

APPROVED



## Gabriella Charter Schools

### Minutes

#### December 5, 2017 Finance Committee Meeting

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##### **Date and Time**

Tuesday December 5, 2017 at 6:00 PM

##### **Location**

1435 Logan Street Los Angeles, CA 90026

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Cindy Gauger attending remotely at: 925 14th Street, Santa Monica, CA 90403

Andrew Kin attending remotely at: 1735 Kelton Avenue, Los Angeles, CA 90024

Colin Allen attending remotely at: 3839 Brilliant Drive Los Angeles, CA 90065

Paola Santana attending remotely at: 350 S. Bixel Street, Los Angeles, CA 90017

Ari Engelberg attending remotely at 3700 Coldwater Canyon, Studio City, CA 91604

Agenda was posted at designated locations before June 9, 2017, 6:00 pm.

##### **Conference Call Line**

**1. Call: 605 468-8004 access code 474 308#**

Subject to applicable law and to any adopted regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker, members of the public shall have an opportunity at the meeting to directly address the Board of Directors of the Corporation concerning any item in this notice before or during consideration of that item. Members of the public and all other interested parties are cordially invited to attend the meeting in person at the above-described location. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Public attendees have the right to remain

anonymous, to record meetings and to review materials. Should any member of the public require translation services or other accommodations to attend a Board meeting, please contact Hana Joe (213) 413-5741 or [hjoe@gabri.org](mailto:hjoe@gabri.org) 24 hours in advance of the meeting.

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### **Committee Members Present**

Andrew Kin (remote), Ari Engelberg (remote), Cindy Gauger (remote), Colin Allen (remote)

### **Committee Members Absent**

Paola Santana

### **Guests Present**

Hana Joe (remote), Lisa Boulos (remote), Liza Bercovici (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Colin Allen called a meeting of the Finance Committee of Gabriella Charter Schools to order on Tuesday Dec 5, 2017 at 6:03 PM.

### **C. Public Comment**

### **D. Approve Minutes of June 12, 2017 Finance Committee Meeting**

Cindy Gauger made a motion to approve minutes from the Finance Committee Meeting on 06-12-17 Finance Committee Meeting on 06-12-17.

Colin Allen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

Lisa Boulos	Abstain
Liza Bercovici	Abstain
Paola Santana	Absent
Cindy Gauger	Aye
Andrew Kin	Aye
Colin Allen	Aye
Ari Engelberg	Aye
Hana Joe	Abstain

## **II. Finance**

### **A.**

**Review, recommend approval of September and October, 2017 financials/P1 Interim Report**

Andrew Kin made a motion to recommend the approval of September and October 2017 financials/P1 interim report for GCS 1 and 2.

Ari Engelberg seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Andrew Kin	Aye
Paola Santana	Absent
Colin Allen	Aye
Cindy Gauger	Aye
Ari Engelberg	Aye

**B. September, October 2017 check registers**

Cindy Gauger made a motion to recommend approval of September and October 2017 check registers.

Andrew Kin seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Cindy Gauger	Aye
Paola Santana	Absent
Colin Allen	Aye
Ari Engelberg	Aye
Andrew Kin	Aye

**C. Paycom Platform Switch**

**D. Liza Bercovici contract effective 1.1.18**

Colin Allen made a motion to recommend to approve Liza's updated contract effective 1.1.18.

Andrew Kin seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Andrew Kin	Aye
Colin Allen	Aye
Ari Engelberg	Aye
Cindy Gauger	Aye
Paola Santana	Absent

**E. Advisory re GCS Bank Balances**

**F. Advisory re allocation of TGF funds to GCS 2 for 17-18**

**G.**

### **School fundraising policy**

Ari Engelberg made a motion to recommend approval for school fundraising policy with recommended changes.

Andrew Kin seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

Andrew Kin	Aye
Colin Allen	Aye
Paola Santana	Absent
Cindy Gauger	Aye
Ari Engelberg	Aye

### **H. Advisory re 'variable stability measurement' adoption per Affordable Care Act**

#### **I. SpED settlement involving GCS 1 student**

Ari Engelberg made a motion to recommend approval of SPED settlement exceeding \$50,000 involving a GCS 1 NPS student.

Andrew Kin seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

Cindy Gauger	Aye
Colin Allen	Aye
Ari Engelberg	Aye
Andrew Kin	Aye
Paola Santana	Absent

#### **J. Intra-school transfer resolution**

Cindy Gauger made a motion to recommend approval of intra-school transfer resolution.

Ari Engelberg seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

Cindy Gauger	Aye
Andrew Kin	Aye
Paola Santana	Absent
Colin Allen	Aye
Ari Engelberg	Aye

#### **K. Add'l internal controls for check signing, ACH transfers and auto-signed checks**

Colin Allen made a motion to recommend approval of internal controls for check signing, ACH transfers, and auto-signed checks.

Ari Engelberg seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Ari Engelberg Aye  
Cindy Gauger Aye  
Paola Santana Absent  
Andrew Kin Aye  
Colin Allen Aye

**III. Closing Items**

**A. Adjourn Meeting**

Cindy Gauger made a motion to adjourn the meeting.  
Ari Engelberg seconded the motion.  
The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Cindy Gauger Aye  
Paola Santana Absent  
Colin Allen Aye  
Andrew Kin Aye  
Ari Engelberg Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,  
Hana Joe