

APPROVED



Gabriella Charter Schools

Minutes

Board Meeting

Date and Time

Monday November 16, 2015 at 6:00 PM

Location

Gabriella Charter School

Directors Present

Andrew Kin, Cindy Gauger, Devy Schonfeld, Michelle Kelrick, Paola Santana, Susan Gurman

Directors Absent

Angelica Solis-Montero, Ian Guidera

Directors who arrived after the meeting opened

Cindy Gauger

Directors who left before the meeting adjourned

Michelle Kelrick

Guests Present

Clara Montz, Liza Bercovici, Malcolm Brown, Rhonda Baldenegro, Tammy Stanton

I. Opening Items**A. Record Attendance and Guests****B.**

Call the Meeting to Order

Paola Santana called a meeting of the board of directors of Gabriella Charter Schools to order on Monday Nov 16, 2015 at 6:11 PM.

II. Consent Agenda Items

A. Approve 9/14/15 Board Minutes

Susan Gurman made a motion to approve minutes from the Board Meeting on 09-14-15 Board Meeting on 09-14-15.

Andrew Kin seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Michelle, Susan, Devy, Andrew, Paola. Opposed: None.

B. Approve 9/28/15 Board Minutes

Susan Gurman made a motion to approve minutes from the Board Meeting on 09-28-15 Board Meeting on 09-28-15.

Andrew Kin seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Michelle, Susan, Devy, Andrew, Paola. Opposed: None.

C. Approve ExED Contract for 15-16 School Year

Andrew Kin made a motion to approve the ExED Contract for 15-16.

Susan Gurman seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Michelle, Susan, Devy, Andrew, Paola. Opposed: None.

D. Approve GCS School Wellness Policy

Andrew Kin made a motion to approve the GCS Wellness Policy.

Susan Gurman seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Michelle, Susan, Devy, Andrew, Paola. Opposed: None.

E. Approve GCS Performance Dashboard

Andrew Kin made a motion to the performance dashboard.

Susan Gurman seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Michelle, Susan, Devy, Andrew, Paola. Opposed: None.

F. Approve New Signers on Bank Accounts to Match with Board Member Role Changes

Susan Gurman made a motion to approve changes for new signers to GCS bank accounts.

Andrew Kin seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Michelle, Susan, Devy, Andrew, Paola. Opposed: None.

G. Discussion and Approval of Opening Credit Line with Amazon

Susan Gurman made a motion to approve GCS opening a credit line with Amazon not to exceed \$15,000.

Andrew Kin seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Michelle, Susan, Devy, Andrew, Paola. Opposed: None.

III. Reports and Items for Discussion and Approval

A. Approve August and September 2015 Financials

Cindy Gauger arrived.

Arrived at 6:18pm.

Michelle Kelrick left.

Left at 6:43pm.

Devy Schonfeld made a motion to approve August and September 2015 Financials.

Susan Gurman seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Cindy, Susan, Devy, Paola, Andrew Opposed: None.

B. Approve August and September 2015 Check Registers

Paola Santana made a motion to approve August and September 2015 Check Registers.

Devy Schonfeld seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Cindy, Susan, Devy, Paola, Andrew Opposed: None.

C. Stakeholder Report: Logan Principal Mojgan Moazzez

Logan Principal had to cancel due to an unforeseeable circumstance

D. Strategic Planning Committee Updates

Discussed strategic planning committee updates.

E. Executive Director Report

Executive Director shared report with the board.

F. Discussion and Possible Vote to Approve Conflict of Interest Policy

Tabled until a future board meeting.

G. Discussion and Possible Vote on ED Job Description

Susan Gurman made a motion to approve ED job description for the 15-16 year.

Cindy Gauger seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Andrew, Paola, Cindy, Susan, Devy Opposed: None.

H. Discussion and Possible Vote on ED Employment Contract

Deferred to the next meeting.

I. Discussion and Vote to Approve 14-15 Audit

Devy Schonfeld made a motion to approve 14-15 Financial Audit Report.

Andrew Kin seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Andrew, Paola, Cindy, Devy, Susan Opposed: None.

Tammy Stanton walked committee through 2014-2015 audited financials report. In summary the auditor's results included: 1) Opinion that the financial statements were presented fairly and in accordance with generally accepted accounting principles. 2) Type of report issued is Unmodified and there are no concerns. 3) The charter school was subject to its second Federal A-133 Single Audit because federal revenues exceeded \$500k. 4) There are no adjusting journal entries to the 2014-2015 Unaudited Actuals Financial Report submitted to LAUSD. 5) There are no financial statement and State award findings or questioned costs.

J. Discussion and Vote to Approve Policies for IRS 990 Form

Cindy Gauger made a motion to approve Policies for IRS 990 Form.

Devy Schonfeld seconded the motion.

The board **VOTED** unanimously to approve the motion.

In Favor: Andrew, Paola, Cindy, Devy, Susan Opposed: None.

K. Discussion about District Safety Policy Bulletin

Discussed District Safety Bulletin.

L. Board Chair Report

Board Chair shared report with board.

M. CLOSED SESSION: EXISTING LITIGATION (§(1) subdivision (d) of Govt Code 54956.9)

Board went into closed session to discuss existing litigation.

IV. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:14 PM.

Respectfully Submitted,
Paola Santana