



## Sage Oak Charter Schools

### Regular Meeting of the Board of Directors

Published on May 8, 2026 at 2:41 PM PDT

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#### **Date and Time**

Thursday May 14, 2026 at 12:00 PM PDT

#### **Location**

##### **Sage Oak Charter Schools**

1473 Ford Street, Suite #105

Redlands, CA 92373

##### **Regus- Gateway Chula Vista**

333 H Street, Suite 5000

Chula Vista, CA 91910

#### **Link to [Join Zoom Meeting](#)**

ID: 91006723171

Passcode: 668033

#### **Dial In: [\(US\) +1 719-359-4580](#)**

Passcode: 668033

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#### **MISSION STATEMENT**

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

#### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

**Agenda**

|  | Purpose | Presenter       | Time            |
|--|---------|-----------------|-----------------|
| <b>I. Opening Items</b>  |         |                 | <b>12:00 PM</b> |
| <b>A.</b> Call the Meeting to Order  |         | Board President | 1 m             |
| <b>B.</b> Record Attendance  |         | Board President | 1 m             |
| Roll Call:   |         |                 |                 |
| William Hall, President  |         |                 |                 |
| Michael Humphrey, Vice President   |         |                 |                 |
| Steve Fraire, Clerk  |         |                 |                 |
| Susan Houle, Member  |         |                 |                 |
| Peter Matz, Member   |         |                 |                 |
| <b>II. Pledge of Allegiance</b>  |         |                 | <b>12:02 PM</b> |
| <b>A.</b> Led by Board President or designee   |         | Board President | 1 m             |
| <b>III. Approve Agenda</b>   |         |                 | <b>12:03 PM</b> |
| <b>A.</b> (Action) Approval of Agenda for May 14, 2026<br>Regular Meeting of the Board of Directors  | Vote    | Board President | 1 m             |
| It is recommended the Board approve the agenda for the Regular Meeting of the Board of Directors on May 14, 2026, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051). |         |                 |                 |

Purpose                      Presenter                      Time

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**IV. Approve Minutes**

**12:04 PM**

- A.** (Action) Approval of Minutes for March 12, 2026      Approve                      Board President                      1 m  
Regular Meeting of the Board of Directors                      Minutes

It is recommended the Board approve the minutes from the Regular Meeting of the Board of Directors on March 12, 2026, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

- B.** (Action) Approval of Minutes for April 9, 2026      Approve                      Board President                      1 m  
Board of Directors Study Session                      Minutes

It is recommended the Board approve the minutes from the Board of Directors Study Session on April 9, 2026, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

|                | Purpose           | Presenter                          | Time |
|----------------|-------------------|------------------------------------|------|
| Peter Matz     |                   |                                    |      |
| Moved by _____ | Seconded by _____ | Ayes _____ Nays _____ Absent _____ |      |

**V. Public Comment - Closed Session**

The public has a right to comment on any items of the Closed Session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under the section Public Comments/Recognition/Reports.

**VI. Adjourn to Closed Session 12:06 PM**

|  |      |                 |     |
|--|------|-----------------|-----|
| <b>A.</b> The Board Will Consider and May Act on Any of the Closed Session Matters | Vote | Board President | 1 m |
|--|------|-----------------|-----|

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**VII. Closed Session 12:07 PM**

|                                 |                 |      |
|---------------------------------|-----------------|------|
| <b>A.</b> Closed Session Agenda | Board President | 15 m |
|---------------------------------|-----------------|------|

**1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Gov. Code 54957

Annual Performance Evaluation, Superintendent of Schools/CEO

**VIII. Reconvene Regular Meeting 12:22 PM**

|   |                 |     |
|---|-----------------|-----|
| <b>A.</b> Report Out Any Action Taken in Closed Session | Board President | 1 m |
|---|-----------------|-----|

**IX. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right-hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20)

|  |         |           |      |
|--|---------|-----------|------|
|  | Purpose | Presenter | Time |
|--|---------|-----------|------|

minutes on the same subject. This portion of the agenda is for comments, recognitions, and reports to the Board and is not intended to be a question-and-answer period. If you have questions for the Board, please provide the Board President with a written statement, and an administrator will provide answers at a later date.

