

APPROVED



## Bridgeport School District

### Minutes

#### Board Meeting

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##### **Date and Time**

Monday October 27, 2025 at 6:00 PM

##### **Location**

Bridgeport High School Library  
1220 Kryger Street  
Bridgeport, WA 98813

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##### **Directors Present**

Kathy Corbin, Thomas Jenkins, Wayne van Zwoll

##### **Directors Absent**

Kate McPherson, Paul Ebreo

##### **Guests Present**

Debbie Roff, Eddie Morales, Hanna Coffman, Isaura Ochoa, Jesse Macy, Khloe Ochoa, Linda Dezelle, Luke Luttrell, Norman Roff, Raelynn Dezelle, Scott Sattler, Sergio Orozco, Tamra Jackson

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

Wayne van Zwoll called a meeting of the board of directors of Bridgeport School District to order on Monday Oct 27, 2025 at 6:00 PM.

**C. Approve Minutes**

Kathy Corbin made a motion to approve the minutes from Board Meeting on 09-29-25.

Thomas Jenkins seconded the motion.

The board **VOTED** to approve the motion.

**II. Consent Agenda**

**A. Hire**

Kathy Corbin made a motion to Hire Gerardo Solorio: HS Assistant Boys Basketball Coach Hire: Susan Sloan: MS Assistant Boys Basketball Coach.

Thomas Jenkins seconded the motion.

The board **VOTED** to approve the motion.

**B. Resignation**

Kathy Corbin made a motion to Accept coaching resignations from Sam Buckingham and Jose Sanchez.

Thomas Jenkins seconded the motion.

The board **VOTED** to approve the motion.

**C. Washington Integrated Student Supports Protocol**

Kathy Corbin made a motion to approve the Washington Integrated Student Supports Protocol.

Thomas Jenkins seconded the motion.

The board **VOTED** to approve the motion.

**D. Overnight trip approval**

Kathy Corbin made a motion to approve overnight travel for a boys basketball tournament in Sunnyside, December 22-23.

Thomas Jenkins seconded the motion.

The board **VOTED** to approve the motion.

**E. First Reading: Revised Policies**

Kathy Corbin made a motion to approve the first reading of revised policies: 1630 - Evaluation of the Superintendent 3425 - Accommodating Students with Adrenal Insufficiency.

Thomas Jenkins seconded the motion.

The board **VOTED** to approve the motion.

**F. Second Reading: Revised Board Policies**

Kathy Corbin made a motion to approve the second reading of revised policies: 3241 - Student Discipline 3241 F1 - District Discipline Matrix 3241F2 - District Continuum Discipline.

Thomas Jenkins seconded the motion.

The board **VOTED** to approve the motion.

#### **G. Retired Policies**

Kathy Corbin made a motion to retire the following policies: 0100 - Commitment to Planning 0300 - Planning Process 0500 - Components of the District's Plan 0510 - Vision Statement 0520 - Beliefs 0530 - Mission 0550 - Goals, Objectives, and Strategies 0560 - District Action 0 0700 - Plan Evaluation 1810 - Annual Governance Goals and Objectives. The board **VOTED** to approve the motion.

### **III. Public Comment**

#### **A. Crisis Go!**

Norman Roff thanked district administrative staff for implementing Crisis Go!, a digital safety management platform designed to improve emergency preparedness and response. It provides a desktop app that allows users to send instant alerts during crises.

### **IV. Reports**

#### **A. Board**

No board report.

#### **B. High School Board Report - Tamra Jackson**

Bridgeport High School continues to promote student growth through data-driven practices and meaningful learning experiences. In October, 9th and 10th graders completed the NWEA assessments, and student-led conferences are scheduled for the end of the first quarter. The school expanded rigorous opportunities by articulating Mr. Miller-Poole's Medical Terminology class with WVC for college credit eligibility and advancing Mrs. Jamison's Animal Barn project. Community partnerships were strengthened through college and military visits, senior cap and gown orders, and Homecoming Week activities. A positive school culture remains a focus, with 21 juniors and seniors scheduled to take the in-school SAT on October 29th.

#### **C. Bridgeport Middle School Board Report - Luke Luttrell**

Bridgeport Middle School is fostering student growth through data-driven practices, engaging learning experiences, and strong community partnerships. The PBIS team is monitoring discipline and rewards data, and students are preparing for student-led conferences while exploring college and career options through the new High School and

Beyond platform. AVID students attended the NCW College and Career Fair, with future campus visits planned, and 5th graders are participating in the Great Mail Race. Teachers are strengthening family connections through regular positive phone calls and progress reports, while NCESD provided professional development on language acquisition strategies. The school continues to build a positive culture with PBIS posters, spirit week, and district-wide safety drills, while 6th and 8th graders completed the Healthy Youth Survey to inform future supports.

