q-632273 as presented.

19. Item: Ratification of [Alarmco Security Systems, Inc. Quote #Q001351](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Alarmco Security Systems, Inc. quote to protect against break-ins and theft at the new warehouse at 451 Alabama St., Redlands, CA 92373. Alarmco proposes to add a maglock and request to exit button to the front door and tie it into the burglar alarm, upgrade the alarm panel to allow the scheduled locking/unlocking, and replace the front keypad with a keypad that allows for a card to be swiped to arm/disarm the system. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Alarmco Security Systems, Inc. Quote #Q001351 as presented.

20. Item: Ratification of [Chaffey College, Chino Community Center, Facility Rental Contract](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the facility rental contract with Chaffey College to use the Chino Community Center as the location for the high school homecoming dance on October 18, 2024. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Chaffey College, Chino Community Center, Facility Rental Contract as presented.

21. Item: Ratification of [Fairfield Inn & Suites Riverside Corona/Norco Event Space Rental Agreement](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Fairfield Inn & Suites Riverside Corona/Norco Event Space Rental Agreement to reserve a meeting room for the Director team on September 3, 2025. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Fairfield Inn & Suites Riverside Corona/Norco Event Space Rental Agreement as presented.

22. Item: Ratification of [Cordance Operations, LLC, Hapara Quote \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Cordance Operations, LLC, Hapara quote for the 2025–26 school year. Hapara provides device monitoring tools that allow teachers to view student screens, share resources, and ensure student engagement during remote instruction. It also enables teachers to verify camera use before students join video meetings, supporting learning,

participation, and class security. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Cordance Operations, LLC, Hapara Quote as presented.

**23. Item: Ratification of [Zoom Communications, Inc. Order Form](#) (Renewal)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Zoom Communications, Inc. order form for the 2025-26 school year. This order renews Sage Oak's existing video conferencing services with Zoom. Zoom's video conferencing services allow staff, students, and families to communicate via video sessions and allow for several platform add-on features to enhance the capabilities of the video conferencing service. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Zoom Communications, Inc. Order Form as presented.

**24. Item: Ratification of [Cvent, Inc. Quote #1921075](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Cvent, Inc. quote for digital tools to manage Summit attendees during the 2025-26 school year. The service terms include event registration software and a mobile app to organize sessions and track participation, improving the experience for both attendees and administrators. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Cvent, Inc. Quote #1921075 as presented.

**25. Item: Ratification of the [Certified Request for Funding for the Mandate Block Grant \(MBG\) 2025-26](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Certified Request for Funding for the Mandate Block Grant (MBG) filed by Tim O'Brien on July 30, 2025. Funding apportioned for the 2025-26 MBG is specifically intended to fund the costs of the programs and activities identified in Government Code (GC) Section 17581.6(f). A school district or county office of education that receives MBG funding shall not be eligible to submit claims to the State Controller for reimbursement pursuant to GC Section 17560 for any costs of any state mandates identified in GC Section 17581.6(f) incurred in the same fiscal year that MBG funding is received.

**Recommendation:**

It is recommended the Board ratify the Certified Request for Funding for the Mandate Block Grant (MBG) 2025-26 as presented.

**26. Item: Ratification of [Mobile Beacon Agreement](#) (Renewal)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Mobile Beacon Agreement for the 2025-26 school year. This agreement will provide cellular data services for new hotspots being ordered for staff use. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Mobile Beacon Agreement as presented.

**27. Item: Ratification of [FedEx Transportation Services Agreement \(Renewal\)](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the FedEx Transportation Services agreement as one of two primary shipping vendors for the 2025-26 school year to ensure timely delivery and retrieval of materials between the warehouse and our staff and families. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the FedEx Transportation Services Agreement as presented.

**28. Item: Ratification of [City of Redlands Park Reservation Request](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Redlands park reservation request. This reservation is for the Personalized Learning Academy (PLA), Redlands Region, to host its Back-to-School Social on September 19, 2025, at Brookside Park in Redlands, CA. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the City of Redlands Park Reservation Request as presented.

**29. Item: Ratification of [Los Alamos Sports Park - City of Murrieta, Park Reservation Request](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Murrieta park reservation request. This reservation is for the Personalized Learning Academy (PLA), Temecula Region, to host its Back-to-School Social on September 19, 2025, at Los Alamos Sports Park in Murrieta, CA. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Los Alamos Sports Park - City of Murrieta, Park Reservation Request as presented.

**30. Item: Ratification of [Red Hill Park - City of Rancho Cucamonga, Park Reservation Request](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Rancho Cucamonga park reservation request. This reservation is for the Personalized Learning Academy (PLA), Rancho Region, to host its Back-to-School Social on September 19, 2025, at Red Hill Park in Rancho Cucamonga, CA. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Red Hill Park - City of Rancho Cucamonga, Park Reservation Request as presented.

**31. Item: Ratification of [City of Victorville Park Reservation Request](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Victorville park reservation request. This reservation is for the Personalized Learning Academy (PLA), High Desert Region, to host its

Back-to-School Social on September 19, 2025, at Sunset Ridge Park in Victorville, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the City of Victorville Park Reservation Request as presented.

**32. Item: Ratification of [Rancho Simi Recreation and Park District Facility Use Permit #35593](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Rancho Simi Recreation and Park District Facility Use Permit. This permit is for teacher meetings on October 8, 2025, and December 3, 2025, at the Rancho Susana Community Center in Simi Valley, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Rancho Simi Recreation and Park District Facility Use Permit #35593 as presented.

**33. Item: Ratification of [Rancho Simi Recreation and Park District Facility Use Permit #35612](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Rancho Simi Recreation and Park District Facility Use Permit. This permit is for the Personalized Learning Academy (PLA), Los Angeles Region, to host its Back-to-School Social on September 19, 2025, at the Rancho Susana Community Center in Simi Valley, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Rancho Simi Recreation and Park District Facility Use Permit #35612 as presented.

**34. Item: Ratification of [Rancho Simi Recreation and Park District Facility Use Permit #35846](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Rancho Simi Recreation and Park District Facility Use Permit to host the Personalized Learning Academy (PLA), Los Angeles Region, annual Living History Social on November 14, 2025, at the Rancho Susana Community Center in Simi Valley, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Rancho Simi Recreation and Park District Facility Use Permit #35846 as presented.

**35. Item: Ratification of [Central Park Facility Rental Request \(Teacher PLCs\)](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Rancho Cucamonga Central Park Facility Rental Request to host regional Personal Learning Community (PLC) events for teacher professional development throughout the 2025-26 school year. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Central Park Facility Rental Request (Teacher PLCs) as presented.

**36. Item: Ratification of [Central Park Facility Rental Request \(Living History Social\)](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Rancho Cucamonga Central Park Facility Rental Request to host the Living History Social event on November 14, 2025. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Central Park Facility Rental Request (Living History Social) as presented.

**37. Item: Ratification of [Central Park Facility Rental Request \(PLA Promotion Ceremony\)](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Rancho Cucamonga Central Park Facility Rental Request to host the Personalized Learning Academy (PLA), Rancho Region, Promotion Ceremony on June 3, 2026. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Central Park Facility Rental Request (PLA Promotion Ceremony) as presented.

**38. Item: Ratification of [Central Park Facility Rental Request \(VLA Promotion Ceremony\)](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Rancho Cucamonga Central Park Facility Rental Request to host the Virtual Learning Academy (VLA) Promotion Ceremony on May 29, 2026. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Central Park Facility Rental Request (VLA Promotion Ceremony) as presented.

**39. Item: Ratification of [Murrieta Youth Center Facility Reservation Form](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Murrieta Youth Center facility reservation form to host regional Personal Learning Community (PLC) events for teacher professional development throughout the 2025–26 school year. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Murrieta Youth Center Facility Reservation Form as presented.

**40. Item: Ratification of [CliftonLarsonAllen LLP Statement of Work](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the CliftonLarsonAllen (CLA) Statement of Work under the September 12, 2022, master agreement. The services cover lease accounting support, including preparation tools, templates, computations, and updates. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the CliftonLarsonAllen LLP Statement of Work as presented.

**41. Item: Ratification of [Fullerton Parks & Recreation Permit #18261](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Fullerton Parks & Recreation permit request. This permit is for the Personalized Learning Academy (PLA), Fullerton Region, to host its Back-to-School Social on September 12, 2025, at the Fullerton Sports Complex, in Fullerton, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Fullerton Parks & Recreation Permit #18261 as presented.

**42. Item: Ratification of [Long Beach Application for Facility Use Permit](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Long Beach application for a facility use permit for the Personalized Learning Academy (PLA), Long Beach Region, to host its Back-to-School Social on September 19, 2025, at Los Cerritos Park, in Long Beach, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Long Beach Application for Facility Use Permit as presented.

**43. Item: Ratification of [City of Ontario Field/Gym & Picnic Shelter Rental Application](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the rental application with the City of Ontario for the annual Virtual Learning Academy (VLA) Winter Social at the Westwind Community Center in Ontario, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the City of Ontario Field/Gym & Picnic Shelter Rental Application as presented.

**44. Item: Ratification of [Peek-A-Booth Agreement](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the agreement from Peek-A-Booth for a one-time photo booth rental for the Homecoming Dance on October 18, 2025. The photobooth will provide students with a fun and engaging activity during the event. This expense will be funded by fees collected for the event.

**Recommendation:**

It is recommended the Board ratify the Peek-A-Booth Agreement as presented.

**45. Item: Ratification of [Higginson Architects, Inc. Proposal](#)**

**Background:**

Sage Oak requests the Board ratify the Higginson Architects, Inc. proposal for architecture and engineering services. The proposal outlines the architectural design development, construction documents, plan check review, bidding & negotiation, construction administration, and close-out processing of the tenant improvements at 1455 Ford Street, Suites 102, 103, & 104. This expense

was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Higginson Architects, Inc. Proposal as presented.

46. Item: Ratification of [Hesperia Recreation and Park District Facility Rental Application \(Living History Social\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Hesperia Recreation and Park District facility rental application to host the Personalized Learning Academy (PLA), High Desert Region, annual Living History Social on November 7, 2025, at the Rick Novack Community Center in Hesperia, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Hesperia Recreation and Park District Facility Rental Application as presented.

47. Item: Ratification of [Hesperia Recreation and Park District Facility Rental Application \(End-of-Year Social/Promotion\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Hesperia Recreation and Park District facility rental application to host the Personalized Learning Academy (PLA), High Desert Region, End-of-Year Social and Promotion Ceremony on June 4, 2026, at the Rick Novack Community Center in Hesperia, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Hesperia Recreation and Park District Facility Rental Application as presented.

48. Item: Ratification of [City of Yucaipa Community Services Permit #R7653](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Yucaipa Community Services permit request to host the Personalized Learning Academy (PLA), Redlands Region, annual Living History Social on November 7, 2025, at the Yucaipa Community Center, in Yucaipa, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the City of Yucaipa Community Services Permit #R7653 as presented.

49. Item: Ratification of [City of Yucaipa Community Services Permit #R7654](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Yucaipa Community Services permit request to host the Personalized Learning Academy (PLA), Redlands Region, annual Career Fair Social on March 13, 2026, at the Yucaipa Community Center, in Yucaipa, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the City of Yucaipa Community Services Permit #R7654 as presented.

**50. Item: Ratification of [City of Yucaipa Community Services Permit #R7655 \(End-of-Year Social/Promotion\)](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Yucaipa Community Services permit request to host the Personalized Learning Academy (PLA), Redlands Region, End-of-Year Social and Promotion Ceremony on June 4, 2026, at the Yucaipa Community Center, in Yucaipa, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the City of Yucaipa Community Services Permit #R7655 as presented.

**51. Item: Ratification of [Fullerton Free Church Facilities Use Agreement \(Living History Social\)](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Fullerton Free Church facilities use agreement to host the Personalized Learning Academy (PLA), Fullerton Region, annual Living History Social on November 14, 2025, at the First Evangelical Free Church of Fullerton. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Fullerton Free Church Facilities Use Agreement as presented.

**52. Item: Ratification of [Fullerton Free Church Facilities Use Agreement \(Career Fair\)](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Fullerton Free Church facilities use agreement to host the Personalized Learning Academy (PLA), Fullerton Region, annual Career Fair Social on March 6, 2026, at the First Evangelical Free Church of Fullerton. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Fullerton Free Church Facilities Use Agreement as presented.

**53. Item: Ratification of [Fullerton Free Church Facilities Use Agreement \(End-of-Year Social/Promotion\)](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the Fullerton Free Church facilities use agreement to host the Personalized Learning Academy (PLA), Fullerton Region, End-of-Year Social and Promotion Ceremony on June 4, 2026, at the First Evangelical Free Church of Fullerton. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Fullerton Free Church Facilities Use Agreement as presented.

**54. Item: Ratification of [City of Riverside Facility Reservation Application \(Living History Social\)](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Riverside facility reservation application to host the Personalized Learning Academy (PLA), Riverside Region, annual Living History Social on November 14, 2025, at the Bourns Family Youth Innovation Center in Riverside, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the City of Riverside Facility Reservation Application as presented.

55. Item: **Ratification of [City of Riverside Facility Reservation Application \(End-of-Year Social/Promotion\)](#)**

**Background:**

Sage Oak Charter Schools requests the Board ratify the City of Riverside facility reservation application to host the Personalized Learning Academy (PLA), Riverside Region, End-of-Year Social and Promotion Ceremony on June 3, 2026, at the Bourns Family Youth Innovation Center in Riverside, CA. This expense was approved on June 18, 2025, as part of the 2025–26 July Budget.

**Recommendation:**

It is recommended the Board ratify the City of Riverside Facility Reservation Application as presented.

# Coversheet

## Consent - Education Services

**Section:** XI. Consent Agenda  
**Item:** B. Consent - Education Services  
**Purpose:**  
**Submitted by:**  
**Related Material:** BUS Consent - Education Services\_9.11.2025.pdf

## SAGE OAK CHARTER SCHOOLS

Regular Meeting of the Board of Directors - September 11, 2025  
BUS Consent Items - Education Services

*Items listed under Consent are considered routine and will be approved/adopted by a single motion.*

1. **Item:** Ratification of [2025-26 Nonpublic, Nonsectarian School/Agency Services, Master Contract and Individual Service Agreement](#)

**Background:**

Sage Oak Charter Schools requests that the Board ratify the 2025-26 Nonpublic, Nonsectarian School/Agency Services, Master Contract, and Individual Service Agreement. Sage Oak Charter Schools engages in uniform agreements using "Nonpublic, Nonsectarian School/Agency Services, Master Contract" with various agencies, consultants, and contractors. These agreements are aimed at delivering specialized education services and assessments.

**Recommendation:**

It is recommended that the Board ratify the 2025-26 Nonpublic, Nonsectarian School/Agency Services, Master Contract, and Individual Service Agreement as presented.

2. **Item:** Ratification of [2025-26 Special Education Contracted Vendors List](#)

**Background:**

Sage Oak Charter Schools requests that the Board ratify the 2025-26 Special Education Contracted Vendors List. Services are provided, as needed, to special education students. They may include psycho-educational assessments, counseling, assistive technology, audiological, adapted physical education, vision therapy, physical therapy, deaf and hard of hearing, specialized academic instruction, speech services, and vision and hearing screenings. The projected budget for special education services for the 2025-26 school year is estimated not to exceed \$180,600. This estimate and the anticipated reduction in vendor costs are contingent upon Sage Oak successfully hiring the budgeted staff necessary to provide student services. If a staffing shortage occurs, the department may reallocate budgeted staffing funds to vendor services to maintain service continuity, which could increase the vendor budget by the transferred staffing amounts. The costs for these services were included in the 2025-26 July Budget, approved on June 18, 2025.

**Recommendation:**

It is recommended that the Board ratify the 2025-26 Special Education Contracted Vendor List as presented.

3. **Item:** Ratification of [Bright Thinker Order Form #SQ-1436 \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Bright Thinker order form for the 2025-26 school year. The order includes all print materials and digital licenses for Personalized Learning Academy (PLA) students. Bright Thinker provides standards-aligned, self-paced online courses for K-8 students, supporting flexible, individualized learning through interactive lessons, assessments, and progress tracking. This order ensures PLA students have access to core subjects, including math, language arts, social studies, and science. The expense is budgeted in student instructional funds; therefore, there will be no additional fiscal impact.

**Recommendation:**

It is recommended the Board ratify the Bright Thinker Order Form #SQ-1436 as presented.

4. **Item:** Ratification of [Bright Thinker Order Form #SQ-1444 \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Bright Thinker order form for the 2025–26 school year. The order provides digital science course licenses for Personalized Learning Academy (PLA) students enrolled in Oakschool Bright Thinker science courses. This ensures PLA students have the necessary access to complete their science coursework through the Bright Thinker platform. The expense is budgeted in student instructional funds; therefore, there will be no additional fiscal impact.

**Recommendation:**

It is recommended the Board ratify the Bright Thinker Order Form #SQ-1444 as presented.

5. **Item:** Ratification of [Goalbook Contract](#)

**Background:**

Sage Oak Charter Schools requests Board ratification of the Goalbook contract with the Sonoma County Special Education Local Plan Area (SELPA) for the 2025–26 school year. The contract provides licenses for Goalbook, an online platform that helps special educators develop high-quality, standards-aligned IEPs. Goalbook streamlines the writing process, ensures alignment with state standards, and offers tools for efficient progress monitoring to support improved student outcomes. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Goalbook Contract as presented.

6. **Item:** Ratification of [StrongMind, Inc. Services Agreement \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the StrongMind, Inc. services agreement renewal for the 2025–26 school year. StrongMind, Inc. provides an interactive digital curriculum with a comprehensive suite of courses aligned with educational standards. The curriculum will be available for grades 6-12. The expense is budgeted in student instructional funds; therefore, there will be no additional fiscal impact.

**Recommendation:**

It is recommended the Board ratify the StrongMind, Inc. Services Agreement as presented.

7. **Item:** Ratification of [Medieval Times Group EDU Booking Invoice](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Medieval Times Group EDU booking invoice for a field trip on October 23, 2025. This extended learning event aligns with California state standards and is open to Personalized Learning Academy (PLA) students and their families. The expense is budgeted in student instructional funds; therefore, there will be no additional fiscal impact.

**Recommendation:**

It is recommended the Board ratify the Medieval Times Group EDU Booking Invoice as presented.

8. **Item:** Ratification of [Time4Learning Purchase Order Agreement \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Time4Learning Purchase Order

Agreement for the 2025-26 school year. This agreement provides a standards-based curriculum with interactive lessons for Sage Oak students. The expense is budgeted in student instructional funds; therefore, there will be no additional fiscal impact.

**Recommendation:**

It is recommended the Board ratify the Time4Learning Purchase Order Agreement as presented.

9. Item: Ratification of [Baldy View Regional Occupational Program Memorandum of Understanding \(MOU\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the MOU with the Baldy View Regional Occupational Program (ROP), allowing our high school students to attend in-person ROP classes. These classes, such as automotive, cosmetology, EMT, and Fire Service CTE courses, are not available virtually and provide valuable hands-on training in various career fields. The expense is budgeted in student instructional funds; therefore, there will be no additional fiscal impact.

**Recommendation:**

It is recommended the Board ratify the Baldy View Regional Occupational Program Memorandum of Understanding as presented.

10. Item: Ratification of [TPR Education, LLC d/b/a The Princeton Review-Tutor.com Master Services Agreement \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Master Services Agreement with TPR Education, LLC d/b/a The Princeton Review-Tutor.com to provide high-dosage math tutoring for intervention students. Tutoring will be offered three days a week for 30 minutes, across two 12-week periods during the 2025-26 school year.. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the TPR Education, LLC d/b/a The Princeton Review-Tutor.com Master Services Agreement as presented.

11. Item: Ratification of [TPR Education, LLC d/b/a The Princeton Review- Tutor.com Service Order #193304 \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the TPR Education, LLC d/b/a The Princeton Review- Tutor.com service order renewal for the 2025-26 school year. This service order outlines the parameters for tutoring services for 4th-12th-grade Personalized Learning Academy (PLA) students. Tutor.com delivers 24/7, on-demand online tutoring and homework help across more than 250 subjects. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the TPR Education, LLC d/b/a The Princeton Review- tutor.com Service Order #193304 as presented.

12. Item: Ratification of [TPR Education, LLC d/b/a The Princeton Review- Tutor.com Service Order #198698](#) (Renewal)

**Background:**

Sage Oak Charter Schools requests the Board ratify the TPR Education, LLC d/b/a The Princeton Review- Tutor.com service order renewal for the 2025-26 school year. The service order is for high school students' high-dosage tutoring in Algebra. It is for 12 weeks with 3 sessions per week. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the TPR Education, LLC d/b/a The Princeton Review- tutor.com Service Order #198698 as presented.

13. Item: Ratification of [Bookshare Organizational Agreement](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the Bookshare agreement for access to the free organizational membership. The membership is for schools that wish to provide books to qualified students or members (teachers). This service provides textbooks and learning materials in accessible, easy-to-read formats. There is no fiscal impact.

**Recommendation:**

It is recommended the Board ratify the Bookshare Organizational Agreement as presented.

14. Item: Ratification of [College and Career Access Pathways Partnership Agreement](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the College and Career Access Pathways Partnership Agreement between the San Bernardino Community College District, on behalf of Crafton Hills College, and Sage Oak Charter Schools. The agreement is for dual enrollment from July 1, 2025, through June 30, 2028. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the College and Career Access Pathways Partnership Agreement as presented.

# Coversheet

## Consent - Human Resources

**Section:** XI. Consent Agenda  
**Item:** C. Consent - Human Resources  
**Purpose:**  
**Submitted by:**  
**Related Material:** BUS Consent - Human Resources\_9.11.2025.pdf

## SAGE OAK CHARTER SCHOOLS

Regular Meeting of the Board of Directors - September 11, 2025

BUS Consent Items - Human Resources

*Items listed under Consent are considered routine and will be approved/adopted by a single motion.*

1. Item: Approval of Certificated Personnel Report
2. Item: Approval of Classified Personnel Report
3. Item: Approval of Job Descriptions

### Background:

Job descriptions are critical to the successful personnel operations of the school. They provide structure in areas such as recruitment, onboarding, determining reasonable accommodations, performance evaluation, succession planning, staff development, and compensation analysis. Job descriptions are routinely revised to remove antiquated wording, reflect the current duties of the positions, and align the minimum qualifications, knowledge, and abilities to the duties. New job descriptions are developed based on the school's staffing plans and identified support needs.

### Revised:

[Assistant Director of Information Technology](#)

[College Student Instructor](#)

[Adapted Physical Education Teacher](#)

[High School Coordinator](#)

[ELPAC Test Examiner](#)

[Assessment Support and Training Coordinator](#)

[English Learner Assessment and State Testing Coordinator](#)

[Curriculum Inputter](#)

[Master Agreement Signer Stipend \(VLA\)](#)

[Extended-School-Year Adapted Physical Education Teacher](#)

[ESY-Behavior Specialist](#)

[ESY-Occupational Therapist](#)

[ESY-Speech and Language Pathologist](#)

[ESY-Special Education Teacher \(Moderate/Severe\)](#)

[ESY-Special Education Teacher \(Mild/Moderate\)](#)

[High School Assistant Principal](#)

### Recommendation:

It is recommended the Board approve the job description(s) and revisions as presented.

4. Item: Ratification of [Los Angeles County Office of Education Amendment](#)

### Background:

Sage Oak Charter Schools requests the Board ratify the amendment to the original agreement with the Los Angeles County Office of Education (LACOE) to extend the term through June 30, 2026, for providing LACOE VPN access to upload monthly STRS reporting. There is no fiscal impact to this amendment.

### Recommendation:

It is recommended the Board ratify the Los Angeles County Office of Education Amendment as presented.

# Coversheet

## Consent - Operations & Accountability

**Section:** XI. Consent Agenda  
**Item:** D. Consent - Operations & Accountability  
**Purpose:**  
**Submitted by:**  
**Related Material:** BUS Consent - Operations & Accountability\_9.11.2025.pdf

## SAGE OAK CHARTER SCHOOLS

Regular Meeting of the Board of Directors - September 11, 2025

BUS Consent Items - Operations & Accountability

*Items listed under Consent are considered routine and will be approved/adopted by a single motion.*

1. Item: Ratification of [ScubaCat Educational Data, LLC Contract](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the ScubaCat Educational Data, LLC contract for the 2025–2026 school year to provide specialized data architecture and educational reporting. Services include developing a customized data lake infrastructure and integrated dashboards to improve internal reporting and support predictive analysis for the California State Dashboard. The contract also includes consultation on state and federal reporting compliance, as well as support for secondary education reporting. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the ScubaCat Educational Data, LLC contract as presented.

2. Item: Ratification of [Document Tracking Services Licensing Agreement \(Renewal\)](#)

**Background:**

Sage Oak Charter Schools requests the Board ratify the licensing agreement renewal with Document Tracking Services, LLC (DTS) for the 2025-2026 school year. The licensing agreement provides the use of the DTS application in order to create, edit, update, print, and track School Accountability Report Cards (SARC), Western Association of Schools and Colleges (WASC), Local Control and Accountability Plan (LCAP), and other documents as needed. This expense was approved on June 18, 2025, as part of the 2025-26 July Budget.

**Recommendation:**

It is recommended the Board ratify the Document Tracking Services Licensing Agreement as presented.

# Coversheet

## Consent - Policy Development

**Section:** XI. Consent Agenda  
**Item:** E. Consent - Policy Development  
**Purpose:**  
**Submitted by:**  
**Related Material:** BUS Consent - Policy Development\_9.11.2025.pdf

## SAGE OAK CHARTER SCHOOLS

Regular Meeting of the Board of Directors - September 11, 2025

BUS Consent Items - Policy Development

*Items listed under Consent are considered routine and will be approved/adopted by a single motion.*

1. **Item: Approval of Changes to Existing Board Policies Revised/Reviewed**

**Background:**

**3000 Series - Business/Non-Instructional**

[3120-SO Name and Logo Use Policy](#)

[Redline Version](#)

Sage Oak Charter Schools requests the Board approve the revised Name and Logo Use Policy, which clarifies and expands guidelines for the use of the school's name, logo, and digital presence. The updated policy formalizes Sage Oak's exclusive rights to its branding and requires all external entities, including community providers, educational partners, and vendors, to obtain prior written approval from the school's marketing department before referencing Sage Oak in any form. This includes use on websites, social media, printed materials, and other promotional platforms. All usage must comply with defined branding standards, including guidelines on logo size, color, placement, and format. Unauthorized use is prohibited and may result in the termination of partnerships. The revision is intended to protect Sage Oak's identity, ensure brand consistency, and avoid public confusion across all communications and media.

**Recommendation:**

It is recommended the Board approve the changes to the Board policies, as presented.

# Coversheet

## (Action) Approval of Annual Board of Directors' Self-Evaluation

**Section:** XII. Board Governance  
**Item:** A. (Action) Approval of Annual Board of Directors' Self-Evaluation  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Annual Board of Directors' Self-Evaluation 2024-25\_FINAL\_9.11.2025.pdf

### BACKGROUND:

At the August 14, 2025, Board of Directors Study Session, a draft of the Annual Board Self-Evaluation was reviewed. The objective was to consolidate the inputs into a unified Board perspective.

