

APPROVED



Bridgeport School District

Minutes

Board Meeting

Date and Time

Monday September 29, 2025 at 6:00 PM

Location

Bridgeport High School Library
1220 Kryger Street
Bridgeport, WA 98813

Directors Present

Kathy Corbin, Thomas Jenkins, Wayne van Zwoil

Directors Absent

Kate McPherson, Paul Ebreo

Guests Present

Anna Soto, Eddie Morales, Isaura Ochoa, Khloe Ochoa, Luke Luttrell, Raelynn Dezellem, Scott Sattler, Sergio Orozco, Tamra Jackson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Wayne van Zwoil called a meeting of the board of directors of Bridgeport School District to order on Monday Sep 29, 2025 at 6:00 PM.

C. Approve Minutes

Kathy Corbin made a motion to approve the minutes from Board Meeting on 08-29-25.

Thomas Jenkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Consent Agenda

A. Employee transfer

Thomas Jenkins made a motion to Transfer Ariana Rios to Accounts Payable Officer.

Kathy Corbin seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Hire

Thomas Jenkins made a motion to Hire Maria Dolores Vargas, Yair Diaz-Moreno, Armando Gamez Paraeducators.

Kathy Corbin seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. First Reading: Revised Policies

Thomas Jenkins made a motion to approve the first reading of revised policies: 3241 - Student Discipline; 3241 F1 - District Discipline Matrix; 3241 F2 - District Continuum of Discipline.

Kathy Corbin seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Second Reading: Revised Board Policies

Thomas Jenkins made a motion to Approve the second reading of revised policies: 3143 - Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm; 3210 Nondiscrimination; 4260 - Use of School Facilities.

Kathy Corbin seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Reports

A. Board

No report from the Board.

B. High School Board Report - Tamra Jackson

Data-Driven Instruction: First report cards were mailed September 22. All sophomores, juniors, seniors, and Aurora HS students completed the ASVAB (a Washington State

graduation pathway) between September 24–October 1, with results to be reviewed in October.

Rigorous Learning Opportunities: Students are enrolled in AP courses including Spanish, U.S. History, Statistics, World History, and Human Geography. CTE teachers are collaborating with the ESD to update 4-Year Plans and course frameworks. The first Advisory meeting is scheduled for October 1 at 6:00 PM.

Community Partnerships: The district held an Open House on August 28. Parsons Photography provided MS & HS pictures September 19. Jostens met with seniors September 29 to begin graduation planning. Homecoming Week runs October 6–11, with a football game October 4 vs. Waterville/Mansfield and a dance planned by ASB.

School Culture: A pep assembly on September 12 honored fall athletes and student leaders. Class officers and Homecoming royalty were elected the same day. September 17 was an early release for professional development and CTE planning. ASVAB testing for grades 10–12 occurred September 23–25 and 30.

C. Bridgeport Middle School Board Report - Luke Luttrell

Data-Driven Instruction: 98% of middle school students completed the Fall i-Ready diagnostic. Teachers are conducting data chats and goal setting, while the Instructional Leadership Team will analyze results. Students will also receive added Tier 1 support through the Get More Math program during Advisory.

Rigorous Learning Opportunities: AVID students will attend the Resilience and Leadership Conference on October 15. Bridgeport FFA students, Mara Macy and Monica Hernandez, earned Grand Champion awards at the Okanogan Fair, proudly representing the school.

Community Partnerships: The district-wide Open House saw strong attendance, especially at the 5th & 6th grade orientation. Parent meetings for the leadership conference are planned, progress reports were sent home September 22, and counseling support continues weekly through Family Health Centers.

Positive School Culture: Students participated in PBIS rotations to reinforce expected behaviors. Second Step lessons are taught twice weekly to strengthen social-emotional skills, and PRIDE tickets and bravo cards reward positive student actions daily.

D. Bridgeport Elementary Board Report - Jesse Macy

The iReady diagnostics for Reading and Math have been given to all students in the building. WIN (Intervention) time has begun, and this year we are utilizing the UFLI literacy program during our ELA interventions. This program has proven to be successful throughout the country, and we hope we'll share in this success.

This year the building is continuing its focus on strong Tier 1 (core) instruction for all students. We are continuing to utilize some specific strategies for use in the classroom, such as Think-Pair-Share and Number Talks, which increase academic discourse and the use of

academic vocabulary.

The open house prior to the start of the school year was a huge success. We saw most of our students come through the building that evening and meet their teachers. It really helped to get the year off to a positive start. This October 31st, we will once again be holding a Trunk-or-Treat in the Elementary parking lot. We will be reaching out to businesses and the community about participation and donations.

