

APPROVED



## Eno River Academy

# Minutes

## July 2025 Regular Board Meeting

---

### **Date and Time**

Tuesday July 22, 2025 at 5:30 PM

### **Location**

Eno River Academy High School Conference Room

---

### **Directors Present**

Adam Haber (remote), David Nagel (remote), Elliot Clark, Jeremy Greene, Margaret Barr, Pamela Norcross (remote), Trish Blackmon

### **Directors Absent**

*None*

### **Directors who arrived after the meeting opened**

Adam Haber

### **Directors who left before the meeting adjourned**

Adam Haber

### **Guests Present**

Lindsey Sealy, Michael Brown

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B.**

### **Call the Meeting to Order**

David Nagel called a meeting of the board of directors of Eno River Academy to order on Tuesday Jul 22, 2025 at 5:40 PM.

### **C. Approve June 17, 2025 Regular Board Meeting Minutes**

David Nagel made a motion to approve the minutes from June Board Meeting on 06-17-25.

Jeremy Greene seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

David Nagel	Aye
Adam Haber	Aye
Elliot Clark	Abstain
Jeremy Greene	Aye
Pamela Norcross	Abstain
Margaret Barr	Aye
Trish Blackmon	Abstain

## **II. Reading of Conflict of Interest and Ethics Statement**

### **A. Reading of Statement**

Dave read the conflict of interest and ethics statement- no conflicts brought forward.

## **III. Monthly Agenda Review**

### **A. Review and revision, if needed, of meeting agenda**

No changes on agenda since sent out.

David Nagel made a motion to approve monthly agenda as written.

Margaret Barr seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Public Comment Period**

### **A. Public comments in accordance with the ERA Public Comment Policy**

Jeremy-

No public comments sent via email

Opened to public online- none brought forward

Adam Haber arrived at 5:54 PM.

Adam Haber left at 6:10 PM.

## **V. New Business**

### **A.**

## **2025-26 Parent and Student handbook**

Jeremy Greene made a motion to to approve the ERA 2025-2026 Parent and Student handbook as written.

Pamela Norcross seconded the motion.

The board **VOTED** unanimously to approve the motion.

Lindsey- sent handbook as pre-read.

2 Topics were focused on within handbook: collecting information from students, parents, teachers, and staff:

1. Cell phone policy- state mandate- no phones during instruction time. Discussion around this topic. K-8 no cell phone access throughout school day, High school- at each class phone will be placed in a storage area, they have access to phones between classes and lunch.

2. Attendance policy- last year school wide issue.

- Tardies was the biggest problem seen.
- Educational opportunities of excused absences- stricter guidelines around that.

See attached handbook for those changes in policies.

Discussion around this.

## **B. Board document management**

Discussion on document management:

- how to upload documents into board on track
- Folder organization within board on track
- Committee BoD chairs responsible for adding appropriate documents

## **C. Board Officer Appointments**

Board Specific appointments:

Adam assigned as treasurer

David Nagel- would be good at continuing as BoD chair

Margaret-looking to hand over roll as secretary, Trish willing to take that role

Jeremy- good to continue as vice Chair

Margaret Barr made a motion to Appoint Dave Nagel as board chair, Jeremy Greene as vice chair, Adam Haber as Treasurer and Trish Blackmon as secretary.

Jeremy Greene seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **D. Committee Appointments**

3 Committee appointments:

Academic Committee-Margaret stay on as academic committee chair, Pamela as second board member

Fundraising Committee-Trish Blackmon and Pamela can help

ED Evaluation Committee- Elliott as 3rd member

David Nagel made a motion to appoint Margaret Barr Academic committee chair, Trish Blackmon as fundraising committee chair, Eliot Clark to sit on ED evaluation committee for 2025-26 school year.

Margaret Barr seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Old Business**

### **A. Annual Retreat Objectives, Topics, and Assignments**

Board Retreat date, time, location- August 26th- at High school at 3pm

Team Building

Strategic elements- Mission/Vision/Direction- to school one voice to school.

Goals for year-school and board- Committee level goals

Defining Terms: Excellence for all? Future ready? Integrated STREAM AI Values

- Lindsey and Adam- Discuss School Expansion
- Margaret, Pamela, Lindsey, Elliot, Michael and Kristin- Defining Strategic elements and what those terms mean (Excellence for all, future ready, integrated STREAM- High level and low view
- Team Building- Pamela
- Dave, Jeremy, Elliot, Lindsey, Michael, and Kristin- Long-Term Road and 2025-26 School Map
- Jeremy- Strategic Board make-up and recruiting
- Each Committee updates- goals for that year.
- Lindsey and Trish- Meals

## **VII. Officer and Liaison Updates**

### **A. Finance Update**

Lindsey- Discussed June Budget Report

- All submitted to auditor
- Looking good for budget in June

- Strong financial position this year.

Federal funds topic- details discussed around how this effects ERA, we are fine even if those federal funds do not come in.

Summer Camps- gave overview of financials around summer camps.

## **VIII. Administration Announcements and Updates**

### **A. Monthly Administration Update**

- Administration Retreat
- Hiring happening
- Enrollment full- strong waitlist for school
- NC Standards highest AP pass scores
- High school being repainted, new cork board
- Lower school has fence around it
- Capturing kids' hearts starting
- Freshman and new students orientation on 7/28, August 5th- Kindergarten, 6th grade orientations
- PTO doing a social event to orient new families.

## **IX. Closing Items**

### **A. Closed Session**

Decided to keep this training in open session.

Training with Lisa Gordon Stella- discussion and reference material

Boards Roles-liability, roles and responsibilities, finances, closed and open session, public records, and other board specific training and information conveyed.

David Nagel made a motion to Motion to go into closed session to discuss items which warrant confidentiality pursuant to Article 33C, Section § 143-318.11. (a) 5&6 of the North Carolina General Statutes.

Jeremy Greene seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Teacher and staff contracts**

Jeremy Greene made a motion to approve the hiring contracts for Paula Afford/EC Director, Jarrell Jones High School OCS, and Adrian Smith Lead Custodian for 2025-2026 school year.

Margaret Barr seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C.**

### **Adjourn Meeting**

Jeremy Greene made a motion to Adjourn the meeting.

Pamela Norcross seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,  
Margaret Barr

---

### **Documents used during the meeting**

- Board Job Descriptions - June 2025 FINAL.pdf
- ERA Committee Charters - April 15 2025.pdf
- 2025 Board retreat proposal 2.pdf