

APPROVED



# Libertas Academy Charter School

## Minutes

### Monthly Board of Trustees Meeting

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#### Date and Time

Tuesday August 22, 2023 at 5:30 PM

#### Location

Libertas Academy Charter School

146 Chestnut Street

Springfield, MA 01103

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#### Trustees Present

H. Zavala, J. Gunther, K. Diamond Kayiatos, L. Davis, N. Barker, P. Kkayego (remote), S. Lapolice (remote), T. Curtis

#### Trustees Absent

A. Seymour, D. Barrows, K. Stewart, S. Williams

#### Ex Officio Members Present

M. Montero

#### Non Voting Members Present

M. Montero

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### I. Opening Items

#### A. Board Chair Welcome

Kari welcomed the board and thanked Hector for his service as board chair

**B. Record Attendance and Guests**

**C. Call the Meeting to Order**

K. Diamond Kayiatos called a meeting of the board of trustees of Libertas Academy Charter School to order on Tuesday Aug 22, 2023 at 5:35 PM.

**D. Approve Minutes : Board Retreat**

H. Zavala made a motion to approve the minutes from Annual Board of Trustees Retreat on 06-23-23.

L. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Public Comment**

**II. Management Report**

**A. Management Report**

MM gave some summer highlights:

Reviewed the core values- based summer work on each of them, defining for community who we are and who we will be

3rd floor construction- create 4 classrooms out of 2. Completed work and passed inspections

Site visit at new facility- pouring foundation soon and demoing existing structure. MM has weekly meetings with contractor- on track so far

Staff training over the summer- including empathy interviews, academic structure and expectations, staff olympics

Back to school BBQ- over 200 families in attendance

First day of school yesterday 8/21- great team of adults meeting students and launching into the school year

Some open roles: looking to add a 7th grade history teacher and filling Katie's former role as Manager HR and Payroll. Also looking for a part time school nurse, UA teaching fellows, and a Behavioral Specialist

TC suggested LP to work with the full time nurse

PK suggested working with a nursing contracting agency

Student recruitment- lower academy fully enrolled, UA big progress over the summer in backfilling 9 and 10

JG asked about stability of enrollment; MM: much better last year after difficulties in prior years. Aim to keep that as the trend

Strategic Goals- review, including ELA MCAS (exceeding!) and Math MCAS (meeting, but with some areas that MM will be pushing on as we enter 23-24 school year)

LCAS partnered with Open Architects for data- able to track growth within grades and year to year

7th grade Math a concern- flat

TC asked about the Partially Meeting group- 40%- wants attention on addressing that group

MM noted that AAC committee would dig in to data and meet with Ben Cruse

MM noted three events that Trustees are encouraged to attend:

LCAS is marching in Puerto Rican Parade on 9/17

MCAS celebration on 9/22

Hispanic Heritage Celebration 9/29

### **III. Committee Reports**

#### **A. Academic Achievement Committee**

NB: Did not meet yet- looking forward to the year ahead and making use of OA tool

#### **B. Finance Committee**

H. Zavala made a motion to approve monthly financial report.

L. Davis seconded the motion.

SP- financials look solid and nothing abnormal

The board **VOTED** unanimously to approve the motion.

#### **C. Development Committee**

MM: Gary Jennison has put forth the 300K matching grant that MM and Dave are working on to find those matching gifts

#### **D. Governance Committee**

HZ- committee did not meet over the summer, but will have update next meeting

#### **E. ED Evaluation Committee**

LD- update at next meeting

### **IV. Closing Items**

#### **A. Next meeting**

Tuesday 9/26 at 5:30

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:11 PM.

Respectfully Submitted,  
N. Barker