



## Sage Oak Charter Schools

### Regular Meeting of the Board of Directors

Published on January 3, 2025 at 8:06 AM PST

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#### **Date and Time**

Thursday January 9, 2025 at 9:00 AM PST

#### **Location**

##### **Sage Oak Charter Schools**

1473 Ford Street, Suite #105  
Redlands, CA 92373

##### **Regus- Gateway Chula Vista**

333 H Street, Suite 5000  
Chula Vista, CA 91910

#### **[Join Zoom Meeting](#)**

ID: 93487911935

Passcode: 420089

#### **[\(US\) +1 305-224-1968](#)**

Passcode: 420089

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#### **MISSION STATEMENT**

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

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**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>9:00 AM</b>
<b>A.</b> Call the Meeting to Order		Board President	1 m
<b>B.</b> Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Peter Matz, Member			
<b>II. Pledge of Allegiance</b>			<b>9:02 AM</b>
<b>A.</b> Led by Board President or designee		Board President	1 m
<b>III. Approve/Adopt Agenda</b>			<b>9:03 AM</b>
<b>A.</b> (Action) Approval of Agenda for January 9, 2025 Regular Meeting of the Board of Directors	Vote	Board President	1 m
It is recommended the Board approve the agenda for the January 9, 2025, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885),			

	Purpose	Presenter	Time
Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).			

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**IV. Approve Minutes**

**9:04 AM**

- |   |                        |                        |            |
|---|------------------------|------------------------|------------|
| <p><b>A.</b> (Action) Approval of Minutes for December 12, 2024 Regular Meeting of the Board of Directors</p> | <p>Approve Minutes</p> | <p>Board President</p> | <p>1 m</p> |
|---|------------------------|------------------------|------------|

It is recommended the Board approve the minutes from the December 12, 2024, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**V. Public Comment - Closed Session**

The public has a right to comment on any items of the Closed Session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under the section Public Comments/Recognition/Reports.

**VI. Adjourn to Closed Session**

**9:05 AM**

- |   |             |                        |            |
|---|-------------|------------------------|------------|
| <p><b>A.</b> The Board Will Consider and May Act on Any of the Closed Session Matters</p> | <p>Vote</p> | <p>Board President</p> | <p>1 m</p> |
|---|-------------|------------------------|------------|

	Purpose	Presenter	Time
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Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**VII. Closed Session 9:06 AM**

A. Closed Session Agenda	Board President	25 m
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**1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

(Gov. Code Section 54956.9(d)(1))

a. YL v. The Collaborative Charter Services Organization, et al.

**2. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

(Gov. Code Section 54956.9(d)(2)): 1 matter

**3. CONSIDERATION OF PREVIOUSLY EXPELLED STUDENT'S REQUEST TO ENROLL**

**VIII. Reconvene Regular Meeting 9:31 AM**

A. Report Out Any Action Taken in Closed Session	Board President	1 m
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**IX. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right-hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions, and reports to the Board and is not intended to be a question-and-answer period. If you have questions for the Board, please provide the Board President with a written statement, and an administrator will provide answers at a later date.

**X. Correspondence/Proposals/Reports 9:32 AM**

A. Special Education Update	Kelly Prins	15 m
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	Purpose	Presenter	Time
	Danielle Ruiz, Assistant Director of Special Education		
<b>B.</b>	Student Highlight	Erin Bunch	7 m
	Chelsey Anema, Personalized Learning Academy Director/Principal Student: Julien Farewell Teacher: Allison James		
<b>C.</b>	2023-2024 California Dashboard Presentation	Lisa Thompson	13 m
	Poppy Perfect, Data & Educational Reporting Coordinator		
<b>D.</b>	AI Update - Enhanced College & Career Readiness & AI-Powered Personalized Learning	Brad Bookser	15 m
	Traci King, High School Director/Principal		

**XI. Consent Agenda**

**10:22 AM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

***The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.***

<b>A.</b>	Consent - Business Services		1 m
	<ol style="list-style-type: none"> <li>1. Check Register - December 2024</li> <li>2. Report of Investment Activity - November 2024</li> <li>3. Ratification of City of Lakewood Permit #R14897</li> <li>4. Ratification of CloudHesive, LLC Change Order Form</li> <li>5. Ratification of L-Rod Entertainment Contract</li> <li>6. Ratification of Rancho Simi Recreation and Park District Contract</li> <li>7. Ratification of Fullerton Free Church Facility Use Agreement</li> <li>8. Ratification of The Grand Long Beach Banquet Event Order</li> <li>9. Ratification of The Grand Long Beach Refund Agreement</li> <li>10. Ratification of DoubleTree by Hilton, Claremont, Reservation Agreement</li> <li>11. Ratification of City of Upland Permit #R13064</li> <li>12. Ratification of AWS Migration Acceleration Program (MAP) Funding Service Order</li> <li>13. Ratification of Colony Labs, Inc. (Scribe) Master Services Agreement</li> </ol>		

	Purpose	Presenter	Time
	14. Ratification of CloudHesive, LLC. Independent Consulting Agreement		
<b>B.</b>	Consent - Human Resources		1 m
	1. Approval of Certificated Personnel Report		
	2. Approval of Classified Personnel Report		
	3. Approval of Job Descriptions		
	4. Approval of 2025 IRS Mileage Reimbursement Rate		
<b>C.</b>	(Action) Approval of Consent Agenda	Vote Board President	1 m

***Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion.***

It is recommended the Board approve the Consent Agenda as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XII. Operations and Accountability Services 10:25 AM**

<b>A.</b>	(Action) Approval of 2023-2024 School Accountability Report Cards (SARC), Presented by Poppy Perfect, Data & Educational Reporting Coordinator	Vote Lisa Thompson	3 m
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It is recommended the Board approve the 2023-2024 School Accountability Report Cards (SARC) as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

	Purpose	Presenter	Time
Steve Fraire			
Susan Houle			
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

**XIII. Human Resources 10:28 AM**

- |  |      |                |     |
|--|------|----------------|-----|
| <b>A.</b> (Action) Approval of Revised 2024-2025 Salary Schedule | Vote | Candice Coffey | 5 m |
|--|------|----------------|-----|

It is recommended the Board approve the revised 2024-2025 salary schedule as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

**Fiscal Impact: \$238,972**

Sage Oak Charter School (#1885)	\$193,328
Sage Oak Charter School - Keppel (#1886)	\$23,299
Sage Oak Charter School - South (#2051)	\$22,345

Roll Call Vote:

William Hall  
 Michael Humphrey  
 Steve Fraire  
 Susan Houle  
 Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XIV. Calendar**

The next scheduled meeting will be a Regular Board of Directors Meeting held on February 13, 2025.

**XV. Comments 10:33 AM**

- |                                   |  |     |
|-----------------------------------|--|-----|
| <b>A.</b> Board Comments          |  | 3 m |
| <b>B.</b> Superintendent Comments |  | 2 m |

**XVI. Closing Items 10:38 AM**

- |                           |      |                 |     |
|---------------------------|------|-----------------|-----|
| <b>A.</b> Adjourn Meeting | Vote | Board President | 1 m |
|---------------------------|------|-----------------|-----|

Purpose

Presenter

Time

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Sage Oak Charter Schools.