



Sage Oak Charter Schools

Regular Meeting of the Board of Directors

Virtual/Zoom Conferencing

Published on September 2, 2022 at 4:33 PM PDT

Date and Time

Thursday September 8, 2022 at 1:30 PM PDT

Location

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:

Dial In: (US) +1 719-359-4580

Meeting ID: 95918643278

Passcode: 428569

Join Zoom Meeting:

<https://sageoak.zoom.us/j/95918643278?pwd=TXdJWHJDVzRhXZtYjM2MVYyb2lIQ>

T09

Meeting ID: 95918643278

Passcode: 428569

MISSION STATEMENT

Sage Oak, in collaboration with parents, teachers, students, and the school's leadership team, cultivates lifelong learners by recognizing students' and parents' needs for educational options. Sage Oak balances flexibility with accountability and high academic excellence for families seeking a non-traditional, personalized educational experience.

Sage Oak understands the need for partnership in order for students to attain their personal academic goals.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Sage Oak Charter Schools.

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:30 PM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Susan Houle, Member			
Peter Matz, Member			
II. Approve/Adopt Agenda			1:32 PM
A. September 8, 2022, Regular Board Meeting Agenda	Vote	Board President	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of September 8, 2022.			
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Peter Matz			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
III. Approve Minutes			1:33 PM
A. August 8, 2022 Regular Meeting Minutes of the Board of Directors	Approve Minutes	Board President	1 m
It is recommended the Board of Directors approve the minutes from the Regular Board of Directors meeting on August 8, 2022.			
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Susan Houle			
Peter Matz			

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B. August 8, 2022 Board of Directors Study Session **Purpose** **Presenter** **Time**
Minutes Approve Minutes Board President 1 m

It is recommended the Board of Directors approve the minutes from the Board of Directors Study Session on August 8, 2022.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IV. Board Governance

1:35 PM

A. Approval of Resolution No. 2022-9-8 Recognizing a **Vote** **Board** **1 m**
State of Emergency and Re-Authorizing **President**
Teleconferenced Meetings Pursuant to AB 361

It is recommended the Board approve Resolution No. 2022-9-8 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the Governing Board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the Governing Board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B. Organizational Structure of the Board **Vote** **Kurt** **5 m**
 Madden

Approve the reappointment, and length of term, for Board Directors Steve Fraire and Susan Houle, and administer the Oath of Office, required by law.

Roll Call Vote:

William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Public Comment - Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section Public Comments/Recognition/Reports.

VI. Adjourn to Closed Session

The Board will consider and may act on any of the Closed Session matters.

Roll Call Vote:

- William Hall
- Michael Humphrey
- Steve Fraire
- Susan Houle
- Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VII. Closed Session

Conference with Legal Counsel – Anticipated Litigation (Gov. Code section 54956.9
Significant exposure to litigation pursuant to d(2) – 1 matter

VIII. Reconvene Regular Meeting

IX. Pledge of Allegiance

X. Public Comments/Regconition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

XI. Correspondence/Proposals/Reports

1:41 PM

A. School Highlights, Presented by Superintendent of Schools and CEO	Discuss	Krista Woodgrift	5 m
B. 2021-22 Local/State Assessment Data- Student Achievement, Presented by Lead Coordinator of Accountability	Discuss	Poppy Perfect	5 m
C. Budget Update, Presented by Director Business Services	Discuss	Tim O'Brien	5 m

XII. Consent **1:56 PM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

A. Consent - Business Financial/Services Vote 1 m

1. Sage Oak Check Register, August 2022
2. Ratification of the Certified Request for Funding for the Mandated Block Grant (MBG)
3. Ratification of the Management Consulting Services Agreement with Charterwise
4. Ratification of eDynamics Sage Oak Charter - 2022 Renewal Purchase Agreement
5. Ratification of Amendment No 6 to Modified Gross Multi-Tenant Office Lease February 17, 2017
6. Ratification of 2022-23 School Pathways Annual Subscription for Helendale (#1885), Warner (#2051), and Keppel (#1886)
7. Ratification of School Services of California (SSC) Proposed Renewal Agreement Contract & Addendum

B. Consent - Education Student/Services Vote 1 m

1. Approval of Pali Institute Overnight Field Trip

C. Consent - Personnel Services Vote 1 m

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report
3. Approval of Job Descriptions

Items listed under Consent are considered routine and will be approved/adopted by a single motion.

Roll Call Vote:

William Hall
 Michael Humphrey
 Steve Fraire
 Susan Houle
 Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIII. Business Financial/Services **1:59 PM**

A. Approval of 2022–23 Consolidated Application and Reporting System (CARS) Spring Release Vote Kurt Madden 5 m

Sage Oak is requesting the Board approve the 2022-23 Data Collections for submission to the Consolidated Application and Reporting System. The data collection includes Certification of Assurances, Protected Prayer Certification, LCAP Federal Addendum Certification, Application for Funding, and Substitute System for Time Accounting.

It is recommended the Board approve the 2022–23 Consolidated Application and Reporting System (CARS) Spring Release for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Purpose Presenter Time

Fiscal Impact: \$463,806
Sage Oak Charter Schools - Helendale (#1885) \$367,292
Sage Oak Charter Schools - Keppel (#1886) \$43,267
Sage Oak Charter Schools - Warner (#2051) \$53,247

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B. Approval of Unaudited Actuals Financial Report Vote Tim O'Brien 5 m
2021-22

It is recommended the Board approve the Unaudited Actuals Financial Report dated July 1, 2021, to June 30, 2022, for Sage Oak Charter Schools, Helendale (#1885), Keppel (#1886), and Warner (#2051).

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XIV. Personnel Services **2:09 PM**

A. Approve 2022-23 Sage Oak Board of Directors and Superintendent/CEO Goals Vote Krista Woodgrift 5 m

It is recommended that the Board approve the Sage Oak Board of Directors and Superintendent/CEO goals as presented during the study session which was held on September 8, 2022.

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B. Approve 2022-23 Superintendent/CEO Evaluation Process, Timeline, Evaluators, Evaluator Compensation, and Evaluation Template Vote Krista Woodgrift 5 m

It is recommended that the Board approve the Superintendent/CEO evaluation process that was held during the study session on September 8, 2022, which includes the following:

- 1. Evaluation Timeline, 2. Evaluation Template, 3. Evaluator Selection, and 4. Evaluator Compensation

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Purpose Presenter

Time

XV. Calendar

The next scheduled meeting will be held virtually on October 6, 2022.

XVI. Comments

2:19 PM

- A. Board Comments 5 m
- B. Superintendent Comments 5 m

XVII. Closing Items

2:29 PM

- A. Adjourn Meeting 1 m

Vote Board
 President

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Susan Houle
Peter Matz

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION
For more information concerning this agenda, contact
Sage Oak Charter Schools.