



Sage Oak Charter Schools

Board of Directors Study Session

Published on August 2, 2024 at 3:39 PM PDT

Date and Time

Thursday August 8, 2024 at 10:15 AM PDT

Location

Sage Oak Charter Schools

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

[Join Zoom Meeting](#)

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MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:15 AM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call: William Hall, President Michael Humphrey, Vice President Steve Fraire, Clerk Susan Houle, Member Peter Matz, Member			
II. Pledge of Allegiance			10:17 AM
A. Led by Board President or designee		Board President	1 m
III. Approve/Adopt Agenda			10:18 AM
A. (Action) Approval of August 8, 2024 Board of Directors Study Session		Board President	1 m
It is recommended the Board approve the agenda for the August 8, 2024, Board of Directors Study Session as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).			
Roll Call Vote:			

	Purpose	Presenter	Time
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____	Nays _____ Absent _____

IV. Approve Minutes

10:19 AM

- | | | | | |
|-----------|---|--------------------|-----------------|-----|
| A. | (Action) Approval of Minutes for June 13, 2024
Regular Meeting of the Board of Directors | Approve
Minutes | Board President | 1 m |
|-----------|---|--------------------|-----------------|-----|

It is recommended the Board approve the minutes from the June 13, 2024, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- | | | | | |
|-----------|---|--------------------|-----------------|-----|
| B. | (Action) Approval of Minutes for June 20, 2024
Regular Meeting of the Board of Directors | Approve
Minutes | Board President | 1 m |
|-----------|---|--------------------|-----------------|-----|

It is recommended the Board approve the minutes from the June 20, 2024, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comment - Closed Session

The public has a right to comment on any items of the Closed Session Agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under the section Public Comments/Recognition/Reports.

VI. Adjourn to Closed Session 10:21 AM

A. The Board Will Consider and May Act on Any of the Closed Session Matters Vote Board President 1 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VII. Closed Session 10:22 AM

A. Closed Session Agenda 20 m

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Gov. Code Section 54956.9(d)(1).) *Case No. 2024050757*

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Gov. Code Section 54956.9(d)(1).) *Case No. 2023110892*

3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Gov. Code Section 54956.9(d)(1).) *CDE No. S-1144-23/24*

VIII. Reconvene Regular Meeting 10:42 AM

A. Report Out Any Action Taken in Closed Session Vote Board President 1 m

IX. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right-hand side of the Zoom platform. Please state the agenda item number that you wish

to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions, and reports to the Board and is not intended to be a question-and-answer period. If you have questions for the Board, please provide the Board President with a written statement, and an administrator will provide answers at a later date.

X. Consent Agenda 10:43 AM

Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.

- | | | | |
|---|------|-----------------|-----|
| A. Consent- Policy Development | Vote | Board President | 1 m |
| 1. Approval of Changes to Existing Board Policies | | | |

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

4000 Series- Personnel Services:
4175-SO Salary Advancement Policy

6000 Series- Instruction:
6010-SO Independent Study Policy

Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion.

It is recommended the Board approve the Consent Agenda as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire

	Purpose	Presenter	Time
Susan Houle			
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____ Nays _____	Absent _____

XI. Board Governance

10:44 AM

- A.** (Action) Approval of 2024-2025 Board Evaluator Stipend Vote Krista Woodgrift 1 m

It is recommended the Board approve a stipend of \$450 per month, totaling \$5,400 annually for each of the two designated Board Evaluators, William Hall and Steve Fraire, for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051). This stipend is for their role in conducting a comprehensive 12-month evaluation of the Superintendent/CEO during the 2024-2025 period.

Fiscal Impact: \$10,800 annually (Combined total for two evaluators.)

Sage Oak Charter School (#1885)	\$8,640
Sage Oak Charter School - Keppel (#1886)	\$1242
Sage Oak Charter School - South (#2051)	\$918

Roll Call Vote:

William Hall
 Michael Humphrey
 Steve Fraire
 Susan Houle
 Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII. Business Services

10:45 AM

- A.** (Action) Approval of Sage Oak Charter School Petition for Charter Renewal Vote Krista Woodgrift 1 m

It is recommended the Board approve the Sage Oak Charter School Petition for Charter Renewal, effective July 1, 2024, through June 30, 2031.

Fiscal Impact: N/A

Roll Call Vote:

	Purpose	Presenter	Time
William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

- | | | | |
|--|------|-------------|-----|
| B. (Action) Approval of Memorandum of Understanding between Sage Oak Charter School and the Helendale School District | Vote | Tim O'Brien | 1 m |
|--|------|-------------|-----|

It is recommended the Board approve the Memorandum of Understanding between Sage Oak Charter School and the Helendale School District, effective July 1, 2024, through June 30, 2031.

Fiscal Impact: N/A

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIII. Human Resources **10:47 AM**

- | | | | |
|--|------|------------------|-----|
| A. (Action) Approval of 2024-2025 Superintendent/CEO Evaluation Timeline and Plan | Vote | Krista Woodgrift | 2 m |
|--|------|------------------|-----|

It is recommended the Board approve the 2024-2025 Superintendent/CEO Evaluation Timeline and Plan as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Fiscal Impact: N/A

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle

	Purpose	Presenter	Time
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____	Nays _____
		Absent _____	

XIV. Oral Presentations

10:49 AM

- | | | | | |
|-----------|--|---------|------------------|------|
| A. | Annual Board of Directors' Self-Evaluation | Discuss | Board President | 25 m |
| B. | Sage Oak Charter Schools Strategic Plan 2024-2027 Update | Discuss | Krista Woodgrift | 30 m |

XV. Calendar

The next scheduled meeting will be a Regular Meeting of the Board of Directors held on September 12, 2024.

XVI. Closing Items

11:44 AM

- | | | | | |
|-----------|------------------|-------------------|-----------------|------------|
| A. | Adjourn Meeting | Vote | Board President | 1 m |
| | Roll Call Vote: | | | |
| | William Hall | | | |
| | Michael Humphrey | | | |
| | Steve Fraire | | | |
| | Susan Houle | | | |
| | Peter Matz | | | |
| | Moved by _____ | Seconded by _____ | Ayes _____ | Nays _____ |
| | | | Absent _____ | |

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.