

APPROVED



# Libertas Academy Charter School

## Minutes

### AAC Meeting

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#### Date and Time

Wednesday September 4, 2019 at 5:00 PM

#### Location

146 Chestnut Street, Springfield, MA

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#### Committee Members Present

J. Lauren, M. Montero, T. Curtis

#### Committee Members Absent

*None*

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

M. Montero called a meeting of the Academic Achievement Committee Committee of  
Libertas Academy Charter School to order on Wednesday Sep 4, 2019 at 5:09 PM.

#### C. Approve Minutes

### II. Academic Achievement Committee

#### A. Board on Track

Moving forward, we will take minutes on Board on Track. Modesto will connect with Tiffany before the next AAC meeting to train her on how to use it.

## **B. Libertas Academy Academic Dashboard**

Reviewed and discussed the academic dashboard.

We should benchmark our data quarterly against our goals as it relates to grades. It should state if the school is on or off track. The Board will receive just the overall Dashboard so that they can get a big-picture overview of the health.

Attendance should be captured monthly and it should be benchmarked quarterly, similar to grades. Perhaps this could be included in the overview of the dashboard.

Modesto will work with his team to finalize the dashboard and include the appropriate data that should be presented to the Board.

Tiffany will meet with Modesto to show him some samples of how schools in Holyoke is tracking data.

## **C. Scope and Sequence of AAC Meetings for SY 19-20**

Want to discuss the scope and sequence for the meeting so that the team can be powerfully prepared for this year.

Josh- training the Board on how to assess the academic health of the school.

TC- it would be helpful to do a training for the Board on what they are responsible for. The growth plans for the school are important.

MM- this year, the focus should be on creating a strategic plan for the school. There probably needs to be some support with creating a strategic plan.

TC- as an AAC, should be looking at accountability

(1) Support with the development of the strategic plan- the Strat Plan is rooted in the last two year's data.

(2) Reviewing and keeping a pulse on the Accountability data.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:45 PM.

Respectfully Submitted,  
T. Curtis