### RECOMMENDATION:

It is recommended the Board approve the Annual Board of Directors Self-Evaluation as presented, for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).



### Annual Board of Directors' Self-Evaluation 2024-25

Issue/Concept	Complete	In Progress	Little/No Progress	Not Applicable
<b>A Solid Foundation</b>				
School has a well-drafted charter contract with its sponsoring agencies.	WH MH SH PM SF			
School has well-drafted articles and bylaws.	WH MH SH PM SF			
School's legal and financial status are clear and well understood.	WH MH SH PM SF			
Appropriate liability insurance and risk management practices are maintained at all times.	WH MH SH PM SF			
School has developed a long-term /strategic plan such as a WASC report that is reviewed and revised on an annual basis.	WH MH SH PM SF			
Long-term plans are translated into annual action plans/goals in a document such as the LCAP.	WH MH SH PM SF			
<b>Board Operations/Relations</b>				
Board members understand their legal and ethical responsibilities (duty of care/loyalty, conflict of interest).	WH MH SH PM			

	SF			
New board members are oriented and fully briefed prior to being seated.	SH PM			SF MH WH
Board is composed of individuals with a broad and appropriate range of expertise and experience. Board seeks outside counsel for matters beyond its expertise.	WH MH SH PM SF			
Board member selection process ensures a broad and appropriate range of expertise and experience.	SH SF WH PM			MH
Board conducts annual self-evaluation.	WH MH SH PM SF			
Meetings are well planned with clear agendas focused on appropriate policy and action items.	WH MH SH PM SF			
Board president is a strong, capable meeting facilitator.	MH SH PM SF	WH		
Board president has developed meeting norms.	MH SH PM SF	WH		
Meetings are conducted pursuant to common ground rules (eg. Robert's Rules) that are well understood by all members.	WH MH SH PM SF			
Individual board members prepare for meetings and participate constructively.	WH MH SH PM SF			
Meeting minutes record each board meeting and are distributed promptly on the school's website after each meeting.	WH MH SH PM SF			
<b>Relationship w/ CEO</b>				

Board develops performance goals and evaluates CEO performance each year.	WH MH SH PM SF			
Board has clear understanding with staff regarding where board responsibility should be to support and maximize the functioning of the schools.	WH SH PM SF MH			
Board has established a plan for succession in the event the CEO leaves/retires.	SH SF PM WH MH			
<b>Personnel and Staffing</b>				
Board has adopted/approved a comprehensive set of personnel policies that are in line with all applicable state/federal laws & regulations. Policies are updated and an annual review will be conducted.	WH MH SH PM SF			
Clear job descriptions and staffing plans are in place.	WH MH SH PM SF			
<b>Budget and Finance</b>				
Board adopts an annual budget that maximizes the school's resources in support of mission/vision.	WH MH SH PM SF			
Board monitors the budget throughout the year via monthly updates, first interim budget and second interim budget.	WH MH SH PM SF			
Board contracts with an independent auditor each year, reviews the audit report, and takes any needed follow-up action.	WH MH SH PM SF			
Board has adopted a three-year financial plan in coordination with the school's overall three-year plan (WASC, LCAP).	WH MH SH PM SF			

Board has adopted a comprehensive set of fiscal management and control policies.	WH SH PM SF MH			
<b>Instruction, Curriculum, and Assessment</b>				
Board has adopted/approved the school's curriculum and instructional programs.	WH SH PM SF MH			
Board has adopted/approved student achievement goals/standards.	WH MH SH PM SF			
A broad-based assessment system is in place to measure progress toward instructional goals/standards.	WH MH SH PM SF			
The Instructional program is in alignment with the state requirements and terms of charter.	WH MH SH PM SF			
Student assessment data is assembled in a comprehensive, coherent fashion, presented to the board, and reviewed and analyzed in-depth on a regular basis.	WH MH SH PM SF			
School reports on student achievement to charter-granting agencies on a regular basis as part of the ongoing oversight and renewal process.	WH MH SH PM SF			

### Summary of 2024–2025 Annual Board of Directors' Self-Evaluation

The Board of Directors at Sage Oak Charter Schools continues to demonstrate strong governance practices, operational effectiveness, and a shared commitment to student success. Across key areas—including governance foundation, board operations, financial oversight, curriculum, and assessment—members reported substantial progress and strong performance.

### Board Governance Strengths

- **Solid governance foundation:** The school operates with well-drafted governance documents, a clear financial standing, and robust risk management practices.
- **Alignment of leadership goals:** Board goals for the Superintendent are collaboratively developed and consistently integrated into leadership team priorities, with regular reporting and follow-through.
- **Effective and cohesive board culture:** Members share a strong sense of purpose, refined communication, and a high level of consensus. Their combined expertise creates a cohesive, highly functional governing body.
- **Commitment to student achievement:** The board consistently prioritizes student learning through policy decisions, resource allocation, and oversight of academic goals and standards.
- **Positive relationships with staff and community:** The board's approach fosters collaboration, enhances governance effectiveness, and builds strong connections across the Sage Oak community.

### Areas for Annual Board Governance Review

- **Board member recruitment and orientation:** The selection process and onboarding plan should be revisited annually to ensure new members are effectively prepared for their role.
- **Succession planning:** The Superintendent succession plan should be reviewed and updated annually to ensure preparedness in the event of a transition.
- **Talent development:** Continued focus on hiring, retaining, and supporting staff who meet Sage Oak's high standards will be essential.
- **Advocacy and funding:** The board should remain actively engaged with state officials and policymakers to secure sustainable funding and protect the school's unique instructional model.

### Overall Assessment

The evaluation reflects a high-functioning, mission-driven board that models effective governance practices. Members demonstrate dedication to the school's vision, collaborate with a unity of purpose, and embody a commitment to continuous growth. Strengths shine through in governance, finance, and student-centered decision-making, and the annual board governance review affirms the board's steadfast dedication to strengthening long-term sustainability and upholding the high standards that define Sage Oak Charter Schools.

## Coversheet

### (Action) Approval of Sage Oak Charter Schools Strategic Plan 2025-26

**Section:** XII. Board Governance  
**Item:** B. (Action) Approval of Sage Oak Charter Schools Strategic Plan 2025-26  
**Purpose:**  
**Submitted by:**  
**Related Material:** Sage Oak Charter Schools Strategic Plan 2025-26\_Final\_9.11.2025.pdf

#### BACKGROUND:

At the Board of Directors Study Session on August 14, 2025, Superintendent Woodgrift presented an overview of Sage Oak Charter Schools' strategic plan. The plan outlines the focus goals and priorities that align with Sage Oak's core values.

#### RECOMMENDATION:

It is recommended the Board approve the Sage Oak Charter Schools Strategic Plan for the 2025-26 school year, as presented, for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).



# 2025-26 SAGE OAK STRATEGIC PLAN



**Student Success**



**Engagement**



**Smart Learning Systems**

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## ***Mission***

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

## ***Vision***

Sage Oak students embrace their unique potential and are inspired to positively impact their communities.

## ***Core Values***

With students always at the forefront, we are *SAGE*, and we value  
*Service | Accountability | Growth Mindset | Excellence*

- *Service* - We value relationships and understand that we are here to provide a high level of service to our students, parents, community, and one another.
- *Accountability* - We build trust with educational partners by staying compliant with state and federal regulations while operating with integrity and transparency.
- *Growth Mindset* - We focus on working hard, learning continuously, and pushing ourselves to reach new heights. We stay current on best practices, educational trends and strive to offer innovative and engaging opportunities for our students.
- *Excellence* - We strive for a standard of excellence in all that we do. We equip students and staff with the necessary tools, resources, and support to help them achieve their full potential.

## ***Introduction***

At Sage Oak Charter Schools, our mission to educate students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives, remains the guiding force behind every goal we set and every action we take. As we enter the 2025–2026 school year, we continue to build on the momentum of our multi-year strategic plan by deepening our focus, expanding opportunities, and refining systems that support student growth, staff development, community connection, and the thoughtful integration of AI to lead in educational innovation.

This plan reflects a continuation of our long-term vision and was developed through a collaborative process that included feedback from educational partners and alignment with our Local Control Accountability Plan (LCAP) initiatives and Western Association of Schools and Colleges (WASC) goals. Parent, student, and staff surveys highlighted the importance of personalized learning, teacher connection, and access to support. Our Parent Advisory, English Learner Advisory, and Student Advisory Committees provided valuable input on priorities such as college and career readiness, student well-being, and equitable access. Leadership planning sessions and department-level reviews helped ensure alignment with strategic metrics and schoolwide goals.

To bring this work to life, we are launching a focused set of initiatives designed to strengthen impact and deepen alignment across the organization. **Personalization 2.0** represents a renewed commitment to individualized learning, enhanced by AI-driven tools and student-driven pathways that connect personal interests with meaningful goals. The **Professional Development Passport** offers a clear, personalized roadmap for staff growth and leadership development. Teachers will implement **Power Standards** to ensure instruction remains targeted, coherent, and aligned to student success across grade levels. **Sage Crates**, curated hands-on learning kits sent to families, support at-home engagement and enrich the student learning experience. This year also brings a deeper emphasis on self-awareness, including the use of **True Colors** to strengthen individual insight and team dynamics, which are key to fostering a supportive and collaborative learning environment where students feel understood, valued, and better equipped to grow both academically and emotionally. Our continuing integration of **AI tools** across both instruction and operations positions Sage Oak to lead in the evolving landscape of innovative, student-centered education.



# Local Control Accountability Plan (LCAP)

## GOALS

## ACTIONS

## METRICS

STUDENT SUCCESS

To improve academic performance and College and Career Readiness for all students, we will implement comprehensive, grade-appropriate College and Career Readiness programs. This initiative will cultivate the confidence, skills, and spirit of innovation necessary for each student to confidently navigate their unique paths, enabling them to make a meaningful impact in their communities and the world.

CPSELs: 1, 2, 4, 5, 6, 7, 8

- a. Integrate career, community, and life skills into comprehensive K-12 pathways.
- b. Refine a personalized, data-informed multi-tiered system of support for all students..
- c. Improve math proficiency for Students with Disabilities (SWD) by increasing the percentage of students with disabilities participating in math interventions.
- d. Create a unified, data-informed articulation process that smoothly transitions students through each grade band while integrating critical feedback from graduates.
- e. Increase the percentage of both English learner (EL) and Long-Term English learner (LTEL) students making progress toward proficiency as measured by the state language proficiency assessment, and increase the English learner reclassification rate by increasing participation with English Language Development (ELD) synchronous instruction. (NEW LCAP requirement to add LTEL students due to student enrollment reaching 15 and adapting action to include participation in ELD as more measurable)

- % Students completing A-G pathways and CTE pathways
- % Students achieving a score of 3 or higher on AP exams
- College Career Preparedness (College Career Indicator %)
- % Students graduated
- Maintenance of low middle school dropout rates
- Maintenance of low high school dropout rates
- Expansion of K-8 live synchronous instruction courses aligned with CTE pathways
- State and local math and reading scores
- Student/parent belief in access to instructional resources necessary to align with robust state standard education
- % Students receiving interventions who demonstrate growth equivalent to one year or more in English Language Arts and Mathematics
- % Students with disabilities participating in math intervention programs
- % Teachers feel equipped to transition their students to the next grade level band
- % English learners making progress toward English proficiency, including reclassification rate improvement
- % English learners' participation in ELD synchronous instruction courses
- % Parents/students/staff affirming access to resources supporting EL students' achievement
- **2025-26 New Metrics: (Action E)**
- % Long Term English Learner (LTEL) students making progress toward English proficiency
- Number of professional development opportunities focused on supporting English Language Development (ELD) & LTEL instruction

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">ENGAGEMENT</p>	<p>In order to enhance student, parent, and staff engagement, we will establish an environment that fosters connectedness and professional growth.</p> <p><i>CPSELs: 1, 2, 3, 4, 5, 6, 7</i></p>	<ol style="list-style-type: none"> <li>a. Increase opportunities for parents, students, and staff to connect with each other and with school leadership, fostering a sense of community and alignment with the school's mission and vision.</li> <li>b. Develop purposeful pathways for growth and opportunities for professional development.</li> <li>c. Increase professional development for live instruction.</li> <li>d. Develop a system to increase access and consistency for social and emotional resources and interventions.</li> </ol>	<ul style="list-style-type: none"> <li>● Student/parent/staff satisfaction survey results related to community engagement, school climate, connectedness, and confidence in job performance</li> <li>● % Credentialed teachers</li> <li>● % School attendance rates</li> <li>● % Chronic absenteeism</li> <li>● % Suspension and/or expulsion rates</li> <li>● Student/staff retention rate</li> <li>● Pathway for advancement participation rates</li> <li>● Increased number of professional development opportunities for all staff with a focus on live instruction</li> <li>● % Student/parent/staff who feel informed about the social and emotional resources provided by Sage Oak</li> <li>● Increased number of synchronous support groups and/or counselor-led groups</li> </ul>
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">SMART LEARNING SYSTEMS</p>	<p>Leverage technologies, specifically Artificial Intelligence (AI), to enhance data-driven decision-making, automate routine operational processes, and provide personalized learning pathways for students, thereby establishing scalable systems that ensure long-term sustainability, promote academic growth, and increase operational efficiency.</p> <p><i>CPSELs: 1, 2, 3, 4, 5, 6, 7, 9</i></p>	<ol style="list-style-type: none"> <li>a. Evaluate, integrate, and optimize technology to streamline and automate operational processes and procedures.</li> <li>b. Implement AI-driven personalized learning strategies to maximize student learning.</li> </ol>	<ul style="list-style-type: none"> <li>● Staff-to-student ratio</li> <li>● Staff satisfaction survey results: improvements in work efficiency and satisfaction, and increased confidence in using AI tools to improve learning outcomes</li> </ul>

## **Action Steps**

### **Goal 1: STUDENT SUCCESS**

*To improve academic performance and College and Career Readiness for all students, we will implement comprehensive, grade-appropriate College and Career Readiness programs. This initiative will cultivate the confidence, skills, and spirit of innovation necessary for each student to confidently navigate their unique paths, enabling them to make a meaningful impact in their communities and the world.*

*Strategy A: Integrate career, community, and life skills into comprehensive K-12 pathways*

*Strategy B: Refine a personalized, data-informed multi-tiered system of support for all students*

*Strategy C: Improve math proficiency for students with disabilities by increasing their participation in synchronous math interventions.*

*Strategy D: Create a unified, data-informed articulation process that smoothly transitions students through each grade band while integrating critical feedback from graduates.*

*Strategy E: Increase the percentage of both English learner (EL) and long-term English learner (LTEL) students making progress toward proficiency as measured by the state language proficiency assessment and increase English learner reclassification rate by increasing participation with English Language Development (ELD) synchronous instruction..*



## Goal 1: Student Success

### Strategic Plan Subactions

2023-24	2024-25	2025-26
<p><u>K-12 College Career Pathways</u> Add new Oakschool classes that will support the building of future pathways; Add two art teachers to begin building the art pathway</p>	<p><u>K-12 College Career Exploration</u> Increase the number of Oakschool classes that align with the California industry sectors and communicate this alignment to teachers, parents, and students</p>	<p><u>Oakschool – College Career Exploration Expansion</u> Develop and implement strategies to expand Oakschool’s industry-aligned classes by increasing staffing capacity through paras, college interns, out-of-state vendors, alumni, and parents. Integrate AVID principles in targeted Oakschool classes. Ensure clear communication and marketing that highlights how these Oakschool classes prepare students for college and career, emphasizing that importance to teachers, parents, and students.</p>
<p><u>College, Career &amp; Service Field Trips</u> Increase the number of field trips that align with goal; Add two art teachers to add art field trips</p>	<p><u>College, Career &amp; Service Field Trips</u> Integrate college/career field trips aligned with each CTE pathway from middle school through high school</p>	<p><u>Field Trips and Events – College Career Exploration Expansion</u> Continue to prioritize field trips that provide exposure to a variety of college, career, and service opportunities, emphasizing connections to key industry sectors. When appropriate and possible, align field trip experiences with career exploration and learning objectives</p> <p>College/Career Fair: Continue to build upon and expand the offerings at the high school showcase at the college/career fair.</p>
<p><u>College, Career &amp; Service Podcasts</u> Increase the number of podcasts that align with goal</p>	<p><u>College, Career &amp; Service Podcasts</u> Maintain the number of podcasts that align with goal</p>	<p><u>College, Career &amp; Service Podcasts &amp; Outreach</u> Increase the number of college and career avatar videos, highlighting CTE pathways. Look for opportunities to advertise and support career fairs, college fairs, or other events happening to ensure all students and families have access.</p> <p>Analyze data to inform the planning of the 2025-26 podcast series, focusing on strategies to improve podcast metrics and expand reach. Continue to</p>

		<p>maintain the number of podcasts that align with college and career readiness and our core values.</p>
<p><u>High School CTE Pathways</u>                  Add Sports Medicine CTE Pathway; Further develop Child Development Pathway; Add computer science classes as building blocks for future Computer Science CTE pathway</p>	<p><u>High School CTE Pathways</u>                  Add Computer Science CTE Pathway</p>	<p><u>Career Technical Education (CTE) Pathways</u>                  Establish clear criteria and a defined process for evaluating when a new Career Technical Education (CTE) pathway is needed. Use this process to assess the demand and feasibility of adding new pathways for 2026-27.</p> <p>Prioritize the following for our CTE pathways:</p> <ul style="list-style-type: none"> <li>*Computer Science: Add AI as a component</li> <li>*Entrepreneurship: Add internal concentrator course, if staffing allows</li> <li>*Sports Medicine: Add internal capstone course, if staffing allows</li> <li>*Child Development: Add internal capstone course, if staffing allows</li> </ul> <p>Utilize our CTE teachers to grow partnerships with businesses and organizations to increase real-world learning experiences for students through internships. Develop a structured internship program that aligns with student interests and career pathways, ensuring accessibility and meaningful participation.</p> <p>Develop and offer core math classes tailored to CTE pathways, such as Business Math for the Entrepreneur pathway, Algebra for Art for the Arts pathway, and Math for Elementary School Teachers for the Child Development pathway. Initially, explore existing offerings at community colleges, and if sufficient student interest and staffing allow, expand to provide these courses in-house through Sage Oak teachers.</p>
<p><u>Intervention</u>                  Add math intervention program to existing reading intervention program; Add math intervention teacher; Add yearlong math Oakschool courses</p>	<p><u>Intervention</u>                  Prioritize additional math and English Language Arts intervention teachers in the budget. Develop and train new Reading Specialists and Math Intervention teachers using evidence-based practices</p>	<p><u>Intervention</u>                  Implement a new math curriculum in elementary intervention classes and small-group math support for K-3rd grades.</p>

<p><u>Increase Direct Instruction for Students in Math</u> Develop a plan for increasing direct instruction for students in math which might include incentivizing math Oakschool classes through curriculum/class at no cost to IFs; requiring students below grade level to take a live math class; hiring dedicated math teachers who do not have a caseload of students in order to increase the number of math classes we can provide.</p>	<p><u>Increase Direct Instruction for Students in Math</u> Implement the plan determined in Year 1: Expand live Oakschool math class offerings to 4th – 8th grades with no cost to instructional funds to encourage full-year enrollment. Pilot a specialized power standard math class for TK/K and 6th-grade students.</p> <p>Virtual Learning Academy and Oakschool: Identify the math power standards which will be used to improve instruction and student support</p>	<p><u>Increase Direct Instruction in Math: Power Standards</u> Oakschool: Expand the number of Oakschool courses, incorporating power standards, providing targeted instruction, and reinforcing essential math skills.</p> <p>Virtual Learning Academy: Integrate power standards along with MasteryConnect assessments to increase student math achievement in math.</p> <p>Expand the use of power standards school-wide by providing comprehensive training on power standards, common assessments, and instructional strategies to ensure consistency and alignment in teaching and learning.</p>
<p><u>Reduce Number of Students Using Below-Grade-Level Curriculum</u> Require teachers to meet with their regional mentor for discussion and approval for all general education students who are using curriculum below grade level; Track number of students using below grade level curriculum</p>	<p><u>Reduce Number of Students Using Below-Grade-Level Curriculum</u> Revisit and refine the plan. Consider requiring specific curriculum for special education students to ensure grade-level exposure with built-in scaffolding</p> <p>Continue to discuss with the regional mentor for approval for all curriculum below grade level. Consider collaborating with the curriculum coordinator on this task</p> <p>The regional mentor will consult with the assigned program specialist regarding students using curriculum more than two grade levels below</p>	<p><u>Reduce Number of Students Using Below-Grade-Level Curriculum</u> Evaluate the effectiveness of the 24/25 plan to reduce below-grade-level curriculum use, identifying successes and areas for improvement to refine the 25/26 strategy.</p>

<p><u>Multilingual/English Learner Support</u> Add designated English Language Development teacher and classes; Add K-2 early literacy class</p>	<p><u>Multilingual/English Learner Support</u> Add additional teachers/classes, as needed, based on enrollment.</p> <p>Support multilingual student access to synchronous instruction by implementing an equity tracker to monitor participation in school-wide virtual classes.</p> <p>Provide professional development for all teachers relating to ELPAC testing and understanding the multilingual student.</p>	<p><u>Multilingual/English Learner</u> Continue professional development for relevant staff relating to ELPAC testing and understanding the multilingual student.</p> <p>Support multilingual student access to synchronous instruction by increasing parent communication, increasing teacher professional development and training on best practices for multilingual learners, and monitoring the equity tracker to ensure their participation in schoolwide virtual classes.</p>
<p><u>Moderate/Severe Student Needs</u> Add TeachTown as a core curriculum for our moderate/severe students</p>	<p><u>Moderate/Severe Student Needs</u> Research moderate/severe programs of other similar schools to consider other ways to serve these students</p> <p>Increase collaboration between case manager and parent by creating a parent resource guide and adding regular consultations with the parent to discuss student needs</p>	<p><u>Extended Needs (formerly Moderate/Severe) Program</u> Provide ongoing TeachTown training to general education teachers and provide office hours to the general education teachers</p> <p><b>Maintain collaboration</b> between case manager and parent by creating a parent resource guide and adding regular consultations with the parent to discuss student needs</p>
	<p><u>Students with Disabilities</u> Monitor % Students with disabilities participating in math interventions</p> <p>Research evidence-based math practices to use during SAI sessions</p> <p>Mild/Moderate teachers will attend professional development regarding evidence-based math practices</p>	<p><u>Students with Disabilities</u> Based on math professional development, the special education teacher on assignment (TOSA) will support staff in using evidence-based math practices.</p> <p>If an appropriate book is able to be found, mild/moderate (M/M) teachers will participate in a book study related to math instruction.</p>

<p><u>Advanced Learner Programs (ALPs)</u> Oakschool: Add additional advanced learner classes;</p> <p>Field Trips: Add advanced learner field trips</p>	<p><u>Program for Advanced and Gifted Education (PAGE)</u> Add PAGE coordinator full-time position</p> <p>Oakschool: Improve and increase classes and program offerings.</p> <p>Refine and improve PAGE identification process.</p>	<p><u>Program for Advanced and Gifted Education (PAGE)</u> Enhance and standardize middle school honors courses to ensure alignment across programs.</p> <p>Establish and implement project-based learning supplemental assignments for PAGE students. Align project-based learning with field trips and guest speakers to enhance student learning.</p> <p>Increase the number of PAGE students to 200 or more</p>
	<p><u>Data-Informed Articulation Process</u> Collaborate to develop a comprehensive plan to create a unified, data-informed articulation process that smoothly transitions students through each grade band while integrating critical feedback from graduates.</p> <p>Improve the 8th-grade to high school transition process by including a special course for 8th graders and adding office hours with the middle school coordinator.</p> <p>Develop a cohesive plan to connect with our graduates and gather valuable data on their post-graduation experiences. Focus on understanding how the Sage Oak program supported them and identify areas for improvement. Use this data to drive program improvements.</p>	<p><u>Data-Informed Articulation Process</u> Develop a process to collect and provide teachers with targeted, actionable data to support student transitions between grade bands, ensuring alignment with school-wide initiatives like power standards and instructional strategies.</p> <p>Disaggregate state and local assessment data by school, program, grade level, CA Dashboard student group, and provide insights and information to all appropriate stakeholders</p> <p>Refine and disaggregate student achievement data further allowing for a deeper micro-level analysis of student performance and program effectiveness.</p>

## **Action Steps**

### **Goal 2: ENGAGEMENT**

*In order to enhance student, parent, and staff engagement, we will establish an environment that fosters connectedness and professional growth.*

Strategy A: Increase opportunities for parents, students, and staff to connect with each other and with school leadership, fostering a sense of community and alignment with the school's mission and vision.

Strategy B: Develop purposeful pathways for growth and opportunities for professional development.

Strategy C: Increase professional development for live instruction.

Strategy D: Develop a system to increase access and consistency for social and emotional resources and interventions.



