APPROVED

Libertas Academy Charter School

Minutes

Board Meeting

Date and Time
Tuesday October 20, 2020 at 5:00 PM

Location
Zoom Meeting
https://us04web.zoom.us/j/5069946767?pwd=QXEvbzlHb0tYZWE4VHl6MCtrVFlGUT09
Meeting ID: 506 994 6767
Password: 12345

Trustees Present
A. Surrette (remote), D. Barrows (remote), H. Zavala (remote), J. Lauren (remote), K. Diamond Kayiatos (remote), L. Davis (remote), S. Williams (remote)

Trustees Absent
T. Curtis

Ex Officio Members Present
M. Montero (remote)

Guests Present
Azanda Seymour (remote), Nick Barker (remote)

I. Opening Items

A.

Board Chair Welcome

B. Record Attendance and Guests

C. Call the Meeting to Order

L. Davis called a meeting of the board of trustees of Libertas Academy Charter School to order on Tuesday Oct 20, 2020 at 5:06 PM.

D. Approve Minutes - September Mtg

H. Zavala made a motion to approve the minutes from Board Meeting on 09-15-20.
J. Lauren seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comment

Nick Barker & Azanda Seymour in attendance.

II. Management Report

A. Management Report

Currently in fully virtual, remote work.

Reviewing data to move from Phase 3 (fully remote) to Remote Plus. Reviewing data as planned. Covid cases have been trending up. Have decided to revert back to Phase 1 - only people in building are instructional leaders and operations staff. Focused on minimizing exposure. Reviewing data daily. Virtual expected through November 7. Nov 9 will hopefully move to remote plus for prioritized students (20% of students on site). Nov 30 looking to reach hybrid learning.

High school planning: Have retained 87% of staff from last year to this year, Making sure that we are providing a rigorous college prep ciriculum. Feel we are on track as needed so far. Next up is the physical space. Still working with landlord on the current space but also still working with a potential developer. Need to make sure we meet all the needs for our high school space. Working on classes/activities offering. High School principal has been hired from a Achievement First school - starting March 1.

Student Recruitment/Enrollment: 270 students goal, under enrolled by 3 students right now. Looking at lessons learned from doing this in Covid. Modesto going to work more closely on this until 100% enrolled. Staffing adjusted to oversee this specifically. But also already working to start 2021-22 recruitment in Dec 1.

School Data: key to knowing what is going on. Attendance - averaging 90% in first month of school. Goal is 95% or higher so working on strategies and identifying/supporting students who need it. Key to academic gains for students. Homework - very focused on

this. More growth needed here and new strategies. Key to ensuring understanding student progress and important academic habit. Reviewed monthly goals that staff review. Lots to celebrate (compliance, structures, coaching teachers, IEP support, etc.) but of course more to do.

Looking ahead: Remote transition to remote plus and hybrid. High school planning, renewal application (due Aug 2021), Annual Report (due Aug 2021).

Question about DESI audit - didn't happen in the Spring as planned due to COVID but will be rescheduled for Winter/Spring 2021 - may not be in person.

III. Committee Reports

A. Academic Achievement Committee

Reviewed a lot of metrics and strategies around attendance. Tiffani shared what Holyoke PS are doing. Reviewed school calendar and discussed possible training needed for the committee.

B. Finance Committee

Last year falling behind and relying on 3rd party but this year in great shape and up to date with little 3rd party help.

Audit for 6/20/20 was just completed and needs to be voted on an approved. The highlight: great audit, some suggestions on how to do things more effectively. No concerns. Two journal entry adjustments (gross ups) from in kind donations (transportation and food services).

Audit done by local firm that works with many Charters.

Report done timely is important so adjustments can be made quickly if needed. This has been the best year so far.

Committee also reviewed August and September 2020 financials. Originally budgeted very conservatively but amount per student came in last higher than expected but aren't fully enrolled. Approved August last week. September financials look good. Up to date on payables and donations already received.
L. Davis made a motion to approve 6/30/20 audit.
H. Zavala seconded the motion.
The board **VOTED** unanimously to approve the motion.
D. Barrows made a motion to To approve September 2020 financials.
H. Zavala seconded the motion.
Great job to Juan for his great work. Financials have come a long way!
The board **VOTED** unanimously to approve the motion.

C. Development Committee

Noted that our best fundraising option is bringing people to the school - since we can't do this it's

Goal $150,000 in addition to any money brought in by Gary Jennison Foundation and Davis Foundation. Also to refresh and update the contact database, send newsletter this fall, solicit all by end of fall.

Asking board members to recommend 3 people from their world to share Libertas and to up date our contact information as possible.

D. Governance Committee

Considering different board training options - what would the board like the training to be focused on? Send suggestions/ideas to Lauren.
Working on board recruitment. Aiming for 5 new trustees this year. Excited to have 2 candidates join us today.

Looking to get a group of new trustees to onboard in January together. For efficiency and group.

Encourage everyone to reach out their network to find others that you think would be a great addition.

Board Training: looking for feedback on topics that would be helpful for you on the board or a specific committee. Working to organize a number of these this year.

Asked for thoughts from our potential boards members so far - like that this is more personable than standard "stiff" boards. Had questions about how students are fairing and feel good about the information being shared. Learned more at today's meeting than expected was possible in 1 meeting. Excited by the match between the feeling at the school and the feeling of the board which is impressive and so important. Testament to the leader and school.

E. ED Evaluation Committee

Were going to vote on Modesto's goals and evaluation topics - created a new rubric - but not finalized yet. Will address this after ED committee finalizes and vote next month.

IV. Other Business

A. Potential Trustees: Nick Barker and Azanda Seymour joined to learn more about our board. Each current members introduced themselves. Dr. Seymour & Mr. Barker introduced themselves to the group.

Thank you to Lauren for her leadership and support!

V. Closing Items

A. Next meeting

November 17 at 5:00 pm

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:13 PM.

Respectfully Submitted,
K. Diamond Kayiatos