**X. Correspondence/Proposals/Reports 12:23 PM**

- |  |                 |      |
|--|-----------------|------|
| <b>A.</b> Principals' Year in Review   | Erin Bunch      | 11 m |
| Lana Beshara, Director II, Virtual Learning/Principal<br>Chelsey Anema, Director II, Personalized Learning/Principal<br>Traci King, Director II, Secondary Education/High School Principal |                 |      |
| <b>B.</b> Introduction of New Chief Technology Officer   | Tamar Kataroyan | 4 m  |
| <b>C.</b> Introduction of New Chief of Outreach & Development  | Tamar Kataroyan | 4 m  |
| <b>D.</b> CliftonLarsonAllen LLP (CLA) Governance Entrance Letter  | Tim O'Brien     | 1 m  |

**XI. Consent Agenda 12:43 PM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

***The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.***

- |   |  |     |
|---|--|-----|
| <b>A.</b> Consent - Business Services   |  | 1 m |
| <ol style="list-style-type: none"> <li>1. Check Register - March 2026</li> <li>2. Check Register - April 2026</li> <li>3. Report of Investment Activity - February 2026</li> <li>4. Report of Investment Activity - March 2026</li> <li>5. Ratification of Javier Mancera Agreement</li> <li>6. Ratification of Opichi LLC Sage Oak Virtual Class Portal Proposal</li> <li>7. Ratification of Opichi LLC Oakschool Enrollment Tool Proposal</li> <li>8. Ratification of Opichi LLC School Pathways SIS Integration Proposal</li> <li>9. Ratification of Cvent Inc. Quote Number: Q-2092390</li> </ol> |  |     |

|     | Purpose   | Presenter | Time |
|-----|---|-----------|------|
| 10. | Ratification of California Charter Schools Association Membership Agreement (Renewal)                                   |           |      |
| 11. | Ratification of Otter.ai, Inc. Quote Number: Q007817 (Renewal)  |           |      |
| 12. | Ratification of Education Leadership Services Letter of Agreement   |           |      |
| 13. | Ratification of 2026-27 BoardOnTrack Membership Agreement (Renewal)   |           |      |
| 14. | Ratification of Association of Personalized Learning Schools & Services (APlus+), Contract Services Agreement (Renewal) |           |      |
| 15. | Ratification of Red Herring Amendment to Agreement with San Diego County Superintendent of Schools                      |           |      |

**B. Consent - Education Services**

1 m

1. Ratification of Revised 2025-26 Special Education Contracted Vendors List
2. Ratification of Mutual Hold Harmless Agreement between the San Bernardino Community College District and Sage Oak Charter Schools
3. Ratification of Redlands Pottery Project Group Class Waiver Form (Oakschool Class)
4. Ratification of Redlands Pottery Project Group Class Waiver Form (Field Trip)
5. Ratification of OC Stuttering Center Independent Educational Evaluation Service Agreement
6. Ratification of Murrieta Parks Facility Reservation Form
7. Ratification of Amira Learning Quote Number 90340 (Renewal)
8. Ratification of AVID Center Products and Services Quote/Order #Q-92802 (Renewal)
9. Ratification of Rossmoor Community Services District Facility Use Permit
10. Ratification of Timestamp Photo Booth LLC Contract
11. Ratification of RPh on the Go, LLC d/b/a Spindle Agreement
12. Ratification of RPh on the Go, LLC d/b/a Spindle Agreement Addendum A
13. Ratification of Titan Tent & Event Rentals Agreement
14. Ratification of Town of Apple Valley Facility Use Agreement
15. Ratification of Glazed and Confused Catering Agreement
16. Ratification of Watchmen Patrol Proposal
17. Ratification of Riverside Convention Center Contract
18. Ratification of Marriott Riverside at the Convention Center Group Sales Agreement
19. Approval of 2026-27 Sacramento Overnight Field Trip Request (Grades 8-12) and Educational Discovery Tours Letter of Understanding
20. Approval of 2026-27 New York City Overnight Field Trip Request (Grades 9-12) and Educational Discovery Tours Letter of Understanding
21. Ratification of Chaffey College Chino Community Center Facility Rental Contract

