SAGE OAK
CHARTER SCHOOLS

Sage Oak Charter Schools

Special Meeting of the Board of Directors

Published on August 18, 2026 at 2:06 PM PDT

Date and Time

Thursday August 20, 2026 at 9:50 AM PDT

Location

Sage Oak Charter Schools
1455 Ford Street, Suite #104
Redlands, CA 92346

Link to Join Zoom Meeting
ID: 96879857291
Passcode: 756427

Dial In: (US) +1 309-205-3325
Passcode: 756427

Teleconference Locations
1185 Calle Dulce, Chula Vista, CA 91910
39251 Camino Las Hoyas, Indio, CA 92203
16222 Quail Rock Road, Ramona, CA 92065
25 Kingston Court E., Coronado, CA 92118

MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**9:50 AM**
A.	Call the Meeting to Order		Board President	1 m
B.	Record Attendance		Board President	1 m

Roll Call:
William Hall, President
Michael Humphrey, Vice President
Steve Fraire, Clerk
Susan Houle, Member
Peter Matz, Member

		Purpose	Presenter	Time
II.	**Approve Agenda**			**9:52 AM**
A.	(Action) Approval of Agenda for August 20, 2026 Special Meeting of the Board of Directors	Vote	Board President	1 m

It is recommended the Board approve the agenda for the August 20, 2026, Special Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by ______ Seconded by ______ Ayes _____ Nays _____ Absent _____

III. Point of Order

	Purpose	Presenter	Time

Parliamentary procedure requires motions to be made and seconded by voting members of the Board. To approve a motion, the Board President must call for a vote. Sage Oak Charter Schools customarily conducts Board votes by roll call, with each voting member stating "aye" or "nay". A member's motion or second cannot be inferred as an affirmative vote. Each voting member must separately cast their vote when called upon.

IV. Public Comment - Open Session

At a Special Meeting, public comments are limited to matters listed on the agenda.

Members of the public who wish to make a Public Comment at a board meeting, whether attending in person or remotely, must submit a **Request to Speak using this Google Form** to address the Board of Directors. If you are having difficulty filling out the Google form, please email ehorta@sageoak.education for support.

Requests to speak must be submitted before the public comment period begins in open session. Each speaker is allotted up to three (3) minutes. Public comments on the same subject are limited to a total of twenty (20) minutes. Board members do not respond to public comments during the meeting. However, the Board may refer a matter to staff for review and request that it be brought back to the Board at a future meeting.

V. Consent Agenda — 9:53 AM

Items listed under the Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.

A. Consent Items - Business Services — 1 m

1. Check Register - June 2026
2. Check Register - July 2026
3. Report of Investment Activity - May 2026
4. Report of Investment Activity - June 2026
5. Ratification of Instructure, Inc. Order Form Q-585049-2 (Renewal)
6. Ratification of Nth Generation Computing, Inc. Quote #177734
7. Ratification of T-Mobile Quote CLM #4784944 (Renewal)

	Purpose	Presenter	Time

8. Ratification of School Pathways Quote Forms with Sage Oak Charter Schools (Renewal)
9. Ratification of Online Purchasing System & Library Resources (OPS) Service Agreement SOCS-OPS2627 (Renewal)
10. Approval of Harbottle Law Group Retainer Agreement

B. Consent Items - Human Resources — 1 m

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions
4. Approval of 2026 Revised IRS Mileage Reimbursement Rate
5. Approval of Revised Sage Oak Charter Schools Employee Handbook

C. Consent Items - Operations & Accountability — 1 m

1. Approval of Scout Edu, Inc. Quote

D. Consent Items - Minutes — 1 m

1. Approval of Minutes for June 11, 2026, Regular Meeting of the Board of Directors
2. Approval of Minutes for June 18, 2026, Regular Meeting of the Board of Directors

E. (Action) Approval of Consent Agenda — 1 m

It is recommended the Board approve the Consent Agenda as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by ______ Seconded by ______ Ayes _____ Nays _____ Absent _____

	Purpose	Presenter	Time

VI. Calendar

The next scheduled meeting will be a Regular Meeting of the Board of Directors held on September 10, 2026.

VII. Closing Items — 9:58 AM

	Purpose	Presenter	Time
A. Adjourn Meeting	Vote	Board President	1 m

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by ______ Seconded by ______ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION
For more information concerning this agenda, contact
Sage Oak Charter Schools.