

Libertas Academy Charter School

Monthly Board of Trustees Meeting

Published on March 22, 2024 at 4:51 PM EDT

Date and Time

Tuesday March 26, 2024 at 5:30 PM EDT

Location

Libertas Academy Charter School 146 Chestnut Street Springfield, MA 01103

Agenda

			Purpose	Presenter	Time
I.	Оре	ening Items			5:30 PM
	Оре	ening Items			
	A.	Board Chair Welcome		Kari Diamond Kayiatos	3 m
	В.	Record Attendance and Guests		Nick Barker	1 m
	C.	Call the Meeting to Order		Kari Diamond Kayiatos	1 m
	D.	Approve Minutes from Prior Meeting	Approve Minutes	Kari Diamond Kayiatos	2 m
		Please review minutes in advance and note any ad	djustments		

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			Purpose	Presenter	Time
		Approve minutes for Monthly Board of Trustees M	leeting on Febru	ary 27, 2024	
	E.	Public Comment	Discuss		
II.	Ma	nagement Report			5:37 PM
	A.	Management Report	Discuss	Modesto Montero	45 m
		Modesto will present this month's LACS ma	nagement repor	t	
III.	Coi	mmittee Reports			6:22 PM
	A.	Academic Achievement Committee	FYI	Nick Barker	2 m
	В.	Finance Committee	Vote	Patrick Kkayego	10 m
		vote to approve previous month's financials			
	C.	Development Committee	FYI	Kari Diamond Kayiatos	2 m
	D.	Governance Committee	FYI	Hector Zavala	2 m
	E.	ED Evaluation Committee	Discuss	Lauren Davis	2 m
IV.	Oth	ner Business			6:40 PM
	A.	Vote on FY25 Calendar	Vote	Modesto Montero	5 m
		Review proposed calendar, discuss and vote			
V.	Clo	sing Items			6:45 PM
	A.	Next meeting	FYI	Kari Diamond Kayiatos	
		Our next meeting is scheduled for Tuesday, April	23 @ 5:30 PM.		
	В.	Adjourn Meeting	Vote	Kari Diamond Kayiatos	

Coversheet

Approve Minutes from Prior Meeting

Section: I. Opening Items

Item: D. Approve Minutes from Prior Meeting

Purpose: Approve Minutes

Submitted by:

Related Material: Minutes for Monthly Board of Trustees Meeting on February 27, 2024



Libertas Academy Charter School

Minutes

Monthly Board of Trustees Meeting

Date and Time

Tuesday February 27, 2024 at 5:30 PM

Location

Libertas Academy Charter School 146 Chestnut Street Springfield, MA 01103

Trustees Present

A. Seymour, H. Zavala, J. Gunther (remote), K. Diamond Kayiatos, N. Barker, P. Kkayego (remote), S. Lapolice (remote), S. Williams (remote), T. Curtis (remote)

Trustees Absent

K. Stewart, L. Davis

Ex Officio Members Present

M. Montero

Non Voting Members Present

M. Montero

Guests Present

Emma Gianopolus

I. Opening Items

A. Board Chair Welcome

B. Record Attendance and Guests

C. Call the Meeting to Order

K. Diamond Kayiatos called a meeting of the board of trustees of Libertas Academy Charter School to order on Tuesday Feb 27, 2024 at 5:35 PM.

KDK thanked Hector for his years of dedicated service and congratulated MM on his recent wedding!

D. Approve Minutes

H. Zavala made a motion to approve the minutes from Monthly Board of Trustees Meeting on 12-19-23.

A. Seymour seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve Minutes from January Meeting

H. Zavala made a motion to approve the minutes from Monthly Board of Trustees Meeting on 01-23-24.

A. Seymour seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Public Comment

II. Management Report

A. Management Report

MM welcomed Emma Gianopolus- Director of Special Projects. EG spoke about upcoming goals:

- Liberty St school building will be prepared for fall 2024
- Chestnut St school building will be vacant
- Full communication with third party vendors
- Full communication with key stakeholders

EG shared timeline around the move to the new facility

Furniture and Building Planning Conversations- furniture negotiations with Hertz Liberty St building construction update

Legacy Ambassador Committee- group of students, families and staff meet monthly to discuss opening of new building

