

APPROVED



## Libertas Academy Charter School

### Minutes

#### Development Committee Meeting

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**Date and Time**

Tuesday October 6, 2020 at 5:00 PM

**Location**

Zoom Meeting

<https://us04web.zoom.us/j/7748636583>

Meeting ID: 774-863-6583

Password: 12345

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Join Zoom Meeting

<https://us04web.zoom.us/j/7748636583>

Meeting ID: 774-863-6583

Password: 12345

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**Committee Members Present**

D. Barrows (remote), K. Diamond Kayiatos (remote), L. Davis (remote), M. Montero (remote)

**Committee Members Absent**

*None*

**Guests Present**

K. Frett (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Barrows called a meeting of the Development Committee of Libertas Academy Charter School to order on Tuesday Oct 6, 2020 at 5:03 PM.

**C. Approve Minutes**

D. Barrows made a motion to approve the minutes from September 1, 2020 Development Committee Meeting on 09-01-20.

K. Diamond Kayiatos seconded the motion.

The committee **VOTED** to approve the motion.

**II. New Business**

**A. Chair Remarks**

Note that the chair of DC had huge message of gratitude to BOT chair and donor for kicking off campaign in an "ebullient" fashion.

**B. Review Dashboard**

Dashboard reviewed with details of donation over the past three years and an overview with key components:

- current received
- FY21 goal
- Amount raised so far
- progress to goal % - 13%

**C. FY21 Campaign**

Lauren ask of BOT - Review the 2020-21 Donor + Friends Database Tracker. Email SD,S&O with two sections - Part A) Any missing data; Part B) (3) new people to add to our Friends database for FY21; Part C) Deadline 10.14.20.

KF to draft a fall solicitation letter and will send to Devel. Committee for review, next week.

**D. Tours in FY21**

Note : Not addressed

**E. Back-to-School Newsletter**

- Back-to-School Newsletter - Deadline 10.16.20
- Include newsletter in next round of direct donor letters.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
K. Frett