Sage Oak Charter Schools

Regular Meeting of the Board of Directors

Published on August 7, 2026 at 2:34 PM PDT

Date and Time

Thursday August 13, 2026 at 10:05 AM PDT

Location

Sage Oak Charter Schools
1455 Ford Street, Suite #104
Redlands, CA 92346

Regus- Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Link to Join Zoom Meeting
ID: 93530253809
Passcode: 418653

Dial In: (US) +1 305-224-1968
Passcode: 418653

MISSION STATEMENT
Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**10:05 AM**
A.	Call the Meeting to Order		Board President	1 m
B.	Record Attendance		Board President	1 m

Roll Call:
William Hall, President
Michael Humphrey, Vice President
Steve Fraire, Clerk
Susan Houle, Member
Peter Matz, Member

		Purpose	Presenter	Time
II.	**Pledge of Allegiance**			**10:07 AM**
A.	Led by Board President or designee		Board President	1 m
III.	**Approve Agenda**			**10:08 AM**
A.	(Action) Approval of Agenda for August 13, 2026 Regular Meeting of the Board of Directors	Vote	Board President	1 m

It is recommended the Board approve the agenda for the August 13, 2026, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by ______ Seconded by ______ Ayes _____ Nays _____ Absent _____

	Purpose	Presenter	Time
IV. Approve Minutes			**10:09 AM**
A. (Action) Approval of Minutes for June 11, 2026 Regular Meeting of the Board of Directors	Approve Minutes	Board President	1 m

It is recommended the Board approve the minutes from the June 11, 2026, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by ______ Seconded by ______ Ayes _____ Nays _____ Absent _____

	Purpose	Presenter	Time
B. (Action) Approval of Minutes for June 18, 2026 Regular Meeting of the Board of Directors	Approve Minutes	Board President	1 m

It is recommended the Board approve the minutes from the June 18, 2026, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by ______ Seconded by ______ Ayes _____ Nays _____ Absent _____

V. Public Comment - Closed Session

Members of the public who wish to make a Public Comment at a board meeting, whether attending in person or remotely, must submit a **Request to Speak using this Google**

Form to address the Board of Directors. If you are having difficulty filling out the Google form, please email ehorta@sageoak.education for support.

Requests to speak must be submitted before the public comment period begins in open session. Each speaker is allotted up to three (3) minutes. Public comments on the same subject are limited to a total of twenty (20) minutes. Board members do not respond to public comments during the meeting. However, the Board may refer a matter to staff for review and request that it be brought back to the Board at a future meeting.

VI. Adjourn to Closed Session — 10:11 AM

	Purpose	Presenter	Time
A. The Board Will Consider and May Act on Any of the Closed Session Matters	Vote	Board President	1 m

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by ______ Seconded by ______ Ayes _____ Nays _____ Absent _____

VII. Closed Session — 10:12 AM

	Purpose	Presenter	Time
A. Closed Session Agenda			10 m

1. Public Employee Appointment
(Gov. Code section 54957(b)(1).)
Title: *Superintendent Designee*

VIII. Reconvene Regular Meeting — 10:22 AM

	Purpose	Presenter	Time
A. Report Out Any Action Taken in Closed Session		Board President	1 m

IX. Public Comment - Open Session

Members of the public who wish to make a Public Comment at a board meeting, whether attending in person or remotely, must submit a **Request to Speak using this Google Form** to address the Board of Directors. If you are having difficulty filling out the Google form, please email ehorta@sageoak.education for support.

	Purpose	Presenter	Time

Requests to speak must be submitted before the public comment period begins in open session. Each speaker is allotted up to three (3) minutes. Public comments on the same subject are limited to a total of twenty (20) minutes. Board members do not respond to public comments during the meeting. However, the Board may refer a matter to staff for review and request that it be brought back to the Board at a future meeting.

X. Oral Presentations — 10:23 AM

	Item	Purpose	Presenter	Time
A.	Annual Board of Directors' Self-Evaluation		Board President	10 m
B.	Sage Oak Charter Schools Strategic Plan 2026-27		Krista Woodgrift	20 m

XI. Consent Agenda — 10:53 AM

Items listed under the Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.

A. Consent Items - Business Services — 1 m

1. Check Register - June 2026
2. Check Register - July 2026
3. Report of Investment Activity - May 2026
4. Report of Investment Activity - June 2026
5. Ratification of Instructure, Inc. Order Form Q-585049-2 (Renewal)
6. Ratification of Nth Generation Computing, Inc. Quote #177734
7. Ratification of T-Mobile Quote CLM #4784944 (Renewal)
8. Ratification of School Pathways Quote Forms with Sage Oak Charter Schools (Renewal)
9. Ratification of Online Purchasing System & Library Resources (OPS) Service Agreement SOCS-OPS2627 (Renewal)

B. Consent Items - Human Resources — 1 m

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report

	Purpose	Presenter	Time

3. Approval of Job Descriptions
4. Approval of 2026 Revised IRS Mileage Reimbursement Rate
5. Approval of Revised Sage Oak Charter Schools Employee Handbook

C. (Action) Approval of Consent Agenda — 1 m

It is recommended the Board approve the Consent Agenda as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by ______ Seconded by ______ Ayes _____ Nays _____ Absent _____

XII. Business Services — 10:56 AM

	Purpose	Presenter	Time
A. (Action) Approval of Harbottle Law Group Retainer Agreement	Vote	Krista Woodgrift	5 m

It is recommended the Board approve the Harbottle Law Group Retainer Agreement, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Harbottle Law Group (HLG) is a California law firm that exclusively represents public schools, including charter schools, with a focus on special education. HLG provides responsive legal counsel and offers extensive litigation experience in due process hearings, appeals, and general counsel services for public schools.

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by ______ Seconded by ______ Ayes _____ Nays _____ Absent _____

		Purpose	Presenter	Time
XIII.	**Operations & Accountability**			**11:01 AM**
A.	(Action) Approval of Scout Edu, Inc. Quote	Vote	Lisa Thompson	3 m

It is recommended the Board approve the Scout Edu, Inc. quote for a three-year subscription (2026–29) for a cloud-based Student Information System (SIS) and standard support services as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Scout will be implemented during the 2026–27 school year as the first phase, allowing time for system configuration, data migration, integrations, staff training, testing, and validation. This phased approach will ensure the system is fully operational before enrollment for the 2027–28 school year begins in February 2027. Scout will fully replace the current SIS beginning with the 2027–28 school year.

Total Fiscal Impact (Three-year): $1,147,500

2026-27 Fiscal Impact: $382,500
Sage Oak Charter School (#1885) $300,722
Sage Oak Charter School - Keppel (#1886) $35,190
Sage Oak Charter School - South (#2051) $46,558

XIV. Calendar

The next scheduled meeting will be a Regular Meeting of the Board of Directors held on September 10, 2026.

		Purpose	Presenter	Time
XV.	**Comments**			**11:04 AM**
A.	Board Comments			3 m
B.	Superintendent Comments			2 m
XVI.	**Closing Items**			**11:09 AM**
A.	Adjourn Meeting	Vote	Board President	1 m

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire

Susan Houle

Peter Matz

Moved by ______ Seconded by ______ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact

Sage Oak Charter Schools.