The start of the year has had teachers reviewing the building and classroom rules with students. We ran rotations with every grade level on the first day of school where rules for the common areas were reviewed.

E. Special Programs Board Report - Hanna Coffman

Migrant Education Program

Supports migrant students in overcoming challenges from frequent moves, educational disruption, cultural/language differences, and health issues. Services include academic programs, instructional training, health and preschool programs, home visits, parental involvement, leadership opportunities, summer school, secondary credit support, dropout prevention, and information dissemination.

Transitional Bilingual Instructional Program (TBIP)

Provides linguistically and culturally diverse students with dual-language instruction to develop English proficiency while maintaining their primary language, enabling meaningful access to grade-level curricula.

Special Education Services

Offers individualized instruction and related services at no cost for eligible students from ages 0–21:

Early Stages (0–3): Early intervention via ESIT in various settings.

School Age (3–21): Free Appropriate Public Education (FAPE) through an IEP.

Child Find: Free screenings to identify developmental delays or disabilities. Contact the Special Education Department at 509-686-5656 for screenings.

Highly Capable Program (HCP)

Provides accelerated learning and enrichment for K–12 students identified as highly capable.

McKinney-Vento/Homeless Program

Ensures enrollment and educational stability for homeless students. Defines homeless broadly to include youth in unstable housing or temporary accommodations. Homeless Liaison: Estefannie Torres-Guzman, 509-686-2201.

Learning Assistance Program (LAP)

Supports students needing extra help in reading, writing, and math through extended learning time, tutoring, graduation assistance, professional development, and instructional coaching.

Title I, Part A

Federal program aimed at closing achievement gaps and ensuring equitable education for all students (K–12). Provides smaller classes, extra staff, supplemental materials, professional development, and parent involvement through policies, compacts, surveys, and school improvement plans.

F. Student Representative - Khloe Ochoa

Khloe reported that ASB officers decorated the HS halls with positive messages for the incoming Freshmen and Sophomore classes. The ASB planned an assembly the first week of school and they are now busy planning Homecoming Week, Oct. 6-10. The homecoming football game will be held on Saturday, Oct 11 vs. Pateros.

IV. Discussion Items

A. Construction question response

Superintendent Sattler addressed questions raised during the previous meeting. Board member Kate McPherson asked about the potential installation of egress windows as part of the elementary construction project. Mr. Sattler noted that the architect is currently evaluating this option.

Board member Wayne van Zwoll asked about renovations to the "old brick buildings" at BES. Mr. Sattler explained that these buildings are classified as "panelized" and could be considered for upgrades when new construction is approved.

B. WSSDA Conference

Board member Kathy Corbin has confirmed attendance for the WSSDA Conference.

C. Related parties form

Business Manager, Eddie Morales, presented the "Related Parties Form" that must be completed by each board member annually.

D. School Attorney Search

Superintendent Sattler reported that the District's attorney, Rockie Hansen, has announced her retirement this year.

The District will begin the process of selecting a new law firm. Mr. Sattler presented two firms commonly used by other local districts: Stevens Clay and Kutak Rock. Board member van Zwoll requested a presentation from Kutak Rock, which has an office in Spokane.

E. 4 day school week

Mr. Sattler reported that several nearby small districts—Lake Roosevelt, Manson, Pateros, Orondo, Waterville, and Mansfield—have transitioned to a four-day school week.

He asked the board whether they were interested in exploring this option for the district. Board members and public attendees discussed potential advantages and disadvantages. No further action, including a parent survey, will be taken at this time.

V. Financial Reports

A. Budget Status Report

Business Manager, Eddie Morales, presented the August 2025 Budget Status Report.

B. Douglas County Treasurer's Report

Business Manager, Eddie Morales, presented the August 2025 Douglas County Treasurer's Report.

VI. Accounts Payable & Payroll

A. September 2025 Accounts Payable and Payroll

The following vouchers as audited by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition payroll warrants in the amount of \$972,358.36 are approved.

Payroll warrant #5047877 through 5047883

Direct Deposit #9000000589 through 9000000695

Payroll accounts payable warrant #5047844 through 5047895 totaling \$972,358.36

General Fund warrant # 5047849 through 5047849 totaling \$143,776.00

General Fund warrant #5047850 through 5047850 totaling \$450.00

General Fund warrant #5047855 through 5047873 totaling \$68,400.96

General Fund warrant #109,352.25 through 5047875 totaling \$109,352.25

General Fund warrant #5047876 through 5047876 totaling \$25,381.25

General Fund warrant #5047896 through 5047914 totaling \$13,852.78

Kathy Corbin made a motion to approve Accounts Payable and Payroll.

Thomas Jenkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:51 PM.

Respectfully Submitted,
Raelynn Dezellem

Secretary

Chairman