APPROVED

Eno River Academy

Minutes

September Board Meeting

Date and Time
Tuesday September 17, 2019 at 6:00 PM

Location
Eno River Academy High School

Directors Present
Amy Simonson, Brad Tapper, Kristi Anspach, Michael O'Malley, Rachel Monschein, Sarah Yagnow, Travis Hill

Directors Absent
None

Guests Present
Amy Davis, Kristin Martin, Lisa Bair

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Kristi Anspach called a meeting of the board of directors of Eno River Academy to order on Tuesday Sep 17, 2019 at 6:09 PM.

C. Approve Minutes from prior meeting

Brad Tapper made a motion to approve minutes from the Future Visions Committee Meeting - September on 09-16-19 Future Visions Committee Meeting - September on 09-16-19.
Sarah Yagnow seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Travis Hill	Aye
Rachel Monschein	Aye
Brad Tapper	Aye
Michael O'Malley	Aye
Sarah Yagnow	Aye
Kristi Anspach	Aye
Amy Simonson	Aye

Correct misspelling of Brad's last name to "Tapper"

II. Public Comment Period

A. Public comments in accordance with the ERA Public Comment Policy

Ms. Kuhl wanted to go on the record to thank Lisa Bair for bringing on Dr. Davis as the new principal.

III. Executive Director Announcements and Update

A. Celebration of events and achievements by ERA Staff and Students

- We exceeded growth this year. We are planning a fun celebration in October.
- Update Math EOC reports went home, they were a lot better than we thought they would. The elementary and middle school were higher than high school. So there will be some focus at the high school level to continue to improve.
- We have custodial appreciation day on Oct. 2nd. and will have cards, gift cards, and sweet treats for the cleaning staff.

B. Monthly Executive Director Update

- We will have a new system rolling out sometime after Oct - "Say Something". It is an anonymous tip line (at no cost to the school).
- We are working with our insurance company to begin monthly safety committee reports for the K-12 campus.
- The office staff recently went through concussion protocol, first aid and CPR training.
- School Resource Officer (SRO) update - the county is in support of us funding a 12 month position instead of just a 10 month position. We also have a parent who is a recently retired sheriff who may be interested in working for us a private security service. We will get two quotes where we can compare the costs and benefits.

- The proof of residency paperwork has been turned in and the first billings for local funds on the revenue sheet have started to go out.
- There is new business with our maintenance contracts that we will discuss later.

IV. Monthly Committee Updates

A. Update from Finance Committee

B. Update from Future Visions

- Future Visions Chair interest - put the word out there, weĺl see
- silent auction subcommittee silent olympiad conflict
- Andy Finkle has an attorney background comprehensive manual
- accreditation process - how can we restart that process,
- Mission and Values - Future Visions Committee would like for the board to update the values. How do we want that process to unfold? Retreat topic?
- Inclusion and diversity research - Ms. Bair has volunteered to talk about the lottery process and hiring the staff, there is an interest on starting a subcommittee
- grounds subcommittee interest in starting - walking paths, thinking into the future, mulch fences, outdoor play spaces, etc. Coach Pearce on athletic perspective
- timelines for release of parent survey and next town hall schedule

C. Update from PATH

- Our PATH meeting on 8/27 was highly attended. After an overall update and brief explanation of PATH's role, they split into 4 task groups: K-5 Liaisons, Middle School Liaisons, High School Liaisons and Teacher Appreciation. They had a lot of parents sign up to help with the various groups and each task group leader is reaching out individually to coordinate efforts with the volunteers.
- Class Liaisons for K-5 really kicked off this week and last week, all classrooms are covered by at least one parent.
- PATH's next meeting is for task group leadership only and takes place on 9/20 at 1:30pm.

V. New Business: Committee Structure and Process Updates

A. Review of Section 1.8 Committees

Michael O'Malley made a motion to to request review by Future Visions Committee Review Process for review by the BoD.
Amy Simonson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Amy Simonson	Aye
Travis Hill	Aye

Roll Call

Sarah Yagnow	Aye
Kristi Anspach	Aye
Michael O'Malley	Aye
Rachel Monschein	Aye
Brad Tapper	Aye

B. PATH Committee Structure

Michael O'Malley made a motion to to update the PATH structure in the comprehensive manual.
Sarah Yagnow seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Michael O'Malley	Aye
Brad Tapper	Aye
Kristi Anspach	Aye
Sarah Yagnow	Aye
Amy Simonson	Aye
Travis Hill	Aye
Rachel Monschein	Aye

C. Update of PATH and Future Visions events for 2019-2020

PATH events - 10/4/19: Middle School Dance
10/18/19: Senior Night at McKee Corn Maze
10/22/19: Senior Brainstorming Breakfast
10/25/19: K-5 Family Dance
12/6/19: Children’s Market
2/7/20: Middle School Dance
2/12/20: Senior Service Project
Christmas Parade - Amy volunteered to organize, and Sarah offered to see if there is interest with PATH volunteers. The deadline comes out in early November.

VI. Community Grievance Committee

A. Appointment of Community Grievance Members

vote will be postponed

VII. Annual Executive Director Evaluation Team

A. Initial discussion of 2019-2020 Executive Director Evaluation Process

A new evaluation process to evaluate the performance of the Executive Director was approved in Spring of 2019. We need to review the evaluation form and we need a board member to join the evaluation team. Comments or interests should be emailed to Kristi.

B. Maintenance Contracts

Brad Tapper made a motion to approve the signing of maintenance contract for HVAC system for A&E Heating and Air Conditioning for one year.
Amy Simonson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Kristi Anspach	Aye
Brad Tapper	Aye
Michael O'Malley	Aye
Rachel Monschein	Aye
Amy Simonson	Aye
Sarah Yagnow	Aye
Travis Hill	Aye

VIII. Old Business

A. Update on Capital Bank and USDA Community Facilities Term Loan Commitment process

Within the next 2-3 weeks we should have an answer.

B. Update on SRO status for 2019-2020 school year

See Executive Director report

C. Review of the Board Annual Events Calendar

Sarah Yagnow made a motion to to approve the calendar with Michaelś suggested revision.
Travis Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Michael O'Malley	Aye
Sarah Yagnow	Aye
Kristi Anspach	Aye
Rachel Monschein	Aye
Brad Tapper	Aye
Amy Simonson	Aye
Travis Hill	Aye

D. Closed Session

Michael O'Malley made a motion to go into closed session at 7:43 pm.
Brad Tapper seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Rachel Monschein	Aye
Michael O'Malley	Aye
Brad Tapper	Aye
Sarah Yagnow	Aye
Kristi Anspach	Aye
Amy Simonson	Aye
Travis Hill	Aye

E. Come out of closed session

Michael O'Malley made a motion to Come out of closed session at 8:31 pm.
Brad Tapper seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Travis Hill	Aye
Kristi Anspach	Aye
Brad Tapper	Aye
Michael O'Malley	Aye
Amy Simonson	Aye

IX. Closing Items

A. Approve New Position

Michael O'Malley made a motion to approve a new position to support and expand student services at the high school.
Brad Tapper seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Amy Simonson	Aye
Rachel Monschein	Aye
Michael O'Malley	Aye
Sarah Yagnow	Aye
Travis Hill	Aye
Kristi Anspach	Aye
Brad Tapper	Aye

B. Adjourn Meeting

Travis Hill made a motion to adjourn the meeting.
Sarah Yagnow seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Amy Simonson	Aye
Travis Hill	Aye
Kristi Anspach	Aye
Michael O'Malley	Aye
Brad Tapper	Aye
Sarah Yagnow	Aye
Rachel Monschein	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,
Rachel Monschein