|           | Purpose   | Presenter   | Time                   |
|-----------|---|-------------|------------------------|
|           | 22. Ratification of Ayres Hotel Seal Beach Contract (PLC)   |             |                        |
|           | 23. Ratification of Zearn Master Services Agreement (Renewal)   |             |                        |
|           | 24. Ratification of Springhill Suites Corona Riverside Banquet Event Orders   |             |                        |
|           | 25. Ratification of All Occasion Rentals Estimate #21635  |             |                        |
|           | 26. Ratification of Bright Thinker Order Forms #SQ-2036 & #SQ-2037 (Renewal)  |             |                        |
| <b>C.</b> | <b>Consent - Human Resources</b>  |             | 1 m                    |
|           | 1. Approval of Certificated Personnel Report  |             |                        |
|           | 2. Approval of Classified Personnel Report  |             |                        |
|           | 3. Approval of Job Descriptions   |             |                        |
|           | 4. Approval of 2026-27 Certificated Employee Work Year Calendars  |             |                        |
|           | 5. Approval of 2026-27 Classified Employee Work Year Calendars  |             |                        |
|           | 6. Approval of Change to Employer Contribution Rates for Employee Benefits Plans  |             |                        |
|           | 7. Ratification of UKG, Inc. Order Form (Renewal)   |             |                        |
|           | 8. Ratification of Leonard and Company, Inc. Invoice #19051405  |             |                        |
| <b>D.</b> | <b>Consent - Operations &amp; Accountability</b>  |             | 1 m                    |
|           | 1. Ratification of ScubaCat Educational Data, LLC Contract  |             |                        |
|           | 2. Ratification of 2026-27 ScubaCat Educational Data, LLC Contract (Renewal)  |             |                        |
|           | 3. Ratification of Energage Service Order   |             |                        |
|           | 4. Approval of Wavelength Automation LLC Subscription Form (CapitolTrack)   |             |                        |
|           | 5. Ratification of Tech & Mortar LLC Statement of Work (Renewal)  |             |                        |
|           | 6. Ratification of Fairfield Inn & Suites Riverside Corona/Norco Event Space Agreement  |             |                        |
| <b>E.</b> | <b>(Action) Approval of Consent Agenda</b>  | <b>Vote</b> | <b>Board President</b> |
|           | It is recommended the Board approve the Consent Agenda as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051). |             |                        |
|           | Roll Call Vote:   |             |                        |
|           | William Hall  |             |                        |
|           | Michael Humphrey  |             |                        |
|           | Steve Fraire  |             |                        |
|           | Susan Houle   |             |                        |
|           | Peter Matz  |             |                        |

|                |                   |            |              |
|----------------|-------------------|------------|--------------|
|                | Purpose           | Presenter  | Time         |
| Moved by _____ | Seconded by _____ | Ayes _____ | Nays _____   |
|                |                   |            | Absent _____ |

**XII. Board Governance**

**12:48 PM**

- |  |      |                  |     |
|--|------|------------------|-----|
| <p><b>A.</b> (Action) Approval of Amended and Restated Articles of Incorporation of Sage Oak Charter Schools</p> | Vote | Krista Woodgrift | 1 m |
|--|------|------------------|-----|

It is recommended the Board approve the Amended and Restated Articles of Incorporation of Sage Oak Charter Schools, including revised dissolution language in accordance with CalSTRS Employer Directive 2026-01, as presented.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XIII. Education Services**