## Goal 2: Engagement

2023-24	2024-25	2025-26
	<p><u>Leadership Academy</u> Develop and execute a leadership academy for leaders new to Sage Oak</p>	<p><u>Leadership Academy</u> Develop and execute a leadership academy that is based on the most current needs</p>
N/A	N/A	<p><u>Professional Development (PD) Passport</u> Provide staff with personalized professional development opportunities through the Professional Development (PD) Passport. The opportunities are aligned with our strategic goals and include <i>True Colors</i> for self-awareness and AI training for innovation.</p>
N/A	<p><u>Work Anniversary Program</u> Develop a work anniversary program, honoring the longevity of staff serving Sage Oak, such as 1 Year, 5 Year, 10 Year. Survey staff on how to celebrate longevity through the work anniversary program.</p>	<p><u>Work Anniversary Program</u> Strengthen the Sage Milestone Program, recognizing staff longevity, through personalized offerings, clear communication, and a sustainable annual process.</p>
<p><u>Wellness Initiative</u> Provide walking Pads for staff that work on their computers throughout the day and at the Redlands office</p>	<p><u>Wellness Initiative</u> Implement a wellness stipend for all staff through a Flexible Spending Account.  Survey staff on how to promote wellness and utilize health provider wellness stipend(s).</p>	<p><u>Wellness Initiative</u> Promote staff wellness by increasing access to resources, events, and clear communication.</p>
N/A	<p><u>Professional Development - Live Instruction</u> Implement evidence-based professional development for synchronous instructors; topics will be determined based on student needs as well as teacher feedback</p>	<p><u>Professional Development - Live Instruction</u> Continue to offer evidence-based professional development opportunities for synchronous instructors and integrate action steps or goals into follow-up meetings with supervisors.</p>

<p><u>Counseling Services</u> Align the work of our school counselors with the goal; send counselors to training on the role of the school counselor</p>	<p><u>Counseling Services:</u> Increase Oakschool counseling classes offered.</p> <p>Increase opportunities for parent/ guardian notification of counseling programs through parent information webinars and counselor newsletters.</p>	<p><u>Parent Engagement</u> Continue to leverage events, such as socials and hangouts, to intentionally create spaces where parents and students can engage with one another and school leadership</p> <p>Increase parent involvement in the Parent Advisory Council, English Learner Advisory Committee (ELAC), and Student Technology Advisory Committee (STAC) through targeted marketing and advertising.</p> <p>Create social media posts and email campaigns to raise awareness about upcoming socials and hangouts</p>
<p><u>Authorizer Relationships</u> Visit each authorizer’s board meeting 7-10 times per year to provide Sage Oak updates and to learn more about what the authorizer is doing, and maintain a positive partnership with each authorizer. Send authorizer superintendents birthday and holiday cards</p> <p>Invite authorizer superintendents to be celebrated on our podcast</p>	<p><u>Authorizer Relationships</u> Visit each authorizer board meeting 4-6 times during the school year.</p> <p>Continue to send cards.</p> <p>Continue attempts to invite authorizing superintendents to join our podcast.</p> <p>Visit each authorizing Superintendent twice during the school year, preferably in an informal setting.</p>	<p><u>Alumni Network</u> Implement a system to track and maintain contact with alumni, gathering data on their post-graduation experiences to assess how Sage Oak supported them and identify areas for improvement.</p>

<p><u>Advocacy/Charter Development</u> Present at various professional association conferences</p> <p>Active involvement in political advocacy opportunities at local and state level</p> <p>Develop relationships with local and state legislative officials; invite them to Sage Oak events</p> <p>Develop relationships with the San Bernardino County Office of Education and Riverside Office of Education; Attend those county office board meetings</p>	<p><u>Advocacy/Charter Development</u> Submit proposals to present at APlus and CSDC.</p> <p>Maintain existing relationships with local government officials, especially for the end-of-year celebrations and awards.</p> <p>Continue to develop the relationship that's begun with the Riverside County Office of Education with the goal of a county-wide charter petition.</p> <p>Continue to look for opportunities for expansion.</p> <p>Continue to hold biannual meetings with representatives from CCSA. The goal is to get a seat at the council table to represent schools like ours.</p>	<p><u>Parent/Guardian Outreach</u> Enhance outreach efforts in relation to social/emotional resources by regularly updating the website, distributing informative newsletters, and hosting parent webinars.</p>
<p>N/A</p>	<p><u>Parent Engagement</u> Leverage events, such as socials and hangouts, to intentionally create spaces where parents and students can engage with one another and school leadership</p>	<p><u>Parent Engagement</u> Leverage events, such as socials and hangouts, to intentionally create spaces where parents and students can engage with one another and school leadership</p>

## Action Steps

### Goal 3: SMART LEARNING SYSTEMS

*Leverage technologies, specifically Artificial Intelligence, to enhance data-driven decision-making, automate routine operational processes, and provide personalized learning pathways for students, thereby establishing scalable systems that ensure long-term sustainability, promote academic growth, and increase operational efficiency.*

Strategy A: Evaluate, integrate, and optimize technology to streamline and automate operational processes and procedures.

Strategy B: Implement AI-driven personalized learning strategies to maximize student learning.



## Goal 3: Smart Learning Systems

2023-24	2024-25	2025-26
<p><u>Systems Audit</u> Interview all Sage Oak departments to understand school-wide systems</p> <p>Gain administrative access to all systems</p> <p>Understand what information flow exists for each system, identifying dependent and independent data</p> <p>Understand what work is being done on each system and how is it completed and documented</p> <p>Understand the reason systems are not fully used</p>	<p><u>Systems Audit</u> Ensure effective cross-platform communication, enabling different systems to interact seamlessly to fill in gaps discovered by the audit</p> <p>Identify all data bridges between platforms</p> <p>Evaluate reducing systems used</p> <p>Train staff on elements of systems underutilized</p>	<p><u>Systems Audit &amp; Optimization</u> Train subject matter experts in each department to partner with IT and serve as the first point of contact for system-related issues.</p> <p>Identify underutilized systems and determine if issues stem from system limitations or training gaps. Phase out ineffective systems and provide training where needed.</p> <p>List all organizational and educational platforms, categorize users (All School, Department, Role), and survey them on effectiveness, pain points, and improvement needs.</p> <p>Use survey results to refine system usage, address training gaps, and determine if platforms should be improved or replaced.</p>
<p><u>Projects integration and/or optimization</u> Investigate the fiscal efficiency of systems</p> <p>Create user buy-in for any proposed integration and/or optimization</p> <p>Propose to the Director team a list of potential integration and/or optimization projects and set priorities</p>	<p><u>Centralized Management System with Data Lake Integration</u> Develop and deploy a centralized management system (user portal) that provides a single dashboard linking documents and applications based on users' roles and departments. The dashboard will include organization-wide links to systems and applications, serving as a document hub with access to school-wide and departmental manuals and resources.</p>	<p><u>Centralized Management &amp; Data Lake Integration</u> Enhance the central management system by gathering user feedback, improving the user portal, and refining shortcuts based on departmental needs.</p> <p>Provide targeted training to boost user adoption and address knowledge gaps.</p> <p>Expand the Sage Oak data lake with additional system integrations.</p>
<p>N/A</p>	<p><u>Custom Tool Development</u> Design various data integration tools to increase staff efficiency and support data-driven decision-making, accessed through the centralized management system:</p> <ul style="list-style-type: none"> <li>● Student information portal</li> <li>● Teacher-student rostering assistance tool</li> <li>● Special education assessment management</li> </ul>	<p><u>Priority Projects for 25-26</u> Develop a plan to design a future custom purchasing system.</p> <p>Develop and deploy a cloud-based library platform to replace the current Lending Library. The system will be integrated via an Application Program Interface (API) to</p>

	<p>system (AMS)</p> <ul style="list-style-type: none"> <li>● Internal OPS purchase order (PO) data interchange</li> <li>● Budget-to-actual system</li> <li>● Secondary course alias search tool</li> <li>● CalSTRS reporting automation</li> <li>● Community provider (CP) parent and student rating and review page, similar to Yelp</li> </ul> <p>Develop a plan for the future development of various tools:</p> <ul style="list-style-type: none"> <li>● Inventory integration/virtual library</li> <li>● Custom purchasing system to realize savings versus our existing annual subscription, integrating with a virtual library tool.</li> </ul>	<p>purchasing and IT ticketing systems to serve as the system of record for student inventory of materials.</p>
<p><u>AI Program for Students</u>                  Researching what AI curriculum/schools are out there; build a guiding team/committee</p>	<p><u>AI Program for Students</u>                  Develop an AI curriculum tailored to the needs of our students. Determine whether to integrate existing AI educational resources, develop our own curriculum, or collaborate with external educational organizations</p> <p>Utilizing the MagicStudent Platform in live synchronous instruction in order to provide a rich learning experience for our students and a streamlined approach to AI for our teachers.</p>	<p><u>AI Program for Students</u>                  Implement the AI curriculum developed in 2024-25 across selected virtual pilot classes, gathering feedback from students and educators to refine the program.</p> <p>Introduce foundational AI concepts across various subjects and grade levels to enhance students' understanding and interest in artificial intelligence, preparing them for advanced study and future career opportunities in technology.</p> <p><u>Introduce ClickUp for Managing Projects</u>                  Introduce a series of trainings over 25-26 to prepare leadership to use ClickUp starting in July 2026.</p>

	<p><u>SageOak.Ai</u> Expand the capabilities of the SageOak.Ai portal and the Sage Oak custom chatbots:</p> <ul style="list-style-type: none"><li>● Integrate advanced functionalities for more comprehensive support and feedback</li><li>● Tailor the ChatBots for different departments</li><li>● Partner with AI technology experts to expand upon the AI tools used at Sage Oak</li></ul>	<p><u>SageOak.Ai</u> Conduct research on emerging AI models, software updates, and best practices to enhance engagement, streamline support, and improve information delivery.</p> <p>Evaluate and pilot AI features such as automated content creation, real-time user feedback, and data analytics dashboards.</p> <p>Develop a roadmap with timelines for AI enhancements, system integrations, and long-term implementation strategies.</p> <p>Launch the AI curriculum developed in 2024–25 across pilot virtual classes, gather feedback, and refine based on results.</p>
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## **Conclusion**

As we continue to implement our multi-year strategic plan, the 2025 to 2026 priorities reaffirm Sage Oak's commitment to purposeful, student-centered education. Grounded in our mission and guided by our values—Service, Accountability, Growth Mindset, and Excellence—this year's plan reflects steady progress and thoughtful evolution. We are deepening our personalized learning model, expanding career-connected opportunities, and strengthening systems that empower both students and staff to grow, connect, and thrive.

This year's key initiatives, collectively coined Personalization 2.0, include the Professional Development Passport, Power Standards, Sage Crates, and the integration of AI, demonstrate our continued focus on professional growth, clarity, and innovation. Each strategy is designed not only to meet today's needs but to build a sustainable and future-ready model that supports our learners at every stage.

As we look ahead, we remain committed to listening, learning, and adapting. Our strategic plan remains a living framework that reflects the voices of our students, families, and staff. Together, we are building a system where every student has a customized plan and resources to reach their full potential and lead lives of purpose, impact, and possibility.



## Coversheet

### (Action) Approval of Sage Oak Charter Schools Unaudited Actuals Financial Report 2024-25, Presented by Habib Tahmas, Senior Director of Fiscal Services

**Section:** XIII. Business Services  
**Item:** A. (Action) Approval of Sage Oak Charter Schools Unaudited Actuals  
Financial Report 2024-25, Presented by Habib Tahmas, Senior Director of Fiscal Services  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
Sage Oak Charter Schools Unaudited Actuals Financial Report 2024-25\_9.11.2025.pdf  
Sage Oak Charter Schools Unaudited Actuals 2024-25 Presentation\_9.11.2025.pdf



# Sage Oak Charter Schools Unaudited Actuals 2024-25



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# Introduction & General Comments

Sage Oak Charter Schools presents this report for the Governing Board's consideration. Per Education Code Section 42100, all schools must report unaudited financial data to the California Department of Education (CDE). The following pages provide the 2024-25 consolidated and individual schools' unaudited financials.

A detailed statement of activities, or Profit and Loss (P&L), provides account-level details for the Unaudited Actuals through June 30, 2025, alongside the 2024-25 Estimated Actuals. Sage Oak Charter Schools generated \$69.1M in total revenue and incurred \$67.6M in total expenses, resulting in an operating surplus of approximately \$1.5M for the 2024-25 fiscal year.

The combined net revenue for 2024-25 brings the total fund balance to \$25.8M as of June 30, 2025, representing 38.2% of the year's expenditures. This reserve level is considered sufficient to sustain operations and protect against potential economic shocks.

# Unaudited Actuals 2024-25

## Summary

### Sage Oak Charter Schools - Consolidated

	Estimated Actual	Unaudited Actual	\$ Change	% Change
<b>Revenue</b>				
Total LCFF Revenues	58,599,773	58,631,660	31,887	0.1 %
Total Federal Revenue	1,321,963	1,428,596	106,633	8.1 %
Total Other State Revenue	8,253,940	8,105,901	(148,039)	(1.8) %
Total Local Revenue	823,017	958,560	135,543	16.5 %
<b>Total Revenue</b>	<b>68,998,693</b>	<b>69,124,716</b>	<b>126,023</b>	<b>0.2 %</b>
<b>Expenditures</b>				
Total 1000-1999 Certificated Salaries	28,614,876	28,498,462	(116,413)	(0.4) %
Total 2000-2999 Classified Salaries	7,016,415	6,872,318	(144,097)	(2.1) %
Total 3000-3999 Employee Benefits	11,466,265	11,120,038	(346,227)	(3.0) %
Total 4100-4799 Books, Materials, & Supplies	8,708,084	8,756,346	48,261	0.6 %
Total 5100-5999 Services & Other Operating Expenditures	12,869,080	12,279,757	(589,323)	(4.6) %
Total 6100-6999 Capital Outlay	156,366	147,667	(8,699)	(5.6) %
<b>Total Expenditures</b>	<b>68,831,086</b>	<b>67,674,588</b>	<b>(1,156,497)</b>	<b>(1.7) %</b>
<b>Operating Income/(Loss)</b>	<b>167,607</b>	<b>1,450,128</b>	<b>1,282,521</b>	<b>765.2 %</b>
<b>Net Assets</b>				
9791 - Beginning Fund Balance	23,810,579	24,265,296	454,717	1.9 %
9793 - Audit Adjustments	770,506	122,367	(648,139)	(84.1) %
<b>Total Net Assets</b>	<b>24,581,085</b>	<b>24,387,663</b>	<b>(193,422)</b>	<b>(0.8) %</b>
<b>Change In Net Assets</b>	<b>167,607</b>	<b>1,450,128</b>	<b>1,282,521</b>	<b>765.2 %</b>
<b>Total Net Assets</b>	<b>24,748,692</b>	<b>25,837,791</b>	<b>1,089,099</b>	<b>4.4 %</b>
Reserve as a % of expenditure	36.0%	38.2%	2.2%	

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - Consolidated

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
<b>Revenue</b>					
<b>LCFF Revenue</b>					
8011 - LCFF General Entitlement	55,854,391	55,877,069	22,678	0.0 %	
8012 - EPA Entitlement	970,840	970,840	0	0.0 %	
8019 - Prior Year Unrestricted Revenue	0	(67,665)	(67,665)	(100.0) %	The change is due to prior year adjustments for LCFF.
8096 - In-Lieu-Of Property Taxes	1,774,542	1,854,441	79,899	4.5 %	
8097 - In-Lieu Property Taxes Prior Year	0	(3,025)	(3,025)	(100.0) %	The change is due to prior year adjustments in ILPT.
<b>Total LCFF Revenues</b>	<b>58,599,773</b>	<b>58,631,660</b>	<b>31,887</b>	<b>0.1 %</b>	The change is due to the timing of the P-2 ADA numbers being released after the Estimated Actual (EA) projections.
<b>Federal Revenue</b>					
8181 - Federal IDEA SpEd Revenue	565,307	664,375	99,068	17.5 %	
8182 - SpEd - Discretionary Grants	58,159	61,587	3,428	5.9 %	
8290 - Other Federal Revenue	698,497	702,634	4,137	0.6 %	
<b>Total Federal Revenue</b>	<b>1,321,963</b>	<b>1,428,596</b>	<b>106,633</b>	<b>8.1 %</b>	The change is due to updated year-end allocations.
<b>Other State Revenue</b>					
8311 - AB602 State SpEd Revenue	4,355,556	4,078,648	(276,908)	(6.4) %	The change is due to the SELPA admin fee being paid through the monthly apportionment.
8550 - Mandated Cost Reimbursements	107,998	107,998	0	0.0 %	
8560 - Lottery- Unrestricted	936,938	947,362	10,424	1.1 %	The change is due to the fourth quarter accrual per ADA from CDE.
8561 - Lottery- Prop 20 - Restricted	415,740	450,986	35,246	8.5 %	The change is due to the fourth quarter accrual per ADA from CDE.
8590 - Other State Revenue	2,437,708	2,520,907	83,199	3.4 %	The change is due to recognizing deferred revenues.
<b>Total Other State Revenue</b>	<b>8,253,940</b>	<b>8,105,901</b>	<b>(148,039)</b>	<b>(1.8) %</b>	
<b>Local Revenue</b>					
8660 - Interest Income	823,017	848,110	25,093	3.0 %	The change is due to adjusted interest rates.
8691 - Cash Donations - Restricted	0	16,207	16,207	100.0 %	The change is due to the implementation of a new student scholarship program funded by CP donations.
8692 - Noncash Donations - Restricted	0	2,482	2,482	100.0 %	The change is due to the implementation of a new student scholarship program funded by CP donations.
8699 - Other Revenue	0	91,760	91,760	100.0 %	The change is due to refunds for prior year invoices.
<b>Total Local Revenue</b>	<b>823,017</b>	<b>958,560</b>	<b>135,543</b>	<b>16.5 %</b>	
<b>Total Revenue</b>	<b>68,998,693</b>	<b>69,124,716</b>	<b>126,023</b>	<b>0.2 %</b>	
<b>Expenditures</b>					
<b>1000-1999 Certificated Salaries</b>					
1001 Cert. Off Schedule Pay	1,861,379	0	(1,861,379)	(100.0) %	
1100 Certificated Teachers Salaries	17,810,239	19,868,392	2,058,153	11.6 %	
1200 Certificated Pupil Support	5,912,859	5,250,173	(662,687)	(11.2) %	
1300 Certificated Supervisors and Administrators Salaries	3,030,398	3,379,898	349,499	11.5 %	
<b>Total 1000-1999 Certificated Salaries</b>	<b>28,614,876</b>	<b>28,498,462</b>	<b>(116,413)</b>	<b>(0.4) %</b>	The change is due to staffing positions, one-time off-schedule salary pay, and the proration of unfilled positions.
<b>2000-2999 Classified Salaries</b>					
2001 Class. Off Schedule Pay	425,121	0	(425,121)	(100.0) %	
2100 Classified Instructional Salaries	798,739	760,177	(38,563)	(4.8) %	
2300 Classified Supervisors and Admin Salaries	3,018,458	3,144,535	126,077	4.2 %	
2400 Clerical, Technical and Office Salaries	2,774,096	2,967,607	193,510	7.0 %	
<b>Total 2000-2999 Classified Salaries</b>	<b>7,016,415</b>	<b>6,872,318</b>	<b>(144,097)</b>	<b>(2.1) %</b>	The change is due to staffing positions, one-time off-schedule salary pay, and the proration of unfilled positions.

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - Consolidated

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
3000-3999 Employee Benefits					
3001 - Certificated Off Schedule Pay Benefits	31,948	0	(31,948)	(100.0) %	
3002 - Classified Off Schedule Pay Benefits	34,010	0	(34,010)	(100.0) %	
Total 3001-3002 Employee Off Schedule Benefit.	65,958	0	(65,958)	(100.0) %	The change is due to a one-time off-schedule salary payment.
3101-3102 STRS					
3101 - STRS Certificated	4,908,815	5,094,601	185,787	3.8 %	
Total 3101-3102 STRS	4,908,815	5,094,601	185,787	3.8 %	The change is due to staffing positions and a one-time off-schedule salary pay.
3301-3302 OASDI/Medicare/Alternative					
3313 - Medicare - Certificated	383,323	415,021	31,698	8.3 %	The change is due to staffing positions and a one-time off-schedule salary pay.
3314 - Medicare - Classified	94,084	95,466	1,382	1.5 %	The change is due to staffing positions and a one-time off-schedule salary pay.
3355 - OASDI - Certificated	15,606	4,240	(11,366)	(72.8) %	The change is due to coding alignment for certificated to classified staff.
3356 - OASDI - Classified	402,380	421,755	19,375	4.8 %	The change is due to coding alignment for certificated to classified staff.
Total 3301-3302 OASDI/Medicare/Alternative	895,393	936,482	41,089	4.6 %	
3401-3402 Health and Welfare Benefits					
3401 - Health Care Certificated	3,077,925	2,792,518	(285,408)	(9.3) %	
3402 - Health Care Classified	937,931	889,106	(48,826)	(5.2) %	
Total 3401-3402 Health and Welfare Benefits	4,015,857	3,681,623	(334,233)	(8.3) %	The change is due to staff participation in health and welfare benefits.
3501-3502 Unemployment Insurance					
3501 - Unemployment Insurance Certificated	90,676	65,824	(24,853)	(27.4) %	
3502 - Unemployment Insurance Classified	38,795	25,753	(13,042)	(33.6) %	
Total 3501-3502 Unemployment Insurance	129,472	91,577	(37,895)	(29.3) %	The change is due to salary proration for unfilled positions.
3601-3602 Workers' Compensation					
3601 - Workers' Comp Certificated	92,550	102,138	9,588	10.4 %	
3602 - Workers' Comp Classified	22,700	22,046	(653)	(2.9) %	
Total 3601-3602 Workers' Compensation	115,250	124,185	8,934	7.8 %	The change is due to a one-time off-schedule salary payment.
3901-3902 Other Employee Benefits					
3901 - Other Benefits Cert	829,005	814,442	(14,563)	(1.8) %	The change is due to salary proration for unfilled positions.
3902 - Other Benefits Class	129,226	119,030	(10,197)	(7.9) %	The change is due to salary proration for unfilled positions.
3905 - Vacation Accrual Expense	0	19,710	19,710	100.0 %	The change is due to expensing the compensated absences payable from the prior year into the current year.
3922 - 457b Employer match-Classified	377,289	238,388	(138,901)	(36.8) %	The change is due to staff participation in the deferred compensation plan.
Total 3901-3902 Other Employee Benefits	1,335,521	1,191,569	(143,951)	(10.8) %	
Total 3000-3999 Employee Benefits	11,466,265	11,120,038	(346,227)	(3.0) %	
4100-4799 Books, Materials, & Supplies					
4200 Books and Other Reference Materials					
4200 - Other Reference Materials	2,650,837	2,594,113	(56,724)	(2.1) %	
Total 4200 Books and Other Reference Materials	2,650,837	2,594,113	(56,724)	(2.1) %	The change is due to the cost of the curriculum for K-12 students.
4300 Materials and Supplies					
4310 - Materials & Supplies	367,080	165,818	(201,262)	(54.8) %	The change is due to the timing of receiving materials and recognizing the related costs.
4320 - Office Supplies	196,632	190,067	(6,565)	(3.3) %	The change is due to the adjusted need for admin supplies and materials for the registrar team.
4330 - Meals & Events	12,350	12,350	(0)	(0.0) %	
4350 - Other Supplies - Materials & Supplies	11,000	8,095	(2,905)	(26.4) %	The change is due to the adjusted need for materials for the high school graduation.
4381 - Instructional Funds - Materials	4,254,043	4,587,844	333,802	7.8 %	The change is due to students' utilization of instructional materials.
Total 4300 Materials and Supplies	4,841,104	4,964,174	123,069	2.5 %	

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - Consolidated

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
4400 Noncapitalized Equipment					
4400 - Non-Capitalized Equipment	1,216,143	1,198,059	(18,084)	(1.5) %	
Total 4400 Noncapitalized Equipment	1,216,143	1,198,059	(18,084)	(1.5) %	The change is due to equipment purchases for the lending library, staff, and students.
Total 4100-4799 Books, Materials, & Supplies	8,708,084	8,756,346	48,261	0.6 %	
5100-5999 Services & Other Operating Expenditures					
5100 Subagreements for Services					
5100 - SpEd Consultants and Vendors Subagreements for Service	379,971	360,171	(19,800)	(5.2) %	
Total 5100 Subagreements for Services	379,971	360,171	(19,800)	(5.2) %	The change is due to the adjusted need for outside services provided to special education students.
5200 Travel and Conferences					
5210 - Mileage Reimbursements	3,000	720	(2,280)	(76.0) %	The change is due to board member mileage reimbursements.
5220 - Travel & Lodging	281,718	231,757	(49,961)	(17.7) %	The change is due to travel costs for professional development.
5225 - Travel & Conferences Meals	118,910	93,484	(25,426)	(21.4) %	The change is due to staff reimbursements.
Total 5200 Travel and Conferences	403,628	325,961	(77,667)	(19.2) %	
5300 Dues and Memberships					
5300 - Dues & Memberships	147,073	147,071	(2)	(0.0) %	
Total 5300 Dues and Memberships	147,073	147,071	(2)	(0.0) %	
5400 Insurance					
5400 - Insurance	183,962	183,963	0	0.0 %	
Total 5400 Insurance	183,962	183,963	0	0.0 %	
5500 Operations and Housekeeping Services					
5510 - Utilities (General)	49,660	52,428	2,768	5.6 %	
Total 5500 Operations and Housekeeping Services	49,660	52,428	2,768	5.6 %	The change is due to higher utility costs for additional facilities.
5600 Rents, Leases, Repairs, and Noncap. Improvements					
5610 - Facility Rents & Leases	468,703	464,891	(3,812)	(0.8) %	
5612 - Testing Site	71,272	58,777	(12,495)	(17.5) %	The change is due to the adjusted need for assessment location rentals for special education students.
5620 - Equipment Leases	5,100	5,024	(76)	(1.5) %	
Total 5600 Rents, Leases, Repairs, and Noncap. Improvements	545,075	528,693	(16,383)	(3.0) %	

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - Consolidated

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
5800 Professional/Consulting Services and Operating Expend					
5800 - Professional Services - Non-instructional	143,412	95,109	(48,303)	(33.7) %	The change is due to the adjusted need for consultant services.
5810 - Legal	255,000	319,042	64,042	25.1 %	The change is due to the adjusted need for legal services.
5820 - Audit & CPA	55,511	55,511	(0)	(0.0) %	
5835 - Field Trips	86,290	70,356	(15,934)	(18.5) %	The change is due to the overestimation of the cost of field trips.
5840 - Advertising & Recruitment	115,885	94,672	(21,213)	(18.3) %	The change is due to the adjusted need in marketing for recruitment.
5850 - Oversight Fees	1,515,680	1,497,267	(18,413)	(1.2) %	The change is due to the adjusted LCFF revenues.
5860 - Service Fees	455,210	214,872	(240,338)	(52.8) %	The change is due to an adjustment for SELPA fees that were directly offset against Special Education revenue.
5863 - Professional Development	302,794	288,932	(13,862)	(4.6) %	The change is due to the adjusted need for PD reimbursements.
5870 - Livescan Fingerprinting	1,327	850	(477)	(35.9) %	
5877 - Lending Library	11,700	12,798	1,098	9.4 %	The change is due to the need for lending library materials.
5878 - Student Assessment	33,731	33,732	1	0.0 %	
5880 - Instructional Vendors & Consultants	80,000	20,629	(59,371)	(74.2) %	The change is due to the carryover of a liability to be paid in the next fiscal year.
5881 - Instructional Funds - Services	6,381,064	6,326,078	(54,986)	(0.9) %	The change is due to the adjusted use of instructional funds for students' services.
5883 - Outside Consultant and Services	96,000	76,497	(19,503)	(20.3) %	The change is due to the adjusted need for consulting services.
5887 - Student Service Technology	757,280	774,270	16,990	2.2 %	The change is due to the adjusted need for outside contract services.
Total 5800 Professional/Consulting Services and Operating Expend	10,290,883	9,880,615	(410,268)	(4.0) %	
5900 Communications					
5930 - Postage	108,371	99,762	(8,609)	(7.9) %	
5940 - Technology Services	760,457	701,093	(59,363)	(7.8) %	
Total 5900 Communications	868,827	800,856	(67,972)	(7.8) %	The change is due to the adjusted need for postage and software services.
Total 5100-5999 Services & Other Operating Expenditures	12,869,080	12,279,757	(589,323)	(4.6) %	
6100-6999 Capital Outlay					
Capital Expenditures					
6901 - Depreciation Expense-Leasehold Improvements	156,366	143,644	(12,722)	(8.1) %	
6905 - Depreciation Expense-Equipment	0	4,023	4,023	100.0 %	
Total Capital Expenditures	156,366	147,667	(8,699)	(5.6) %	The change is due to the timing of capitalized asset depreciation.
Total 6100-6999 Capital Outlay	156,366	147,667	(8,699)	(5.6) %	
Total Expenditures	68,831,086	67,674,588	(1,156,497)	(1.7) %	
Operating Income/(Loss)	167,607	1,450,128	1,282,521	765.2 %	
Net Assets					
9791 - Beginning Fund Balance	23,810,579	24,265,296	454,717	1.9 %	
9793 - Audit Adjustments	770,506	122,367	(648,139)	(84.1) %	
Total Net Assets	24,581,085	24,387,663	(193,422)	(0.8) %	
Change In Net Assets	167,607	1,450,128	1,282,521	765.2 %	
Total Net Assets	24,748,692	25,837,791	1,089,099	4.4 %	



# Sage Oak Charter School Unaudited Actuals 2024-25





# Summary Analysis

## Sage Oak Charter School

### Summary of 2024-25 operations:

Sage Oak Charter School generated \$54.3M in total revenue and incurred \$54.0M in expenses for the 2024-25 fiscal year, resulting in an operating surplus of approximately \$0.3M.

