DRAFT

Libertas Academy Charter School

Minutes

Development Committee Meeting

Date and Time
Tuesday November 5, 2024 at 11:00 AM

Committee Members Present
K. Diamond Kayiatos (remote), L. Davis (remote), M. Montero (remote)

Committee Members Absent
P. Robbins

Ex Officio Members Present
D. Guertin (remote)

Guests Present
Emma Gianoplus (remote), Kolby Driscoll (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Diamond Kayiatos called a meeting of the Development Committee of Libertas Academy Charter School to order on Tuesday Nov 5, 2024 at 11:00 AM.

C. Approve Minutes

L. Davis made a motion to approve the minutes from Development Committee Meeting on 10-08-24.
K. Diamond Kayiatos seconded the motion.
The committee **VOTED** to approve the motion.

II. Development

A. Plans for upcoming year

MM :
On track to host two events in early 2025:
Event for donors & board members 1/15 (original date) -" Open House " . Modesto shared the drafted invite with the group. Group agreed on a couple minor layout changes. Group also decided to push the date to 1/29 in case the school is not quite complete by the 1/15 date. This gives more wiggle room to get school ready. Invite will be sent snail mail but RSVP will have QR Code.

1/16 Event (now 1/30) : MM first thoughts: Not necessarily tours - instead formal remarks in a larger space. Open to families, elected officials, DESE etc. More structured. Families can go on self guided tour. Media coverage! This will be an afternoon event . Need to work on timing for those officials coming from Boston. Invite will be ready by next meeting for committee to discuss. Goal is for save date to go out first week in Dec.

Donor newsletter went out ! Highlights academic data & gains, star students and construction progress. Ended with plug for SY24-25 campaign.
To do: Need to fix the donation link & page on website to include more up-to-date information. Emma to work to finalize this by the end of the week. The donation dollar amount wording also needs adjustments (softening what the dollar amount goes to)- Modesto to update today. Newsletter isn't going to new donors, just current/past donors. David & Modesto to collaborate on how to track new supporters.

David & MM working on "Source and use of fund" spreadsheet to organize thoughts for next conversations with foundations. Modesto sending to committee to review. This is a working document -- internal strategy for foundation support of new school needs.

B. Friendraising

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:50 AM.

Respectfully Submitted,
K. Diamond Kayiatos