



# Libertas Academy Charter School

## Minutes

### LACS Board of Trustees Meeting

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#### Date and Time

Tuesday September 17, 2019 at 5:00 PM

#### Location

Libertas Academy Charter School, 146 Chestnut St, Springfield MA 01103 1st Floor Conference Room OR Dial-in Number : (712) 775-7031 Access Code: 959-546-056

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#### Trustees Present

A. Surette, D. Barrows, H. Zavala, J. Lauren, L. Davis, M. Walachy, T. Curtis

#### Trustees Absent

J. Lopez-Figueroa

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#### I. Opening Items

##### A. Record Attendance and Guests

##### B. Call the Meeting to Order

L. Davis called a meeting of the board of trustees of Libertas Academy Charter School to order on Tuesday Sep 17, 2019 at 5:07 PM.

LD shared board goals with the Board. Passed out in written form.

##### C. Approve Minutes - June

M. Walachy made a motion to approve the minutes.

D. Barrows seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Board on Track**

### **A. Trustee Orientation**

Katrina Zaid - from Board on Track provides a live orientation for the Board of Trustees. Slide Show provided. Introduction of the BOT team members. Demonstration as to how to use the dashboard and explanation of different tabs/sections on home page.

Board members are to complete profiles and complete the skills and demographics questionnaire.

## **III. Management Update**

### **A. Monthly Management Report**

Modesto Montero provides the management report. MM discusses the DESE full criteria site visit and report. MM discusses and reviews the ratings set out in the report.

Management Report = Update provided as to facilities. Updates in the building should be updated by the end of October. Long term plan to be provided at the next board meeting. Student enrollment update provided. Current number of students enrolled is 277. Talent update provided. LACS is currently fully staffed. School operations manager position to be posted in the future.

BOT updated as to the school schedule - start and end time of the school day.

## **IV. Committee Reports**

### **A. Academic Achievement Committee**

Tiffany Curtis (new chair) provides update on the Academic Achievement Committee. AAC agenda and minutes reviewed. Discussions as to developing a strategic plan (with outside supports) to streamline the opening of a high school, and continued growth of LACS.

Discussion as to MCAS results and future reports coming out next week.

### **B. Finance Committee Report**

Tony Surrette provides an update on the Finance Committee. FC Agenda and minutes reviewed. 5 of 7 DESE benchmarks met. Financial documents reviewed (not all properly updated by Central Source). Central Source to properly update all documents for June, July and August. June financials not to be voted on today. Vote will be held off until next Board Meeting.

### **C.**

### **Development Committee Report**

Dana Barrows provides update on the development committee. DC agenda and minutes reviewed. Major goal for FY20 is to fundraise \$350,000.

### **D. Governance Committee Report**

Lauren Davis provides an update on the Governance Committee. GC agenda and minutes reviewed. Major goal is board recruitment. Specifically someone with Finance background and Marketing background.

## **V. New Business**

### **A. FY19 Annual Report**

Modesto Montero discusses the annual report. Report was previously reviewed by Board of Trustees.

L. Davis made a motion to approve the annual report.

D. Barrows seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Closing Items**

### **A. Adjourn Meeting**

L. Davis made a motion to adjourn the meeting.

T. Curtis seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:11 PM.

Respectfully Submitted,  
H. Zavala