A strong reserve of \$18.3M, representing 33.8% of annual expenditures, allows the school to withstand unforeseen economic shocks. Sage Oak will maintain reserves near the 35% target through gradual, planned budget adjustments over the next several years, without relying on deficit spending.

# Unaudited Actuals 2024-25

## Summary Sage Oak Charter School

	Estimated Actual	Unaudited Actual		
Projected P-2 Enrollment	3,876	3,891		
Projected P-2 ADA	3,842	3,842		
	Estimated Actual	Unaudited Actual	\$ Change	% Change
<b>Revenue</b>				
Total LCFF Revenues	46,394,393	46,439,015	44,622	0.1 %
Total Federal Revenue	1,031,966	1,129,168	97,202	9.4 %
Total Other State Revenue	6,456,480	6,360,081	(96,399)	(1.5) %
Total Local Revenue	745,530	432,968	(312,562)	(41.9) %
<b>Total Revenue</b>	<b>54,628,369</b>	<b>54,361,231</b>	<b>(267,138)</b>	<b>(0.5) %</b>
<b>Expenditures</b>				
Total 1000-1999 Certificated Salaries	22,872,285	22,797,898	(74,387)	(0.3) %
Total 2000-2999 Classified Salaries	5,667,561	5,550,597	(116,964)	(2.1) %
Total 3000-3999 Employee Benefits	9,128,512	8,936,132	(192,380)	(2.1) %
Total 4100-4799 Books, Materials, & Supplies	6,640,957	6,862,695	221,738	3.3 %
Total 5100-5999 Services & Other Operating Expenditures	10,062,448	9,752,490	(309,959)	(3.1) %
Total 6100-6999 Capital Outlay	119,229	116,028	(3,202)	(2.7) %
<b>Total Expenditures</b>	<b>54,490,993</b>	<b>54,015,841</b>	<b>(475,152)</b>	<b>(0.9) %</b>
<b>Operating Income/(Loss)</b>	<b>137,376</b>	<b>345,391</b>	<b>208,015</b>	<b>151.4 %</b>
<b>Net Assets</b>				
9791 - Beginning Fund Balance	17,341,943	17,820,874	478,931	2.8 %
9793 - Audit Adjustments	574,376	95,445	(478,931)	(83.4) %
<b>Total Net Assets</b>	<b>17,916,319</b>	<b>17,916,319</b>	<b>0</b>	<b>0.0 %</b>
<b>Change In Net Assets</b>	<b>137,376</b>	<b>345,391</b>	<b>208,015</b>	<b>151.4 %</b>
<b>Total Net Assets</b>	<b>18,053,695</b>	<b>18,261,710</b>	<b>208,015</b>	<b>1.2 %</b>
Reserve as a % of expenditure	33.1%	33.8%	0.7%	

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter School

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
<b>Revenue</b>					
<b>LCFF Revenue</b>					
8011 - LCFF General Entitlement	44,915,205	44,983,877	68,672	0.2 %	
8012 - EPA Entitlement	768,334	768,334	0	0.0 %	
8019 - Prior Year Unrestricted Revenue	0	(41,653)	(41,653)	(100.0) %	The change is due to prior year adjustments for LCFF.
8096 - In-Lieu-Of Property Taxes	710,854	728,457	17,603	2.5 %	
8097 - In-Lieu Property Taxes Prior Year	0	0	0	0.0 %	
<b>Total LCFF Revenues</b>	<b>46,394,393</b>	<b>46,439,015</b>	<b>44,622</b>	<b>0.1 %</b>	The change is due to the timing of the P-2 ADA numbers being released after the Estimated Actual (EA) projections.
<b>Federal Revenue</b>					
8181 - Federal IDEA SpEd Revenue	445,049	524,465	79,416	17.8 %	
8182 - SpEd - Discretionary Grants	37,798	49,232	11,434	30.2 %	
8290 - Other Federal Revenue	549,119	555,471	6,352	1.2 %	
<b>Total Federal Revenue</b>	<b>1,031,966</b>	<b>1,129,168</b>	<b>97,202</b>	<b>9.4 %</b>	The change is due to updated year-end allocations.
<b>Other State Revenue</b>					
8311 - AB602 State SpEd Revenue	3,436,281	3,227,770	(208,511)	(6.1) %	The change is due to the SELPA admin fee being paid through the monthly apportionment.
8550 - Mandated Cost Reimbursements	86,990	86,990	0	0.0 %	
8560 - Lottery- Unrestricted	766,377	776,895	10,518	1.4 %	The change is due to the fourth quarter accrual per ADA from CDE.
8561 - Lottery- Prop 20 - Restricted	329,022	371,274	42,252	12.8 %	The change is due to the fourth quarter accrual per ADA from CDE.
8590 - Other State Revenue	1,837,810	1,897,152	59,342	3.2 %	The change is due to recognizing deferred revenues.
<b>Total Other State Revenue</b>	<b>6,456,480</b>	<b>6,360,081</b>	<b>(96,399)</b>	<b>(1.5) %</b>	
<b>Local Revenue</b>					
8660 - Interest Income	745,530	314,676	(430,854)	(57.8) %	The change is due to cash balance and adjusted interest rates.
8691 - Cash Donations - Restricted	0	16,207	16,207	100.0 %	The change is due to the implementation of a new student scholarship program funded by CP donations.
8692 - Noncash Donations - Restricted	0	2,482	2,482	100.0 %	The change is due to the implementation of a new student scholarship program funded by CP donations.
8699 - Other Revenue	0	99,602	99,602	100.0 %	The change is due to refunds for prior year invoices.
<b>Total Local Revenue</b>	<b>745,530</b>	<b>432,968</b>	<b>(312,562)</b>	<b>(41.9) %</b>	
<b>Total Revenue</b>	<b>54,628,369</b>	<b>54,361,231</b>	<b>(267,138)</b>	<b>(0.5) %</b>	
<b>Expenditures</b>					
<b>1000-1999 Certificated Salaries</b>					
1001 Cert. Off Schedule Pay	1,505,856	0	(1,505,856)	(100.0) %	
1100 Certificated Teachers Salaries	14,156,174	15,829,673	1,673,499	11.8 %	
1200 Certificated Pupil Support	4,759,889	4,243,376	(516,513)	(10.9) %	
1300 Certificated Supervisors and Administrators Salaries	2,450,366	2,724,849	274,483	11.2 %	
<b>Total 1000-1999 Certificated Salaries</b>	<b>22,872,285</b>	<b>22,797,898</b>	<b>(74,387)</b>	<b>(0.3) %</b>	The change is due to staffing positions, one-time off-schedule salary pay, and the proration of unfilled positions.
<b>2000-2999 Classified Salaries</b>					
2001 Class. Off Schedule Pay	343,923	0	(343,923)	(100.0) %	
2100 Classified Instructional Salaries	643,083	607,399	(35,684)	(5.5) %	
2300 Classified Supervisors and Admin Salaries	2,440,095	2,544,231	104,136	4.3 %	
2400 Clerical, Technical and Office Salaries	2,240,461	2,398,967	158,507	7.1 %	
<b>Total 2000-2999 Classified Salaries</b>	<b>5,667,561</b>	<b>5,550,597</b>	<b>(116,964)</b>	<b>(2.1) %</b>	The change is due to staffing positions, one-time off-schedule salary pay, and the proration of unfilled positions.

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter School

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
<b>3000-3999 Employee Benefits</b>					
3001 - Certificated Off Schedule Pay Benefits	25,846	0	(25,846)	(100.0) %	
3002 - Classified Off Schedule Pay Benefits	27,514	0	(27,514)	(100.0) %	
Total 3001-3002 Employee Off Schedule Benefit.	53,360	0	(53,360)	(100.0) %	The change is due to a one-time off-schedule salary payment.
<b>3101-3102 STRS</b>					
3101 - STRS Certificated	3,922,806	4,107,688	184,882	4.7 %	
Total 3101-3102 STRS	3,922,806	4,107,688	184,882	4.7 %	The change is due to staffing positions and a one-time off-schedule salary pay.
<b>3301-3302 OASDI/Medicare/Alternative</b>					
3313 - Medicare - Certificated	306,254	334,682	28,428	9.3 %	The change is due to staffing positions and a one-time off-schedule salary pay.
3314 - Medicare - Classified	75,979	77,801	1,822	2.4 %	The change is due to staffing positions and a one-time off-schedule salary pay.
3355 - OASDI - Certificated	13,083	3,996	(9,087)	(69.5) %	The change is due to coding alignment for certificated to classified staff.
3356 - OASDI - Classified	324,953	343,918	18,966	5.8 %	The change is due to coding alignment for certificated to classified staff.
Total 3301-3302 OASDI/Medicare/Alternative	720,269	760,397	40,128	5.6 %	
<b>3401-3402 Health and Welfare Benefits</b>					
3401 - Health Care Certificated	2,413,054	2,211,475	(201,579)	(8.4) %	
3402 - Health Care Classified	757,193	723,945	(33,248)	(4.4) %	
Total 3401-3402 Health and Welfare Benefits	3,170,248	2,935,420	(234,827)	(7.4) %	The change is due to staff participation in health and welfare benefits.
<b>3501-3502 Unemployment Insurance</b>					
3501 - Unemployment Insurance Certificated	71,996	52,900	(19,096)	(26.5) %	
3502 - Unemployment Insurance Classified	31,286	20,905	(10,381)	(33.2) %	
Total 3501-3502 Unemployment Insurance	103,282	73,805	(29,477)	(28.5) %	The change is due to salary proration for unfilled positions.
<b>3601-3602 Workers' Compensation</b>					
3601 - Workers' Comp Certificated	73,943	82,252	8,309	11.2 %	
3602 - Workers' Comp Classified	18,345	17,981	(364)	(2.0) %	
Total 3601-3602 Workers' Compensation	92,288	100,232	7,944	8.6 %	The change is due to a one-time off-schedule salary payment.
<b>3901-3902 Other Employee Benefits</b>					
3901 - Other Benefits Cert	657,382	645,920	(11,461)	(1.7) %	The change is due to salary proration for unfilled positions.
3902 - Other Benefits Class	104,230	96,353	(7,877)	(7.6) %	The change is due to salary proration for unfilled positions.
3905 - Vacation Accrual Expense	0	19,710	19,710	100.0 %	The change is due to expensing the compensated absences payable from the prior year into the current year.
3922 - 457b Employer match-Classified	304,648	196,608	(108,041)	(35.5) %	The change is due to staff participation in the deferred compensation plan.
Total 3901-3902 Other Employee Benefits	1,066,260	958,591	(107,669)	(10.1) %	
Total 3000-3999 Employee Benefits	9,128,512	8,936,132	(192,380)	(2.1) %	
<b>4100-4799 Books, Materials, &amp; Supplies</b>					
<b>4200 Books and Other Reference Materials</b>					
4200 - Other Reference Materials	2,022,290	2,017,948	(4,342)	(0.2) %	
Total 4200 Books and Other Reference Materials	2,022,290	2,017,948	(4,342)	(0.2) %	The change is due to the cost of the curriculum for K-12 students.
<b>4300 Materials and Supplies</b>					
4310 - Materials & Supplies	279,915	134,854	(145,061)	(51.8) %	The change is due to the timing of receiving materials and recognizing the related costs.
4320 - Office Supplies	149,932	149,903	(29)	(0.0) %	
4330 - Meals & Events	9,417	9,816	399	4.2 %	
4350 - Other Supplies - Materials & Supplies	8,388	6,453	(1,935)	(23.1) %	The change is due to the adjusted need for materials for the high school graduation.
4381 - Instructional Funds - Materials	3,243,708	3,609,005	365,298	11.3 %	The change is due to students' utilization of instructional materials.
Total 4300 Materials and Supplies	3,691,358	3,910,030	218,672	5.9 %	



# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter School

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
4400 Noncapitalized Equipment					
4400 - Non-Capitalized Equipment	927,309	934,717	7,408	0.8 %	
Total 4400 Noncapitalized Equipment	927,309	934,717	7,408	0.8 %	The change is due to equipment purchases for the lending library, staff, and students.
Total 4100-4799 Books, Materials, & Supplies	6,640,957	6,862,695	221,738	3.3 %	
5100-5999 Services & Other Operating Expenditures					
5100 Subagreements for Services					
5100 - SpEd Consultants and Vendors Subagreements for Service	289,728	299,498	9,770	3.4 %	
Total 5100 Subagreements for Services	289,728	299,498	9,770	3.4 %	The change is due to the adjusted need for outside services provided to special education students.
5200 Travel and Conferences					
5210 - Mileage Reimbursements	2,288	582	(1,706)	(74.6) %	The change is due to board member mileage reimbursements.
5220 - Travel & Lodging	214,810	184,369	(30,441)	(14.2) %	The change is due to travel costs for professional development.
5225 - Travel & Conferences Meals	90,669	75,595	(15,074)	(16.6) %	The change is due to staff reimbursements.
Total 5200 Travel and Conferences	307,766	260,546	(47,220)	(15.3) %	
5300 Dues and Memberships					
5300 - Dues & Memberships	112,143	116,436	4,293	3.8 %	
Total 5300 Dues and Memberships	112,143	116,436	4,293	3.8 %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5400 Insurance					
5400 - Insurance	140,271	148,826	8,554	6.1 %	
Total 5400 Insurance	140,271	148,826	8,554	6.1 %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5500 Operations and Housekeeping Services					
5510 - Utilities (General)	37,866	41,662	3,797	10.0 %	
Total 5500 Operations and Housekeeping Services	37,866	41,662	3,797	10.0 %	The change is due to higher utility costs for additional facilities.
5600 Rents, Leases, Repairs, and Noncap. Improvements					
5610 - Facility Rents & Leases	357,386	369,637	12,250	3.4 %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5612 - Testing Site	54,345	47,034	(7,311)	(13.5) %	The change is due to the adjusted need for assessment location rentals for special education students.
5620 - Equipment Leases	3,889	3,999	110	2.8 %	
Total 5600 Rents, Leases, Repairs, and Noncap. Improvements	415,620	420,669	5,049	1.2 %	

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter School

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
5800 Professional/Consulting Services and Operating Expend					
5800 - Professional Services - Non-instructional	109,352	71,873	(37,478)	(34.3) %	The change is due to the adjusted need for consultant services.
5810 - Legal	194,438	244,296	49,858	25.6 %	The change is due to the adjusted need for legal services.
5820 - Audit & CPA	42,327	44,866	2,539	6.0 %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5835 - Field Trips	65,796	53,762	(12,034)	(18.3) %	The change is due to the overestimation of the cost of field trips.
5840 - Advertising & Recruitment	88,362	76,143	(12,220)	(13.8) %	The change is due to the adjusted need in marketing for recruitment.
5850 - Oversight Fees	1,394,345	1,392,170	(2,175)	(0.2) %	
5860 - Service Fees	347,097	155,659	(191,439)	(55.2) %	The change is due to an adjustment for SELPA fees that were directly offset against Special Education revenue.
5863 - Professional Development	241,631	131,176	(110,455)	(45.7) %	The change is due to the adjusted need for PD reimbursements.
5870 - Livescan Fingerprinting	1,012	695	(317)	(31.3) %	
5877 - Lending Library	8,921	10,718	1,797	20.1 %	The change is due to the need for lending library materials.
5878 - Student Assessment	25,720	27,289	1,569	6.1 %	
5880 - Instructional Vendors & Consultants	61,000	20,629	(40,371)	(66.2) %	The change is due to the carryover of a liability to be paid in the next fiscal year.
5881 - Instructional Funds - Services	4,865,561	4,926,137	60,576	1.2 %	The change is due to the adjusted use of instructional funds for students' services.
5883 - Outside Consultant and Services	73,200	60,023	(13,177)	(18.0) %	The change is due to the adjusted need for consulting services.
5887 - Student Service Technology	577,811	619,102	41,291	7.1 %	The change is due to the adjusted need for outside contract services.
Total 5800 Professional/Consulting Services and Operating Expend	8,096,573	7,834,538	(262,035)	(3.2) %	
5900 Communications					
5930 - Postage	82,633	80,350	(2,282)	(2.8) %	
5940 - Technology Services	579,848	549,963	(29,885)	(5.2) %	
Total 5900 Communications	662,481	630,313	(32,168)	(4.9) %	The change is due to the adjusted need for postage and software services.
Total 5100-5999 Services & Other Operating Expenditures	10,062,448	9,752,490	(309,959)	(3.1) %	
6100-6999 Capital Outlay					
Capital Expenditures					
6901 - Depreciation Expense-Leasehold Improvements	119,229	112,934	(6,296)	(5.3) %	
6905 - Depreciation Expense-Equipment	0	3,094	3,094	100.0 %	
Total Capital Expenditures	119,229	116,028	(3,202)	(2.7) %	The change is due to the timing of capitalized asset depreciation.
Total 6100-6999 Capital Outlay	119,229	116,028	(3,202)	(2.7) %	
Total Expenditures	54,490,993	54,015,841	(475,152)	(0.9) %	
Operating Income/(Loss)	137,376	345,391	208,015	151.4 %	
Net Assets					
9791 - Beginning Fund Balance	17,341,943	17,820,874	478,931	2.8 %	
9793 - Audit Adjustments	574,376	95,445	(478,931)	(83.4) %	
Total Net Assets	17,916,319	17,916,319	0	0.0 %	
Change In Net Assets	137,376	345,391	208,015	151.4 %	
Total Net Assets	18,053,695	18,261,710	208,015	1.2 %	



**Sage Oak Charter  
Unaudited Actuals  
Charter School Alternative Form  
36 67736 0136069  
CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM  
July 1, 2024 to June 30, 2025**

Charter School Name: Sage Oak Charter  
CDS #: 36-67736-0136069  
Charter Approving Entity: Helendale Elementary  
County: San Bernardino  
Charter #: 1885

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

- Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900-6920, 7438, 9489, 9660-9669, 9796, and 9797)**
- Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6700, 7438, 7439, and 9711-9789)**

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
<b>1. LCFF Sources</b>				
State Aid - Current Year	8011	44,983,877.00		44,983,877.00
Education Protection Account State Aid - Current Year	8012	768,334.00		768,334.00
State Aid - Prior Years	8019	(41,653.00)		(41,653.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	728,457.00		728,457.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		46,439,015.00	0.00	46,439,015.00
<b>2. Federal Revenues (see NOTE in Section L)</b>				
Every Student Succeeds Act	8290		555,470.69	555,470.69
Special Education - Federal	8181, 8182		573,696.87	573,696.87
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299			0.00
Total, Federal Revenues		0.00	1,129,167.56	1,129,167.56
<b>3. Other State Revenues</b>				
Special Education - State	StateRevSE		3,227,770.00	3,227,770.00
All Other State Revenues	StateRevAO	873,009.01	2,259,301.84	3,132,310.85
Total, Other State Revenues		873,009.01	5,487,071.84	6,360,080.85
<b>4. Other Local Revenues</b>				
All Other Local Revenues	LocalRevAO	416,739.69	16,228.20	432,967.89
Total, Local Revenues		416,739.69	16,228.20	432,967.89
<b>5. TOTAL REVENUES</b>				
		47,728,763.70	6,632,467.60	54,361,231.30
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	13,744,174.85	2,085,498.59	15,829,673.44
Certificated Pupil Support Salaries	1200	1,608,786.49	2,634,589.35	4,243,375.84
Certificated Supervisors' and Administrators' Salaries	1300	2,328,473.32	396,375.52	2,724,848.84
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		17,681,434.66	5,116,463.46	22,797,898.12
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	140,539.17	466,859.87	607,399.04
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	2,319,341.30	224,889.47	2,544,230.77
Clerical, Technical and Office Salaries	2400	2,279,288.66	119,678.78	2,398,967.44
Other Noncertificated Salaries	2900			0.00
Total, Noncertificated Salaries		4,739,169.13	811,428.12	5,550,597.25

**Sage Oak Charter  
Unaudited Actuals  
Charter School Alternative Form  
36 67736 0136069**

Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102	3,154,024.30	953,663.22	4,107,687.52
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	625,797.44	134,599.43	760,396.87
Health and Welfare Benefits	3401-3402	2,796,554.62	138,865.62	2,935,420.24
Unemployment Insurance	3501-3502	54,577.34	19,227.22	73,804.56
Workers' Compensation Insurance	3601-3602	78,888.42	21,343.78	100,232.20
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	792,786.79	165,804.25	958,591.04
<b>Total, Employee Benefits</b>		<b>7,502,628.91</b>	<b>1,433,503.52</b>	<b>8,936,132.43</b>
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100			0.00
Books and Other Reference Materials	4200	1,991,975.69	25,972.76	2,017,948.45
Materials and Supplies	4300	3,455,870.53	454,159.31	3,910,029.84
Noncapitalized Equipment	4400	914,793.01	19,924.16	934,717.17
Food	4700			0.00
<b>Total, Books and Supplies</b>		<b>6,362,639.23</b>	<b>500,056.23</b>	<b>6,862,695.46</b>
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100	0.00	299,498.36	299,498.36
Travel and Conferences	5200	259,653.47	892.86	260,546.33
Dues and Memberships	5300	116,436.11		116,436.11
Insurance	5400	148,825.73		148,825.73
Operations and Housekeeping Services	5500	41,662.48		41,662.48
Rentals, Leases, Repairs, and Noncap. Improvements	5600	375,935.97	44,733.34	420,669.31
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	7,754,447.58	80,090.49	7,834,538.07
Communications	5900	630,313.33		630,313.33
<b>Total, Services and Other Operating Expenditures</b>		<b>9,327,274.67</b>	<b>425,215.05</b>	<b>9,752,489.72</b>
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6700 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Subscription Assets	6700			0.00
Depreciation Expense (accrual basis only)	6900	116,027.54		116,027.54
Amortization Expense - Lease Assets (accrual basis only)	6910			0.00
Amortization Expense - Subscription Assets (accrual basis only)	6920			0.00
<b>Total, Capital Outlay</b>		<b>116,027.54</b>	<b>0.00</b>	<b>116,027.54</b>
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
<b>Total Debt Service</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total, Other Outgo</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>8. TOTAL EXPENDITURES</b>		<b>45,729,174.14</b>	<b>8,286,666.38</b>	<b>54,015,840.52</b>

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Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		1,999,589.56	(1,654,198.78)	345,390.78
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(7,822,668.79)	7,822,668.79	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(7,822,668.79)	7,822,668.79	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		(5,823,079.23)	6,168,470.01	345,390.78
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	23,989,344.03	(6,168,470.01)	17,820,874.02
b. Adjustments/Restatements	9793, 9795	95,445.00		95,445.00
c. Adjusted Beginning Fund Balance /Net Position		24,084,789.03	(6,168,470.01)	17,916,319.02
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		18,261,709.80	0.00	18,261,709.80
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
<b>3. Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796	0.00	0.00	0.00
b. Restricted Net Position	9797			0.00
c. Unrestricted Net Position	9790A	18,261,709.80	0.00	18,261,709.80

**Sage Oak Charter  
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Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
<b>1. Cash</b>				
In County Treasury	9110			0.00
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	16,522,028.20	2,295,928.25	18,817,956.45
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
<b>2. Investments</b>				
Investments	9150			0.00
<b>3. Accounts Receivable</b>				
Accounts Receivable	9200	3,634,572.20	2,023,412.14	5,657,984.34
<b>4. Due from Grantor Governments</b>				
Due from Grantor Governments	9290			0.00
<b>5. Stores</b>				
Stores	9320			0.00
<b>6. Prepaid Expenditures (Expenses)</b>				
Prepaid Expenditures (Expenses)	9330	347,444.19	61,745.78	409,189.97
<b>7. Other Current Assets</b>				
Other Current Assets	9340			0.00
<b>8. Lease Receivable</b>				
Lease Receivable	9380			0.00
<b>9. Capital Assets (accrual basis only)</b>				
Capital Assets (accrual basis only)	9400-9489	2,758,368.40		2,758,368.40
<b>10. TOTAL ASSETS</b>				
		23,262,412.99	4,381,086.17	27,643,499.16
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
<b>1. Deferred Outflows of Resources</b>				
Deferred Outflows of Resources	9490			0.00
<b>2. TOTAL DEFERRED OUTFLOWS</b>				
		0.00	0.00	0.00
<b>I. LIABILITIES</b>				
<b>1. Accounts Payable</b>				
Accounts Payable	9500	2,404,742.12	334,166.93	2,738,909.05
<b>2. Due to Grantor Governments</b>				
Due to Grantor Governments	9590			0.00
<b>3. Current Loans</b>				
Current Loans	9640			0.00
<b>4. Unearned Revenue</b>				
Unearned Revenue	9650		4,046,919.24	4,046,919.24
<b>5. Long-Term Liabilities (accrual basis only)</b>				
Long-Term Liabilities (accrual basis only)	9660-9669	2,595,961.07		2,595,961.07
<b>6. TOTAL LIABILITIES</b>				
		5,000,703.19	4,381,086.17	9,381,789.36
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
<b>1. Deferred Inflows of Resources</b>				
Deferred Inflows of Resources	9690			0.00
<b>2. TOTAL DEFERRED INFLOWS</b>				
		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2)				
(must agree with Line F2)				
		18,261,709.80	0.00	18,261,709.80

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**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. NONE	\$		0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount
	Enter "0.00" if none
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b>0.00</b>

**3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster**

Date of Presidential Disaster Declaration	Brief Description (If no amounts, indicate "None")	Amount
a. _____		
b. _____		
c. _____		
d. _____		
<b>TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)</b>		<b>0.00</b>

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2023-24 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2026-27.

a. Total Expenditures (B8)	54,015,840.52
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	1,129,167.56
c. Subtotal of State & Local Expenditures [a minus b]	52,886,672.96
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600, 6700, 6910 and 6920]	116,027.54
f. Less Supplemental Expenditures made as the result of a Presidentially Declared Disaster	0.00
<b>TOTAL STATE &amp; LOCAL EXPENDITURES SUBJECT TO MOE</b> [c minus d minus e minus f]	<b>\$ 52,770,645.42</b>



# Sage Oak Charter School - Keppel Unaudited Actuals 2024-25





# Summary Analysis

## Sage Oak Charter School - Keppel

### Summary of 2024-25 operations:

Sage Oak Charter School - Keppel generated \$6.2M in total revenue and incurred \$5.9M in expenses for the 2024-25 fiscal year, resulting in an operating surplus of approximately \$0.3M.

A strong reserve of \$3.0M, representing 50.6% of annual expenditures, allows the school to withstand unforeseen economic shocks. Sage Oak aims to reduce this reserve to a target of 45% without deficit spending, gradually achieving this through systematic budget management over several years.

