DRAFT

Libertas Academy Charter School

Minutes

Development Committee Meeting

Date and Time
Tuesday March 3, 2020 at 5:00 PM

Location
146 Chestnut Street, Springfield, MA

Conference Call Line Number
Dial-in Number: (712) 775-7031
Access Code: 959-546-056

Committee Members Present
D. Barrows, K. Diamond Kayiatos, L. Davis, M. Montero (remote)

Committee Members Absent
None

Ex Officio Members Present
K. Frett

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Barrows called a meeting of the Development Committee of Libertas Academy Charter School to order on Tuesday Mar 3, 2020 at 5:00 PM.

C. Approve Minutes

D. Barrows made a motion to approve the minutes from Development Committee Meeting on 02-04-20.
K. Diamond Kayiatos seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. New Business

A. Chair Remarks

1. Pleased proposal received by Davis Foundation – good timing. $150,000
a. Modesto will f/up to confirm when can receive word and if are supposed to present.
b. Did meet w/ John and Steven re: extension delay plan.
c. Push: if successful, come in by 6/30 end of fiscal year.

2. Each member of the board bring one person to LACS.
a. Lauren – Michelle Wirth (her and husband own BMW dealership) – push, beginning of April.
b. Kari – Atalanta Group - $150.00 // $250.00 “Ladies Luncheon at Libertas”
c. Dana – Has (3) people he’ll bring

B. May Event

May Event
a. [tentative date] for this year’s event: Wednesday, June 3, 2020
b. ENRICH | PARTNER | INSPIRE – 2018-19 themes/ last year event was May 8.

C. Launching the Spring Solicitation

Solicitation Letters
a. Reviewed draft in meeting. FEEDBACK:
i. long, wordy = shorten so get to the end. Reduce to 30% and make print bigger.
ii. change subject from “I” to “WE”
iii. add bullets for what donations go toward?
iv. bullet – field trip / extra-curricular activity
1. Music Program – Sonido Program
2. Camp Jewell – for most kids, first time stayed overnight
3. College Field Trip – out of state
b. Dana, Lauren, Kari – Write handwritten P.S. on their own.

III. Next Steps

A.

NEXT STEPS:

- Visitors?

- Katie send letter to BOT w/ request to review missing addresses.

- Katie send BOT updated draft of letter by Monday 3/9 for review; BOT come in Tuesday 3/10 to write PS thank yous + mail them.

- Katie order additional thank you return envelopes.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
D. Barrows