



Sage Oak Charter Schools

Regular Meeting of the Board of Directors

Published on October 4, 2024 at 10:39 AM PDT

Amended on October 7, 2024 at 2:29 PM PDT

Date and Time

Tuesday October 8, 2024 at 9:00 AM PDT

Location

Sage Oak Charter Schools

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

[Join Zoom Meeting](#)

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MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Peter Matz, Member			
II. Pledge of Allegiance			9:02 AM
A. Led by Board President or designee		Board President	1 m
III. Approve/Adopt Agenda			9:03 AM
A. (Action) Approval of Agenda for October 8, 2024 Regular Meeting of the Board of Directors	Vote	Board President	1 m
It is recommended the Board approve the agenda for the October 8, 2024, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).			

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent ____

IV. Approve Minutes

9:04 AM

- | | | | |
|---|-----------------|-----------------|-----|
| A. (Action) Approval of Minutes for September 12, 2024 Regular Meeting of the Board of Directors | Approve Minutes | Board President | 1 m |
|---|-----------------|-----------------|-----|

It is recommended the Board approve the minutes from the September 12, 2024, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right-hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions, and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement, and an administrator will provide answers at a later date.

VI. Correspondence/Proposals/Reports

9:05 AM

	Purpose	Presenter	Time
A.	Sage Oak Highlights Krista Woodgrift, Superintendent/CEO	Krista Woodgrift	8 m
B.	2023-2024 Student Achievement Data Poppy Perfect, Data & Educational Reporting Coordinator	Lisa Thompson	14 m
C.	Principals' Plan for the Year Erin Bunch, Assistant Superintendent of Education Services Chelsey Anema, Personalized Learning Academy Principal Lana Beshara, Virtual Learning Academy Principal Traci King, High School Principal	Erin Bunch	15 m
D.	Student Highlight Lana Beshara, Virtual Learning Academy Principal Student: Sophie Ghosn, 7th Grade Teacher: Jaimielynn Lake	Erin Bunch	7 m
E.	AI Update - Data Lake Brad Bookser, Director of Information Technology	Brad Bookser	10 m

VII. Consent Agenda

9:59 AM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.

A.	Consent - Business Financial/Services		1 m
	<ol style="list-style-type: none"> 1. Check Register - September 2024 2. Report of Investment Activity - August 2024 3. Ratification of City of Rancho Cucamonga R. C. Sports Center Permit #R22068 4. Ratification of Chaffey College, Chino Community Center, Facility Rental Contract 5. Ratification of Fullerton Parks & Recreation Permit & Agreement 6. Ratification of Trinity United Presbyterian Church Request for Usage 7. Ratification of Microsoft Open Value Subscription Agreement for Education Solutions 		

	Purpose	Presenter	Time
	8. Ratification of DI Technology Inc. Statement of Work		
	9. Ratification of Courtyard by Marriott Letter of Agreement		
	10. Ratification of Educators Cooperative Proposal		
	11. Ratification of Intellinetics, Inc. dba YellowFolder Quotes #2021417 & 2021470		
	12. Ratification of School Pathways LLC Quote Form with Sage Oak Charter School - Keppel: Canvas Two-Way Integration (Renewal)		
	13. Ratification of School Pathways LLC Quote Form with Sage Oak Charter School - South: Canvas Two-Way Integration (Renewal)		
	14. Ratification of School Pathways LLC Quote Form with Sage Oak Charter School: Canvas Two-Way Integration (Renewal)		
	15. Ratification of LB Parks, Recreation, and Marine Permit #R35725		
	16. Ratification of Live Nation Worldwide, Inc. Special Event Agreement		
	17. Ratification of City of Redlands Park Reservation QPR-2278		
	18. Ratification of City of Rancho Cucamonga Central Park Permit #R22250		
	19. Ratification of Embassy Suites Express Agreement		
B.	Consent - Education Services		1 m
	1. Ratification of Edmentum Master Contract #Q-652454		
C.	Consent - Human Resources		1 m
	1. Approval of Certificated Personnel Report		
	2. Approval of Classified Personnel Report		
	3. Approval of Job Descriptions		
	4. Ratification of Vector Solutions, Quote ID #Q-366457		
	5. Ratification of Metlife Dental/Vision Policy Amendment		
D.	Consent - Operations & Accountability		
	1. Approval of 2025-2026 Sage Oak Charter Schools Academic Calendar		
	2. Approval of Sage Oak Charter Schools Crisis Communications Plan Revisions		
E.	(Action) Approve Consent Agenda	Vote	Board President
			1 m
	<i>Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion.</i>		

It is recommended the Board approve the Consent Agenda as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VIII. Business Services

10:03 AM

- A.** (Action) Approval of Riverside Convention Center Contract Vote Tim O'Brien 2 m

It is recommended the Board approve the Riverside Convention Center Contract as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Fiscal Impact: \$50,000 (estimated)

Sage Oak Charter School (#1885)	\$40,450
Sage Oak Charter School - Keppel (#1886)	\$3,700
Sage Oak Charter School - South (#2051)	\$5,850

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- B.** (Action) Approval of Marriott Riverside at the Convention Center Agreement Vote Tim O'Brien 2 m

It is recommended the Board approve the Marriott Riverside at the Convention Center Agreement as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Fiscal Impact: \$43,480

Sage Oak Charter School (#1885)	\$35,175
Sage Oak Charter School - Keppel (#1886)	\$3,218
Sage Oak Charter School - South (#2051)	\$5,087

Purpose

Presenter

Time

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IX. Calendar

The next scheduled meeting will be a Study Session held on November 14, 2024.

X. Comments

10:07 AM

A. Board Comments

2 m

B. Superintendent Comments

2 m

XI. Closing Items

10:11 AM

A. Adjourn Meeting

Vote

Board President

1 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.