



Sage Oak Charter Schools

Regular Meeting of the Board of Directors

Published on June 5, 2026 at 4:21 PM PDT

Date and Time

Thursday June 11, 2026 at 11:30 AM PDT

Location

Sage Oak Charter Schools

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

Link to [Join Zoom Meeting](#)

ID: 98399776985

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MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			11:30 AM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Peter Matz, Member			
II. Pledge of Allegiance			11:32 AM
A. Led by Board President or designee		Board President	1 m
III. Approve Agenda			11:33 AM
A. (Action) Approval of Agenda for June 11, 2026 Regular Meeting of the Board of Directors	Vote	Board President	1 m
It is recommended the Board approve the agenda for the June 11, 2026, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).			

Purpose Presenter Time

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IV. Approve Minutes

11:34 AM

- A.** (Action) Approval of Minutes for May 14, 2026 Approve Board President 1 m
Regular Meeting of the Board of Directors Minutes

It is recommended the Board approve the minutes from the May 14, 2026, Regular Meeting of the Board of Directors, as presented, for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comment - Closed Session

The public has a right to comment on any items of the Closed Session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under the section Public Comments/Recognition/Reports.

VI. Adjourn to Closed Session

11:35 AM

- A.** The Board Will Consider and May Act on Any of Vote Board President 1 m
the Closed Session Matters

Roll Call Vote:

William Hall

	Purpose	Presenter	Time
Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
VII. Closed Session			11:36 AM
A. Closed Session Agenda			12 m
1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code Section 54956.9(d)(1).) <i>OAH Case No. 2026040123</i>			
2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code Section 54956.9(d)(1).) <i>OAH Case No. 2026030514</i>			
VIII. Reconvene Regular Meeting			11:48 AM
A. Report Out Any Action Taken in Closed Session		Board President	1 m
IX. Public Comments/Recognition/Reports			
Please submit a Request to Speak to the Board of Directors using the chat feature on the right-hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions, and reports to the Board and is not intended to be a question-and-answer period. If you have questions for the Board, please provide the Board President with a written statement, and an administrator will provide answers at a later date.			
X. Correspondence/Proposals/Reports			11:49 AM
A. Sage Oak Highlights 2025-26 School Year in Review		Krista Woodgrift	14 m
B. Sage Oak Charter Schools Leadership Honoree Larry King, Senior Director of Outreach & Development		Krista Woodgrift	5 m

XI. Consent Agenda**12:08 PM**

Items listed under the Consent Agenda are considered routine and will be approved by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.

A. Consent - Business Services

1 m

1. Check Register - May 2026
2. Report of Investment Activity - April 2026
3. Ratification of Newfront Property & Casualty Insurance Policy Renewals
4. Approval of Community Provider (CP) and Education Material Resource Provider (EMRP) Agreement Revisions
5. Approval of General Terms and Conditions of the Purchase Order Revisions
6. Ratification of School Services of California, Inc. Agreement for Special Services (Renewal)
7. Ratification of Opichi LLC Sage Central Platform Enhancements Proposal
8. Ratification of Opichi LLC Student Lifecycle Management System Phase 2 Proposal
9. Ratification of Opichi LLC Special Education Assessment Management System Proposal
10. Ratification of Opichi LLC IT Help Desk Proposal
11. Ratification of Javier Mancera Agreement

B. Consent - Education Services

1 m

1. Approval of 2026-27 Sage Oak Charter Schools Title I School-Parent/Guardian Compact
2. Ratification of Riverside Convention Center Revised Contract Addendum
3. Ratification of Courtyard by Marriott Event Sales Agreement Contracts
4. Ratification of Carter's Balloons LLC Decoration Agreements
5. Ratification of RPh on the Go, LLC d/b/a Spindle Addendum (Isidro Herrera)
6. Ratification of RPh on the Go, LLC d/b/a Spindle Addendum (Tina Walker)
7. Ratification of Springhill Suites Corona Riverside Banquet Event Order
8. Ratification of Element Ontario Airport Banquet Event Order
9. Ratification of KID FUNdamentals Therapy Center Agreement

