

APPROVED



## Libertas Academy Charter School

### Minutes

#### CEO Support And Eval Committee Meeting

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**Date and Time**

Tuesday June 15, 2021 at 10:00 AM

**Location**

Lauren Davis is inviting you to a scheduled Zoom meeting.

Topic: Lauren Davis's Zoom Meeting

Time: Jun 15, 2021 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

[zoom link](#)

Meeting ID: 849 0487 0452

Passcode: 419813

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**Committee Members Present**

A. Surrette (remote), J. Lauren (remote), L. Davis (remote), T. Curtis (remote)

**Committee Members Absent**

*None*

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**I. Opening Items**

**A. Record Attendance**

**B.**

### **Call the Meeting to Order**

L. Davis called a meeting of the CEO Support And Eval Committee of Libertas Academy Charter School to order on Tuesday Jun 15, 2021 at 10:00 AM.

### **C. Approve Minutes**

L. Davis made a motion to approve the minutes from CEO Support And Eval Committee Meeting on 01-11-21.

J. Lauren seconded the motion.

The committee **VOTED** to approve the motion.

## **II. CEO Support And Eval**

### **A. Review & Finalize Salary Scale & Bonus Structure Document**

TC made suggestions to simplify the salary scale doc. We don't need all the "levels".

Lauren to update and the team to add their comments regarding the performance based bonus structure in the shared google doc.

### **B. Update & Approve Proposed ED Employment Agreement**

The Committee didn't want to spend time on this as we had other tasks to tackle. TC offered to revise this document over the weekend and will send out, when finalized, for review.

### **C. Review ED Job Description**

The Committee discussed whether to update this dated job description now, or wait until the Fall. Ultimately TC offered to put a description together and will share with the committee next week for review

### **D. Review MM's Self Evaluation / Discuss & Create an ED Committee Evaluation**

The Committee review MM's evaluation and similarly made their own remarks. LD is finalizing and TC is adding comments in the student achievement section. LD requested this to be finalized by EOD Monday 6/21. Once finalized , LD will send out to the other Trustees ahead of the retreat on 6/25

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:05 AM.

Respectfully Submitted,  
L. Davis