APPROVED

Libertas Academy Charter School

Minutes

Development Committee Meeting

Date and Time
Tuesday September 2, 2025 at 11:00 AM

Location
262 Liberty St, Springfield, MA

Trustees Present
K. Diamond Kayiatos (remote), N. Coakley (remote), P. Mancinone (remote)

Trustees Absent
None

Guests Present
Emma Gianoplus (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Diamond Kayiatos called a meeting of the board of trustees of Libertas Academy Charter School to order on Tuesday Sep 2, 2025 at 11:03 AM.

C. Approve Minutes

N. Coakley made a motion to approve the minutes from Development Committee Meeting on 06-03-25.
P. Mancinone seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Fundraising & Events

A. Plans for upcoming year

Emma filling in for Modesto for review of this meeting.

Review of Constituent Engagement document.
- Priorities - solicitation, engagement, reporting and recognition, raise $300,000, start planning for 10 year anniversary next year, growing donor/friend network.
- Calendar - goal for some communication/engagement each month
    - create a tour event in October to get people in the school
    - Paul M. suggests having dates quarterly so on the calendar and we can share these dates with networks. Emma will work on some dates for these.
    - David suggests matching it with an even/game that's already scheduled.
- Newsletters - Kari encouraged putting some event dates in that outsiders could attend
    - will include a section for fundraising initiatives
- Paul M. asked about board members writing personal notes to donors. Kari responded that we haven't done it in a while but will bring it back. She will bring it to the greater board at our next meeting to decide who is interested in doing this. Kari and Paul M are in.
- Naming locations - Foundations who donated at the levels suggested weren't interested in doing so with the campaign. They still exist and we will review levels next meeting.
    - add benches for smaller amounts
- New areas for support to focus on - student use, scholarships, alumni support, library, etc.
    - David mentioned adding vans to the list since they will need to be replaced at some point.
- David explained the grant writing calendar - looking to grants from banks for alumni,
    - Grant Requests out standing:
        Beverage Foundation for music
        Smaller bank requests
        January 1 larger requests start
        Peabody did pass on us this year because of heavy funding last year
        Claremont Instrument fund for music
    - Paul M mentioned his connection with Florence Bank, which is not on David's lists. He's working on a date to have them tour. David will share what he's used with other banks to Paul in preparation for Florence Bank.

David asked for a report on 24-25 donors so we know who gave. Kari asked if charter schools do a Annual Report of donors like colleges and private schools. David said yes.

Discussed making this a section of one of the newsletters. Kari to send Emma examples.

III. Friendraising

A. Recruiting new members to DC

We are looking for 2 new members for our committee.

- Paul M. mentioned Frank Gulluni (DA's father) who created MCDI school so could be a good member or at least connector. Will work to schedule him for a tour.

B. General Friendraising

Reminder to bring anyone in your circle who would be interested in learning more about Libertas. Looking forward to the tour dates being scheduled.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:53 AM.

Respectfully Submitted,
K. Diamond Kayiatos