APPROVED

St. Louis Voices Academy of the Media Arts

Minutes

SLVA May 15, 2024 Board Meeting

Date and Time
Wednesday May 15, 2024 at 6:00 PM

Location

St. Louis Voices Academy of Media Arts
1220 Olive St. Ste #200
St Louis, MO 63103

All board meetings will be in person

https://us06web.zoom.us/j/85915146951?pwd=b3c0NnNxT01rT08zMm9qcGJKTUZlZz09

Per Missouri Revised State Statute Section 610.021, the Board of Directors may close this meeting for an Executive Session to discuss permissible subjects.

This notice is published at our school site (1220 Olive St. Suite 200 St Louis, MO 63103) and on our website (https://stlouisvoicesacademy.org).

Directors Present
A. Silverblatt (remote), D. Catchings-Smith (remote), E. Barnard, E. Woods, K. Scott (remote)

Directors Absent
E. White, L. Jackson

Ex Officio Members Present
H. Russell-West (remote)

Guests Present
B. Taylor, D. Wright (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Barnard called a meeting of the board of directors of St. Louis Voices Academy of the Media Arts to order on Wednesday May 15, 2024 at 6:00 PM.

C. Mission Statement

II. Actions Items

A. Approve April 10, 2024 Board meeting minutes

E. Barnard made a motion to approve the minutes from SLVA April 10, 2024 Board Meeting on 04-10-24.
The board **VOTED** to approve the motion.

Roll Call	
D. Catchings-Smith	Aye
E. Barnard	Aye
A. Silverblatt	Aye
L. Jackson	Absent
E. Woods	Aye
E. White	Absent
K. Scott	Aye

B. Approve Audit Firm Selected for 2024 - 2025 Year.

K. Scott made a motion to To Approve Moore & Company as the audit firm for the 2024 - 2025 Year.
A. Silverblatt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. White	Absent
K. Scott	Aye
D. Catchings-Smith	Aye
E. Barnard	Aye
A. Silverblatt	Aye
E. Woods	Aye
L. Jackson	Absent

C. Approve March and April Monthly Financials

D. Catchings-Smith made a motion to Approve March and April Monthly Financials pending audit.
E. Woods seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Woods	Aye
D. Catchings-Smith	Aye
L. Jackson	Absent
K. Scott	Aye
A. Silverblatt	Aye
E. White	Absent
E. Barnard	Aye

III. Board Business

A. Review Draft SY 2024-2025 Budget

There are no updates for the draft budget for the 2024-2025 school year in this meeting.

B. Review of Proposed Bylaw Amendments

K. Scott made a motion to Approve Proposed Bylaw Admendents.
E. Woods seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Barnard	Aye
L. Jackson	Absent
E. Woods	Aye
A. Silverblatt	Aye
D. Catchings-Smith	Aye
K. Scott	Aye
E. White	Absent

C. Approve 2024 - 2025 School Year Calendar

E. Woods made a motion to Approve the 2024 - 2025 School Year Calendar.

A. Silverblatt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Catchings-Smith	Aye
L. Jackson	Absent
E. Woods	Aye
A. Silverblatt	Aye
K. Scott	Aye
E. Barnard	Aye
E. White	Absent

D. Approve 2024 - 2025 Board Committee Calendar

K. Scott made a motion to Approve 2024 - 2025 Board Committee Calendar.
E. Woods seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Barnard	Aye
D. Catchings-Smith	Aye
A. Silverblatt	Aye
L. Jackson	Absent
K. Scott	Aye
E. White	Absent
E. Woods	Aye

IV. Board Committee Reports

A. Finance and Facilities

Finance -Jamie (EdOps)

In the meeting, Jamie presented and discussed the monthly financial statements, cash balances, expenses, and check registers for March.

As of the meeting date, the budget information for April is still under review. Jamie reviewed the April Check register with the board.

Facilities -

B. Development

No Update at this meeting.

C. Governance

Edie - Edie is still working on finalizing the Executive Director Evaluation. She will share the evaluation with the E.D. and other board members and anticipates receiving feedback within one week.

Art - Discussed and shared information about the recruitment process currently being worked on for new board members. Kim discussed putting in place a tracking process to keep track of potential new members.

D. School Performance

Dr. Evelyn Woods provided valuable insights on the importance of monitoring academic performance. She emphasized the need for an assessment calendar to review data for reporting purposes. Additionally, she discussed a rubric for projects evaluating students' media literacy. Dr. Woods also highlighted the specific assessment data that should be presented to the committee.

V. Executive Director Report

A. Executive Director's Update

During the meeting, Dr. Hollie Russell-West shared updates on new and returning student enrollment, upcoming calendar events, and current staffing. Discussions were held about marketing strategies and concerns, along with statistics for student enrollment, student demographics, free and reduced lunch, and ADA. Dr. Russell-West also shared valuable insights into student assessment data and the scoring percentages for growth goals.

Regarding facilities, Dr. Russell briefly discussed the upcoming construction project proposals and their expected delivery by mid-July. She also mentioned other facility updates, including security and intercom system installation, soundproofing to prevent noise disruptions for other tenants during student recess, visitor screening tools, and the wait on Safe School signage through the St. Louis City Office.

B. Taylor provided information on updates to the internet service, student transportation contract, open bids for food and janitorial services, summer school approval, and dates.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:42 PM.

Respectfully Submitted,
D. Catchings-Smith