



Sage Oak Charter Schools

Regular Meeting of the Board of Directors

Published on June 7, 2024 at 10:21 AM PDT

Date and Time

Thursday June 13, 2024 at 10:30 AM PDT

Location

Sage Oak Charter Schools

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

[Join Zoom Meeting](#)

ID: 96118641337

Passcode: 794779

[\(US\) +1 312-626-6799](#)

Passcode: 794779

MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:30 AM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Peter Matz, Member			
II. Pledge of Allegiance			10:32 AM
A. Led by Board President or designee		Board President	1 m
III. Approve/Adopt Agenda			10:33 AM
A. (Action) Approval of Agenda for June 13, 2024 Regular Meeting of the Board of Directors	Vote	Board President	1 m
It is recommended the Board approve the agenda for the June 13, 2024, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).			

	Purpose	Presenter	Time
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

IV. Approve Minutes

10:34 AM

- | | | | |
|---|--------------------|-----------------|-----|
| A. (Action) Approval of Minutes for May 9, 2024
Regular Meeting of the Board of Directors | Approve
Minutes | Board President | 1 m |
|---|--------------------|-----------------|-----|

It is recommended the Board approve the minutes from the May 9, 2024, Regular Meeting of the Board of Directors as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right-hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions, and reports to the Board and is not intended to be a question-and-answer period. If you have questions for the Board, please provide the Board President with a written statement, and an administrator will provide answers at a later date.

VI. Correspondence/Proposals/Reports

10:35 AM

	Purpose	Presenter	Time
A.	2023-2024 School Year in Review - Presented by Krista Woodgrift, Superintendent of Schools and CEO	Krista Woodgrift	12 m

VII. Consent Agenda

10:47 AM

Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.

A.	Consent - Business Financial/Services		1 m
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1. Check Register - May 2024
2. Ratification of North Orange County Community College District, Application and Agreement of Use of Facilities
3. Ratification of Association of Personalized Learning Schools & Services (APlus+), Contract Services Agreement (Renewal)
4. Ratification of 2024-2025 Tech & Mortar, LLC Statement of Work (Renewal)
5. Ratification of Phoenix Performance Partners Proposal
6. Ratification of ClickUp Professional Services Statement of Work
7. Ratification of Splashtop Quote (Renewal)
8. Ratification of Parsec Education Inc., Service Order - Consulting
9. Ratification of Parsec Education Inc., Service Order - Strategic Planning Platform
10. Ratification of Property and Casualty Insurance Policy Renewals
11. Approval of Community Provider (CP) and Education Material Resource Provider (EMRP) Agreement Revisions
12. Ratification of School Pathways, LLC Quote Form with Sage Oak Charter School (GG4L)
13. Ratification of School Pathways, LLC Quote Form with Sage Oak Charter School - South (GG4L)
14. Ratification of Instructure, Inc. Services Order Form (Canvas Renewal)
15. Ratification of School Pathways, LLC Quote Form #17034
16. Ratification of Tech to School Quote

B.	Consent - Personnel Services		1 m
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	Purpose	Presenter	Time
	<ol style="list-style-type: none"> 1. Approval of Certificated Personnel Report 2. Approval of Classified Personnel Report 3. Approval of Job Descriptions 4. Approval of 2024-2025 Sage Oak Charter Schools Employee Handbook Revisions 		
C.	Consent- Policy Development		1 m
	<ol style="list-style-type: none"> 1. Approval of Changes to Existing Board Policies Revised/Reviewed/Rescinded <p>1000 Series- Community Relations: Revised 1025-SO Uniform Complaint Policy 1035-SO Access to Public Records Policy</p> <p>5000 Series- Student Services: Revised 5030-SO Immunization Policy</p> <p>6000 Series- Instruction: Revised 6020-SO Education for Homeless Children and Youth Policy 6025-SO Section 504 Policy 6030-SO Education for Foster and Mobile Youth Policy 6040-SO Assessment Policy 6060-SO Special Education Assessment Request Policy 6070-SO Independent Educational Evaluation Policy 6150-SO Intervention Policy 6115-SO Attendance, Support, and Involuntary Disenrollment Policy 6140-SO Satisfactory Educational Progress Policy 6210-SO Graduation Policy</p> <p>1000 Series- Community Relations: Reviewed (No changes, but annual review required.) 1010-SO Civility Policy</p> <p>6000 Series- Instruction: Reviewed (No changes but annual review required.) 6055-SO Educational Activity Policy</p> <p>6000 Series- Instruction: Rescinded 6050-SO Virtual Proctoring Policy</p>		
D.	Consent - Student Services		1 m

	Purpose	Presenter	Time
	1. Approval of Sage Oak Charter Schools Parent and Student Handbook 2. Approval of Sage Oak Charter Schools Title I School-Parent/Guardian Compact		
E.	(Action) Approval of Consent Agenda	Vote Board President	1 m

Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion.

