

APPROVED



## Libertas Academy Charter School

### Minutes

#### CEO Support And Eval Committee Meeting

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##### **Date and Time**

Wednesday August 18, 2021 at 5:30 PM

##### **Location**

Lauren Davis is inviting you to a scheduled Zoom meeting.

Topic: Lauren Davis' Zoom Meeting

Time: Aug 18, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

[zoom link](#)

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##### **Committee Members Present**

L. Davis (remote)

##### **Committee Members Absent**

T. Curtis

##### **Guests Present**

H. Zavala (remote), M. Montero (remote)

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B.**

### **Call the Meeting to Order**

L. Davis called a meeting of the CEO Support And Eval Committee of Libertas Academy Charter School to order on Wednesday Aug 18, 2021 at 5:30 PM.

### **C. Approve Minutes**

L. Davis made a motion to approve the minutes from CEO Support And Eval Committee Meeting on 06-15-21.

The committee **VOTED** to approve the motion.

#### **Roll Call**

T. Curtis Absent

L. Davis Aye

## **II. CEO Support And Eval**

### **A. Review ED Docs**

MM suggested the Board should reapprove all ED Committee docs to be used for FY22.  
LD to handle this at the Board meeting in September

To do :

- 1) Update the ED Job Description. LD to ask TC if she can start an initial draft of this.
- 2) Create an ED reimbursement policy doc for PD work / Tuition. LD to draft this for Committee review by 10-1-2021

### **B. FY22 ED Committee Goals & To-Do's**

Committee discussed and determined deadline dates for various tasks as well as dates the Committee will convene to review progress toward ED Goals.

- 9-1-2021 : MM Deadline to update FY22 Goals
- 10-1-2021: Deadline to complete ED Job description (TC) & Reimbursement Doc (LD)
- 11-17-2021 @ 5:30 pm via zoom
- 3-2-2022 @ 5:30 pm via zoom
- 5-25-2022@ 5:30 pm via zoom
- 6-10-2022 : Deadline for ED & ED committee to finalize ED Evaluation for FY22
- 6-22-2022 @ 5:30 pm via zoom : Committee to review ED Evaluation results with MM
- 6-24-2022 : Present ED Eval results to Board at the retreat

### **C. ED Eval Timeline**

See above

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
L. Davis