# Unaudited Actuals 2024-25

## Summary

### Sage Oak Charter Schools - Keppel

	Estimated Actual	Unaudited Actual		
Projected P-2 Enrollment	437	441		
Projected P-2 ADA	440	440		
	Estimated Actual	Unaudited Actual	\$ Change	% Change
Revenue				
Total LCFF Revenues	5,320,848	5,308,121	(12,727)	(0.2) %
Total Federal Revenue	145,160	152,218	7,058	4.9 %
Total Other State Revenue	796,014	774,768	(21,246)	(2.7) %
Total Local Revenue	0	(9,846)	(9,846)	(100.0) %
Total Revenue	6,262,022	6,225,261	(36,761)	(0.6) %
Expenditures				
Total 1000-1999 Certificated Salaries	2,427,205	2,464,018	36,813	1.5 %
Total 2000-2999 Classified Salaries	544,714	537,243	(7,471)	(1.4) %
Total 3000-3999 Employee Benefits	1,004,369	948,558	(55,811)	(5.6) %
Total 4100-4799 Books, Materials, & Supplies	957,087	884,796	(72,290)	(7.6) %
Total 5100-5999 Services & Other Operating Expenditures	1,293,066	1,106,468	(186,598)	(14.4) %
Total 6100-6999 Capital Outlay	17,200	15,476	(1,725)	(10.0) %
Total Expenditures	6,243,641	5,956,558	(287,083)	(4.6) %
Operating Income/(Loss)	18,381	268,703	250,321	1,361.8 %
Net Assets				
9791 - Beginning Fund Balance	2,628,310	2,730,556	102,246	3.9 %
9793 - Audit Adjustments	115,707	13,461	(102,246)	(88.4) %
Total Net Assets	2,744,017	2,744,017	0	0.0 %
Change In Net Assets	18,381	268,703	250,321	1,361.8 %
Total Net Assets	2,762,398	3,012,720	250,321	9.1 %
Reserve as a % of expenditure	44.2%	50.6%	6.3%	

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - Keppel

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
<b>Revenue</b>					
<b>LCFF Revenue</b>					
8011 - LCFF General Entitlement	4,501,626	4,461,075	(40,551)	(0.9) %	
8012 - EPA Entitlement	87,912	87,912	0	0.0 %	
8019 - Prior Year Unrestricted Revenue	0	(28,408)	(28,408)	(100.0) %	The change is due to prior year adjustments for LCFF.
8096 - In-Lieu-Of Property Taxes	731,310	787,542	56,232	7.7 %	
<b>Total LCFF Revenues</b>	<b>5,320,848</b>	<b>5,308,121</b>	<b>(12,727)</b>	<b>(0.2) %</b>	The change is due to the timing of the P-2 ADA numbers being released after the Estimated Actual (EA) projections.
<b>Federal Revenue</b>					
8181 - Federal IDEA SpEd Revenue	61,353	67,075	5,722	9.3 %	
8182 - SpEd - Discretionary Grants	5,441	6,476	1,035	19.0 %	
8290 - Other Federal Revenue	78,366	78,666	300	0.4 %	
<b>Total Federal Revenue</b>	<b>145,160</b>	<b>152,218</b>	<b>7,058</b>	<b>4.9 %</b>	The change is due to updated year-end allocations.
<b>Other State Revenue</b>					
8311 - AB602 State SpEd Revenue	399,540	369,759	(29,781)	(7.5) %	The change is due to the SELPA admin fee being paid through the monthly apportionment.
8550 - Mandated Cost Reimbursements	9,386	9,386	0	0.0 %	
8560 - Lottery- Unrestricted	56,258	64,512	8,254	14.7 %	The change is due to the fourth quarter accrual per ADA from CDE.
8561 - Lottery- Prop 20 - Restricted	37,646	29,089	(8,557)	(22.7) %	The change is due to the fourth quarter accrual per ADA from CDE.
8590 - Other State Revenue	293,184	302,022	8,838	3.0 %	The change is due to recognizing deferred revenues.
<b>Total Other State Revenue</b>	<b>796,014</b>	<b>774,768</b>	<b>(21,246)</b>	<b>(2.7) %</b>	
<b>Local Revenue</b>					
8699 - Other Revenue	0	(9,846)	(9,846)	(100.0) %	The change is due to an abatement of revenue.
<b>Total Local Revenue</b>	<b>0</b>	<b>(9,846)</b>	<b>(9,846)</b>	<b>(100.0) %</b>	
<b>Total Revenue</b>	<b>6,262,022</b>	<b>6,225,261</b>	<b>(36,761)</b>	<b>(0.6) %</b>	
<b>Expenditures</b>					
<b>1000-1999 Certificated Salaries</b>					
1001 Cert. Off Schedule Pay	137,742	0	(137,742)	(100.0) %	
1100 Certificated Teachers Salaries	1,526,291	1,714,814	188,523	12.4 %	
1200 Certificated Pupil Support	528,571	475,264	(53,308)	(10.1) %	
1300 Certificated Supervisors and Administrators Salaries	234,601	273,940	39,339	16.8 %	
<b>Total 1000-1999 Certificated Salaries</b>	<b>2,427,205</b>	<b>2,464,018</b>	<b>36,813</b>	<b>1.5 %</b>	The change is due to staffing positions, one-time off-schedule salary pay, and the proration of unfilled positions.
<b>2000-2999 Classified Salaries</b>					
2001 Class. Off Schedule Pay	31,459	0	(31,459)	(100.0) %	
2100 Classified Instructional Salaries	74,981	74,976	(4)	(0.0) %	
2300 Classified Supervisors and Admin Salaries	226,388	237,595	11,207	5.0 %	
2400 Clerical, Technical and Office Salaries	211,887	224,672	12,785	6.0 %	
<b>Total 2000-2999 Classified Salaries</b>	<b>544,714</b>	<b>537,243</b>	<b>(7,471)</b>	<b>(1.4) %</b>	The change is due to staffing positions, one-time off-schedule salary pay, and the proration of unfilled positions.

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - Keppel

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
<b>3000-3999 Employee Benefits</b>					
3001 - Certificated Off Schedule Pay Benefits	2,364	0	(2,364)	(100.0) %	
3002 - Classified Off Schedule Pay Benefits	2,517	0	(2,517)	(100.0) %	
Total 3001-3002 Employee Off Schedule Benefit	4,881	0	(4,881)	(100.0) %	The change is due to a one-time off-schedule salary payment.
<b>3101-3102 STRS</b>					
3101 - STRS Certificated	417,825	424,536	6,711	1.6 %	
Total 3101-3102 STRS	417,825	424,536	6,711	1.6 %	The change is due to staffing positions and a one-time off-schedule salary pay.
<b>3301-3302 OASDI/Medicare/Alternative</b>					
3313 - Medicare - Certificated	32,655	34,715	2,060	6.3 %	The change is due to staffing positions and a one-time off-schedule salary pay.
3314 - Medicare - Classified	7,330	7,181	(149)	(2.0) %	
3355 - OASDI - Certificated	996	126	(871)	(87.4) %	The change is due to coding alignment for certificated to classified staff.
3356 - OASDI - Classified	31,347	31,593	246	0.8 %	
Total 3301-3302 OASDI/Medicare/Alternative	72,329	73,615	1,286	1.8 %	
<b>3401-3402 Health and Welfare Benefits</b>					
3401 - Health Care Certificated	303,110	266,543	(36,567)	(12.1) %	
3402 - Health Care Classified	73,316	66,540	(6,776)	(9.2) %	
Total 3401-3402 Health and Welfare Benefits	376,426	333,083	(43,343)	(11.5) %	The change is due to staff participation in health and welfare benefits.
<b>3501-3502 Unemployment Insurance</b>					
3501 - Unemployment Insurance Certificated	7,944	5,699	(2,245)	(28.3) %	
3502 - Unemployment Insurance Classified	3,142	2,051	(1,092)	(34.7) %	
Total 3501-3502 Unemployment Insurance	11,087	7,750	(3,337)	(30.1) %	The change is due to salary proration for unfilled positions.
<b>3601-3602 Workers' Compensation</b>					
3601 - Workers' Comp Certificated	7,884	8,631	747	9.5 %	
3602 - Workers' Comp Classified	1,760	1,649	(111)	(6.3) %	
Total 3601-3602 Workers' Compensation	9,645	10,281	636	6.6 %	The change is due to a one-time off-schedule salary payment.
<b>3901-3902 Other Employee Benefits</b>					
3901 - Other Benefits Cert	72,621	73,099	478	0.7 %	
3902 - Other Benefits Class	10,389	9,466	(923)	(8.9) %	The change is due to salary proration for unfilled positions.
3905 - Vacation Accrual Expense	0	0	0	0.0 %	
3922 - 457b Employer match-Classified	29,168	16,729	(12,438)	(42.6) %	The change is due to staff participation in the deferred compensation plan.
Total 3901-3902 Other Employee Benefits	112,177	99,294	(12,883)	(11.5) %	
Total 3000-3999 Employee Benefits	1,004,369	948,558	(55,811)	(5.6) %	
<b>4100-4799 Books, Materials, &amp; Supplies</b>					
<b>4200 Books and Other Reference Materials</b>					
4200 - Other Reference Materials	290,797	274,914	(15,883)	(5.5) %	
Total 4200 Books and Other Reference Materials	290,797	274,914	(15,883)	(5.5) %	The change is due to the cost of the curriculum for K-12 students.
<b>4300 Materials and Supplies</b>					
4310 - Materials & Supplies	40,371	13,832	(26,539)	(65.7) %	The change is due to the timing of receiving materials and recognizing the related costs.
4320 - Office Supplies	21,630	18,655	(2,975)	(13.8) %	The change is due to the adjusted need for admin supplies and materials for the registrar team.
4330 - Meals & Events	1,359	1,097	(262)	(19.3) %	
4350 - Other Supplies - Materials & Supplies	1,210	714	(496)	(41.0) %	The change is due to the adjusted need for materials for the high school graduation.
4381 - Instructional Funds - Materials	467,945	457,257	(10,688)	(2.3) %	The change is due to students' utilization of instructional materials.
Total 4300 Materials and Supplies	532,514	491,555	(40,959)	(7.7) %	

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - Keppel

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
4400 Noncapitalized Equipment					
4400 - Non-Capitalized Equipment	133,776	118,328	(15,448)	(11.5) %	
Total 4400 Noncapitalized Equipment	133,776	118,328	(15,448)	(11.5) %	The change is due to equipment purchases for the lending library, staff, and students.
Total 4100-4799 Books, Materials, & Supplies	957,087	884,796	(72,290)	(7.6) %	
5100-5999 Services & Other Operating Expenditures					
5100 Subagreements for Services					
5100 - SpEd Consultants and Vendors Subagreements for Service	41,797	36,837	(4,960)	(11.9) %	
Total 5100 Subagreements for Services	41,797	36,837	(4,960)	(11.9) %	The change is due to the adjusted need for outside services provided to special education students.
5200 Travel and Conferences					
5210 - Mileage Reimbursements	330	60	(270)	(81.7) %	The change is due to board member mileage reimbursements.
5220 - Travel & Lodging	30,989	20,529	(10,460)	(33.8) %	The change is due to travel costs for professional development.
5225 - Travel & Conferences Meals	13,080	7,707	(5,373)	(41.1) %	The change is due to staff reimbursements.
Total 5200 Travel and Conferences	44,399	28,296	(16,103)	(36.3) %	
5300 Dues and Memberships					
5300 - Dues & Memberships	16,178	13,029	(3,149)	(19.5) %	
Total 5300 Dues and Memberships	16,178	13,029	(3,149)	(19.5) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5400 Insurance					
5400 - Insurance	20,236	19,074	(1,162)	(5.7) %	
Total 5400 Insurance	20,236	19,074	(1,162)	(5.7) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5500 Operations and Housekeeping Services					
5510 - Utilities (General)	5,463	4,629	(834)	(15.3) %	
Total 5500 Operations and Housekeeping Services	5,463	4,629	(834)	(15.3) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5600 Rents, Leases, Repairs, and Noncap. Improvements					
5610 - Facility Rents & Leases	51,557	40,734	(10,823)	(21.0) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5612 - Testing Site	7,840	5,550	(2,290)	(29.2) %	The change is due to the adjusted need for assessment location rentals for special education students.
5620 - Equipment Leases	561	436	(125)	(22.2) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
Total 5600 Rents, Leases, Repairs, and Noncap. Improvements	59,958	46,720	(13,238)	(22.1) %	

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - Keppel

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
5800 Professional/Consulting Services and Operating Expend					
5800 - Professional Services - Non-instructional	15,775	9,972	(5,803)	(36.8) %	The change is due to the adjusted need for consultant services.
5810 - Legal	28,050	32,667	4,617	16.5 %	The change is due to the adjusted need for legal services.
5820 - Audit & CPA	6,106	4,149	(1,957)	(32.1) %	
5835 - Field Trips	9,492	5,239	(4,253)	(44.8) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5840 - Advertising & Recruitment	12,747	8,274	(4,473)	(35.1) %	The change is due to the adjusted need in marketing for recruitment.
5850 - Oversight Fees	52,515	53,365	850	1.6 %	
5860 - Service Fees	50,073	38,125	(11,948)	(23.9) %	The change is due to an adjustment for SELPA fees that were directly offset against Special Education revenue.
5863 - Professional Development	24,984	92,488	67,504	270.2 %	The change is due to the adjusted need for PD reimbursements.
5870 - Livescan Fingerprinting	146	65	(80)	(55.2) %	
5877 - Lending Library	1,287	952	(335)	(26.0) %	
5878 - Student Assessment	3,710	2,496	(1,214)	(32.7) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5880 - Instructional Vendors & Consultants	8,800	0	(8,800)	(100.0) %	The change is due to the carryover of a liability to be paid in the next fiscal year.
5881 - Instructional Funds - Services	701,917	562,780	(139,137)	(19.8) %	The change is due to the adjusted use of instructional funds for students' services.
5883 - Outside Consultant and Services	10,560	7,482	(3,078)	(29.1) %	The change is due to the adjusted need for consulting services.
5887 - Student Service Technology	83,301	66,107	(17,194)	(20.6) %	The change is due to the adjusted need for outside contract services.
Total 5800 Professional/Consulting Services and Operating Expend	1,009,464	884,163	(125,301)	(12.4) %	
5900 Communications					
5930 - Postage	11,921	8,039	(3,882)	(32.6) %	
5940 - Technology Services	83,650	65,681	(17,969)	(21.5) %	
Total 5900 Communications	95,571	73,720	(21,851)	(22.9) %	The change is due to the adjusted need for postage and software services.
Total 5100-5999 Services & Other Operating Expenditures	1,293,066	1,106,468	(186,598)	(14.4) %	
6100-6999 Capital Outlay					
Capital Expenditures					
6901 - Depreciation Expense-Leasehold Improvements	17,200	15,021	(2,179)	(12.7) %	
6905 - Depreciation Expense-Equipment	0	455	455	100.0 %	
Total Capital Expenditures	17,200	15,476	(1,725)	(10.0) %	The change is due to the timing of capitalized asset depreciation.
Total 6100-6999 Capital Outlay	17,200	15,476	(1,725)	(10.0) %	
Total Expenditures	6,243,641	5,956,558	(287,083)	(4.6) %	
Operating Income/(Loss)	18,381	268,703	250,321	1,361.8 %	
Net Assets					
9791 - Beginning Fund Balance	2,628,310	2,730,556	102,246	3.9 %	
9793 - Audit Adjustments	115,707	13,461	(102,246)	(88.4) %	
Total Net Assets	2,744,017	2,744,017	0	0.0 %	
Change In Net Assets	18,381	268,703	250,321	1,361.8 %	
Total Net Assets	2,762,398	3,012,720	250,321	9.1 %	

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CHARTER SCHOOL UNAUDITED ACTUALS  
 FINANCIAL REPORT -- ALTERNATIVE FORM  
 July 1, 2024 to June 30, 2025

Charter School Name: Sage Oak Charter School- Keppel

CDS #: 19-64642-0136127

Charter Approving Entity: Keppel Union Elementary

County: Los Angeles

Charter #: 1886

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

- Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900-6920, 7438, 9400-9489, 9660-9669, 9796, and 9797)**
- Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6700, 7438, 7439, and 9711-9789)**

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
<b>1. LCFF Sources</b>				
State Aid - Current Year	8011	4,461,075.00		4,461,075.00
Education Protection Account State Aid - Current Year	8012	87,912.00		87,912.00
State Aid - Prior Years	8019	(28,408.00)		(28,408.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	787,542.00		787,542.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		5,308,121.00	0.00	5,308,121.00
<b>2. Federal Revenues (see NOTE in Section L)</b>				
Every Student Succeeds Act	8290		78,666.14	78,666.14
Special Education - Federal	8181, 8182		73,551.44	73,551.44
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299			0.00
Total, Federal Revenues		0.00	152,217.58	152,217.58
<b>3. Other State Revenues</b>				
Special Education - State	StateRevSE		369,759.00	369,759.00
All Other State Revenues	StateRevAO	75,137.04	329,872.26	405,009.30
Total, Other State Revenues		75,137.04	699,631.26	774,768.30
<b>4. Other Local Revenues</b>				
All Other Local Revenues	LocalRevAO	(11,188.17)	1,341.82	(9,846.35)
Total, Local Revenues		(11,188.17)	1,341.82	(9,846.35)
<b>5. TOTAL REVENUES</b>				
		5,372,069.87	853,190.66	6,225,260.53
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	1,475,333.66	239,480.33	1,714,813.99
Certificated Pupil Support Salaries	1200	145,541.99	329,721.80	475,263.79
Certificated Supervisors' and Administrators' Salaries	1300	213,634.32	60,305.46	273,939.78
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		1,834,509.97	629,507.59	2,464,017.56
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	15,453.74	59,522.75	74,976.49
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	212,084.25	25,510.25	237,594.50
Clerical, Technical and Office Salaries	2400	208,586.20	16,085.61	224,671.81
Other Noncertificated Salaries	2900			0.00
Total, Noncertificated Salaries		436,124.19	101,118.61	537,242.80

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Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102	314,447.05	110,088.94	424,535.99
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	57,622.08	15,992.61	73,614.69
Health and Welfare Benefits	3401-3402	314,525.59	18,557.51	333,083.10
Unemployment Insurance	3501-3502	5,543.38	2,206.49	7,749.87
Workers' Compensation Insurance	3601-3602	7,781.90	2,498.71	10,280.61
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	78,977.99	20,315.57	99,293.56
Total, Employee Benefits		778,897.99	169,659.83	948,557.82
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100			0.00
Books and Other Reference Materials	4200	272,675.77	2,238.35	274,914.12
Materials and Supplies	4300	452,669.62	38,885.13	491,554.75
Noncapitalized Equipment	4400	110,288.43	8,039.07	118,327.50
Food	4700			0.00
Total, Books and Supplies		835,633.82	49,162.55	884,796.37
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100		36,836.52	36,836.52
Travel and Conferences	5200	28,234.83	61.22	28,296.05
Dues and Memberships	5300	13,029.17		13,029.17
Insurance	5400	19,074.05		19,074.05
Operations and Housekeeping Services	5500	4,628.74		4,628.74
Rentals, Leases, Repairs, and Noncap. Improvements	5600	41,506.15	5,214.12	46,720.27
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	797,985.27	86,177.33	884,162.60
Communications	5900	73,720.25		73,720.25
Total, Services and Other Operating Expenditures		978,178.46	128,289.19	1,106,467.65
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6700 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Subscription Assets	6700			0.00
Depreciation Expense (accrual basis only)	6900	15,475.70		15,475.70
Amortization Expense - Lease Assets (accrual basis only)	6910			0.00
Amortization Expense - Subscription Assets (accrual basis only)	6920			0.00
Total, Capital Outlay		15,475.70	0.00	15,475.70
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00
<b>8. TOTAL EXPENDITURES</b>		<b>4,878,820.13</b>	<b>1,077,737.77</b>	<b>5,956,557.90</b>

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Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		493,249.74	(224,547.11)	268,702.63
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(912,749.07)	912,749.07	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(912,749.07)	912,749.07	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		(419,499.33)	688,201.96	268,702.63
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	3,418,758.18	(688,201.96)	2,730,556.22
b. Adjustments/Restatements	9793, 9795	13,461.00		13,461.00
c. Adjusted Beginning Fund Balance /Net Position		3,432,219.18	(688,201.96)	2,744,017.22
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		3,012,719.85	0.00	3,012,719.85
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
<b>3. Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796	0.00	0.00	0.00
b. Restricted Net Position	9797			0.00
c. Unrestricted Net Position	9790A	3,012,719.85	0.00	3,012,719.85

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Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
<b>1. Cash</b>				
In County Treasury	9110			0.00
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	2,440,937.70	387,669.06	2,828,606.76
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
<b>2. Investments</b>				
Investments	9150			0.00
<b>3. Accounts Receivable</b>				
Accounts Receivable	9200	662,775.96	73,288.05	736,064.01
<b>4. Due from Grantor Governments</b>				
Due from Grantor Governments	9290			0.00
<b>5. Stores</b>				
Stores	9320			0.00
<b>6. Prepaid Expenditures (Expenses)</b>				
Prepaid Expenditures (Expenses)	9330	40,502.06	25,984.45	66,486.51
<b>7. Other Current Assets</b>				
Other Current Assets	9340			0.00
<b>8. Lease Receivable</b>				
Lease Receivable	9380			0.00
<b>9. Capital Assets (accrual basis only)</b>				
Capital Assets (accrual basis only)	9400-9489	384,710.51		384,710.51
<b>10. TOTAL ASSETS</b>				
		3,528,926.23	486,941.56	4,015,867.79
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
<b>1. Deferred Outflows of Resources</b>				
Deferred Outflows of Resources	9490			0.00
<b>2. TOTAL DEFERRED OUTFLOWS</b>				
		0.00	0.00	0.00
<b>I. LIABILITIES</b>				
<b>1. Accounts Payable</b>				
Accounts Payable	9500	174,708.93	27,747.23	202,456.16
<b>2. Due to Grantor Governments</b>				
Due to Grantor Governments	9590			0.00
<b>3. Current Loans</b>				
Current Loans	9640			0.00
<b>4. Unearned Revenue</b>				
Unearned Revenue	9650		459,194.33	459,194.33
<b>5. Long-Term Liabilities (accrual basis only)</b>				
Long-Term Liabilities (accrual basis only)	9660-9669	341,497.45		341,497.45
<b>6. TOTAL LIABILITIES</b>				
		516,206.38	486,941.56	1,003,147.94
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
<b>1. Deferred Inflows of Resources</b>				
Deferred Inflows of Resources	9690			0.00
<b>2. TOTAL DEFERRED INFLOWS</b>				
		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		3,012,719.85	0.00	3,012,719.85

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**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE NOTE: PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. None	\$		0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b>0.00</b>

**3. Supplemental State and Local Expenditures resulting from a Presidentialy Declared Disaster**

Date of Presidential Disaster Declaration	Brief Description (If no amounts, indicate "None")	Amount
a. _____	None	
b. _____		
c. _____		
d. _____		
<b>TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)</b>		<b>0.00</b>

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2023-24 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2026-27.

a. Total Expenditures (B8)	5,956,557.90
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	152,217.58
c. Subtotal of State & Local Expenditures [a minus b]	5,804,340.32
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600, 6700, 6910 and 6920]	15,475.70
f. Less Supplemental Expenditures made as the result of a Presidentialy Declared Disaster	0.00
<b>TOTAL STATE &amp; LOCAL EXPENDITURES SUBJECT TO MOE</b> [c minus d minus e minus f]	<b>\$ 5,788,864.62</b>



# Sage Oak Charter School - South Unaudited Actuals 2024-25





# Summary Analysis

## Sage Oak Charter School - South

### Summary of 2024-25 operations:

Sage Oak Charter School - South generated \$8.5M in total revenue and incurred \$7.7M in expenses for the 2024-25 fiscal year, resulting in an operating surplus of approximately \$0.8M.

A strong reserve of \$4.8M, representing 61.8% of annual expenditures, allows the school to withstand unforeseen economic shocks. Sage Oak aims to reduce this reserve to a target of 45% without deficit spending, gradually achieving this through systematic budget management over several years.

# Unaudited Actuals 2024-25

## Summary

### Sage Oak Charter Schools - South

	Estimated Actual	Unaudited Actual		
Projected P-2 Enrollment	577	569		
Projected P-2 ADA	573	573		
	Estimated Actual	Unaudited Actual	\$ Change	% Change
Revenue				
Total LCFF Revenues	6,884,532	6,884,524	(8)	(0.0) %
Total Federal Revenue	144,837	147,211	2,374	1.6 %
Total Other State Revenue	1,001,446	971,052	(30,394)	(3.0) %
Total Local Revenue	77,487	535,438	457,951	591.0 %
Total Revenue	8,108,302	8,538,225	429,923	5.3 %
Expenditures				
Total 1000-1999 Certificated Salaries	3,315,386	3,236,546	(78,840)	(2.4) %
Total 2000-2999 Classified Salaries	804,140	784,478	(19,662)	(2.4) %
Total 3000-3999 Employee Benefits	1,333,383	1,235,348	(98,035)	(7.4) %
Total 4100-4799 Books, Materials, & Supplies	1,110,040	1,008,854	(101,186)	(9.1) %
Total 5100-5999 Services & Other Operating Expenditures	1,513,566	1,420,800	(92,766)	(6.1) %
Total 6100-6999 Capital Outlay	19,937	16,164	(3,773)	(18.9) %
Total Expenditures	8,096,452	7,702,190	(394,262)	(4.9) %
Operating Income/(Loss)	11,850	836,035	824,185	6,955.3 %
Net Assets				
9791 - Beginning Fund Balance	3,840,326	3,907,288	66,962	1.7 %
9793 - Audit Adjustments	80,423	13,461	(66,962)	(83.3) %
Total Net Assets	3,920,749	3,920,749	0	0.0 %
Change In Net Assets	11,850	836,035	824,185	6,955.3 %
Total Net Assets	3,932,599	4,756,784	824,185	21.0 %
Reserve as a % of expenditure	48.6%	61.8%	13.2%	

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - South

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
<b>Revenue</b>					
8011 - LCFF General Entitlement	6,437,560	6,432,117	(5,443)	(0.1) %	
8012 - EPA Entitlement	114,594	114,594	0	0.0 %	
8019 - Prior Year Unrestricted Revenue	0	2,396	2,396	100.0 %	The change is due to prior year adjustments for LCFF.
8096 - In-Lieu-Of Property Taxes	332,378	338,442	6,064	1.8 %	
8097 - In-Lieu Property Taxes Prior Year	0	(3,025)	(3,025)	(100.0) %	The change is due to prior year adjustments in ILPT.
<b>Total LCFF Revenues</b>	<b>6,884,532</b>	<b>6,884,524</b>	<b>(8)</b>	<b>(0.0) %</b>	
<b>Federal Revenue</b>					
8181 - Federal IDEA SpEd Revenue	58,905	72,835	13,930	23.6 %	
8182 - SpEd - Discretionary Grants	14,920	5,879	(9,041)	(60.6) %	
8290 - Other Federal Revenue	71,012	68,497	(2,515)	(3.5) %	
<b>Total Federal Revenue</b>	<b>144,837</b>	<b>147,211</b>	<b>2,374</b>	<b>1.6 %</b>	The change is due to updated year-end allocations.
<b>Other State Revenue</b>					
8311 - AB602 State SpEd Revenue	519,735	481,119	(38,616)	(7.4) %	The change is due to the SELPA admin fee being paid through the monthly apportionment.
8550 - Mandated Cost Reimbursements	11,622	11,622	0	0.0 %	
8560 - Lottery- Unrestricted	114,303	105,955	(8,348)	(7.3) %	The change is due to the fourth quarter accrual per ADA from CDE.
8561 - Lottery- Prop 20 - Restricted	49,072	50,623	1,551	3.2 %	The change is due to the fourth quarter accrual per ADA from CDE.
8590 - Other State Revenue	306,714	321,733	15,019	4.9 %	The change is due to recognizing deferred revenues.
<b>Total Other State Revenue</b>	<b>1,001,446</b>	<b>971,052</b>	<b>(30,394)</b>	<b>(3.0) %</b>	
<b>Local Revenue</b>					
8660 - Interest Income	77,487	533,434	455,947	588.4 %	The change is due to cash balance and adjusted interest rates.
8699 - Other Revenue	0	2,004	2,004	100.0 %	The change is due to refunds for prior year invoices.
<b>Total Local Revenue</b>	<b>77,487</b>	<b>535,438</b>	<b>457,951</b>	<b>591.0 %</b>	
<b>Total Revenue</b>	<b>8,108,302</b>	<b>8,538,225</b>	<b>429,923</b>	<b>5.3 %</b>	
<b>Expenditures</b>					
<b>1000-1999 Certificated Salaries</b>					
1001 Cert. Off Schedule Pay	217,781	0	(217,781)	(100.0) %	
1100 Certificated Teachers Salaries	2,127,774	2,323,905	196,130	9.2 %	
1200 Certificated Pupil Support	624,399	531,533	(92,866)	(14.9) %	
1300 Certificated Supervisors and Administrators Salaries	345,432	381,109	35,677	10.3 %	
<b>Total 1000-1999 Certificated Salaries</b>	<b>3,315,386</b>	<b>3,236,546</b>	<b>(78,840)</b>	<b>(2.4) %</b>	The change is due to staffing positions, one-time off-schedule salary pay, and the proration of unfilled positions.
<b>2000-2999 Classified Salaries</b>					
2001 Class. Off Schedule Pay	49,739	0	(49,739)	(100.0) %	
2100 Classified Instructional Salaries	80,676	77,801	(2,875)	(3.6) %	
2300 Classified Supervisors and Admin Salaries	351,976	362,709	10,733	3.0 %	
2400 Clerical, Technical and Office Salaries	321,749	343,968	22,218	6.9 %	
<b>Total 2000-2999 Classified Salaries</b>	<b>804,140</b>	<b>784,478</b>	<b>(19,662)</b>	<b>(2.4) %</b>	The change is due to staffing positions, one-time off-schedule salary pay, and the proration of unfilled positions.