AZ asked about furniture and ADA compliance- EG is proceeding with this in mind, currently taking inventory of current furniture in Chestnut St

PK asked about updates/ dashboard for building prep- EG will attend upcoming meetings and MM will keep Financial Committee informed about financials

EG showed layout plans for model classrooms for LA and UA, Library and Media Center for research and collaborative work- potential naming opportunity, Science Labs TC asked about classroom layout- teachers will have some flexibility in moving desks TC asked about collaboration spaces- Library is main space, also Deans' Offices AS asked about security and safety measures- much built in, other parts Libertas can use a built in allowance for some of these, could tap into other funds for necessary items JG asked about safety equipment being built in- EG noted that there is no gas line, looking to build eyewash station

TC asked about camera selection, recording options- Cloud based system exists, but cost is much higher. TC asks LACS to consider technology shelf life for long term budgeting

AZ asked about solar- not currently

Liberty St contingency planning in process if needed-

MM updated on Talent- new roles for 12th grade now open. Emma in the Director of Special Projects Role. US Principal- Ben stepping in, AJ thriving in Dean role New applications- meeting/ exceeding goals

UA Principal- focus on Adult Culture development

- -Teaching learning and coaching
- -Positive student experience

Royal Ambassador's program- student privilege within UA

Awards Ceremony 2/28 5-7 PM

Durag Fest- 2/29 5-7

Movie Night to highlight black stories 4:30-6:30 The Hate U Give

III. Committee Reports

A. Academic Achievement Committee

No updates

B. Finance Committee

- H. Zavala made a motion to Approve January Financials.
- A. Seymour seconded the motion.

Reviewed financial statements- no concerns and cash position I

The board **VOTED** unanimously to approve the motion.

C. Development Committee

KDK- just shy of \$2million in capital campaign

Looking to build up for extra ways to support, such as scholarships, summer program funding, travel to college. Want to use funds to let LACS stand out in Springfield Request to bring in new folks to be friends and supporters of the school

D. Governance Committee

HZ has met with incoming prospects for the board and feels very positively about what they offer this group

E. ED Evaluation Committee

Meeting and evaluation schedule in place with MM. Lauren will continue to be involved

IV. Other Business

A. Vote on New Trustee

- H. Zavala made a motion to approve Carlos Resto as a member of the LACS Board.
- T. Curtis seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Vote on New Trustee

- H. Zavala made a motion to approve Nicole Coakley as a member of the LACS Board.
- T. Curtis seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Next meeting

HZ offered his profound thanks to MM and his respect for the work with the LACS Board. Though his official tenure is ending he will continue to be involved in any way he can. Next meeting is 3/26 at 5:30

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:32 PM.

Respectfully Submitted,

N. Barker

Documents used during the meeting

- SY23-24 February- BOT Management Report.pdf
- FY23-24 January Financials.xlsx
- CR-Resume 4-2023.pdf
- Nicole Coakley Bio 2023.docx
- Nicole Coakley Resume 2022.docx

Coversheet

Management Report

Section: II. Management Report Item: A. Management Report

Purpose: Discuss

Submitted by:

Related Material: SY23-24 March- BOT Management Report.pptx



Libertas Academy Charter School - Monthly Board of Trustees Meeting - Agenda - Tuesday March 26, 2024 at 5:30 PM



INCLUSIVE COMMUNITY



EXCELLENCE IN ALL EFFORTS



OUR PEOPLE MATTER



SPRINKLE JOY



PURSUE YOUR

REST SELF

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LEAVE A LEGACY

MISSION

Through rigorous academics, character development, and strong supports for every learner, Libertas Academy Charter School prepares all sixth through twelfth grade students to succeed within the college of their choice and to be positive, engaged members of their communities.



Highlights















Libertas Academy Charter School - Monthly Board of Trustees Meeting - Agenda - Tuesday March 26, 2024 at 5:30 PM HIGHLIGHTS



Libertas Academy Charter School - Monthly Board of Trustees Meeting - Agenda - Tuesday March 26, 2024 at 5:30 PM HIGHLIGHTS



Dear Modesto,

I hope that you are well. Thanks for chatting with me on Friday. I am glad you are interested in speaking during the Board meeting's public comment period about Libertas' excellent work to improve academic outcomes and attendance rates.