It is recommended the Board approve the Consent Agenda as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VIII. Business Financial/Services

10:52 AM

A.	(Action) Approval of Proposition 28 Arts and Music in Schools Funding, 2023-2024 Annual Reports for Sage Oak Charter Schools	Vote Tim O'Brien	1 m
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It is recommended the Board approve the Proposition 28 Arts and Music in Schools Funding, 2023-2024 Annual Reports as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Fiscal Impact: None

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

	Purpose	Presenter	Time
B. (Action) Approval of Proposition 28 Arts and Music in Schools Funding, 2023-2024 Annual Certifications for Sage Oak Charter Schools	Vote	Tim O'Brien	1 m

It is recommended the Board approve the Proposition 28 Arts and Music in Schools Funding, 2023-2024 Annual Certifications as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Fiscal Impact: None

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IX. Operations and Accountability Services 10:54 AM

A. (Action) Approval of Sage Oak Charter Schools English Learner (EL) Master Plan 2024-2025	Vote	Lisa Thompson	5 m
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It is recommended the Board approve the English Learner (EL) Master Plan 2024-2025 as presented for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

Fiscal Impact: None

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

X. Personnel Services 10:59 AM

	Purpose	Presenter	Time
A. (Action) Approval of Director of Human Resources: Talent and Engagement Candidate	Vote	Candice Coffey	5 m

It is recommended the Board approve the Director of Human Resources: Talent and Engagement Candidate, Ms. Kerry Cody, and be placed on step C of Range 17A with an annual salary of \$164,384 for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051), effective July 1, 2024.

Fiscal Impact: \$164,384

Sage Oak Charter School - (#1885) \$131,507

Sage Oak Charter School - Keppel (#1886) \$18,904

Sage Oak Charter School - South (#2051) \$13,973

XI. Public Hearing

11:04 AM

A. (Hearing) 2024-2025 Local Control and Accountability Plans (LCAP) for Sage Oak Charter Schools and Local Performance Indicator Self-Reflection Reports for the California School Dashboard, First Reading	Discuss	Lisa Thompson	18 m
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Education Code Section 47606.5 states that the Governing Board of a charter school shall hold a public hearing as part of the process to adopt the 2024-2025 Local Control and Accountability Plans (LCAP) for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051). The first reading of the 2024-2025 LCAPs and Local Performance Indicator Self-Reflection reports for the California School Dashboard will be presented during the hearing.

1. 2024-2025 LCAP Plan Summary - Sage Oak Charter School (#1885)
2. 2024-2025 LCAP Plan Summary - Sage Oak Charter School - Keppel (#1886)
3. 2024-2025 LCAP Plan Summary - Sage Oak Charter School - South (#2051)

Hearing Open: _____

Hearing Closed: _____

The proposed 2024-2025 Local Control Accountability Plans (LCAP) for Sage Oak Charter Schools are available for review on the [Sage Oak Charter Schools website](#).

	Purpose	Presenter	Time
<i>The 2024-2025 Local Control Accountability Plans (LCAP) vote for adoption will occur at the Regular Board of Directors Meeting on June 20, 2024.</i>			
B. (Hearing) 2024-2025 Proposed July Budget - Sage Oak Charter Schools, First Reading	Discuss	Tim O'Brien	12 m

It is recommended the Governing Board of a charter school shall hold a public hearing as part of the process to adopt the 2024-2025 Proposed July Budget for Sage Oak Charter School (#1885), Sage Oak Charter School - Keppel (#1886), and Sage Oak Charter School - South (#2051).

1. 2024-2025 Proposed July Budget - Sage Oak Charter Schools
2. 2024-2025 LCFF Budget Overview for Parents - Sage Oak Charter School (#1885)
3. 2024-2025 LCFF Budget Overview for Parents - Sage Oak Charter School-Keppel (#1886)
4. 2024-2025 LCFF Budget Overview for Parents - Sage Oak Charter School - South (#2051)
5. Education Protection Account (EPA) - Sage Oak Charter School (#1885)
6. Education Protection Account (EPA) - Sage Oak Charter School - Keppel (#1886)
7. Education Protection Account (EPA) - Sage Oak Charter School - South (#2051)

Hearing Open: _____

Hearing Closed: _____

The 2024-2025 Proposed July Budget is available for review on the [Sage Oak Charter Schools website](#). The 2024-2025 Proposed July Budget vote for adoption will occur at the Regular Board of Directors meeting on June 20, 2024.

XII. Calendar

The next scheduled meeting will be a Regular Board of Directors Meeting held on June 20, 2024.

XIII. Comments

11:34 AM

- | | |
|-----------------------------------|-----|
| A. Board Comments | 3 m |
| B. Superintendent Comments | 2 m |

Purpose Presenter Time

XIV. Closing Items

11:39 AM

A. Adjourn Meeting Vote Board President 1 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.