	Purpose	Presenter	Time
	10. Ratification of Renaissance Quote #358047v2		
	11. Ratification of Mission San Juan Capistrano Tours/Protocols Waiver		
	12. Ratification of Segerstrom Center for the Arts Group Sales Order Agreement		
C.	Consent - Human Resources		1 m
	1. Approval of Certificated Personnel Report		
	2. Approval of Classified Personnel Report		
	3. Approval of Job Descriptions		
D.	Consent - Operations & Accountability		1 m
	1. Ratification of Springhill Suites by Marriott Temecula Valley Letter of Agreement		
	2. Ratification of Dos Lagos Golf Course Agreement		
E.	Consent - Policy Development		1 m
	1. Approval of Changes to Existing Board Policies Revised/Reviewed/Rescinded		
	3000 Series- Business/Non-Instructional		
	3010-SO Fiscal Control Policy and Procedures		
	3015-SO Investment Policy		
	3100-SO Community Provider Code of Conduct Policy		
	3130-SO Document Retention Policy		
	4000 Series- Personnel Services		
	4015-SO Equal Employment Opportunity Policy		
	4020-SO Background Check Policy		
	4035-SO Mandated Reporter- Child Abuse and Neglect Reporting Policy		
	4045-SO Professional Boundaries Policy		
	4060-SO Prohibiting Unlawful Harassment, Discrimination, and Retaliation Policy		
	4070-SO Lactation Accommodation Policy		
	4145-SO Professional Development Reimbursement Policy		
	4145E-SO Professional Development Reimbursement Policy Exhibit (<i>Rescind</i>)		
	5000 Series- Student Services		
	5010-SO Educational Records and Student Information Policy		
	5110-SO Cell Phones, Smartphones, Pagers, & Other Electronic Signaling Devices Policy		

Purpose	Presenter	Time
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6000 Series- Instruction

- 6010-SO Independent Study Policy
- 6015-SO Comprehensive Sexual Health Education Policy
- 6035-SO Mathematics Placement Policy
- 6040-SO Assessment Policy
- 6060-SO Special Education Assessment Request Policy
- 6070-SO Independent Educational Evaluation Policy
- 6075-SO Special Education Certificate of Completion
- 6115-SO Attendance, Support, and Involuntary Disenrollment Policy
- 6125-SO Report Card Policy
- 6210-SO Graduation Policy

F.	(Action) Approval of Consent Agenda	Vote	Board President	1 m
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It is recommended the Board approve the Consent Agenda as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Business Services

12:14 PM

A.	(Action) Approval of Proposition 28 Arts and Music in Schools Funding, 2025-26 Annual Reports & Certifications for Sage Oak Charter Schools	Vote	Tim O'Brien	1 m
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It is recommended the Board approve the Proposition 28 Arts and Music in Schools Funding, 2025-26 Annual Reports and Certifications as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Fiscal Impact: None

	Purpose	Presenter	Time
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Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

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|---|------|-------------|-----|
| B. (Action) Approval of 2026–27 Consolidated Application and Reporting System (CARS) | Vote | Tim O'Brien | 1 m |
|---|------|-------------|-----|

It is recommended the Board approve the 2026-27 data collections for submission to the Consolidated Application and Reporting System (CARS) as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIII. Education Services	12:16 PM
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|---|------|------------|-----|
| A. (Action) Approval of IXL Learning Quote Renewal | Vote | Erin Bunch | 1 m |
|---|------|------------|-----|

It is recommended the Board approve the renewal of the IXL Learning quote through June 30, 2028, to provide students with access to English language arts, math, science, and social studies curriculum for Sage Oak Charter School (#1885), Sage Oak Charter School – Keppel (#1886), and Sage Oak Charter School – South (#2051).

Fiscal Impact: \$76,925

Sage Oak Charter School (#1885)	\$60,479
Sage Oak Charter School - Keppel (#1886)	\$7,077
Sage Oak Charter School - South (#2051)	\$9,369

Purpose Presenter Time

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIV. Human Resources

12:17 PM

- A.** (Action) Approval of Revised 2026-27 Salary Schedules Vote Tamar Kataroyan 3 m

It is recommended the Board approve the revised 2026–27 salary schedules, which reflect a total COLA increase of 4.3%, effective July 1, 2026, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School – Keppel (#1886), and Sage Oak Charter School – South (#2051).

