



## Sage Oak Charter Schools

### Regular Meeting of the Board of Directors

Published on October 6, 2023 at 1:22 PM PDT

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#### **Date and Time**

Thursday October 12, 2023 at 9:45 AM PDT

#### **Location**

##### **Sage Oak Charter Schools**

1473 Ford Street, Suite #105

Redlands, CA 92373

##### **Regus- Gateway Chula Vista**

333 H Street, Suite 5000

Chula Vista, CA 91910

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#### **MISSION STATEMENT**

Educating students through a personalized and collaborative learning approach, empowering them to lead purposeful and productive lives.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

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Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

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**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>9:45 AM</b>
<b>A.</b> Call the Meeting to Order		Board President	1 m
<b>B.</b> Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Peter Matz, Member			
<b>II. Pledge of Allegiance</b>			<b>9:47 AM</b>
<b>A.</b> Led by Board President or designee		Board President	1 m
<b>III. Board Governance</b>			<b>9:48 AM</b>
<b>A.</b> Administer Oath of Office		Krista Woodgrift	1 m
The Board approved the reappointment of Michael Humphrey and his relative term at the September 14, 2023, Regular Meeting of the Board of Directors.			

The Sage Oak Charter Schools Board of Directors Manual states the following:

Purpose Presenter Time

*It is a tradition of the Board that, prior to entering office, all Board members take an oath or affirmation. The Oath of Office may be administered and certified by the Superintendent/CEO and/or the Board President.*

**IV. Approve/Adopt Agenda 9:49 AM**

- A.** October 12, 2023 Regular Meeting of the Board of Directors      Vote      Board President      1 m

It is recommended the Board of Directors adopt the agenda as presented.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_

**V. Approve Minutes 9:50 AM**

- A.** September 14, 2023 Regular Meeting of the Board of Directors      Approve Minutes      Board President      1 m

It is recommended the Board approve the minutes from the regular meeting as presented.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**VI. Public Comment - Closed Session**

The public has a right to comment on any items of the Closed Session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under the section Public Comments/Recognition/Reports.

	Purpose	Presenter	Time
<b>VII. Adjourn to Closed Session</b>			<b>9:51 AM</b>
<b>A.</b> The Board Will Consider and May Act on Any of the Closed Session Matters	Vote	Board President	1 m
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
<b>VIII. Closed Session</b>			<b>9:52 AM</b>
<b>A.</b> Closed Session Agenda		Board President	5 m
<b>1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION</b> (Gov. Code section 54956.9) a. Office of Administrative Hearings Case No. 2023090584			
<b>IX. Reconvene Regular Meeting</b>			<b>9:57 AM</b>
<b>A.</b> Report Out Any Action Taken in Closed Session		Board President	1 m
<b>X. Public Comments/Recognition/Reports</b>			
Please submit a Request to Speak to the Board of Directors using the chat feature on the right-hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions, and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement, and an administrator will provide answers at a later date.			
<b>XI. Correspondence/Proposals/Reports</b>			<b>9:58 AM</b>
<b>A.</b> School Highlights - Presented by Krista Woodgriff, Superintendent of Schools and CEO		Krista Woodgriff	7 m

	Purpose	Presenter	Time
<b>B.</b>	Principals' Plan for the Year - Presented by the Student Services Department	Erin Bunch	13 m
	Presenters: Erin Bunch, Director of Student Services Lana Beshara, Virtual Learning Academy Principal Chelsey Anema, Personalized Learning Academy Principal Traci King, High School Principal		
<b>C.</b>	Student Showcase - Presented by Lana Beshara, Virtual Learning Academy Principal	Lana Beshara	12 m
	Student Name: Katarina Carney		
<b>D.</b>	Sage Oak Charter Schools Crisis Communication Plan, Presented by Courtney Gibson, Senior Administrator, Public Information and Media	Courtney Gibson	5 m

## **XII. Consent Agenda**

**10:35 AM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Agenda upon the request of any member of the Board, discussed, and acted upon separately.

***The items below form our Consent Agenda. The last item in this section is a single vote to approve them en masse.***

<b>A.</b>	Consent - Business Financial/Services		1 m
	<ol style="list-style-type: none"> <li>1. Check Register - September 2023</li> <li>2. Ratification of Biometrics4ALL, Inc. Software License Agreement</li> <li>3. Ratification of Thrive Agreement for Consulting Services</li> <li>4. Ratification of T-Mobile Project 10Million Agreement (General)</li> <li>5. Ratification of Max Cases Agreement</li> <li>6. Ratification of Wise Stamp by VCITA Systems LTD. Invoice</li> <li>7. Ratification of ADT LLC Amended and Restated Small Business Contract</li> </ol>		
<b>B.</b>	Consent - Student Services		1 m
	<ol style="list-style-type: none"> <li>1. Ratification of Educational Discovery Tours, Letter of Understanding</li> <li>2. Approval of Sage Oak Charter Schools Title I School-Parent Compact for 2023-2024</li> </ol>		

	Purpose	Presenter	Time
<b>C.</b>	Consent - Personnel Services		1 m
	1. Approval of Certificated Personnel Report		
	2. Approval of Classified Personnel Report		
	3. Approval of Job Descriptions		
<b>D.</b>	Approve Consent Agenda	Vote Board President	1 m

***Items listed under the Consent Agenda are considered routine and will be approved/adopted by a single motion.***

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XIII. Business Financial/Services**

**10:39 AM**

<b>A.</b>	(Action) Approval of Sage Oak Charter School-Keppel Petition for Charter Renewal	Krista Woodgrift	2 m
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It is recommended the Board approve the Sage Oak Charter School- Keppel petition for charter renewal, effective July 1, 2024, through June 30, 2029.

**Fiscal Impact:** N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>B.</b>	(Action) Approval of Memorandum of Understanding between Sage Oak Charter School-Keppel and the Keppel Union School District	Krista Woodgrift	2 m
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It is recommended the Board approve the Memorandum of Understanding between Sage Oak Charter School-Keppel and the Keppel Union School District, effective July 1, 2024, through June 30, 2029.

**Fiscal Impact:** N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XIV. Policy Development**

**10:43 AM**

**A. (Action) Approval of New Board Policy**

Tim O'Brien

5 m

It is recommended the Board approve the new policy, **SO-3150 Authorization to Hire**, for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

**Fiscal Impact:** N/A

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**XV. Calendar**

The next scheduled meeting will be a Study Session held on November 9, 2023.

**XVI. Comments**

**10:48 AM**

**A. Board Comments**

3 m

**B. Superintendent Comments**

2 m

Purpose

Presenter

Time

**XVII. Closing Items**

**10:53 AM**

**A. Adjourn Meeting**

Vote

Board President

1 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Susan Houle

Peter Matz

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Sage Oak Charter Schools.