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - South

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
<b>3000-3999 Employee Benefits</b>					
3001 - Certificated Off Schedule Pay Benefits	3,738	0	(3,738)	(100.0) %	
3002 - Classified Off Schedule Pay Benefits	3,979	0	(3,979)	(100.0) %	
Total 3001-3002 Employee Off Schedule Benefit	7,717	0	(7,717)	(100.0) %	The change is due to a one-time off-schedule salary payment.
<b>3101-3102 STRS</b>					
3101 - STRS Certificated	568,183	562,378	(5,805)	(1.0) %	
Total 3101-3102 STRS	568,183	562,378	(5,805)	(1.0) %	The change is due to staffing positions and a one-time off-schedule salary pay.
<b>3301-3302 OASDI/Medicare/Alternative</b>					
3313 - Medicare - Certificated	44,414	45,624	1,210	2.7 %	The change is due to staffing positions and a one-time off-schedule salary pay.
3314 - Medicare - Classified	10,774	10,484	(290)	(2.7) %	
3355 - OASDI - Certificated	1,526	118	(1,408)	(92.3) %	The change is due to coding alignment for certificated to classified staff.
3356 - OASDI - Classified	46,081	46,244	163	0.4 %	
Total 3301-3302 OASDI/Medicare/Alternative	102,795	102,471	(325)	(0.3) %	
<b>3401-3402 Health and Welfare Benefits</b>					
3401 - Health Care Certificated	361,761	314,499	(47,262)	(13.1) %	
3402 - Health Care Classified	107,422	98,621	(8,801)	(8.2) %	
Total 3401-3402 Health and Welfare Benefits	469,183	413,120	(56,063)	(11.9) %	The change is due to staff participation in health and welfare benefits.
<b>3501-3502 Unemployment Insurance</b>					
3501 - Unemployment Insurance Certificated	10,736	7,225	(3,512)	(32.7) %	
3502 - Unemployment Insurance Classified	4,367	2,798	(1,569)	(35.9) %	
Total 3501-3502 Unemployment Insurance	15,103	10,023	(5,080)	(33.6) %	The change is due to salary proration for unfilled positions.
<b>3601-3602 Workers' Compensation</b>					
3601 - Workers' Comp Certificated	10,723	11,255	532	5.0 %	
3602 - Workers' Comp Classified	2,595	2,417	(178)	(6.9) %	
Total 3601-3602 Workers' Compensation	13,318	13,672	354	2.7 %	
<b>3901-3902 Other Employee Benefits</b>					
3901 - Other Benefits Cert	99,003	95,423	(3,580)	(3.6) %	The change is due to salary proration for unfilled positions.
3902 - Other Benefits Class	14,608	13,211	(1,397)	(9.6) %	The change is due to salary proration for unfilled positions.
3922 - 457b Employer match-Classified	43,473	25,051	(18,422)	(42.4) %	The change is due to staff participation in the deferred compensation plan.
Total 3901-3902 Other Employee Benefits	157,084	133,685	(23,399)	(14.9) %	
Total 3000-3999 Employee Benefits	1,333,383	1,235,348	(98,035)	(7.4) %	
<b>4100-4799 Books, Materials, &amp; Supplies</b>					
<b>4200 Books and Other Reference Materials</b>					
4200 - Other Reference Materials	337,750	301,251	(36,499)	(10.8) %	
Total 4200 Books and Other Reference Materials	337,750	301,251	(36,499)	(10.8) %	The change is due to the cost of the curriculum for K-12 students.
<b>4300 Materials and Supplies</b>					
4310 - Materials & Supplies	46,794	17,132	(29,662)	(63.4) %	The change is due to the timing of receiving materials and recognizing the related costs.
4320 - Office Supplies	25,071	21,509	(3,561)	(14.2) %	The change is due to the adjusted need for admin supplies and materials for the registrar team.
4330 - Meals & Events	1,575	1,438	(137)	(8.7) %	
4350 - Other Supplies - Materials & Supplies	1,403	928	(475)	(33.8) %	The change is due to the adjusted need for materials for the high school graduation.
4381 - Instructional Funds - Materials	542,390	521,583	(20,808)	(3.8) %	The change is due to students' utilization of instructional materials.
Total 4300 Materials and Supplies	617,232	562,589	(54,643)	(8.9) %	

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - South

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
4400 Noncapitalized Equipment					
4400 - Non-Capitalized Equipment	155,058	145,014	(10,044)	(6.5) %	
Total 4400 Noncapitalized Equipment	155,058	145,014	(10,044)	(6.5) %	The change is due to equipment purchases for the lending library, staff, and students.
Total 4100-4799 Books, Materials, & Supplies	1,110,040	1,008,854	(101,186)	(9.1) %	
5100-5999 Services & Other Operating Expenditures					
5100 Subagreements for Services					
5100 - SpEd Consultants and Vendors Subagreements for Service	48,446	23,837	(24,610)	(50.8) %	
Total 5100 Subagreements for Services	48,446	23,837	(24,610)	(50.8) %	The change is due to the adjusted need for outside services provided to special education students.
5200 Travel and Conferences					
5210 - Mileage Reimbursements	383	78	(305)	(79.7) %	The change is due to board member mileage reimbursements.
5220 - Travel & Conferences	35,919	26,859	(9,060)	(25.2) %	The change is due to travel costs for professional development.
5225 - Travel & Conferences Meals	15,161	10,182	(4,979)	(32.8) %	The change is due to staff reimbursements.
Total 5200 Travel and Conferences	51,463	37,119	(14,344)	(27.9) %	
5300 Dues and Memberships					
5300 - Dues & Memberships	18,752	17,606	(1,146)	(6.1) %	
Total 5300 Dues and Memberships	18,752	17,606	(1,146)	(6.1) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5400 Insurance					
5400 - Insurance	23,455	16,063	(7,392)	(31.5) %	
Total 5400 Insurance	23,455	16,063	(7,392)	(31.5) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5500 Operations and Housekeeping Services					
5510 - Utilities (General)	6,332	6,137	(195)	(3.1) %	
Total 5500 Operations and Housekeeping Services	6,332	6,137	(195)	(3.1) %	
5600 Rents, Leases, Repairs, and Noncap. Improvements					
5610 - Facility Rents & Leases	59,760	54,521	(5,239)	(8.8) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5612 - Testing Site	9,087	6,193	(2,894)	(31.8) %	The change is due to the adjusted need for assessment location rentals for special education students.
5620 - Equipment Leases	650	589	(61)	(9.4) %	
Total 5600 Rents, Leases, Repairs, and Noncap. Improvements	69,497	61,303	(8,194)	(11.8) %	

# Unaudited Actuals 2024-25

## Detail & Comparison with Estimated Actuals

### Sage Oak Charter Schools - South

	Estimated Actual	Unaudited Actual	\$ Change	% Change	Notes
5800 Professional/Consulting Services and Operating Expend					
5800 - Professional Services - Non-instructional	18,285	13,264	(5,022)	(27.5) %	The change is due to the adjusted need for consultant services.
5810 - Legal	32,513	42,079	9,567	29.4 %	The change is due to the adjusted need for legal services.
5820 - Audit & CPA	7,078	6,496	(582)	(8.2) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5835 - Field Trips	11,002	11,356	354	3.2 %	
5840 - Advertising & Recruitment	14,775	10,255	(4,520)	(30.6) %	The change is due to the adjusted need in marketing for recruitment.
5850 - Oversight Fees	68,820	51,732	(17,088)	(24.8) %	The change is due to the adjusted LCFF revenues.
5860 - Service Fees	58,039	21,088	(36,951)	(63.7) %	The change is due to an adjustment for SELPA fees that were directly offset against Special Education revenue.
5863 - Professional Development	36,179	65,268	29,090	80.4 %	The change is due to the adjusted need for PD reimbursements.
5870 - Livescan Fingerprinting	169	90	(80)	(47.1) %	
5877 - Lending Library	1,492	1,128	(364)	(24.4) %	The change is due to the realignment of expenses based on site-specific revenue allocation.
5878 - Student Assessment	4,301	3,947	(354)	(8.2) %	
5880 - Instructional Vendors & Consultants	10,200	0	(10,200)	(100.0) %	The change is due to the carryover of a liability to be paid in the next fiscal year.
5881 - Instructional Funds - Services	813,586	837,160	23,575	2.9 %	The change is due to the adjusted use of instructional funds for students' services.
5883 - Outside Consultant and Services	12,240	8,992	(3,248)	(26.5) %	The change is due to the adjusted need for consulting services.
5887 - Student Service Technology	96,168	89,061	(7,107)	(7.4) %	The change is due to the adjusted need for outside contract services.
Total 5800 Professional/Consulting Services and Operating Expend	1,184,846	1,161,915	(22,931)	(1.9) %	
5900 Communications					
5930 - Postage	13,817	11,373	(2,444)	(17.7) %	
5940 - Technology Services	96,958	85,449	(11,509)	(11.9) %	
Total 5900 Communications	110,775	96,822	(13,953)	(12.6) %	The change is due to the adjusted need for postage and software services.
Total 5100-5999 Services & Other Operating Expenditures	1,513,566	1,420,800	(92,766)	(6.1) %	
6100-6999 Capital Outlay					
Capital Expenditures					
6901 - Depreciation Expense-Leasehold Improvements	19,937	15,689	(4,247)	(21.3) %	
6905 - Depreciation Expense-Equipment	0	474	474	100.0 %	
Total Capital Expenditures	19,937	16,164	(3,773)	(18.9) %	The change is due to the timing of capitalized asset depreciation.
Total 6100-6999 Capital Outlay	19,937	16,164	(3,773)	(18.9) %	
Total Expenditures	8,096,452	7,702,190	(394,262)	(4.9) %	
Operating Income/(Loss)	11,850	836,035	824,185	6,955.3 %	
Net Assets					
9791 - Beginning Fund Balance	3,840,326	3,907,288	66,962	1.7 %	
9793 - Audit Adjustments	80,423	13,461	(66,962)	(83.3) %	
Total Net Assets	3,920,749	3,920,749	0	0.0 %	
Change In Net Assets	11,850	836,035	824,185	6,955.3 %	
Total Net Assets	3,932,599	4,756,784	824,185	21.0 %	

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**CHARTER SCHOOL UNAUDITED ACTUALS**

FINANCIAL REPORT -- ALTERNATIVE FORM

July 1, 2024 to June 30, 2025

Charter School Name: Sage Oak Charter School - South

CDS #: 37-75416-0139378

Charter Approving Entity: Warner Unified

County: San Diego

Charter #: 2051

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

- Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900-6920, 7438, 9400-9489, 9660-9669, 9796, and 9797)**
- Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6700, 7438, 7439, and 9711-9789)**

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
<b>1. LCFF Sources</b>				
State Aid - Current Year	8011	6,432,117.00		6,432,117.00
Education Protection Account State Aid - Current Year	8012	114,594.00		114,594.00
State Aid - Prior Years	8019	2,396.00		2,396.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	338,442.00		338,442.00
Other LCFF Transfers	8091, 8097	(3,025.00)		(3,025.00)
Total, LCFF Sources		6,884,524.00	0.00	6,884,524.00
<b>2. Federal Revenues (see NOTE in Section L)</b>				
Every Student Succeeds Act	8290		68,497.00	68,497.00
Special Education - Federal	8181, 8182		78,713.67	78,713.67
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299			0.00
Total, Federal Revenues		0.00	147,210.67	147,210.67
<b>3. Other State Revenues</b>				
Special Education - State	StateRevSE		481,119.00	481,119.00
All Other State Revenues	StateRevAO	118,573.25	371,359.48	489,932.73
Total, Other State Revenues		118,573.25	852,478.48	971,051.73
<b>4. Other Local Revenues</b>				
All Other Local Revenues	LocalRevAO	534,599.90	838.24	535,438.14
Total, Local Revenues		534,599.90	838.24	535,438.14
<b>5. TOTAL REVENUES</b>				
		7,537,697.15	1,000,527.39	8,538,224.54
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	2,117,938.98	205,965.54	2,323,904.52
Certificated Pupil Support Salaries	1200	195,249.61	336,283.34	531,532.95
Certificated Supervisors' and Administrators' Salaries	1300	328,996.76	52,112.25	381,109.01
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		2,642,185.35	594,361.13	3,236,546.48
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	14,278.76	63,522.46	77,801.22
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	335,265.56	27,443.74	362,709.30
Clerical, Technical and Office Salaries	2400	328,700.01	15,267.49	343,967.50
Other Noncertificated Salaries	2900			0.00
Total, Noncertificated Salaries		678,244.33	106,233.69	784,478.02

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Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102	452,541.95	109,835.95	562,377.90
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	86,671.58	15,799.06	102,470.64
Health and Welfare Benefits	3401-3402	395,133.30	17,986.66	413,119.96
Unemployment Insurance	3501-3502	7,617.26	2,405.38	10,022.64
Workers' Compensation Insurance	3601-3602	11,217.60	2,454.35	13,671.95
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	113,980.95	19,703.90	133,684.85
Total, Employee Benefits		1,067,162.64	168,185.30	1,235,347.94
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100			0.00
Books and Other Reference Materials	4200	298,100.73	3,149.90	301,250.63
Materials and Supplies	4300	501,150.05	61,438.87	562,588.92
Noncapitalized Equipment	4400	136,974.22	8,040.10	145,014.32
Food	4700			0.00
Total, Books and Supplies		936,225.00	72,628.87	1,008,853.87
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100		23,836.59	23,836.59
Travel and Conferences	5200	37,055.73	62.83	37,118.56
Dues and Memberships	5300	17,605.58		17,605.58
Insurance	5400	16,062.78		16,062.78
Operations and Housekeeping Services	5500	6,136.67		6,136.67
Rentals, Leases, Repairs, and Noncap. Improvements	5600	55,460.00	5,843.15	61,303.15
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	1,103,908.07	58,006.54	1,161,914.61
Communications	5900	96,821.97		96,821.97
Total, Services and Other Operating Expenditures		1,333,050.80	87,749.11	1,420,799.91
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6700 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Subscription Assets	6700			0.00
Depreciation Expense (accrual basis only)	6900	16,163.75		16,163.75
Amortization Expense - Lease Assets (accrual basis only)	6910			0.00
Amortization Expense - Subscription Assets (accrual basis only)	6920			0.00
Total, Capital Outlay		16,163.75	0.00	16,163.75
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00
<b>8. TOTAL EXPENDITURES</b>		6,673,031.87	1,029,158.10	7,702,189.97

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Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		864,665.28	(28,630.71)	836,034.57
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(599,722.59)	599,722.59	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(599,722.59)	599,722.59	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		264,942.69	571,091.88	836,034.57
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	4,478,380.26	(571,091.88)	3,907,288.38
b. Adjustments/Restatements	9793, 9795	13,461.03		13,461.03
c. Adjusted Beginning Fund Balance /Net Position		4,491,841.29	(571,091.88)	3,920,749.41
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		4,756,783.98	0.00	4,756,783.98
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
<b>3. Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796	0.00	0.00	0.00
b. Restricted Net Position	9797			0.00
c. Unrestricted Net Position	9790A	4,756,783.98	0.00	4,756,783.98

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Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
1. Cash				
In County Treasury	9110	17,632,090.13	2,340,421.58	19,972,511.71
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	(13,985,036.03)	(1,856,324.46)	(15,841,360.49)
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	1,214,035.21	76,533.58	1,290,568.79
4. Due from Grantor Governments	9290			0.00
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	52,232.01	20,904.22	73,136.23
7. Other Current Assets	9340			0.00
8. Lease Receivable	9380			0.00
9. Capital Assets (accrual basis only)	9400-9489	406,417.36		406,417.36
<b>10. TOTAL ASSETS</b>		<b>5,319,738.68</b>	<b>581,534.92</b>	<b>5,901,273.60</b>
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
1. Deferred Outflows of Resources	9490			0.00
<b>2. TOTAL DEFERRED OUTFLOWS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>I. LIABILITIES</b>				
1. Accounts Payable	9500	197,964.72	26,277.14	224,241.86
2. Due to Grantor Governments	9590			0.00
3. Current Loans	9640			0.00
4. Unearned Revenue	9650		555,257.78	555,257.78
5. Long-Term Liabilities (accrual basis only)	9660-9669	364,989.98		364,989.98
<b>6. TOTAL LIABILITIES</b>		<b>562,954.70</b>	<b>581,534.92</b>	<b>1,144,489.62</b>
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources	9690			0.00
<b>2. TOTAL DEFERRED INFLOWS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		4,756,783.98	0.00	4,756,783.98

**Sage Oak Charter School - South  
Unaudited Actuals  
Charter School Alternative Form  
37 75416 0139378**

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT  
IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE  
NOTE: PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF  
EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. NONE	\$		0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b>0.00</b>

**3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster**

Date of Presidential Disaster Declaration	Brief Description (If no amounts, indicate "None")	Amount
a. _____	NONE	
b. _____		
c. _____		
d. _____		
<b>TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)</b>		<b>0.00</b>

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2023-24 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2026-27.

a. Total Expenditures (B8)	7,702,189.97
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	147,210.67
c. Subtotal of State & Local Expenditures [a minus b]	7,554,979.30
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600, 6700, 6910 and 6920]	16,163.75
f. Less Supplemental Expenditures made as the result of a Presidentially Declared Disaster	0.00
<b>TOTAL STATE &amp; LOCAL EXPENDITURES SUBJECT TO MOE</b> [c minus d minus e minus f]	<b>\$ 7,538,815.55</b>



# UNAUDITED ACTUALS 2024-25



Habib Tahmas, CPA  
Sr. Director of Fiscal Services



# Content

## Unaudited Actuals 2024-25

1 Intro

2 The Requirement

3 Summary of Financial Information

4 The Next Steps

# Unaudited Actuals

## 2024-25

### Thanks To Our Team

*Collaborative, efficient, and professional*

*Year after year, they get it done!*





# Unaudited Actuals

2024-25

## California Education Code Section 42100:

**On or before September 15**, each charter school shall approve, in a format prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the charter school for the preceding fiscal year and shall file the statement with the entity that approved the charter school.



# Unaudited Actuals

## 2024-25

### Summary of Financial Information

<b>Unaudited Actuals 2024-25</b>	<b>Sage Oak Helendale</b>	<b>Sage Oak Keppel</b>	<b>Sage Oak South</b>	<b>Combined Totals</b>
<b>Revenues</b>	\$ 54.4	\$ 6.2	\$ 8.5	\$ 69.1
<b>Expenditures</b>	\$ 54.0	\$ 6.0	\$ 7.7	\$ 67.7
<b>Net Operating Income</b>	<b>\$ 0.4</b>	<b>\$ 0.2</b>	<b>\$ 0.8</b>	<b>\$ 1.4</b>
<b>Fund Balances/Reserves</b>	\$ 18.3	\$ 3.0	\$ 4.7	\$ 26.0
<b>Reserves as a % of Exp.</b>	<b>34%</b>	<b>50%</b>	<b>61%</b>	<b>38%</b>

# Unaudited Actuals

## 2024-25



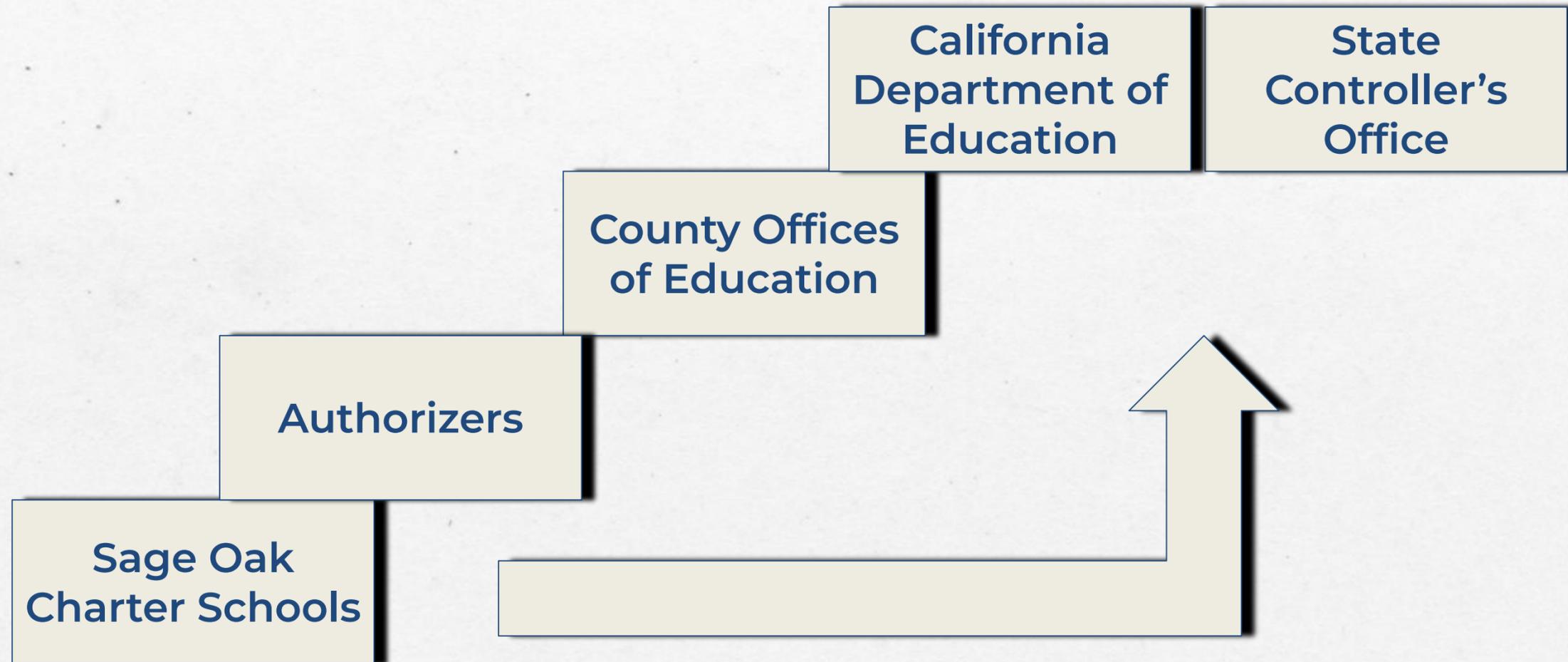
### Next Steps

1. Audit of the Board approved 2024-25 Unaudited Actuals.
2. Issuance of the Audited Financial Statements by Sage Oak's independent auditors (CLA).
3. Present to the Board the audited financials and auditor's report for review and approval at the December board meeting.

# Unaudited Actuals

## 2024-25

### Path of Charter Schools' Audited Financials



# Unaudited Actuals

2024-25



*Thank You!*

# Coversheet

## (Action) Approval of T-Mobile Project 10Million Agreement

**Section:** XIII. Business Services  
**Item:** B. (Action) Approval of T-Mobile Project 10Million Agreement  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** T-Mobile Project 10Million Agreement\_9.11.2025.pdf

### BACKGROUND:

The multi-year service agreement will be used to purchase 60 mobile hotspots to support Sage Oak students without reliable internet access, including those in remote areas or experiencing homelessness, so they can participate in online classes.

### RECOMMENDATION:

It is recommended the Board approve the T-Mobile Project 10Million agreement, from August 15, 2025, to August 14, 2027, as presented, for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

## T-Mobile Project 10Million Agreement (General)

This T-Mobile Project 10Million Agreement (General) (“**Agreement**”) is effective as of the date the second Party signs this Agreement below (“**Agreement Effective Date**”), and is by and between T-Mobile USA, Inc., a Delaware corporation (“**T-Mobile**” or “**Contractor**”), and Sage Oak Charter Schools, a(n) California Government entity, with its principal place of business at 1473 Ford St, Redlands CA 92373 (“**Customer**”).

1. **Term.** The term of this Agreement will continue for as long as there is a line of Service that is active under this Agreement (“**Term**”). Each line of Service activated under this Agreement will have the service term associated with the rate plan (described in Section 3 below) that such line is on (the “**Service Period**”). A line’s Service Period begins on the date of activation of such line of Service.
  
2. **Underlying Agreement.** Customer agrees to purchase wireless mobile Services and Devices from T-Mobile, and T-Mobile agrees to provide the Services and Devices to Customer based on the prices listed below. The terms of Customer’s purchase and use of the Services will be governed by this Agreement and the NASPO ValuePoint Contract No. MA176 and applicable Participating Addendum (“**Master Agreement**”).
  - (a) The terms and conditions of this Agreement or the Master Agreement will not be modified or superseded by any terms and conditions in a Customer-generated Purchase Order. Purchase Orders will have no force or effect other than to denote quantity, the products or services purchased, delivery destinations, requested delivery dates and any other information required by this Agreement.
  