**12:49 PM**

- |  |      |            |     |
|--|------|------------|-----|
| <p><b>A.</b> (Action) Approval of San Joaquin County Office of Education (CODESTACK) Multi-Year Memorandum of Contract</p> | Vote | Erin Bunch | 1 m |
|--|------|------------|-----|

It is recommended the Board approve a multi-year contract with the San Joaquin County Office of Education (CODESTACK) for July 1, 2026, through June 30, 2029, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

**Fiscal Impact:** \$3,754

|                                 |         |
|---------------------------------|---------|
| Sage Oak Charter School (#1885) | \$2,951 |
|---------------------------------|---------|

|  |       |
|--|-------|
| Sage Oak Charter School - Keppel (#1886) | \$346 |
|--|-------|

|   |       |
|---|-------|
| Sage Oak Charter School - South (#2051) | \$457 |
|---|-------|

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

|                | Purpose           | Presenter                          | Time |
|----------------|-------------------|------------------------------------|------|
| Peter Matz     |                   |                                    |      |
| Moved by _____ | Seconded by _____ | Ayes _____ Nays _____ Absent _____ |      |

**XIV. Human Resources**

**12:50 PM**

- |           |   |      |                 |     |
|-----------|---|------|-----------------|-----|
| <b>A.</b> | (Action) Approval of Declarations of Need (DON) for the 2026-27 School Year | Vote | Tamar Kataroyan | 2 m |
|-----------|---|------|-----------------|-----|

It is recommended the Board approve the Declarations of Need for the 2026-27 school year, as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

**Fiscal Impact:** N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XV. Operations & Accountability**

**12:52 PM**

- |           |   |      |               |     |
|-----------|---|------|---------------|-----|
| <b>A.</b> | (Action) Approval of Parsec Education Multi-Year Contract | Vote | Lisa Thompson | 1 m |
|-----------|---|------|---------------|-----|

It is recommended the Board approve the Parsec Education multi-year contract (July 1, 2026–June 30, 2029) as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

**Fiscal Impact:** \$251,483

|                                 |           |
|---------------------------------|-----------|
| Sage Oak Charter School (#1885) | \$197,716 |
|---------------------------------|-----------|

|  |          |
|--|----------|
| Sage Oak Charter School - Keppel (#1886) | \$23,136 |
|--|----------|

|   |          |
|---|----------|
| Sage Oak Charter School - South (#2051) | \$30,631 |
|---|----------|

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

|                | Purpose           | Presenter                          | Time |
|----------------|-------------------|------------------------------------|------|
| Peter Matz     |                   |                                    |      |
| Moved by _____ | Seconded by _____ | Ayes _____ Nays _____ Absent _____ |      |

**XVI. Policy Development**

**12:53 PM**

- |           |   |      |               |     |
|-----------|---|------|---------------|-----|
| <b>A.</b> | (Action) Approval of Resolution Regarding Compliance with Court Orders in <i>Mirabelli v. Olson</i> | Vote | Lisa Thompson | 2 m |
|-----------|---|------|---------------|-----|

It is recommended the Board approve the Resolution regarding compliance with court orders in *Mirabelli v. Olson* and continued implementation of Board Policy 5070 Transgender and Gender Nonconforming Student Nondiscrimination Policy as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XVII. Calendar**

The next scheduled meeting will be a Regular Board of Directors Meeting held on June 11, 2026.

**XVIII. Comments**

**12:55 PM**

- |           |                         |  |  |     |
|-----------|-------------------------|--|--|-----|
| <b>A.</b> | Board Comments          |  |  | 3 m |
| <b>B.</b> | Superintendent Comments |  |  | 2 m |

**XIX. Closing Items**

**1:00 PM**

- |           |                 |      |                 |     |
|-----------|-----------------|------|-----------------|-----|
| <b>A.</b> | Adjourn Meeting | Vote | Board President | 1 m |
|-----------|-----------------|------|-----------------|-----|

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Purpose

Presenter

Time

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Sage Oak Charter Schools.