

DRAFT



Libertas Academy Charter School

Minutes

Monthly Development Committee Meeting

Date and Time

Tuesday May 7, 2024 at 11:00 AM

Committee Members Present

K. Diamond Kayiatos (remote), M. Montero (remote), N. Coakley (remote)

Committee Members Absent

L. Davis

Guests Present

paul@paulrobbinsassociates.com (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Diamond Kayiatos called a meeting of the Development Committee of Libertas Academy Charter School to order on Tuesday May 7, 2024 at 11:02 AM.

C. Approve Minutes

N. Coakley made a motion to approve the minutes from Monthly Development Committee Meeting on 04-02-24.

K. Diamond Kayiatos seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Development

A. Review new donations received & updates on open grants

No new donations received. All grants have been finalized and funding is coming in.

Turning focus to stewarding donors and logistics for the new building.

B. Review Constituent Engagement Plan / Hard Hat Tour

June 4th 11:00 AM - Hard Hat Tour

- Shuttle from Libertas to site
- Refreshments with LCAS swag and information
- tour of site
- debrief
- lunch at Max Tavern 12:00-1:15

P. Robbins - Idea to create a bookmark give away with a LCAS timeline. Like by all.

Invitations - personal email from Modesto with attachment, pamphlet sent via mail.

Follow up via personal email/text. Email out in next few days, mail out by end of the week.

Who invited - \$5,000 and up donors, including foundations, board members and a handful of select others. Staff would be Modesto, Emma, and site manager.

Discussion about tour context - address delay as small part of overall tour

M. Montero - asked that we make personal outreach to anyone on the list to encourage their attendance.

K. Kayiatos - should kids be there? M. Montero - will discuss internally to check calendar and see if Ambassador group could assist. P. Robbins - reminds that our focus is the kids and deepens the relationship with the funders. M. Modesto - include the parents from the Ambassador group too.

K. Kayiatos - is this rain or shine? group agreed yes, may do follow up email if weather looks bad to remind of proper footwear, etc.

C. Fundraising

Reminder that we're always looking to bring new friends through the school - just a month or so left.

P. Robbins - would like to bring Frank Coloccino through - Chair of Board at AIC. Would be a great connection to be made. And Tom Petroloni - State Representative - visit together. All agree would be great!

N. Coakley - Reminded that her son is at AIC currently too.

M. Modesto - mentioned that have connected with Babson President and have a meeting in a few weeks. Paul to join for the meeting.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:48 AM.

Respectfully Submitted,
K. Diamond Kayiatos