  - (b) In the event the Master Agreement is terminated or expires and is not renewed prior to the expiration of the Term of this Agreement, T-Mobile may enter into a follow-on master agreement for the period after termination or expiration of the Master Agreement (a “**New Master Agreement**”), in which case the New Master Agreement will be substituted for the existing Master Agreement for the remainder of the Term, and the terms and conditions of the New Master Agreement shall supersede and replace the terms of the existing Master Agreement. In the event the Master Agreement is terminated or expires and is not renewed prior to the expiration of the Term, and T-Mobile does not enter into a New Master Agreement, then Customer and T-Mobile will: (i) mutually agree to amend this Agreement in order to transition it under another available master agreement to be substituted for the Master Agreement; or (ii) enter into a mutually agreeable alternative agreement to be substituted for the Master Agreement.
  
  - (c) Notwithstanding anything to the contrary in this Agreement, following the expiration of a line’s Service Period, T-Mobile will continue to provide the Services to Customer for such line under the pricing, discounts and other terms and conditions set forth in this Agreement, or, with 30 days’ advance notice to Customer, at standard list pricing, until either party provides 30 days’ advance written notice to terminate the Service for such line.

**3. Offer/Pricing. Mobile Rate Plans include Mobile Device as listed below:**

Rate Plan	Service Period	Monthly Recurring Charge/Line	Features <sup>1</sup>	Device Cost (Hotspot) <sup>2</sup>
<b>Project 10Million \$12 100GB per Month Plan</b>	24 months	\$12	Up to 100GB of high- speed data per month per line.	\$0
<b>Project 10Million 2-year Unlimited Plan</b>	24 Months	\$15	Unlimited on device 4G LTE data	\$0
<b>Project 10Million 1-year Unlimited</b>	12 Months	\$20	Unlimited on device 4G LTE data	\$0

<b>Plan</b>				
<b>Project 10Million MTM Unlimited Plan</b>	Month-to-Month	\$25	Unlimited on device 4G LTE data	\$0

<sup>1</sup> During congestion, Project 10Million customers may notice speeds lower than other customers due to data prioritization. Video typically streams at DVD quality (480p). Limited time offer; subject to change. Available lines are limited. Intended for student mobile connectivity. Monthly data service ends at 100GB on \$12 plan. Monthly data service ends at 100GB on \$12 plan. Monthly Regulatory Programs (RPF) & Telco Recovery Fee (TRF) totaling \$1.60 per data only line (\$0.12 for RPF & \$1.48 for TRF) apply. RPF and TRF subject to change upon notice. The form of T-Mobile’s notice may include without limitation, providing written notice to any address listed in the Agreement for Customer or any address T-Mobile uses for billing or as set forth in an Order. Roaming not available. **Video streams** at up to 1.5Mbps. Optimization may affect speed of video downloads; does not apply to video uploads. For best performance, leave any video streaming applications at their default automatic resolution setting. **Coverage** not available in some areas. **Network Management:** Service may be **slowed, suspended, terminated, or restricted** for misuse, abnormal use, interference with our network or ability to provide quality service to other users, or significant roaming. During congestion the small fraction of customers using >50GB/mo. may notice reduced speeds until next monthly cycle due to data prioritization. See T-Mobile.com/OpenInternet for details. See **Terms and Conditions** at [www.T-Mobile.com](http://www.T-Mobile.com) for additional information.

<sup>2</sup> This free hotspot offer is subject to inventory availability. Specific hotspot device type(s) provided to Customer is at T-Mobile’s discretion. Eligible end users (“**Eligible Students**”) must be a K-12 student enrolled in a school within Customer’s school district (if Customer is a school district) or enrolled in the school (if Customer is a school). Limit of one free hotspot device per Eligible Student.

\*Prices do not include applicable taxes and surcharges, and do not include CALNET administrative fee of 1%, which will be paid by Customer; not qualified for any further aggregate volume discount.

**4. Total Order.** Customer agrees to order the following lines of Service and Devices:

Total # of Lines of Service	Rate Plan	Applicable Term Length	Total Service Charge for Term <sup>1</sup>	Individual Device Value (Zero Cost to Customer)
NA	<b>Project 10Million \$12 100GB per Month Plan</b>	24 Months	NA	NA
60	<b>Project 10Million 2-year Unlimited Plan</b>	24 Months	\$21,600	NA
NA	<b>Project 10Million 1-year Unlimited Plan</b>	12 Months	NA	NA
NA	<b>Project 10Million MTM Unlimited Plan</b>	Month-to-Month	TBD	NA

**TOTAL CUSTOMER COMMITMENT:** \$21,600.00<sup>2</sup>

<sup>1</sup>Total Service Charge for Term for each row is calculated by multiplying (i) the Total # of Lines of Service in the row, by (ii) the applicable Rate Plan amount per device, by (iii) the number of months in the Applicable Term Length. If the Applicable Term Length is Month-to-Month, then the Total Service Charge for the Term is TBD.

<sup>2</sup>Total Customer Commitment is calculated by adding together the Total Service Charge for Term for each row.

\*Amounts above do not include applicable taxes and surcharges, and do not include CALNET administrative fee of 1%, which will be paid by Customer; not qualified for any further aggregate volume discount.

**5. (a) Additional Stipulations.**

- Customer must utilize the Devices from T-Mobile with an activated line of Service based on one of the rate plans listed above under its Master Account.
- Customer agrees that it cannot change or move the lines of Service to a different or lower rate plan during the lines’ Service Period and if it does, Customer will reimburse T-Mobile as set forth in Section 5(c) below.
- Each line of Service and each Device must be activated in accordance with the terms of the Master Agreement.
- The free Device described in the rate plans above cannot be combined with any other discount or promotional offers.
- Customer’s account must remain in good standing with T-Mobile to receive the Device Discount.
- Each line of Service must be activated and maintained for at least the full length of such line’s applicable Service Period (e.g., 12 months or 24 months), provided that Customer may suspend lines up to 60 days during the summer months while Customer is not in session; however, the Service Periods for those lines with 12-month and 24-month Service Periods will be extended by the applicable number of months of suspension when calculating whether or not such lines have completed their 12-month and 24-month Service Periods (as applicable), and the months while the lines are suspended will not qualify to meet the applicable Service Period.

**(b) Early Termination or Suspension of Service Period; Hotspot Repayment.** If any line of Service that received a free Device is terminated or suspended (without reactivation within 60 days of such termination or suspension) prior to the end of the applicable Service Period, then Customer agrees to reimburse T-Mobile

a pro rata portion of the Individual Device Value (identified in the table in Section 4 above) equal to 1/12<sup>th</sup> (for lines with 12-month terms) or 1/24<sup>th</sup> (for lines with 24-month terms), as applicable, of the Individual Device Value for each month remaining in the Service Period. For purposes of the Device repayment in this subsection (b), lines of Service that are Month-to-Month will be treated as having a 12-month term. For example, if Customer has 100 Devices (each with an Individual Device Value of \$84) and those Devices have associated lines of Service with a 12-month Service Period (or Month-to-Month), and Customer terminates all 100 lines after the seventh month of the Service Period has ended (leaving 5 uncompleted months in the Service Period), then Customer will repay T-Mobile an amount calculated by multiplying (i) \$84, by (ii) 5/12ths, by (iii) 100 Devices, equaling a total repayment amount of \$3,500. T-Mobile will charge Customer the repayment amount for each line of Service terminated or suspended before the end of the applicable Service Period on Customer’s monthly bill.

6. **Privacy.** If Customer allows end users under the age of 13 to use the Services, Customer and T-Mobile agree to the terms and representations contained in the “COPPA Notice Addendum” attached as Exhibit A to this Agreement. Customer, and not T-Mobile, will be fully responsible for any claims relating to Customer’s failure to: (i) properly notify Eligible Students about any data collection and/or monitoring of use of the Services and Devices; or (ii) collect any necessary consent relating to an Eligible Student’s use of the Services and Devices.
7. **Prepayment.** Customer may, at its option, prepay in whole or in part Customer’s total fee commitment for Services and Devices ordered under this Agreement. With respect to any such prepayment (or any other related payment), Customer is solely responsible for ensuring Customer’s compliance with all applicable Federal, State and Local funding source and procurement laws, rules and regulations (including, without limitation, laws, rules and regulations under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, and Customer represents and warrants compliance with the same.
8. **Emergency Connectivity Fund; SPI Invoicing.** If Customer is participating in the Emergency Connectivity Fund (ECF) program in connection with this Agreement, Customer is solely responsible for ensuring Customer’s compliance with all applicable ECF program-related laws, rules, regulations and terms and conditions of participation. Additionally, if Customer has requested that T-Mobile invoice the federal government for reimbursement of the discountable amounts of the ECF equipment and services (i.e., the SPI invoicing method), Customer has read and agrees to the terms and conditions of the Emergency Connectivity Fund Service Provider Invoice (SPI) Affirmation attached as Exhibit B.
9. **Primary Contacts:** The primary contact individuals for this Agreement are as follows (or their named successors):

**T-Mobile/Contractor**

Name:	David Bezzant, Vice President, T-Mobile For Government
Address:	c/o T-Mobile USA, Inc., 12920 SE 38 <sup>th</sup> Street, Bellevue, WA 98006
Telephone:	(425) 383-4000
Email:	<a href="mailto:David.Bezzant@T-Mobile.com">David.Bezzant@T-Mobile.com</a>

**For Legal Notice – send a copy to:**

Name:	Legal Department – Sales & Distribution, T-Mobile USA, Inc.
Address:	12920 SE 38 <sup>th</sup> Street, Bellevue, WA 98006

**Customer:**

Name of School/ Contact Name:	Sage Oak Charter Schools / Jose Mendoza – IT Director
Address:	1473 Ford St, Redlands CA 92373
Telephone:	(888) 435-4445
Email:	<a href="mailto:jmendoza@sageoak.education">jmendoza@sageoak.education</a>

This Agreement is executed by each Party's authorized representative as of the Agreement Effective Date.

<b>Customer: Sage Oak Charter Schools</b>	<b>Contractor: T-Mobile USA, Inc.</b>
Signature:	Signature:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:
	Reviewed and Acknowledged:  _____ T-Mobile USA, Inc. CSCA Representative

**EXHIBIT A**

**COPPA Notice Addendum**

T-Mobile is providing Customer with direct notice of its data collection, use and disclosure practices set forth below that relate to the Service(s). Customer has read this notice, consents on behalf of parents and guardians of children under 13 to the collection, use and disclosure practices described below, and authorizes T-Mobile to engage in such practices.

**Direct Notice of T-Mobile's Data Collection, Use, and Disclosure Practices**

We need your consent to collect personal information from your child(ren) in connection with the T-Mobile for Education service. We will not collect, use, or disclose any personal information from children under 13 if you do not provide such consent. This privacy notice describes the personal information we collect and how we use it. The Federal Trade Commission has stated that a district or school may consent to such data collection, use, and disclosure on behalf of the parent or guardian to the extent such data collection, use, and disclosure is to provide services solely for the benefit of the school.

T-Mobile intends to collect the following personal information from your child(ren):

- Data Usage: T-Mobile tracks quantity of broadband internet data usage to have that usage total counted against applicable data usage/streaming limits, if any. As part of delivering this service, T-Mobile also receives the IP address associated with the websites visited.
- Unique identifiers: T-Mobile collects a device and network identifier to authenticate the device on our network and provide the service.
- Bandwidth data: T-Mobile may share device-level bandwidth data with the educational institution at the educational institution's specific request, to allow the educational institution to stay informed on devices that exceed applicable data usage/streaming limits.

T-Mobile uses this personal information only to provide internet connectivity and perform internal analytics. T-Mobile may disclose this personal information to its service providers for assistance in delivering the service, and they must treat this information as confidential and use it only for the purposes for which T-Mobile engaged them. T-Mobile may disclose this personal information to Customer upon Customer's request to assist in delivering and improving the services, and they must treat this information as confidential and use it only for those purposes. T-Mobile will not disclose information that may be associated with your child to any other entities.

Please be advised that T-Mobile provides connectivity to the general internet through the T-Mobile for Education service. That connectivity allows children to access websites that may involve data collection by third parties. T-Mobile is not responsible for the data collection activities of these third parties and you should carefully monitor your child's use of the service.

For more information, please visit "Our Privacy Policies" at <https://www.t-mobile.com/privacy-center/our-practices>.

**EXHIBIT B**  
**Emergency Connectivity Fund**  
**Service Provider Invoice (SPI) Affirmation**

T-Mobile U.S. Inc. (NASDAQ: TMUS) America's supercharged Un-carrier, is participating in the Emergency Connectivity Fund (ECF), a \$7.17 billion, federally funded, program that will help schools and libraries close the Homework Gap by providing funding for the reasonable costs of laptop and tablet computers; Wi-Fi hotspots; modems; routers; and broadband connectivity purchases for off-campus use by students, school staff, and library patrons in need during the COVID-19 pandemic.

ECF allows for participating schools and libraries to seek reimbursements for eligible service and equipment either directly from the government (BEAR invoicing method) or by requesting that the service provider invoice the government (SPI invoicing method). T-Mobile is participating in the SPI invoicing method for this program.

**If requested to do so by the school or library, T-Mobile is willing to invoice the federal government rather than the school or library for payment.** You must specify at the application stage which invoicing method you would like to use. If your school or library would like to use the SPI invoicing method, you must also submit evidence of T-Mobile's willingness, and may use this statement as an affirmation that T-Mobile is participating in SPI when completing your Form 471. We affirm our willingness to participate in the SPI invoicing method subject to the following:

Prior to the start of service and receipt of equipment, if any, Customers who select the SPI invoicing method will enter into and execute an applicable T-Mobile services contract for the provision of ECF broadband connectivity services. T-Mobile will file the SPI Form to request reimbursement for the discountable amounts of the ECF eligible equipment and services. Customer is responsible for all charges related to any ineligible equipment and services or services obtained but not contained in the description of the service commitment request or decision. Until the Universal Service Administrative Co. (USAC) has issued a funding commitment, Customer agrees to pay the balance in full as billed by T-Mobile. Customer must elect SPI to be billed only the non-discounted portion. Customer account credits applied may be estimates subject to true-up in a later billing period. Customer is responsible for all charges incurred until and unless ECF funding is approved and disbursed by USAC, at which time Customer will remain responsible for all ineligible services, feature charges, and any other ECF program amounts unfunded, including equipment. Also, Customers who chose the SPI invoicing method should be aware that if ECF funding ends before the term of their services contract, they will be subject to the agreed rate of service for the remainder of the contract, net of any subsidy.

For more information about ECF, please refer to the [FCC ECF](#) or [USAC ECF](#) websites.

**T-Mobile SPIN #:143026181**

**T-Mobile FRN #: 0004121760**

**T-Mobile DUNS #: 06-852-8376**

**T-Mobile Tax ID: 91-1983600**

## Coversheet

### (Action) Approval of Fiscal Update of Additional Enrollment and Expenditures

**Section:** XIII. Business Services  
**Item:** C. (Action) Approval of Fiscal Update of Additional Enrollment and Expenditures  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Fiscal Update of Additional Enrollment and Expenditures Presentation\_9.11.2025.pdf

#### BACKGROUND:

The Fiscal Update includes an update to Sage Oak's projected enrollment and expenditures.

#### RECOMMENDATION:

It is recommended the Board approve the Fiscal Update of additional enrollment and expenditures as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).



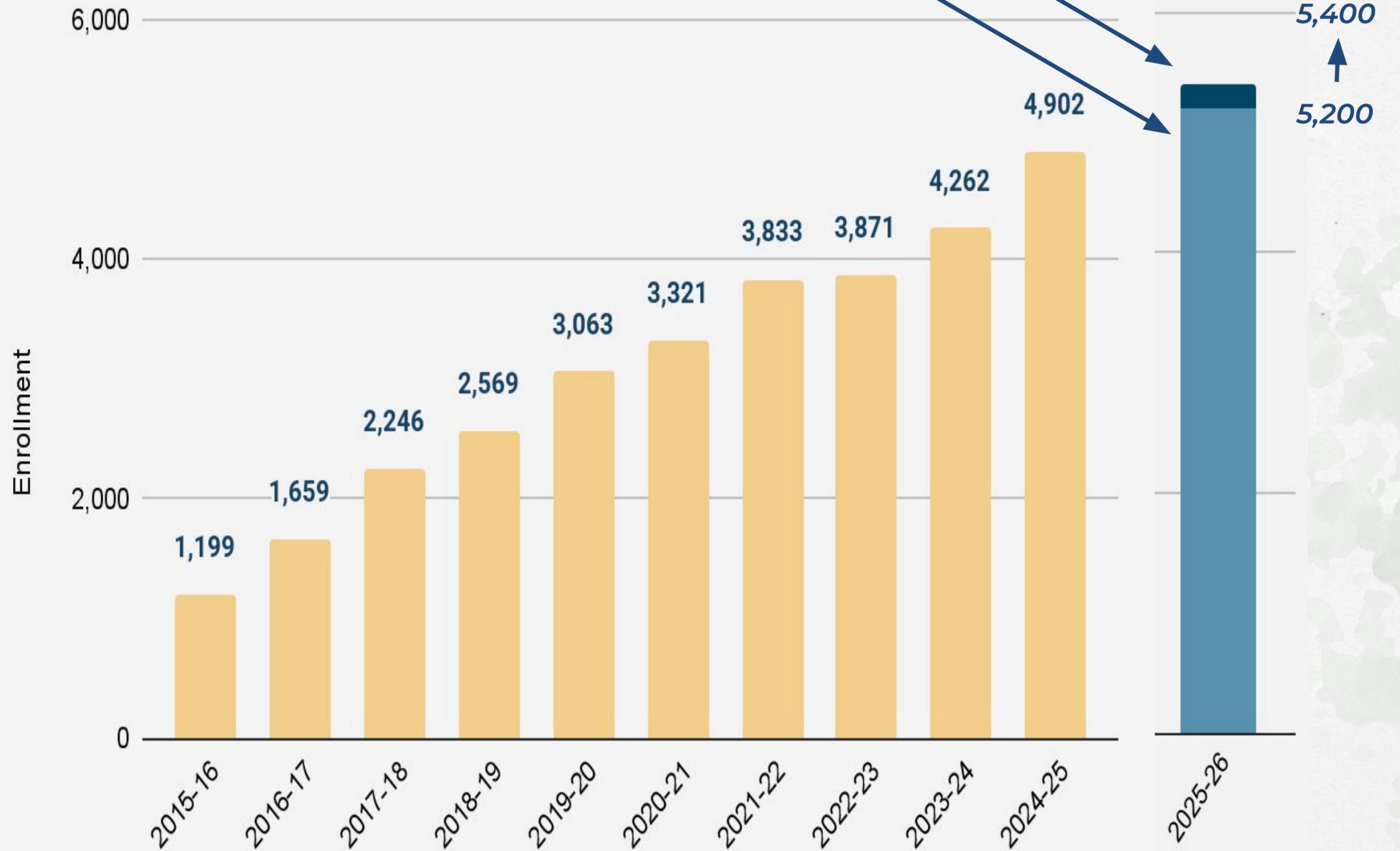
# Budget/Fiscal Update

September 11, 2025, Presentation to the Governing Board

### 25-2026 Actual Enrollment

### 25-2026 Budgeted Projection Enrollment

# Enrollment Growth



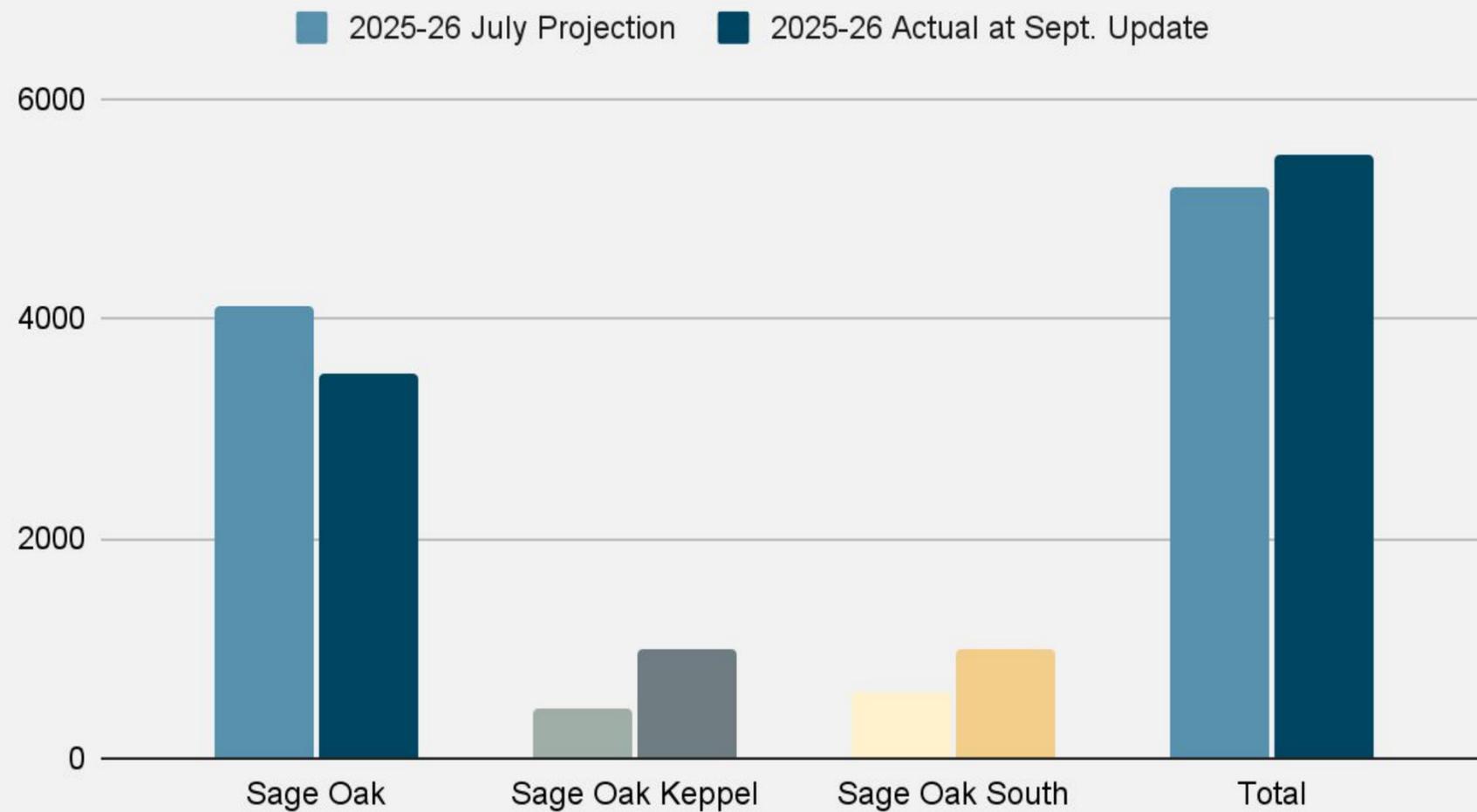
# Enrollment

# Growth

Sage Oak has experienced strong demand for its programs going into the 2025-26 school year. Management anticipates total growth of approximately 300 students, or 6%.

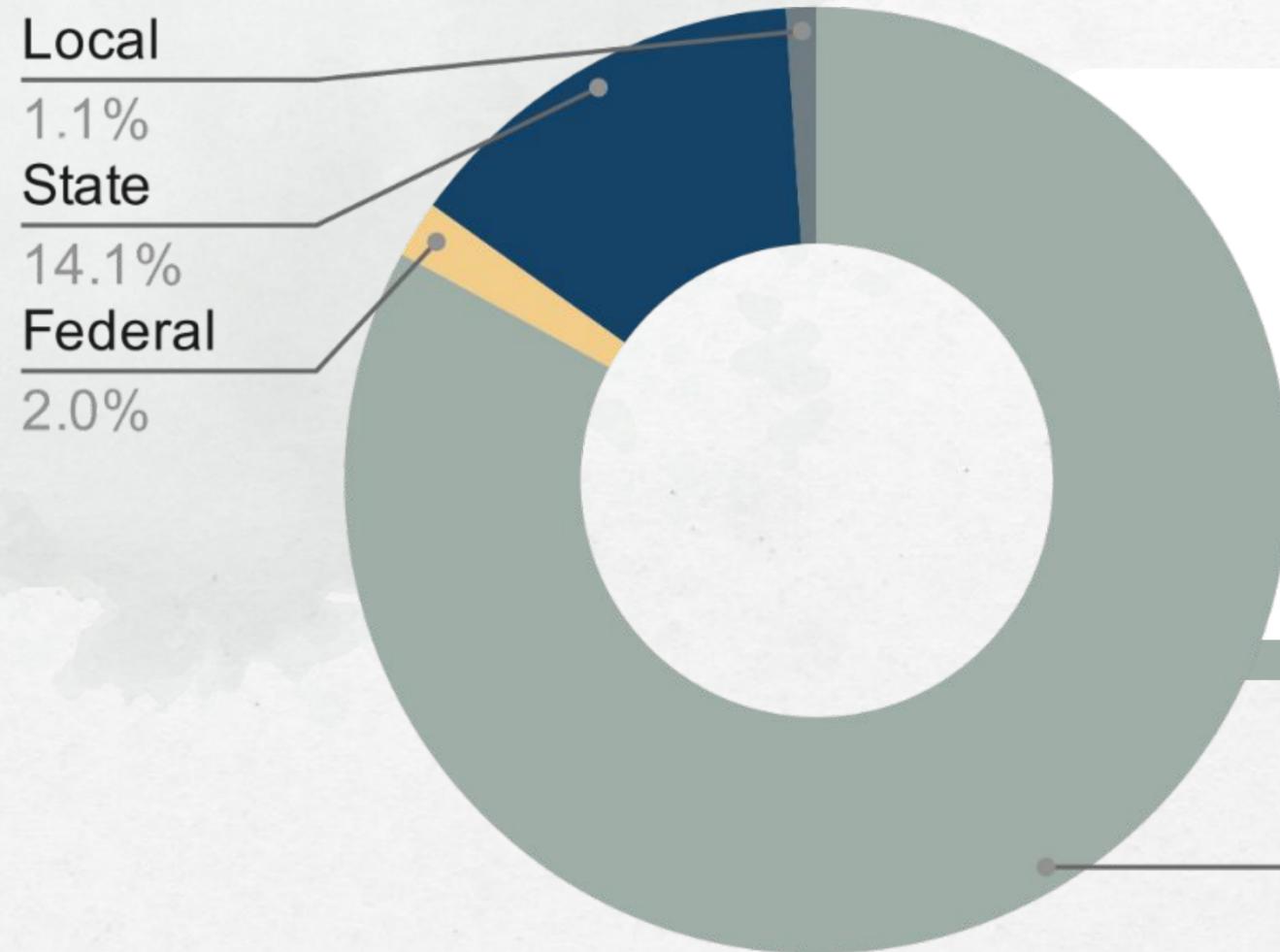
Sage Oak received 2,745 new student applications as of the week ending 5/16/25. The school is intentional about keeping the quality of its programs at the highest levels and prioritize this and student outcomes as success factors over big numbers.