While the agenda and memos related to Libertas have not yet been posted, they should be posted here by the end of the week: https://www.doe.mass.edu/bese/boedate.html

The meeting on Tuesday, March 26th will be held at 135 Santilli Highway, Everett MA 02149 and will start promptly at 9 AM with a period of public comment. Please email BoardofEducation@mass.gov to notify the Department if you wish to speak and provide public comment at the Board meeting. It is a unique opportunity to speak directly to the Board about your hard work and outcomes. While there will be no remote participation for public comment, the Board meeting will be livestreamed via: https://livestream.com/accounts/22459134.

I have attached the memos that will be posted by the end of this week, as well as the Commissioner's February memo about his intended notions.

262 Liberty St. Update



The Liberty St. Project Today



Aerial photo as of 2/26/24

Construction Update

- Floor 1 steel frame completed, currently working on Floor 2
- Status of switchgear / impact on delayed opening
- Contingency planning for Fall 2024 semester
 - o Tech Park
- Communication to Libertas community (leaders, staff, Legacy Ambassador Committee, families)

The Liberty St. Project Today - cont'd



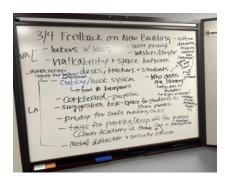
Partnerships & Vendors

- Nutrition
- Movers
- Commercial Cleaners
- Technology



Furniture & Building Planning

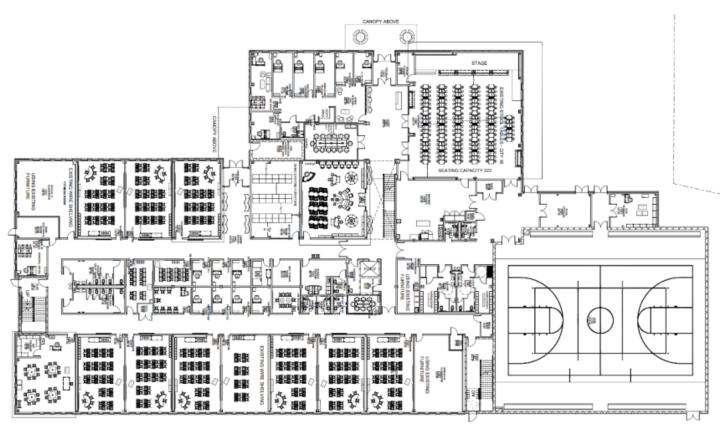
- Design plan finalized for all spaces
- Clarity from leaders on uses for all spaces
- Full inventory of current items
- Furniture quote update



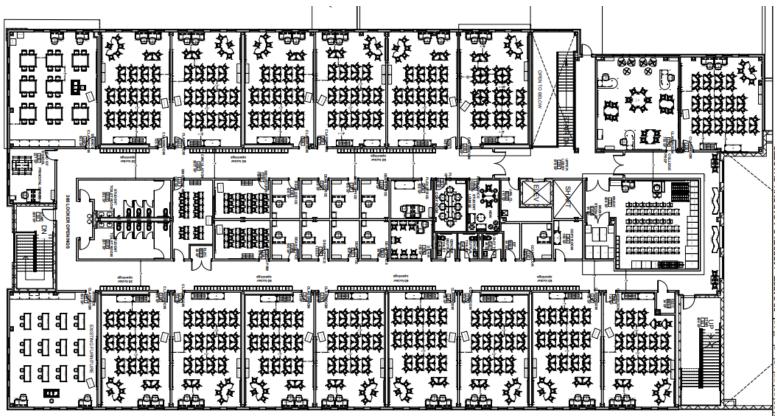
Legacy Ambassador Committee

- Committee launched on Monday, 3/4
 - o 1 UA parent
 - o 1 LA parent
 - o 2 UA students
 - 2 LA students
 - o 1 UA staff
 - o 2 LA staff
- Second meeting on Thursday, 4/4

Floor 1 - Admin and Lower Academy



Floor 2 - Upper Academy



Key School Data



OPEN ROLES 24-25 SY!

