



Sage Oak Charter Schools

Regular Meeting of the Board of Directors

Published on January 5, 2024 at 1:19 PM PST

Date and Time

Thursday January 11, 2024 at 10:15 AM PST

Location

Sage Oak Charter Schools

1473 Ford Street, Suite #105
Redlands, CA 92373

Regus- Gateway Chula Vista

333 H Street, Suite 5000
Chula Vista, CA 91910

[Join Zoom Meeting](#)

ID: 99843302143

Passcode: 755303

[\(US\) +1 689-278-1000](#)

Passcode: 755303

MISSION STATEMENT

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:15 AM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Peter Matz, Member			
II. Pledge of Allegiance			10:17 AM
A. Led by Board President or designee		Board President	1 m
III. Approve/Adopt Agenda			10:18 AM
A. January 11, 2024 Regular Meeting of the Board of Directors	Vote	Board President	1 m
It is recommended the Board of Directors adopt the agenda as presented.			
Roll Call Vote:			
William Hall			

	Purpose	Presenter	Time
Michael Humphrey			
Steve Fraire			
Susan Houle			
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

IV. Approve Minutes 10:19 AM

- | | | | | |
|-----------|---|-----------------|-----------------|-----|
| A. | December 14, 2023 Regular Meeting of the Board of Directors | Approve Minutes | Board President | 1 m |
|-----------|---|-----------------|-----------------|-----|

It is recommended the Board approve the minutes from the regular meeting as presented.

Roll Call Vote:

William Hall
 Michael Humphrey
 Steve Fraire
 Susan Houle
 Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right-hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions, and reports to the Board and is not intended to be a question-and-answer period. If you have questions for the Board, please provide the Board President with a written statement, and an administrator will provide answers at a later date.

VI. Correspondence/Proposals/Reports 10:20 AM

- | | | | |
|-----------|--|-------------|------|
| A. | Special Education Update - Presented by Kelly Prins, Director of Special Education | Kelly Prins | 12 m |
|-----------|--|-------------|------|

	Purpose	Presenter	Time
B.	2022-2023 State Assessment Data Student Achievement - Presented by Poppy Perfect, Operations and Accountability Coordinator	Lisa Thompson	12 m

VII. Consent Agenda

10:44 AM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.

A.	Consent - Business Financial/Services		1 m
-----------	---------------------------------------	--	-----

1. Check Register - December 2023
2. Ratification of Mobile Beacon Agreement
3. Ratification of Oddu, the Strategist, Creative Services Agreement
4. Ratification of Skill Struck Quote
5. Ratification of National Software, Inc. (1099FIRE) Agreement
6. Ratification of 2023-2024 Special Education Contracted Vendors
7. Ratification of Paradise Point Group Sales Agreement

B.	Consent - Personnel Services		1 m
-----------	------------------------------	--	-----

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions
4. Approval of 2024 IRS Mileage Reimbursement Rate

C.	Approval of Consent Agenda	Vote	Board President	1 m
-----------	----------------------------	------	-----------------	-----

Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

	Purpose	Presenter	Time
Peter Matz			
Moved by _____	Seconded by _____	Ayes _____ Nays _____ Absent _____	

VIII. Board Governance **10:47 AM**

- A.** (Action) Approval of Sage Oak Charter Schools Crisis Communication Plan Vote Larry King 2 m

It is recommended the Board approve the Crisis Communication Plan as presented for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IX. Operations and Accountability Services **10:49 AM**

- A.** (Action) Approval of 2022-2023 School Accountability Report Cards (SARC) Vote Lisa Thompson 3 m

It is recommended the Board approve the 2022-2023 School Accountability Report Cards (SARC) as presented for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

X. Personnel Services **10:52 AM**

	Purpose	Presenter	Time
A. (Action) Approval of Insurance Broker Change to Newfront Insurance Services LLC	Vote	Candice Coffey	10 m

It is recommended the Board approve the insurance broker change to Newfront Insurance Services LLC for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Presenters:

Martha Villalobos, Senior Administrator, Human Resources
 Shane Williams, Senior Administrator, Business Services

Fiscal Impact: N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XI. Calendar

The next scheduled meeting will be a Regular Board of Directors Meeting held on February 8, 2024.

XII. Comments

11:02 AM

A. Board Comments

3 m

B. Superintendent Comments

2 m

XIII. Closing Items

11:07 AM

A. Adjourn Meeting

Vote

Board President

1 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Purpose Presenter Time
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Sage Oak Charter Schools.