

APPROVED



## Libertas Academy Charter School

### Minutes

#### Governance Committee Meeting

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##### **Date and Time**

Wednesday November 6, 2019 at 9:00 AM

##### **Location**

Conference Call- Dial in # (712) 775-7031 , Access Code : 959-546-056

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##### **Committee Members Present**

J. Lopez-Figueroa, L. Davis, M. Walachy

##### **Committee Members Absent**

M. Montero

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#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

L. Davis called a meeting of the Governance Committee of Libertas Academy Charter School to order on Wednesday Nov 6, 2019 at 9:05 AM.

##### **C. Approve Minutes**

L. Davis made a motion to approve minutes from the Governance Committee Meeting on 09-11-19 Governance Committee Meeting on 09-11-19.

M. Walachy seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Board Trainings**

Lauren announced that she set up the AAC training with Josh and Tiffani for our December board meeting.

We should consider doing a deeper dive training on fundraising and/or finance. Lauren will reach out to Tony to see his thoughts and advice regarding a finance training and what this would look like.

### **B. Recruitment Strategy**

Lauren highlighted that our main goal this year should be around board recruitment.

What are our strategies to recruit more Trustees this year? Jose mentioned a recruiting/networking event in the area soon. Mary was aware of this event and is looking more into it and will report back. Again, we would like to hone in on those with finance and networking expertise. Jose mentioned investigating finance grads recently starting out who are motivated. Lauren mentioned a potential networking candidate and will approach this person to gauge interest.

### **C. Review the Draft Board Orientation Reference Sheet**

Lauren presented the draft of the orientation reference sheet. Jose and Mary were in agreement with it with the caveat that perhaps we shouldn't include things that need to be updated frequently (ie school events ). Mary added that we should add a section with the top five board responsibilities. Lauren will work to complete this for review and approval for next meeting.

### **D. Trustee Tour Dates**

Lauren suggested getting some dates in the calendar so Trustees can come tour the school while in session. Everyone was in agreement and Mary mentioned bringing others for her tour. Lauren will reach out to KF to solidify these dates.

### **E. Annual Board Assessment**

Lauren suggested that perhaps we conduct our annual board assessment mid-year versus at the retreat. When assessments are taken at the end of the year, they often get lost/forgotten and changes aren't made. Perhaps by completing mid-year we can better make the changes necessary to strengthen our board. Lauren will investigate what Board on Tracks assessment looks like and will likely roll out to the greater board in the next couple months.

## **III. Closing Items**

### **A.**

### **Adjourn Meeting**

L. Davis made a motion to adjourn the meeting.

J. Lopez-Figueroa seconded the motion.

The committee **VOTED** unanimously to approve the motion.

L. Davis made a motion to adjourn the meeting.

J. Lopez-Figueroa seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 AM.

Respectfully Submitted,

L. Davis