Lower Academy (6th-8th Grade) Positions:

Math Teacher SPED Teacher

Upper Academy (9-11 Grade):

AP Human Geography
9th Grade Biology
9th Grade Math
11th Grade AP Seminar
11th Grade AP US History
11th Grade AP Lang



GOA Libertas Academy Charter School - Monthly Board of Trustees Meeting - Agenda - Tuesday March 26, 2024 at 5:30 PM

Recruitment

new students	HEADLINE GOAL	applications in	CURRENT PROJECTION By March
Incoming 6th	96	144	200
Rising 7th	96	23	30
Rising 8th	96	30	30
Rising 9th	96	33	30
Rising 10th	96	9	9
Rising 11th	68	Q	0
Rising 12th	68	Q	
TOTAL	616	239	299

	GOA Libertas Academy Charter School - Monthly Board of Trustees Meeting - Agenda - Tuesday March 26, 2024 at 5:30 PM
L(A)	GOA Libertas Academy Charter School - Monthly Board of Trustees Meeting - Agenda - Tuesday March 26, 2024 at 5:30 PM Recruitment

March Lottery	#Families who we picked	#Families who said yes	Declined	#on Wait list	% PTG to our lottery goal
Incoming 6th	105	80	6	44	76%
Rising 7th	15	9	1	8	60%
Rising 8th	0	0	<i>0</i>	30	0%
Rising 9th	20	9	5	10	45%
Rising 10th	9	6	0	0	67%
TOTAL	149	104	12	92	70%

OUR ROCK: APEX WEEK 5 + PHASE 2 MCAS HYPE

Team -

We set in the pace, energy, and tone in and outside the classroom.

Consistency is kind. Purpose and NOT power is the tool the teacher wields.

Our kids can do hard things and it is our job to not only tell them that, but show them.

There are many pockets like this that embody these elements. Collectively though we must continue to ensure the consistency with which our kids feel them. As we head into next week - that is my call to action.

Take time + push yourself to hold up the mirror more than the magnifying class. This is not only a season of growth for our kids, but for us as well.

MCAS COUNTDOWN!

< INSTRUCTIONAL DAYS LEFT >

ELA	MATH SCIENCE	
5 !!!!	28	31





GOAL	80% of advisors at ≥ Strong	< 7.5% Chronic Abs	90% Compliance	≤ 10% ISS	≤ 5% OSS	OUR FOCUS:
Current Data	58% <14/24>	12%	99%	10%	7.3%	GPA + CHRONIC ABSENTEEISM
On/Off Track?	OFF Track	OFF Track	ON	OFF Track	OFF TRACK	We have locked in family
Trending?	Upticking!! We have moved a third	Trending Down -2% - Next BB is 3/22!	+7% - Shine to Santiago!	GRADE 6 - 6 GRADE 7 - 8 GRADE 8 - 14	GRADE 6 - 6 GRADE 7 - 5 GRADE 8 - 9 <+3>	survey - now we need to pick up those points to ensure students are in good standing for promotion!!!



BIG GOALS Reporting

GOAL	80% of advisors at ≥ Strong	< 7.5% Chronic Abs	90% Compliance	≤ 10% ISS	≤ 5% OSS	OUR FOCUS:
Current Data	33% < 8/24 >	14%	99%	10%	5%	> Survey Round #2 - There are 7 teachers currently who can
On/Off Track?	OFF Track	OFF Track	ON	OFF Track	OFF TRACK	move into strong by earning +2 on the next round on family
Trending?	Flat - Plan ahead to Survey ROUND #2!	Trending Down -1% - Next BB is 3/1!	+7% - Shine to Santiago!	GRADE 6 - 6 GRADE 7 - 8 GRADE 8 - 14	GRADE 6 - 6 GRADE 7 - 5 GRADE 8 - 6	survey!! - PLAN AHEAD and make sure you have a strategy to hit that 80% by 3/13!

Upcoming LACS Events



FYIs & Approvals

Approvals:

FYIs:

SY24-25 School Calendar

Through rigorous academics, character development, and strong supports for every learner, Libertas Academy Charter School prepares all sixth through twelfth grade students to succeed within the college of their choice and to be positive, engaged members of their communities.



LACS Strategic Plan 2023-2027

We will prepare our students for a successful post-secondary transition that focuses on college access as a pivotal step toward career success.

We will dramatically increase student achievement performance.

