



# Libertas Academy Charter School

## Minutes

### Development Committee Meeting

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#### Date and Time

Tuesday March 3, 2020 at 5:00 PM

#### Location

146 Chestnut Street, Springfield, MA

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Conference Call Line Number

Dial-in Number: [\(712\) 775-7031](tel:7127757031)

[Access Code: 959-546-056](tel:959546056)

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#### Committee Members Present

D. Barrows, K. Diamond Kayiatos, L. Davis, M. Montero (remote)

#### Committee Members Absent

*None*

#### Guests Present

K. Frett

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#### I. Opening Items

##### A. Record Attendance and Guests

##### B. Call the Meeting to Order

D. Barrows called a meeting of the Development Committee of Libertas Academy Charter School to order on Tuesday Mar 3, 2020 at 5:00 PM.

### **C. Approve Minutes**

D. Barrows made a motion to approve the minutes from Development Committee Meeting on 02-04-20.

K. Diamond Kayiatos seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. New Business**

### **A. Chair Remarks**

1. Pleased proposal received by Davis Foundation – good timing. \$150,000
  - a. Modesto will f/up to confirm when can receive word and if are supposed to present.
  - b. Did meet w/ John and Steven re: extension delay plan.
  - c. Push: if successful, come in by 6/30 end of fiscal year.
2. Each member of the board bring one person to LACS.
  - a. Lauren – Michelle Wirth (her and husband own BMW dealership) – push, beginning of April.
  - b. Kari – Atalanta Group - \$150.00 // \$250.00 “Ladies Luncheon at Libertas”
  - c. Dana – Has (3) people he’ll bring

### **B. May Event**

May Event

- a. [tentative date] for this year’s event: Wednesday, June 3, 2020
- b. ENRICH | PARTNER | INSPIRE – 2018-19 themes/ last year event was May 8.

### **C. Launching the Spring Solicitation**

Solicitation Letters

- a. Reviewed draft in meeting. FEEDBACK:
  - i. long, wordy = shorten so get to the end. Reduce to 30% and make print bigger.
  - ii. change subject from “I” to “WE”
  - iii. add bullets for what donations go toward?
  - iv. bullet – field trip / extra-curricular activity
1. Music Program – Sonido Program
2. Camp Jewell – for most kids, first time stayed overnight
3. College Field Trip – out of state
- b. Dana, Lauren, Kari – Write handwritten P.S. on their own.

## **III. Next Steps**

### **A.**

**NEXT STEPS:**

- Visitors?
- Katie send letter to BOT w/ request to review missing addresses.
- Katie send BOT updated draft of letter by Monday 3/9 for review; BOT come in Tuesday 3/10 to write PS thank yous + mail them.
- Katie order additional thank you return envelopes.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
D. Barrows