



Sage Oak Charter Schools

Regular Meeting of the Board of Directors

Virtual/Zoom Conferencing

Published on October 7, 2022 at 4:34 PM PDT

Date and Time

Thursday October 13, 2022 at 11:30 AM PDT

Location

The meeting will be held virtually.

[Join Zoom Meeting](#)

ID: 93066472226

Passcode: 331581

[\(US\) +1 719-359-4580](#)

Passcode: 331581

MISSION STATEMENT

Sage Oak, in collaboration with parents, teachers, students, and the school's leadership team, cultivates lifelong learners by recognizing students' and parents' needs for educational options. Sage Oak balances flexibility with accountability and high academic excellence for families seeking a non-traditional, personalized educational experience. Sage Oak understands the need for partnership in order for students to attain their personal academic goals.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or

participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			11:30 AM
A. Call the Meeting to Order		Steve Fraire	1 m
B. Record Attendance		Steve Fraire	1 m
Roll Call: William Hall, President Michael Humphrey, Vice President Steve Fraire, Clerk Susan Houle, Member Peter Matz, Member			
II. Approve/Adopt Agenda			11:32 AM
A. Agenda	Vote	Steve Fraire	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of October 13, 2022.			
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
III. Approve Minutes			11:33 AM
A. September 8, 2022 Board of Directors Study Session	Approve Minutes	Steve Fraire	1 m
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
B. September 8, 2022 Regular Meeting of the Board of Directors	Approve Minutes	Steve Fraire	1 m
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

Purpose Presenter Time

IV. Board Governance

11:35 AM

A. Approval of Resolution No. 2022-10-13 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361 Vote Steve Fraire 3 m

It is recommended the Board approve Resolution No. 2022-10-13 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the Governing Board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the Governing Board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comment - Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section Public Comments/Recognition/Reports.

VI. Adjourn to Closed Session

The Board will consider and may act on any of the Closed Session matters.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VII. Closed Session

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Gov. Code section 54956.9)
Significant exposure to litigation pursuant to d(2) – 1 matter

	Purpose	Presenter	Time
VIII. Reconvene Regular Meeting			11:38 AM
A. Report out any action taken in closed session.	Discuss	Steve Fraire	5 m
IX. Pledge of Allegiance			11:43 AM
A. Led by Board Clerk or designee.		Steve Fraire	5 m
X. Public Comments/Recognition/Reports			
<p>Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.</p>			
XI. Correspondence/Proposals/Reports			11:48 AM
A. School Highlights - Presented by Krista Woodgrift, Superintendent of Schools and CEO	Discuss	Krista Woodgrift	5 m
B. Student Showcase - Presented by Traci King, High School Principal Student Name: Peyton Holladay	Discuss	Traci King	10 m
C. 2022-23 Board Meeting Calendar and Schedule Revisions	Discuss	Krista Woodgrift	5 m
XII. Consent			12:08 PM
<p>Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.</p>			
A. Consent - Business Financial/Services	Vote		1 m
<ol style="list-style-type: none"> 1. Check Register - September 2022 2. Ratification of Vector Solutions Contract 3. Ratification of Livescan Fingerprint and Related Services Agreement with Biometrics4All 4. Ratification of All Covered Project Services Proposal 5. Ratification of Time4Learning (PO) Purchase Order Agreement 			
B. Consent - Education Student/Services	Vote		1 m
<ol style="list-style-type: none"> 1. Approval of Sacramento Day Field Trip, Grades 9th-12th 2. Approval of Washington DC/Philadelphia Overnight Field Trip, Grades 9th-12th 			
C. Consent - Personnel Services	Vote		1 m
<ol style="list-style-type: none"> 1. Approval of Certificated Personnel Report 2. Approval of Classified Personnel Report 			

	Purpose	Presenter	Time
3. Approval of Job Descriptions			
D. Consent - Policy Development	Vote	Lisa Thompson	4 m

Approval of existing board policies revised, reinstated, reviewed, and eliminated by staff for the 2022-23 school year.

Board Policies: Revised/Reinstated

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

4000 Series- Personnel Services

4175-SO Salary Advancement Policy- Revised/Reinstated

6000 Series- Instruction

6040-SO Local Assessment Policy- Revised

Consent items listed under A through D are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIII. Business Financial/Services

12:15 PM

A. Approval of Agreement between Active Internet Technologies, dba "Finalsite", and Sage Oak Charter Schools, for Admissions/Enrollment Software Support	Vote	Rachel Hatch	5 m
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It is recommended the Board approve the agreement as presented between Active Internet Technologies, dba "Finalsite" and Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: \$46,000 (2022-23 school year/includes one-time setup fee)

Sage Oak Charter Schools - Helendale (#1885) \$35,880

Sage Oak Charter Schools - Keppel (#1886) \$5,060

Sage Oak Charter Schools - Warner (#2051) \$5,060

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B. Approval of 2022-23 Special Education Master Contracts	Vote	Kelly Prins	5 m
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It is recommended the Board approve the 2022-23 Special Education Master Contracts as presented for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: Not to Exceed \$450,000

	Purpose	Presenter	Time
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Susan Houle Peter Matz Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

XIV. Education Student/Services 12:25 PM

A. Approval of Schoolwide Plan for Student Achievement (SPSA)	Vote	Kristin Aschbrenner	10 m
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It is recommended the Board approve the Schoolwide Plan for Student Achievement (SPSA) for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Fiscal Impact: None

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XV. Calendar

The next scheduled Regular Board of Directors Meeting, held virtually, will be on November 10, 2022.

XVI. Comments 12:35 PM

A. Board Comments			5 m
B. Superintendent Comments		Krista Woodgrift	5 m

XVII. Closing Items 12:45 PM

A. Adjourn Meeting	Vote	Steve Fraire	1 m
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Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION
For more information concerning this agenda, contact
Sage Oak Charter Schools.