### July Projection vs. Actual at Sept. Update



## Sage Oak Charter Schools

# July Revenue Budgeted



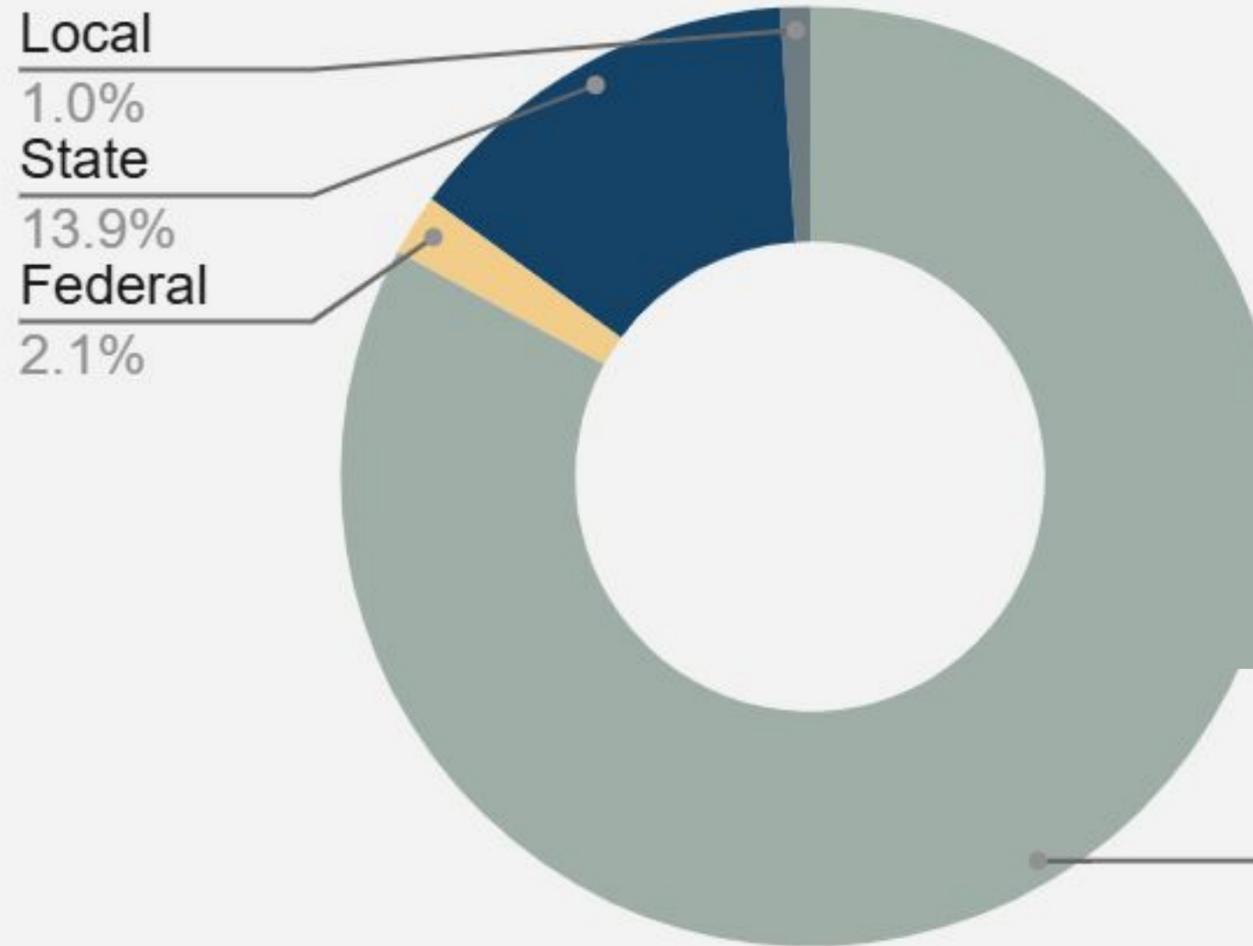
Sage Oak's Revenue is made up of four primary sources: Local Control Funding Formula (LCFF), a State provided fund, Federal funds, Local funds, and other Non-LCFF State funds.

Total Funding for 2025-26, **\$78,229,111**

LCFF  
82.9%

## Sage Oak Charter Schools

# September Update



Sage Oak's Revenue is made up of four primary sources: Local Control Funding Formula (LCFF), a State provided fund, Federal funds, Local funds, and other Non-LCFF State funds.

Total Funding for 2025-26, ~~\$78,229,111~~

**\$80,821,400**

## Sage Oak Charter Schools

# Additional expenditures, \$1.65 M

In addition to the standard teacher and material costs:

- Artificial Intelligence initiatives
  - Power Standards AI App Development
- Professional Development & PD Passport
  - True Colors Consultant
  - Classified professional development opportunities
  - Special Education, Fape vs Favor training
- Student Opportunities
  - First Aid & CPR training
  - Student Leadership Career Conference
  - Backfill materials for Sage Crates and materials for shipping/warehouse
- Updates to staff advanced degree stipends

Sage Oak Charter Schools

## Legislative changes since July?

Trailer bill language impacts

- \$3.9 B increase to Prop 98 over the three year budget cycle will likely not impact Sage Oak
- Maintains deferrals in June 2026 to July 2026
- All other planning factors are in line with the 2025-26 State Adopted Budget

Sage Oak Charter Schools

## What's next?

1. **2024-25 Unaudited Actuals**
2. 2023-24 Audit
3. 2025-26 First Interim Budget
4. 2026-27 Strategic Budget underway

## Sage Oak Charter Schools

# What's next?

1. 2024-25 Unaudited Actuals
- 2. 2023-24 Audit**
3. 2025-26 First Interim Budget
4. 2026-27 Strategic Budget underway

## Sage Oak Charter Schools

# What's next?

1. 2024-25 Unaudited Actuals
2. 2023-24 Audit
- 3. 2025-26 First Interim Budget**
4. 2026-27 Strategic Budget underway

## Sage Oak Charter Schools

# What's next?

1. 2024-25 Unaudited Actuals
2. 2023-24 Audit
3. 2025-26 First Interim Budget
- 4. 2026-27 Strategic Budget underway**



# Thank You!



## Coversheet

### (Action) Approval of Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo, a Professional Law Corporation

**Section:** XIII. Business Services  
**Item:** D. (Action) Approval of Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo, a Professional Law Corporation  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Agreement for Special Services with Atkinson, Andelson, Loya, Rudd & Romo\_9.11.2025.pdf

#### BACKGROUND:

Atkinson, Andelson, Loya, Ruud & Romo (AALRR) is a statewide law firm that specializes in education law and represents many California school districts and charter schools. They provide counsel on governance, compliance, employment, contracts, and general legal matters.

#### RECOMMENDATION:

It is recommended the Board approve the Agreement for Special Services with Atkinson, Andelson, Loya, Ruud & Romo, a Professional Law Corporation, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

## **AGREEMENT FOR SPECIAL SERVICES**

### **I. PARTIES**

This Agreement for Special Services (the “Agreement”) is made this 15th day of August, 2025 between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a Professional Law Corporation, hereinafter referred to as the “Law Firm,” and SAGE OAK CHARTER SCHOOLS, hereinafter referred to as “[SAGE OAK].”

### **II. RECITALS; PURPOSE; MATTERS**

SAGE OAK desires to retain and engage the Law Firm to perform legal and, upon request, non-legal consultant services on SAGE OAK’s behalf, and the Law Firm is willing to accept said engagement on the terms and conditions contained in this Agreement. The Law Firm agrees to provide such services to SAGE OAK, including representation in administrative and court proceedings, as requested by SAGE OAK. The place and time for such services are to be designated by the Superintendent of SAGE OAK or designee.

### **III. TERMS AND CONDITIONS**

A. The term of this Agreement shall be for one year, commencing August 15, 2025, through August 15, 2026. For the period August 15, 2025, through August 15, 2026, SAGE OAK hereby agrees to pay the Law Firm in connection with the above-referenced services as authorized at the following hourly rates:

Senior Partners	\$395.00
Partners/Senior Counsel	\$360.00
Senior Associates	\$350.00
Associates	\$330.00
Electronic Technology Litigation Specialist	\$275.00
Non-Legal Consultants	\$240.00
Senior Paralegals/Law Clerks	\$215.00
Paralegals/Legal Assistants	\$200.00

The Law Firm shall bill in quarter-hour increments. A fixed rate may be established for specially identified projects, subject to prior approval by SAGE OAK.

B. In addition, SAGE OAK hereby agrees to pay a 5% per month administrative charge calculated and based on monthly fees billed to cover related operational expenses incurred by the Law Firm. This administrative fee is in lieu of charging SAGE OAK for Westlaw,

photocopies, automobile mileage, parking, facsimiles, telephone, document preparation, and postage. This does not include items listed in paragraph D below.

C. The Law Firm may charge the full hourly rate to more than one client for services provided concurrently during the same time period. For example, in the course of traveling to SAGE OAK or while providing legal services at SAGE OAK, it may be necessary for the Law Firm to provide billable services to other clients.

D. The Law Firm shall not be obligated to advance costs on behalf of SAGE OAK; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of SAGE OAK with the Superintendent's or designee's prior approval in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of SAGE OAK in the event a particular cost item totals \$2,000.00 or less. Typical cost advances include, but are not limited to, messenger fees, travel costs, bonds, witness fees, overnight delivery, deposition and court reporter fees, transcript costs, expert witness fees, investigative fees, etc. If the Law Firm retains, with authorization from SAGE OAK, experts or consultants for the benefit of SAGE OAK, rather than SAGE OAK contracting directly with any expert or consultant, it is agreed that SAGE OAK shall pay a five percent (5%) fee ("consultant processing fee") on such expert and consultant costs paid by the Law Firm in order to offset certain costs to the Law Firm resulting from administering and initially paying such expert and consultant fees on behalf of SAGE OAK

E. A detailed description of the attorney work performed and the costs advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to SAGE OAK on or about the 15th of the following month. Payment of the full amount due, as reflected on the monthly statements, will be due to the Law Firm from SAGE OAK by the 10th of each month, unless other arrangements are made. In the event there are retainer funds of SAGE OAK in the Law Firm's Trust account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit therefor will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

F. SAGE OAK agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of SAGE OAK's receipt thereof shall be deemed to signify SAGE OAK's agreement that the monthly billing statement accurately reflects: (a) the legal services performed; and (b) the proper charge for those legal services.

G. SAGE OAK agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of SAGE OAK including, but not limited to, attending mandatory court hearings and other appearances and providing necessary information and documentation to enable the Law Firm to adequately represent SAGE OAK.

H. SAGE OAK has the right, at any time, and either with or without good cause, to discharge the Law Firm as SAGE OAK's attorneys. In the event of such a discharge of the Law

Firm by SAGE OAK, however, any and all unpaid attorneys' fees and costs owing to the Law Firm from SAGE OAK shall be immediately due and payable.

I. The Law Firm reserves the right to discontinue the performance of legal services on behalf of SAGE OAK upon the occurrence of any one or more of the following events:

1. Upon order of Court requiring the Law Firm to discontinue the performance of said legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue legal services for SAGE OAK;

3. Upon the failure of SAGE OAK to perform any of SAGE OAK's obligations hereunder with respect to the payment of the Law Firm's fees and costs advanced; or

4. Upon the failure of SAGE OAK to perform any of SAGE OAK's obligations hereunder with respect to cooperation with the Law Firm in connection with the Law Firm's representation of SAGE OAK.

J. In the event that the Law Firm ceases to perform legal services for SAGE OAK as hereinabove provided, SAGE OAK agrees that it will promptly pay to the Law Firm any and all unpaid fees or costs advanced, and retrieve all of its files, signing a receipt therefor. Further, SAGE OAK agrees that, with respect to any litigation where the Law Firm has made an appearance in Court on its behalf, SAGE OAK will promptly execute an appropriate Substitution of Attorney form.

K. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

L. It is understood and agreed that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of SAGE OAK.

#### **IV. SPECIALIZED LEGAL SERVICES**

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, intellectual property, CEQA, mitigation negotiations, school and college finance, tax, bankruptcy, copyright, trademark, non-profit organizations, immigration, law enforcement/use of force, criminal/white collar, Title IX, and appellate law, SAGE OAK agrees to pay the Law Firm at rates higher than the standard hourly rates for special projects or particular scopes of work. The Law Firm shall inform SAGE OAK of the rates for specialized services and the Superintendent or designee shall agree to such rates in writing prior to any billings for specialized legal services by the Law Firm.

**V. RELATED POST-INVESTIGATION SERVICES**

If an attorney who conducted an investigation for SAGE OAK is subsequently asked or required to prepare for and/or testify, including, without limitation, at deposition, trial, arbitration or any other proceeding, because of services rendered under this Agreement, and/or if the investigating attorney must respond to subpoenas or discovery or otherwise respond or perform services with respect to any matter relating to or arising out of services performed for SAGE OAK, SAGE OAK agrees to pay the Law Firm for all time expended (including preparation time) at the investigating attorney's then current regular hourly rate and to reimburse the Law Firm for reasonable costs and expenses incurred.

**VI. CONSENT TO JOINT REPRESENTATION**

SAGE OAK acknowledges that from time to time Law Firm may be asked to perform legal services on a matter affecting two or more public education local agencies. In such situations before proceeding with representation, Law Firm shall provide SAGE OAK with a written disclosure of the relevant circumstances and of the actual and reasonably foreseeable adverse consequences to SAGE OAK, and shall seek separate written consent to joint representation from all involved parties if permissible according to ethical principles applicable to attorneys. SAGE OAK acknowledges that it is often in the best interest of SAGE OAK for such representation to commence without undue delay which may result from waiting until a regularly-scheduled Board meeting. Therefore, the Governing Board of SAGE OAK hereby delegates to the Superintendent or designee authority to consent to joint representation in the circumstances described in this paragraph, and to execute such written consent on behalf of the Board and District.

**VII. CONFLICTS**

In undertaking representation, the Law Firm notes that the Law Firm represents many school districts in California. As a result, there is a possibility of conflict with other clients, present or future, where they may ask for the Law Firm to take a position that is adverse to SAGE OAK's. While, as a matter of good professional and business relations, the Law Firm often declines such representation, SAGE OAK understands and agrees that the Law Firm will be under no restrictions during the course of its representation of SAGE OAK or thereafter, to represent any existing or future clients in any matter, including without limitation the prosecution or defense of litigation in which such clients are or may be adverse to SAGE OAK, provided that such matter is not specifically related to the matter in which the Law Firm is representing SAGE OAK and does not require the Law Firm to use confidential information that the Law Firm acquired from SAGE OAK while working on its behalf.

In this regard, attached hereto as Attachment "A" is a Waiver of Future Conflicts to be signed by SAGE OAK signifying SAGE OAK's acceptance and consent to the terms and conditions set forth therein relating to such potential conflicts.

**VIII. SERVICES PERFORMED BY LAW FIRM-PROVIDED NON-LEGAL CONSULTANTS**

The Law Firm has an affiliation with non-legal education consultants who are available to assist SAGE OAK in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, public/employee relations surveys and communications, media and public relations, budget analysis/support services, instructional coaching/counseling at school improvement sites, special education, student discipline, leadership coaching, board/superintendent relations and best practices, and interim management placement.

Because the Law Firm has a financial interest in SAGE OAK's use of these affiliated non-legal consultants, the rules of the State Bar of California require that SAGE OAK provide its informed written consent to this arrangement prior to utilizing these services. Execution of this Agreement shall be deemed "informed consent" for the purposes of this paragraph. SAGE OAK is hereby advised that it may seek the advice of an independent attorney of its choice prior to providing such written consent.

Please also be advised that because the services of these non-legal consultants are provided to SAGE OAK outside of the attorney-client relationship, communications with these non-legal consultants will not be protected from disclosure by the attorney-client privilege.

**IX. CONSENT TO LAW FIRM COMMUNICATION**

As part of our commitment to client service, the Law Firm will send SAGE OAK periodic alerts on case developments and legislative changes, and notices of Breakfast Briefings, conferences, and other training opportunities designed to help SAGE OAK with daily legal concerns. The Law Firm will send those and other additional service notices to SAGE OAK via regular mail and/or electronic mail at the email address which you designate or the email used in your daily communications with us. These email notices are a convenient way to keep SAGE OAK administrators apprised of important legal changes. By execution of this Agreement, SAGE OAK and designated contact(s) consent to receive such communications by electronic mail subject to the right to unsubscribe at any time.

**X. IDENTIFICATION OF INSURANCE COVERAGE**

With respect to insurance coverage for any matters covered by the scope of services under this Agreement, SAGE OAK agrees that it is its own responsibility, rather than the Law Firm's responsibility, to identify potential insurance coverage for SAGE OAK and to tender legal matters to any appropriate insurance companies that may insure it. If SAGE OAK desires that the Law Firm become involved in identifying potential insurers and/or the tender of legal disputes, then a separate written agreement between SAGE OAK and the Law Firm to that effect will be required.

**XI. BINDING ARBITRATION**

If any dispute arises out of, or related to, a claimed breach of this Agreement, the professional services rendered by attorneys, or any other disagreement of any nature, type, or description, regardless of the facts or the legal theories which may be involved, including attorney malpractice, such dispute shall be resolved by binding arbitration by a single arbitrator. Each side will bear its own costs and attorney fees. The parties agree to waive their right to a jury and to an appeal.

**XII. DURATION**

This Agreement shall be effective August 15, 2025, through August 15, 2026, and thereafter shall continue from month-to-month at the then current hourly rate set forth herein until modified in writing by mutual agreement or terminated by either party upon thirty (30) days' written notice.

**XIII. EXECUTION DATE**

This Agreement is entered into this \_\_\_ day of \_\_\_\_\_, 2025.

“Law Firm”

ATKINSON, ANDELSON, LOYA, RUUD & ROMO

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Marlon C. Wadlington

“SAGE OAK CHARTER SCHOOLS”

Dated: \_\_\_\_\_

By: \_\_\_\_\_

**ATTACHMENT “A”  
TO AGREEMENT FOR SPECIAL SERVICES**

**WAIVER OF FUTURE CONFLICTS**

The Law Firm’s ability to represent any and all clients is governed by what are commonly called Rules of Professional Conduct, which include but are not limited to rules regarding conflicts of interest between multiple clients of a law firm or between a law firm and its clients (collectively, “the Conflicts Rules”). Although the Law Firm is not presently aware of a conflict that would be created by its proposed work to be performed for SAGE OAK that would trigger the Conflicts Rules at this time, the nature and scope of the Law Firm’s work for its School District Clients may give rise to conflicts of interest in the future. How the Law Firm proposes to resolve future conflicts issues is set forth below so that SAGE OAK can decide whether or not to be represented by the Law Firm.

The Law Firm only seeks a waiver for work that is entirely factually and legally unrelated to the work being performed for SAGE OAK. Thus, the Law Firm *does not* request a waiver that would allow it:

- at any time, to attack the work that the Law Firm performs for SAGE OAK;
- at any time, to disclose or use adversely to SAGE OAK, or to place itself in a position to disclose or use, any confidential and nonpublic information of SAGE OAK’s; or
- at any time, to allow lawyers or non-lawyer staff who work for SAGE OAK to simultaneously to work adversely to SAGE OAK.

Outside of these limitations, the Law Firm is and will remain free to represent its School District Clients adversely to SAGE OAK. In other words, the Law Firm may represent a School District Client in charter renewal negotiations, business transactions, litigation, alternative dispute resolution, administrative proceedings, discovery disputes, or other legal matters even if those matters are adverse to SAGE OAK.

Although SAGE OAK may revoke this waiver as to future matters at any time, such revocation will not affect any matters undertaken by the Law Firm prior to receipt of notice of the revocation. In addition, and to the extent permitted by the applicable rules of professional conduct, SAGE OAK must consent to the Law Firm’s withdrawal from SAGE OAK’s matters if withdrawal is necessary for the Law Firm to continue representing a School District Client in litigation adverse to SAGE OAK before any tribunal. If the Law Firm does withdraw from a matter, however, it will assist SAGE OAK in transferring the matter to other counsel of SAGE OAK’s choice and will not bill SAGE OAK for legal fees, expenses, or other charges arising from the need to assist successor counsel in coming up to speed. We strongly urge SAGE OAK not to agree to this waiver if SAGE OAK has any reservations or concerns. The Law Firm also insists that SAGE OAK discuss this waiver with independent legal counsel of SAGE OAK’s choice before signing it.

Note the below questions SAGE OAK should address before a decision to waive future conflicts is made:

- Is there a material risk of adverse disclosure or use of confidential client information?
- Is there a material risk that the Law Firm will be less zealous or eager when representing SAGE OAK because of other adverse representations?
- Is SAGE OAK ready, willing, and able to live by its commitments in the future?

As to the first two questions, the Law Firm believes that any risk to SAGE OAK is minimal in light of the protections and limitations set forth herein contained in this letter. As to the final question, that is necessarily SAGE OAK's choice and not ours.

**ACCEPTANCE AND CONSENT BY CLIENT:**

The undersigned is an authorized officer or agent of SAGE OAK and has reviewed and hereby agrees and consents to the above Waiver of Future Conflicts as a condition of SAGE OAK's engagement of the Law Firm.

By: \_\_\_\_\_

DATED: \_\_\_\_\_

## Coversheet

### (Action) Approval of San Joaquin County Office of Education License Agreement Extension

**Section:** XIV. Education Services  
**Item:** A. (Action) Approval of San Joaquin County Office of Education License Agreement Extension  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** San Joaquin County Office of Education License Agreement Extension\_9.11.2025.pdf

#### BACKGROUND:

Sage Oak Charter Schools requests the Board approve the extension of its agreement with the San Joaquin County Office of Education to continue using the BeyondSST program for an additional three years, through June 30, 2028. Sage Oak has utilized BeyondSST for the past three years to manage all Section 504 documentation. This secure, web-based system ensures compliance with federal law, protects student privacy under FERPA, streamlines documentation, improves staff access to accommodations, and safeguards sensitive information through role-based access.

#### RECOMMENDATION:

It is recommended the Board approve the San Joaquin County Office of Education license agreement extension for the period between July 1, 2025 through June 30, 2028, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

**SAN JOAQUIN COUNTY OFFICE OF EDUCATION**  
**STUDENT SUCCESS TEAM MANAGEMENT SYSTEM**  
**LICENSE AGREEMENT**  
**EXTENSION AGREEMENT**

This License Agreement Extension (“Extension Agreement”) is entered into this July 1, 2025, by and between the San Joaquin County Office of Education, a county office of education of the state of California, (hereinafter “Provider”) and the Sage Oak Charter School (hereinafter “Customer”), (collectively hereinafter “Parties”)

**INTRODUCTION**

**WHEREAS**, the Provider is the operator and owner of a web-based suite of tools, known as the Student Success Team System Management System (hereinafter “BEYOND SST”), for use by schools, school districts and county offices of education in formulating, updating, tracking, storing and reporting on Pupil Records, including, but not limited to, Student Success Team and 504 forms;

**WHEREAS**, on May 23, 2022 Provider and Customer entered into that certain document entitled Student Success Team Management System License Agreement (“Agreement”) for Customer’s use of BEYOND SST;

**WHEREAS**, the initial term of Agreement expires on June 30, 2025;

**WHEREAS**, pursuant to Section 4.1 of the Agreement, the Parties desire through this Extension Agreement to extend the term of the Agreement to allow for Customer’s continued use of BEYOND SST;

**NOW, THEREFORE**, Provider and Customer agree that the terms and provisions of the Agreement are hereby amended and supplemented as set forth herein below:

1. The Agreement shall be extended from **July 1, 2025** through **June 30, 2028** (“Additional Term”). In consideration for the license to obtain access to and use BEYOND SST for the Additional Term, Customer agrees to pay Provider the License Fees as specified in Appendix “A” of the Agreement and calculated based on the most recent CBEDS enrollment count reported to the state of California for the Customer and any related entities listed in Appendix “B” of the Agreement, as of the current fiscal year.

Customer shall be invoiced for the Additional Term for the period of **July 1, 2025 – June 30, 2026** in the amount of Five Thousand, Two Hundred and Sixty Dollars (\$5,260.00). Customer shall remit payment to Provider within thirty (30) calendar days of Customer’s receipt of the invoice.

Customer shall be invoiced for the Additional Term for the period of **July 1, 2026 – June 30, 2027** in the amount of Five Thousand, Two Hundred and Sixty Dollars (\$5,260.00). Customer shall remit payment to Provider within thirty (30) calendar days of Customer’s receipt of the invoice.

Customer shall be invoiced for the Additional Term for the period of **July 1, 2027 – June 30, 2028** in the amount of Five Thousand, Two Hundred and Sixty Dollars (\$5,260.00). Customer shall remit payment to Provider within thirty (30) calendar days of Customer’s receipt of the invoice.

Notwithstanding the modifications or changes detailed above, the remainder of the Agreement remains unmodified and in full force and effect. This Extension Agreement, taken together with the Agreement, represents the new Agreement.

**IN WITNESS WHEREOF**, the parties have caused their duly authorized representatives to execute this Agreement as of the date first set forth above.

**CONTRACTOR/CONSULTANT to Provide Insurance**

CONTRACTOR/CONSULTANT shall not commence any work before obtaining and shall maintain in force at all times during the term and performance of this Agreement, to the extent required by law, the policies of insurance specified below.

1. I am aware of the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of the contract.
2. Comprehensive General Liability Insurance in the amount of \$
3. CONTRACTOR/CONSULTANT must provide a certificate of insurance prior to beginning any work under this Agreement  Yes  N/A
4. If student contact shall occur, the Certificate of Insurance must show liability coverage in the amount of \$ \_\_\_\_\_ for Child Abuse, Child Molestation and or Sexual Abuse. No coverage will be accepted without these declarations.
5. By signing this Agreement CONTRACTOR/CONSULTANT confirms that all requirements of the section have been met.
6. The insurance shall name the Superintendent, the County Board of Education, officers or employees as the additional named insured in the policy.

**SJCOE Project Manager Fingerprinting Certification:**

By signing this agreement, the SJCOE project manager hereby certifies that the **CONTRACTOR/CONSULTANT** for this project will have contact with students as indicated below:

- CONTRACTOR/CONSULTANT will have NO contact with students.
- CONTRACTOR/CONSULTANT will have contact with students only in the immediate presence of an SJCOE staff member.
- CONTRACTOR/CONSULTANT will have unsupervised contact with students. Please complete the Contractor Certification information.

Provider

Customer

**SAN JOAQUIN COUNTY OFFICE OF EDUCATION**

**SAGE OAK CHARTER SCHOOL**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Johnny Arguelles

Name: \_\_\_\_\_

Title: Director, CEDR Systems

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPENDIX "A"**

**2025 FEE SCHEDULE**

**ANNUAL LICENSE AND MAINTENANCE FEES:**

SST/504	<p>\$1.25 per Student Based on CBEDS ADA (\$2,500 Min.) *API/SFTP Integration Annual Fee and E-Sign Included</p> <p>Year 1 Setup Fee 25% of ADA (\$2,500 Min.) Setup Fee Covers Implementation, Data Load and 4 Training Sessions</p>
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