APPROVED

Libertas Academy Charter School

Minutes

LACS Board of Trustees Meeting

Date and Time
Tuesday March 17, 2020 at 5:00 PM

Location
Meeting this month via conference line : Dial-in Number : (712) 775-7031 Access Code: 959-546-056

Trustees Present
A. Surrette (remote), D. Barrows (remote), J. Lauren (remote), J. Lopez-Figueroa, K. Diamond Kayiatos (remote), L. Davis (remote), M. Walachy (remote), T. Curtis (remote)

Trustees Absent
H. Zavala

Trustees who arrived after the meeting opened
J. Lopez-Figueroa

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

L. Davis called a meeting of the board of trustees of Libertas Academy Charter School to order on Tuesday Mar 17, 2020 at 5:09 PM.

C.

Board Chair Welcome

D. Approve Minutes of 02-25-2020

J. Lauren made a motion to approve the minutes from LACS Board of Trustees Meeting on 02-25-20.
K. Diamond Kayiatos seconded the motion.
The board **VOTED** to approve the motion.

E. Public Comment

No one was present from the public

II. Management Report

A. School update and highlights

Modesto updated Trustees on current situation of school given current climate with COVID-19. April 8 is current return date for students.
Focus has been on communication and supporting students and families for the next 3 weeks. Communication plan : MM reported his team has been keeping families informed on developments , safety and health policies etc. Daily emails/ calls to families are happening ; call tree system (Modesto to LT - to teachers to families) . MM highlighted that proactive measures are being taken ; Proactive and thorough with cleaning the building with wiping down desks, doors etc. No COVID incidents occurred at the school when doors closed. MM met with instructional leaders to develop online learning for LACS students and to prepare packets for this current week. The team is using this week to set up remote learning. 92% of families have picked up chromebooks and packets. Under 30 families do not have internet access. Working with these families to get internet access.. Those with special learning needs are provided targeted support with assigned teachers. Week 2 , computer will be used for APEX among other needs.
Dana proposed if this delay lasts longer - is there an issue with this academic method?
MM - we are good to extend if needed.
MM explained staff expectations - entire team working remotely , logging in and available 8:30-4:30. Non-teachers, plenty to do so leveraging this time to use their services for an abundant of misc. tasks . Teaching staff - expected to contact families on regular basis for support and guidance. Week 3, teacher will start teaching classrooms with schedules they are building out - Very structured and broken down by different departments.

FAQ -
*MCAS implications : We don't know implications yet as we are unsure when school will actually start. TBD
*DESE site visit: canceled
*How families coping ? MM will send a report regarding families and their statuses and needs and update the board. MW (FYI - western mass fund being collected)
*Teacher/Staff pay = no impact on pay , no break in pay . They are still working.

*Remote learning : See note above / MM management report
*Financial/ Fundraising implications > Solicitation letters have been held given COVID-19 situation, people are distracted to donate. How do we navigate this ? Dana - need to mail out. Adding a note regarding current situation to include with solicitation letter.
*Communication with families: call tree system , daily contact with families., emails .
*Succession plan - Need to tackle this especially given our current situation. LD to forward resources to guide this plan from Board on track .
*Budget still on track- presenting to FC in April - plans to vote on in May or June if needed.

MM to provide weekly update to the group as we won't meet again collectively until April 28th.

J. Lopez-Figueroa arrived.

III. Finance

A. March Update

D. Barrows made a motion to Approve February Financials.
M. Walachy seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Davis	Aye
J. Lauren	Aye
A. Surrette	Aye
D. Barrows	Aye
M. Walachy	Aye
H. Zavala	Absent
J. Lopez-Figueroa	Absent
T. Curtis	Aye
K. Diamond Kayiatos	Aye

IV. Closing Items

A. Next meeting

Out next meeting willl be held remotely (via zoom or conference ; tbd) on April 28th at 5 pm .

B.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,
L. Davis