APPROVED

St. Louis Voices Academy of the Media Arts

Minutes

SLVA August 14, 2024 Board Meeting

Date and Time
Wednesday August 14, 2024 at 6:00 PM

Location
St. Louis Voices Academy of Media Arts
1220 Olive St. Ste #200
St Louis, MO 63103

All board meetings will be in person

https://us06web.zoom.us/j/85915146951?pwd=b3c0NnNxT01rT08zMm9qcGJKTUZlZz09

Per Missouri Revised State Statute Section 610.021, the Board of Directors may close this meeting for an Executive Session to discuss permissible subjects.

This notice is published at our school site (1220 Olive St. Suite 200 St Louis, MO 63103) and on our website (https://stlouisvoicesacademy.org).

Directors Present

A. Silverblatt (remote), D. Catchings-Smith (remote), E. Barnard (remote), E. Woods (remote), L. Jackson

Directors Absent
E. White, K. Scott

Ex Officio Members Present
H. Russell-West

Guests Present
B. Taylor, D. Wright (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Catchings-Smith called a meeting of the board of directors of St. Louis Voices Academy of the Media Arts to order on Wednesday Aug 14, 2024 at 6:02 PM.

C. Mission Statement

II. Actions Items

A. Approve June 12, 2024 Board Meeting Minutes

E. Barnard made a motion to approve the minutes from SLVA June 12, 2024 Board Meeting on 06-12-24.
A. Silverblatt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Woods	Aye
K. Scott	Absent
L. Jackson	Aye
E. Barnard	Aye
D. Catchings-Smith	Aye
E. White	Absent
A. Silverblatt	Aye

B. Approve June Monthly Financials

E. Woods made a motion to Approve June monthly financials pending audit.
E. Barnard seconded the motion.

The board **VOTED** to approve the motion.

C. Approve July Monthly Financials

E. Woods made a motion to Approve July monthly financials pending audit.
E. Barnard seconded the motion.
The board **VOTED** to approve the motion.

III. Board Business

A. Board Roster

Board members discussed the term dates for current members and the maximum number of terms that can be served. They reviewed the bylaws to clarify the election process and voting procedures. Dr. West agreed to meet with current board members to collect and submit the names of interested individuals and their areas of interest to the governing board.

Art provided information on three potential candidates who have submitted their applications and outlined the process for the board's acceptance of these candidates. Dr. Woods gave a brief overview of one of the potential candidates.

Latanya will facilitate a parent recruitment initiative, including meetings with parents and a board presentation, to encourage parent involvement and recruitment for board membership.

B. Board Policy Packet

Ms. Taylor advised the board that the policy packet needs to be reviewed. Any necessary updates to board policies should be made and submitted to the commission by the end of August.

C. Review of Janitorial Proposals

L. Jackson made a motion to Approve the janitorial contract for the 2024-2025 school year as presented by the executive director.
E. Woods seconded the motion.
The board **VOTED** to approve the motion.

IV. Board Committee Reports

A. Finance and Facilities

Jamie presented the financial updates for the 2023-2024 school year to the board, including details on the cash balance, revenue, grant proceeds from the Opportunity Trust, and state funding. Her presentation featured a graphic overview that highlighted key positive points.

Jamie also reviewed the June & July check registers with board members and provided a summary of the July budget and the financial position at closeout. She discussed the differences in the financial budget from the previous year, attributing these changes to an increase in student enrollment. Additionally, Jamie explained the distribution of the CSP grant funds for the new school year.

B. Governance

There are no additional updates from the Governance Committee at this time. However, clarification was sought regarding the Board retreat dates, itinerary, and timing. The board discussed potential dates for the retreat and agreed that Saturday, October 26th, would be suitable for all members present with an alternative date of November 9th.

C. School Performance

There are no updates from the School Performance Committee at this time. However, there was a discussion regarding the number of meetings to be held each year and the scheduling of the next meeting. Additional information on school performance will be covered in the Executive Director's report.

V. Executive Director Report

A. Executive Report

Dr. Russell-West provided an update on the recent family orientation, highlighting its notable success. She reviewed last spring’s data on student proficiency percentages in Language Arts, Math, and overall growth. Additionally, she reported that SLVA received a $4,000 award from the Opportunity Trust, which was allocated for teacher and school leader incentives as well as a school team retreat.
Dr. Russell-West discussed key driver goals and their alignment with charter objectives. She provided details on the grants she has submitted and outlined the intended use of those funds.
She also addressed several critical topics, including academic growth percentages, student proficiency, and the importance of teachers meeting proficiency standards. Compliance requirements were reviewed, with an emphasis on achieving 100 percent on-time submissions.
Furthermore, Dr. Russell-West outlined the enrollment goals for the Assistant Director of Family and Community Engagement, including current enrollment figures, demographics, and progress toward projected enrollment goals. She also addressed current staffing levels, future staffing needs, and security updates throughout the building. Additional information was shared on soundproofing measures, a safe play space for students, and new signage for the school zone.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
D. Catchings-Smith