We will recruit, develop, and retain highly effective teachers.

Theme #1- We will prepare our students for a successful post-secondary transition that focuses on college access as a pivotal step toward career success. Strategic Goal 1.2: 60% of students who attend a 4-year college are Strategic Goal 1.2: 100% are accepted to a 2- or 4- college. on-track to graduate within 6 years.

Benchmarks

On-Track

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1.2.1 By SY23-24, hire and grow our post-secondary team.

1.2.3 By SY25-26 95%+ of students enrolled in a 4-year college

1.2.2 By SY24-25 establish alumni support program.

are on track to graduate within 6 years.

1.1.1 By the end of Freshman year, 90% of students have a

1.1.2 By the end of Junior, 100% of students have a cumulative

1.1.3 By the end of Junior year, 100% of students will have

1.1.4 100% of students will perform 40+ hours of community

1.1.5 100% of students will participate in at least one extra-curricular activity (sports, club, internship, job etc.)

completed a College and Career Plan Portfolio.

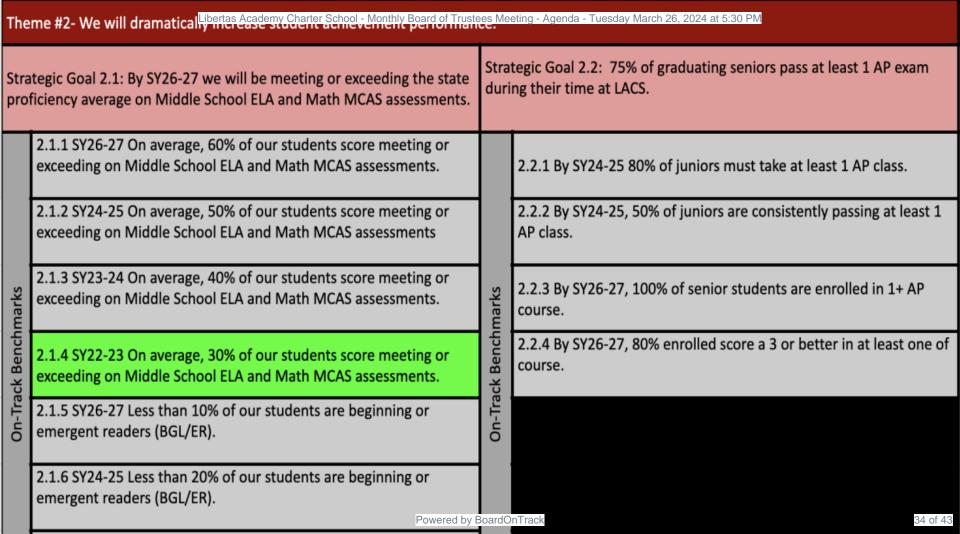
cumulative GPA of 2.0.

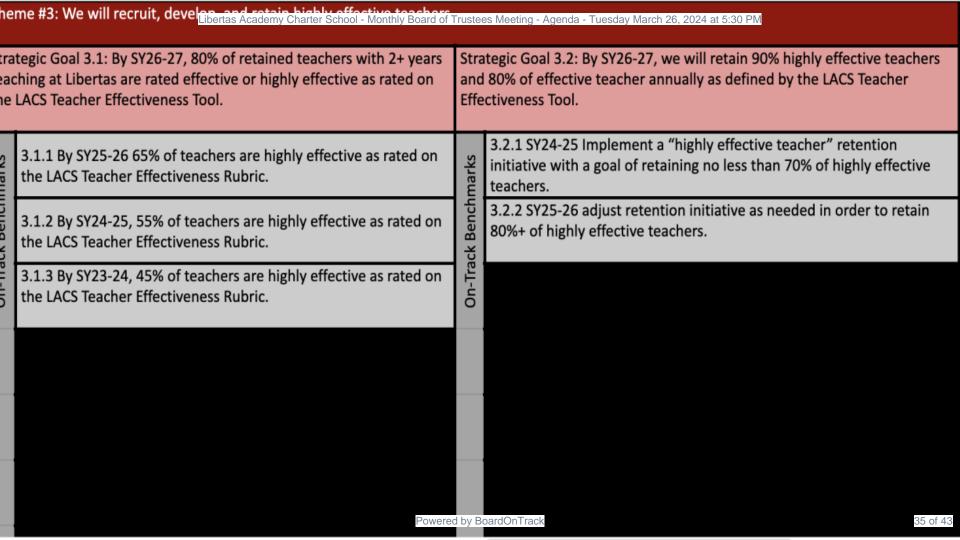
GPA of 2.0.

service.