This amount incorporates the 2.5% COLA previously approved by the Board in March 2026 and the additional COLA funding included in the State's May Revision. The salary schedules also include updates to the teacher class-size overage compensation structure, which will transition to a fixed amount based on grade-level bands beginning in 2026-27.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- B.** (Action) Approval of Spark Hire Order Form Renewal Vote Tamar Kataroyan 1 m

It is recommended the Board approve the renewal of the Spark Hire agreement through July 8, 2029, to provide one-way virtual interview services in support of recruitment efforts at Sage Oak Charter School (#1885), Sage Oak Charter School – Keppel (#1886), and Sage Oak Charter School – South (#2051).

Fiscal Impact: \$14,514

	Purpose	Presenter	Time
Sage Oak Charter School (#1885)	\$11,411		
Sage Oak Charter School - Keppel (#1886)	\$1,335		
Sage Oak Charter School - South (#2051)	\$1,768		

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XV. Operations & Accountability

12:21 PM

- A.** (Action) Approval of 2026-27 Sage Oak Charter Schools English Learner Master Plan Vote Jodi Cope 4 m

It is recommended the Board approve the 2026-27 English Learner (EL) Master Plan as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XVI. Policy Development

12:25 PM

- A.** (Action) Approval of New 4155-SO Employee Recognition and Awards Policy Vote Tamar Kataroyan 2 m

It is recommended the Board approve the new 4155-SO Employee Recognition and Awards Policy as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

	Purpose	Presenter	Time
Michael Humphrey			
Steve Fraire			
Susan Houle			
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

XVII. Public Hearing

12:27 PM

A.	(Hearing) 2026-27 Local Control and Accountability Plans (LCAP)	Discuss	Jodi Cope	12 m
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Education Code Section 47606.5 states that a charter school's Governing Board shall hold a public hearing as part of the process to adopt Local Control and Accountability Plans (LCAPs). This public hearing is for the 2026-27 LCAPs, Federal Addendums, and LCFF Budget Overview for Parents for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

1. 2026-27 Local Control and Accountability Plan_Sage Oak Charter School (#1885)
2. 2026-27 Local Control and Accountability Plan_Sage Oak Charter School - Keppel (#1886)
3. 2026-27 Local Control and Accountability Plan_Sage Oak Charter School - South (#2051)
4. 2026-27 LCFF Budget Overview for Parents_Sage Oak Charter School (#1885)
5. 2026-27 LCFF Budget Overview for Parents_Sage Oak Charter School - Keppel (#1885)
6. 2026-27 LCFF Budget Overview for Parents_Sage Oak Charter School - South (#2051)

Hearing Open: _____

Hearing Closed: _____

The proposed 2026-27 Local Control Accountability Plans (LCAP) for Sage Oak Charter Schools are available for review on the [Sage Oak Charter Schools website](#). The 2026-27 Local Control Accountability Plans (LCAP) vote for adoption will occur at the Regular Board of Directors Meeting on June 18, 2026.

	Purpose	Presenter	Time
B. (Hearing) 2026-27 Proposed July Budget - Sage Oak Charter Schools	Discuss	Tim O'Brien	12 m

It is recommended the Sage Oak Charter School's Governing Board hold a public hearing as part of the process to adopt the 2026-27 Proposed July Budget for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

1. 2026-27 Proposed July Budget - Sage Oak Charter Schools
2. 2026-27 LCFF Budget Overview for Parents_Sage Oak Charter School (#1885)
3. 2026-27 LCFF Budget Overview for Parents_Sage Oak Charter School - Keppel (#1885)
4. 2026-27 LCFF Budget Overview for Parents_Sage Oak Charter School - South (#2051)
5. Education Protection Account (EPA) - Sage Oak Charter School (#1885)
6. Education Protection Account (EPA) - Sage Oak Charter School - Keppel (#1886)
7. Education Protection Account (EPA) - Sage Oak Charter School - South (#2051)

Hearing Open: _____

Hearing Closed: _____

The 2026-27 Proposed July Budget is available for review on the [Sage Oak Charter Schools website](#). The 2026-27 Proposed July Budget vote for adoption will occur at the Regular Board of Directors meeting on June 18, 2026.

XVIII. Calendar

The next scheduled meeting will be a Regular Board of Directors Meeting held on June 18, 2026.

XIX. Comments

12:51 PM

- | | |
|-----------------------------------|-----|
| A. Board Comments | 3 m |
| B. Superintendent Comments | 2 m |

	Purpose	Presenter	Time
XX. Closing Items			12:56 PM
A. Adjourn Meeting	Vote	Board President	1 m
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Peter Matz			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.