#### **D. Bridgeport Elementary Board Report - Jesse Macy**

Bridgeport Elementary is using iReady and other assessment data to guide targeted interventions during WIN time, ensuring flexible support for student growth. Teachers have fully implemented the UFLI program with strong engagement and positive feedback. Upcoming events include parent conferences and the annual Trunk or Treat, relocated to the high school due to construction. The PBIS team continues refining discipline definitions and developing a flowchart to ensure consistent behavior management and a positive, safe learning environment.

#### **E. Special Programs Board Report - Hanna Coffman**

Bridgeport School District is enhancing instructional support and family engagement. Two AmeriCorps volunteers have joined the district to assist elementary students in reading and math, and substitute recruitment efforts continue to ensure staffing coverage. The district also launched the Family Leadership Institute in partnership with Brewster, fostering collaboration between families and schools. Additionally, the first ASAP/PAC meeting was held on October 9th, providing parents with information on school-based and behavioral health services while promoting communication and partnership across district programs.

#### **F. Student Representative - Khloe Ochoa**

Khloe reported on the recent spirit week and homecoming activities at BHS. The senior class won the overall competition. She also informed the board that the girls soccer team made it to the 1st round of the league playoffs and practice for winter sports would begin soon.

### **V. Discussion Items**

#### **A. Enrollment Trend**

Superintendent Sattler presented an enrollment trend report 2017-2025. In 2017 enrollment crested at 839 students. Over the past 8 years it has decreased to an average of 729 students.

#### **B. Construction Update**

Construction at Bridgeport Elementary is currently on track. Demolition crews are removing the gym floor and will soon be replacing the roof.

An unfortunate incident occurred on Monday, October 27th. A demolition crew accidentally cut power and water to the new elementary addition. They will work throughout the evening to restore power and water for school on Tuesday.

The elementary construction project is projected to be complete by April 1.

### **C. WSSDA Conference**

Superintendent Sattler and board director Kathy Corbin will attend the WSSDA conference in Seattle, November 20-22.

## **VI. Action Items**

### **A. Hire Stevens Clay, P.S. as the District's Attorney**

Kathy Corbin made a motion to approve the hiring of Stevens Clay, P.S. as the district's attorney of record.

Thomas Jenkins seconded the motion.

The board **VOTED** to approve the motion.

### **B. CTE 4 Year Plan**

Thomas Jenkins made a motion to approve the district's CTE 4 year plan.

Kathy Corbin seconded the motion.

The board **VOTED** to approve the motion.

## **VII. Financial Reports**

### **A. Budget Status Report**

Business Manager, Eddie Morales, presented the September 2025 Budget Status Report.

### **B. Douglas County Treasurer's Report**

Business Manager, Eddie Morales, presented the September 2025 Douglas County Treasurer's Report.

## **VIII. Accounts Payable & Payroll**

### **A. October 2025 Accounts Payable and Payroll**

The following vouchers as audited by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are

approved for payment. In addition payroll warrants in the amount of \$893,827.63 are approved.

Payroll warrant #5048008 through 5048011

Payroll warrant #5048022 through 5048032

Direct Deposit #9000000696 through 9000000809

Payroll accounts payable warrant #5048033 through 5048043 totaling \$893,827.63

General Fund warrant #5047973 through 5047980 totaling \$13,088.13

General Fund warrant #5047981 through 5047985 totaling \$5,348.90

General Fund warrant #5047986 through 5048007 totaling \$25,505.74

General Fund warrant #5048044 through 5048045 totaling \$17,765.41

General Fund warrant # 5048046 totaling \$10,532.98

General Fund warrant #5048047 through 5048100 totaling \$178,604.91

A.S.B. Fund warrant #5047983 totaling \$150.00

A.S.B. Fund warrant # 5047990 totaling \$725.00

A.S.B. Fund warrant #'s 5048049, 5048052, 5048075, 5048092, 5048079 totaling \$1,807.66

Capital Fund warrant #5047998 totaling \$41,617.45

Capital Fund warrant #5048012 through 5048020 totaling \$301,878.36

Capital Fund warrant #5048021 totaling \$110,189.43

Thomas Jenkins made a motion to approve Accounts Payable and Payroll.

Kathy Corbin seconded the motion.

The board **VOTED** to approve the motion.

## IX. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM.

Respectfully Submitted,  
Raelynn Dezellem

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Secretary

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Chairman