Benchmarks

On-Track





Upcoming LACS Events

- Look at school calendar: <u>https://docs.google.com/spreadsheets/d/1GdGJGI4IYizFUWE</u> <u>pR7mSQp9Rwj9N2mT3PPbaaUGFe9Y/edit#gid=159480358</u> <u>2</u>
- 2. LA tinyurl.com/FY24LACalendar
- 3. UA: tinyurl.com/FY24UACalendar
- 4. Look at recruitment events! (Student and Staff)



Upcoming LACS Events

Event	Date	Time
Club Showcase	12/20	5 PM
	3/8	7 PM

Coversheet

Finance Committee

Section: III. Committee Reports Item: B. Finance Committee

Purpose: Vote

Submitted by:

Related Material: FY23-24 February Statement fo Net Position.pdf

FY23-24 February Summary.pdf FY23-24 February Dashboard.pdf

Libertas Academy Charter School and Friends of LACS Statements of Net Position

February 29, 2024

	Unaudited 02/29/2024	School Audited at 06/30/23	Change	02/29/2024	Friends Audited at 06/30/23	Change
ASSETS						
Current Assets						
1000 · Cash and Cash Equivalents	1,633,982	864,515	769,467	151,162	1,109,863	(958,702)
1102 · Accounts Receivable	85,803	125,164	(39,360)	-	-	-
1207 - Due from Related Parties (School)	13,695	231,326	(217,631)	-	-	-
1308 · Prepaid Expenses	78,277	165,496	(87,219)	-	-	-
14090 · Short Term Investments				1,003,605		
18190 · Long Term Investments	24 206	24 206		250,000		
1510 - Deposit (Security, Other)	31,396	31,396	405.057	4 404 700	4 400 000	(050 700)
Total Current Assets	1,843,154	1,417,897	425,257	1,404,766	1,109,863	(958,702)
Fixed Assets						
1514 · Building/Leasehold Improvement	59,853	34,573	-	-	_	-
1515 · Furniture and Equipment	159,959	159,959	-	-	-	-
1616 · Less Accumulated Depreciation	(150,290)	(126,769)	(23,521)	-	-	-
Total Fixed Assets	69,523	67,764	1,759	-	-	-
Other Assets						
1500 · Right of Use Lease Building	471,920	471,920	-			
1501 · Right of Use Lease Copiers	63,019	63,019	-			
1502 · Right of Use Lease Van	80,936	80,936	-			
1617.A · Lease Amortization Building	-	-	-			
1617.B · Lease Amortization Copiers	(26,518)	(18,104)	(8,414)			
1617.C · Lease Amortization Van	(40,482)	(22,482)	(18,000)			
Total Other Assets	548,875	575,289	(26,414)			
TOTAL ASSETS	2,461,552	2,060,949	400,602	1,404,766	1,109,863	(958,702)
LIABILITIES Assourts Reveals						
Accounts Payable	470.766	402 477	76.000			
2024 · Accounts Payable	179,766	103,477	76,289	-	-	-
Total Accounts Payable Credit Cards	179,766	103,477	76,289	-	-	-
2050 · AMEX Credit Card	47,118	28,724	18,393			
Other Current Liabilities	47,110	20,724	10,000		_	
1004 · Line of Credit	_	_	_			
2125 · Accrued Expenses/AccruedPayroll	740,854	832,726	(91,872)	_	_	_
2226 Current Deferred Revenue	10,000	_	10,000	_	_	_
2327 - Due to related party (Friends)	_	_	-	13,695	231,327	(217,632)
2428 - Current Debt Payable - Line of Credit	-	-	-	-	· -	-
Total Other Current Liabilities	750,854	832,726	(81,872)	13,695	231,327	(217,632)
CURRENT LIABILITIES	977,737	964,928	12,810	13,695	231,327	(217,632)
Long Term Liabilities						
1005.A · Lease Liability Building	471,920	471,920	-			
1005.B · Lease Liability Copiers	38,622	46,561	(7,939)			
1005.C · Lease Liability Van	41,590	59,274	(17,684)			
2720. Other Liabilities	-		(07.000)			
LONGTERM LIABILITIES	552,132	577,755	(25,623)			
TOTAL LIABILITIES	1,529,870	1,542,683	(12,813)			
Equity					-	
3900 . Retained Earnings	518,265	488,781	28,588	878,537	261,600	616,937
Net Income	413,416	29,484	383,932	512,534	616,937	(104,403)
TOTAL NET POSITION = TOTAL EQUITY = (assets - liabilities)	931,682	518,265	413,417	1,391,071	878,537	512,534
TOTAL LIABILITIES & NET POSITION = ASSETS	2,461,552	2,060,949	400,601	1,404,766	1,109,863	294,902

