APPROVED

# St. Louis Voices Academy of the Media Arts

## Minutes

SLVA April 10, 2024 Board Meeting

**Date and Time**
Wednesday April 10, 2024 at 6:00 PM

**Location**
St. Louis Voices Academy of Media Arts
1220 Olive St.  Ste #200
St Louis, MO 63103

All board meetings will be in person.

https://us06web.zoom.us/j/85915146951?pwd=b3c0NnNxT01rT08zMm9qcGJKTUZlZz09

Per Missouri Revised State Statute Section 610.021, the Board of Directors may close this meeting for an Executive Session to discuss permissible subjects.

This notice is published at our school site (1220 Olive St. Suite 200 St Louis, MO 63103) and on our website (https://stlouisvoicesacademy.org).

**Directors Present**
A. Silverblatt, D. Catchings-Smith, E. Barnard, E. Woods, K. Scott

**Directors Absent**

E. White, L. Jackson

**Guests Present**
D. Wright

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

D. Catchings-Smith called a meeting of the board of directors of St. Louis Voices Academy of the Media Arts to order on Wednesday Apr 10, 2024 at 6:00 PM.

### C. Mission Statement

## II. Actions Items

### A. Approve March 13, 2024 Board meeting minutes

Motion to approve the minutes from SLVA March 13, 2024 Board Meeting on 03-13-24.
The board **VOTED** to approve the motion.

### B. Approve Audit Firm Selected for 2024 - 2025 Year.

Before voting, the board will confirm the references of both audit firms.

### C. Approve Submission of Summer School Application

E. Barnard made a motion to Approve submission of summer school application.
K. Scott seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| E. White | Absent |
| L. Jackson | Absent |
| E. Barnard | Aye |
| A. Silverblatt | Aye |
| D. Catchings-Smith | Aye |
| E. Woods | Aye |
| K. Scott | Aye |

## III. Board Business

### A. Review Draft SY 2024-2025 Budget

The budget proposal, which is scheduled to be voted for adoption next month, was discussed by the board.

### B. Review of Proposed Bylaw Amendments

The proposal has been discussed by the Board, and they will vote on it at the meeting in May.

## IV. Board Committee Reports

### A. Finance and Facilities

Finance - No updates at this meeting.

Facilities - to be discussed during E.D. reporting.

### B. Development

No updates at this meeting.

### C. Governance

Art Silverblatt shared an update on the ongoing recruitment process for new members of the board at St Louis Voices Academy. He reported that four potential candidates had expressed their interest in joining the board and had recently completed a fellowship program to develop the necessary skills for educational board membership. However, the board is still waiting to receive any response from these candidates.

### D. School Performance

No updates at this meeting.  The performance committee will share updates at the May meeting.

## V. Executive Director Report

### A. Executive Director's Update

During the meeting, Dr. Russell-West showed a video made by students to the board committee. She also provided an update on student enrollment and demographics, upcoming recruitment, and family engagement events. The board members discussed various types of recruitment advertisements that could be considered during the recruitment process.

The board received information on the salary schedule for new hires, which would require approval later. They also discussed student academic performance, growth, achievements,  and the curriculum. Information regarding summer school dates, times, and staffing was also shared with the board committee.

Facilities Report:

- E.D. presented to the board the necessary space and plan to accommodate the expected Fall enrollment.
- The crew that completed the project last will come to test the feasibility and required space to meet capacity accommodations.
- The cost of the renovations is yet to be determined, and a recommended company loan is suggested to complete the renovations.

Bridgette Taylor has provided information regarding the current operational requirements for the upcoming school year.

- Hi-Tech Value will be the company used for IT services to provide reliable internet services.
- The budget indicates that transportation costs will increase due to an expected increase in student enrollment.
- Food service plans will continue to provide quality food services to students and will publish open bids for current and new vendors.
- Due to the increase in building use and size, a Janitorial service contract will be requested to accommodate the expanded services needed in year two.
- The Summer School application has been submitted and is pending approval. Applications for summer school are now being accepted and are being distributed to both current and new families.

## VI. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,
D. Catchings-Smith