



Sage Oak Charter Schools

Regular Meeting of the Board of Directors

Published on February 2, 2024 at 3:25 PM PST

Date and Time

Thursday February 8, 2024 at 10:05 AM PST

Location

Sage Oak Charter Schools

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

[Join Zoom Meeting](#)

ID: 96424632116
Passcode: 002837

[\(US\) +1 669-444-9171](#)

Passcode: 002837

Teleconference

1160 Cuyamaca Avenue
Chula Vista, CA 91911

MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:05 AM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Peter Matz, Member			
II. Pledge of Allegiance			10:07 AM
A. Led by Board President or designee		Board President	1 m
III. Approve/Adopt Agenda			10:08 AM
A. February 8, 2024 Regular Meeting of the Board of Directors	Vote	Board President	1 m

It is recommended the Board of Directors adopt the agenda as presented.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IV. Approve Minutes

10:09 AM

- | | | | |
|--|-----------------|-----------------|-----|
| A. January 11, 2024 Regular Meeting of the Board of Directors | Approve Minutes | Board President | 1 m |
|--|-----------------|-----------------|-----|

It is recommended the Board approve the minutes from the regular meeting as presented.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right-hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions, and reports to the Board and is not intended to be a question-and-answer period. If you have questions for the Board, please provide the Board President with a written statement, and an administrator will provide answers at a later date.

VI. Correspondence/Proposals/Reports

10:10 AM

	Purpose	Presenter	Time
A.	School Highlights - Presented by Krista Woodgrift, Superintendent of Schools and CEO	Krista Woodgrift	12 m
B.	Multi-Tiered Systems of Support (MTSS) Update - Presented by Theresa Tedesco, Assistant Director of Student Services	Erin Bunch	12 m
C.	Student Showcase - Presented by Theresa Tedesco, Assistant Director of Student Services Student Name: Gianna Simental	Erin Bunch	12 m
D.	Local Control and Accountability Plan (LCAP) Mid-Year Report - Presented by Lisa Thompson, Director of Operations and Accountability	Lisa Thompson	10 m

VII. Consent Agenda

10:56 AM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.

- | | | | |
|-----------|---|--|-----|
| A. | Consent - Business/Financial Services | | 1 m |
| | <ul style="list-style-type: none"> 1. Check Register - January 2024 2. Ratification of Fortinet Professional Services Statement of Work 3. Ratification of MagicSchool, Inc. Order Form 4. Ratification of Azusa Pacific University, Memorandum of Understanding 5. Ratification of Intellinetics, Inc. (YellowFolder) Proposal for Services 6. Ratification of OC Audio Visual Solutions Invoice 7. Ratification of Max Cases Agreement | | |
| B. | Consent - Operations and Accountability | | 1 m |
| | <ul style="list-style-type: none"> 1. Approval of 2024-2025 Sage Oak Charter Schools Academic Calendar | | |
| C. | Consent - Personnel Services | | 1 m |

	Purpose	Presenter	Time
	1. Approval of Certificated Personnel Report 2. Approval of Classified Personnel Report 3. Approval of Job Descriptions 4. Ratification of Broker of Record Change to Newfront Insurance Services, Inc. 5. Approval of Comprehensive School Safety Plan (CSSP) Revisions		
D.	(Action) Approval of Consent Agenda	Vote Board President	1 m

Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VIII. Board Governance

11:00 AM

A.	(Action) Approval of 2024-2025 Sage Oak Charter Schools Board Meeting Calendar and Schedule	Vote Krista Woodgrift	2 m
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It is recommended the Board approve the 2024-2025 Sage Oak Charter Schools Board Meeting calendar and schedule as presented.

Fiscal Impact: None

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IX. Business/Financial Services

11:02 AM

	Purpose	Presenter	Time
A. (Action) Approval of Proposal to Increase Instructional Funding and COLA, and Overview of the Governor's Budget	Vote	Tim O'Brien	10 m

It is recommended the Board approve the proposal to increase instructional funding and the COLA as presented for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051), for the 2024-2025 fiscal year.

Fiscal Impact (Projected):

Instructional Funding \$1,715,990

Sage Oak Charter Schools - Helendale (#1885)	\$1,372,792
Sage Oak Charter Schools - Keppel (#1886)	\$197,339
Sage Oak Charter Schools - Warner (#2051)	\$145,859

COLA Increase \$742,703

Sage Oak Charter Schools - Helendale (#1885)	\$594,162
Sage Oak Charter Schools - Keppel (#1886)	\$85,411
Sage Oak Charter Schools - Warner (#2051)	\$63,130

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

X. Calendar

The next scheduled meeting will be a Regular Board of Directors Meeting held on March 14, 2024.

XI. Comments

11:12 AM

A. Board Comments

3 m

B. Superintendent Comments

2 m

XII. Closing Items

11:17 AM

A. Adjourn Meeting

Vote

Board President

1 m

Purpose

Presenter

Time

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.