Libertas Academy Charter School Statement of Revenues, Expenses and Change in Net Position Summary

February 29, 2024

Unaudited

Revenues
4001 · Tuition
4100 · Government Grants & Funding
4400 · Private Support Funding
4500 · Student Programs & Misc Fees
4716 · Interest / Investment Income
Total Revenues
Expenses
5000 · Personnel Costs
5100 · Administrative Costs
5200 · Instructional Services
5300 · Other Student Services
5400 · Facility & Other Fixed Costs
Total Expenses
•
Change in Net Position

YTD Actual	% of Revenue	% of YTD Actual to Annual Budget	Annual Budget	Annual Projection	Change Projections vs Annual Budget
6,824,035	94%	71%	9,652,000	9,818,210	166,210
343,535	5%	55%	627,372	1,000,423	373,051
100,000	1%	100%	100,000	200,000	100,000
5,905	0%	295%	2,000	10,000	8,000
1,608	0%	134%	1,200	1,852	652
7,275,083	100%	70%	10,382,572	11,030,485	647,913
4,892,037	67%	67%	7,276,525	7,734,000	457,475
492,398	7%	88%	562,000	711,894	149,894
550,375	8%	67%	820,000	912,313	92,313
40,734	1%	240%	17,000	52,000	35,000
886,122	12%	58%	1,528,476	1,394,704	(133,772)
6,861,667	94%	67%	10,204,001	10,804,911	600,910.21
413,416	6%		178,571	225,574	47,003

Libertas Academy Charter School DESE Dashboard February 29, 2024

rebruary	29, 2024			
	DESE Measure of Risk			
		Low	Medium	High
	Unaudited			
Command Batis	4.00	. 45	104.45	
Current Ratio	1.89	>= 1.5	1.0 to 1.5	< 1.0
Current Assets divided by Current Liabilities				
Unrestricted Days Cash	56	>= 60 days	30 to 60 Days	< 30 days
Number of days expenses can be paid without another inflow of cash. Cash & Cash Equivalents divided by (Total Expenses less Depreciation/365)				
Percentage of Program Paid by Tuition	91%	>= 90%	75% to 90%	< 75%
Percentage of total expense funded by tuition. Tuition plus In-Kind Contributions divided by Total Expenses				
Percentage of Program Paid by Tuition & Federal Grants	100%	>= 90%	75% to 90%	< 75%
Percentage of total expense funded by tuition and Federal Grants. Tuition plus In- Kind Contributions plus Federal Grants, divided by Total Expenses				
Percentage of Total Revenue Expended on Facilities	12%	<= 15%	15% to 30%	> 30%
Operation & Maintenance plus Non-Operating Financing Expenses of Plant divided by Total Revenue				
Change in Net Assets Percentage	2%	Positive %	-2% to 0%	< -2%
Change in Net Assets divided by Total Revenue			-	
Debt to Asset Ratio	0.62	<= .9	.9 to 1	> 1
Measures the extent to which the school relies on borrowed funds to finance its				

operations. Calculated as Total Liabilities divided by Total Assets.

Coversheet

Vote on FY25 Calendar

Section: IV. Other Business

Item: A. Vote on FY25 Calendar

Purpose: Vote

Submitted by:

Related Material: FY25 Planning Hub(1).xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. <u>Adobe Reader</u>:

FY25 Planning Hub(1).xlsx