

APPROVED



## Libertas Academy Charter School

### Minutes

#### Development Committee Meeting

---

**Date and Time**

Tuesday September 1, 2020 at 5:00 PM

**Location**

Zoom Meeting

<https://us04web.zoom.us/j/5069946767?pwd=QXEvbzIHb0tYZWE4VHI6MCtrVFIGUT09>

Meeting ID: 506 994 6767

Password: 12345

---

Join Zoom Meeting

<https://us04web.zoom.us/j/5069946767?pwd=QXEvbzIHb0tYZWE4VHI6MCtrVFIGUT09>

Meeting ID: 506 994 6767

Password: 12345

---

**Committee Members Present**

D. Barrows (remote), K. Diamond Kayiatos (remote), L. Davis (remote)

**Committee Members Absent**

M. Montero

**Guests Present**

K. Frett (remote)

---

**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Barrows called a meeting of the Development Committee of Libertas Academy Charter School to order on Tuesday Sep 1, 2020 at 5:00 PM.

**C. Approve Minutes**

K. Diamond Kayiatos made a motion to approve the minutes from Development Committee Meeting on 06-02-20.

L. Davis seconded the motion.

The committee **VOTED** to approve the motion.

**II. New Business**

**A. Chair Remarks**

1. Week before, Katie + Dana will connect and discuss before agenda.

**B. Review Dashboard**

**DASHBOARD:**

1. Confirm can access the Dashboard is linked in Board on Track.

**C. FY21 Campaign**

**GOAL**

1. Start with \$150,000

June: Strategic Grant Funds – had extra money to distribute since they were closing their doors. Dana going to follow-up with Mary re: recommendations on next steps.

1. Separate from funds from Gary Jennison + David Foundation
2. Separate from grants received for specific COVID purchases.
3. Right now, prioritizing applying to COVID-related grants.
4. Follow-up with community member who is strong grant writing. DB ask MW if know her name to make the connection.

o Update the FY21 LACS Development Plan

o Update contact information of people in database (whether they've committed or not)

§ Ask the Board to review the database list and fill in any open emails and/or mailing addresses.

§ See if BOT to add (3) people to the list of possible Friends of LACS to build potential engagement + donor lists.

§ Ensure full DONOR LIST is complete in following ways.

- Must make sure get all data + numbers correct.
- Confirm no donors requested anonymity
- Donors EVER (not just the last fiscal year)
- Organizations
- Grant Organizations

#### **D. Tours in FY21**

#### **E. Back-to-School Newsletter**

##### **Back to School Newsletter <SEPTEMBER>**

§ success in the spring with remote learning, should be really proud of; not easy to do; powerful message that we're committed to our students and we adjusting quickly re: COVID physical closure + virtual learning transition.

§ High staff retention %

§ Positive feedback from DESE

§ General of the Reopening Plan

o **Solicitation #1 <OCTOBER>**

§ Some people get something personalized

o **Solicitation #2 <NOVEMBER, EARLY DECEMBER>**

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:45 PM.

Respectfully Submitted,

D. Barrows