



Eno River Academy

Future Visions Committee Meeting - September

Amended on September 16, 2019 at 4:15 PM EDT

Date and Time

Monday September 16, 2019 at 5:30 PM EDT

Location

Eno River Academy, High School Conference Room

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Record Attendance and Guests		Michael O'Malley	3 m
B. Call the Meeting to Order		Michael O'Malley	5 m
Future Visions Committee is responsible for:			
•Community outreach activities			
•Drafting policies and procedures as requested by the Board			
•Collaborating on reviewing the school's Strategic Plan			
C. Approve Minutes	Approve Minutes	Michael O'Malley	2 m
II. Future Visions			5:40 PM
Future Visions			
A. Updates and Opportunities	Discuss	Michael O'Malley	25 m

	Purpose	Presenter	Time
There are various ways to become involved with Future Visions: -Future Chair Interest - Silent Auction Sub-Committee -Policies and Procedures Updates (Comprehensive Manual) -Accreditation Process -Mission and Values Update -Diversity & Inclusion Research			
III. Other Business			6:05 PM
A. Break out into small groups	Discuss		15 m
Align to area of interest where you can become involved.			
IV. Closing Items			6:20 PM
A. Adjourn Meeting	Discuss	Michael O'Malley	10 m

Coversheet

Call the Meeting to Order

Section: I. Opening Items
Item: B. Call the Meeting to Order
Purpose: FYI
Submitted by:

BACKGROUND:

Agenda: 1) Introductions 2) Involvement Opportunities 3) Small Group Discussion 4) Wrap Up

Coversheet

Updates and Opportunities

Section: II. Future Visions
Item: A. Updates and Opportunities
Purpose: Discuss
Submitted by:
Related Material: DRAFT 2019 Updates.docx
ERA PATH STRUCTURE 2019-2020 FINAL (1).pdf
Approved_SP_Updates_June_2019.pdf

BACKGROUND:

There are various ways to become involved with Future Visions: -Future Chair Interest -Silent Auction Sub-Committee -Policies and Procedures Updates (Comprehensive Manual) -Accreditation Process -Mission and Values Update -Diversity & Inclusion Research

DRAFT 2019-2020 Updates

Comprehensive Manual Updates

- 1- Incorporate new PATH description
- 2- Update addenda
 - a. Technology Plan is no longer needed/required by DPI

ERA Board of Directors' Job Descriptions

- 1- Update secretary description
- 2- Expand role of Board Liaison to include Board on Track processes
 - a. will need to coordinate with Committee Chair before each meeting to set agenda (where Committee Chair is not a Board Member) in Board on Track
 - b. will need to coordinate with Committee Secretary or function as secretary to capture and post minutes in Board on Track

ERA PATH STRUCTURE 2019-2020

P.A.T.H. Parents and Teachers Helping

PATH MISSION: Parents and teachers helping to provide teacher appreciation efforts and community events that will strengthen the Eno River Academy Community.

PATH LEAD: Nicole Hill

- Communicate with Administration and Board
- Support PATH Leads
- Organize marketing and new member recruitment
- Access and streamline ERA Volunteer process
- Oversee website blog and Facebook page
- Responsible for overall vision, calendar and execution of PATH projects
- Create/track annual budget
- Facilitate PATH meetings
- Access ongoing PATH needs and respond proactively

TEACHER APPRECIATION LEAD: Rebecca Gallegly

- Oversee all ERA Teacher Appreciation efforts
- Develop annual teacher appreciation calendar (may include welcome back kits, pantry stocks, fall appreciation, winter appreciation, lunches, OEG packets)
- Coordinate with K-5, Jr High. and HS Leads to execute events/projects
- Recruit volunteers to lead and assist with projects
- Oversee the production of marketing, sign up geniuses, and communication as it relates to Teacher Appreciation
 - Set theme and oversee execution of Teacher Appreciation Week (assign key volunteer)
 - Oversee Teacher Appreciation Birthday Program (assign key volunteer)
 - Oversee Teacher Lounge Fruit Bowl Sign up (assign key volunteer)
- Assess needs of teacher appreciation and respond proactively

COMMUNITY EVENTS LEAD: Nicole Hill

- Organize execute PATH events
 - Spring Carnival (may assign key volunteer)
 - Back to School Night (may assign key volunteer)
 - Fall TBD (may assign key volunteer)
 - Winter Children's Market (may assign key volunteer)
- Responsible for setting the annual events calendar as well as individual event calendars
- Recruit volunteers, ensure meaningful jobs and experiences
- Work with vendors and community at large as needed
- Oversee Marketing, reports, and budgets for events
- Access community event needs and respond proactively

K-5 LEAD: Julie Forrest

- Communicate with K-5 liaisons (welcome back, get to know your teachers, as needed for school events, best practices, PATH needs)
- Access needs of K-5 teachers and students and develop an annual calendar of how PATH will provide support annually
- Oversee creation and completion of Silent Auction baskets
- Development/implement beginning of the year teacher communication questionnaire
- Lead teacher gifting ideas
- Coordinate with the Teacher Appreciation Lead to assist in facilitation of teacher appreciation efforts
- Create sign up geniuses as needed
- Help identify a volunteer to develop K-5 Parents Night focus topics
- Help identify a volunteer to organize extra curricular events to build K-5 community
- Help recruit volunteers as needed
- Access ongoing K-5 Parent/Teacher needs and make recommendations to PATH LEAD

JUNIOR HIGH 6-8 LEAD: Jenny Hester

- Communicate with Staff Lead
- Create sign up geniuses as needed
- Help recruit volunteers for JR High events
- Coordinate with the Teacher Appreciation Lead in facilitating PATH Teacher Appreciation efforts
- Lead teaching gifting ideas
- Assess ongoing needs of Junior High students and teachers and make recommendations to PATH Lead
- Assess needs of JR HIGH teachers and students and develop an annual calendar of how PATH will provide support annually

HIGHSCHOOL LEAD: Anne Kenyon

- Collaborate and work with HS admin and leaders of student/teacher groups to identify support needs from PATH.
- Based on needs assessed, make recommendations to PATH Lead.
- Based on identified needs of HS teachers and students, develop an annual calendar of how PATH will provide support annually
- Support Teacher Appreciation Lead in facilitating initiatives at the HS
- Create sign up genius as needed
- Lead teacher gifting ideas
- Recruit volunteers to support HS Events
- Organize events for students and or parents to help build ERA community
- Support/coordinate PATH's involvement in HS

SOCIAL DEVELOPMENT LEAD: Denise Burnette

- Organize opportunities before, after, or separate from PATH meetings to provide a social outlet for PATH members.
- Explore creating ERA Nights at local events (meet up at parade, take a historic tour, karaoke)
- Explore working with HS Lead for PNO opportunities to coincide with PATH parent meet ups.

DATA LEAD: Sarah Yagnow

- Document PATH Activity
- Manage GOTO Team (volunteer) list and communications

PATH GOALS 2019-2020

1. Restructure PATH Leadership team structure to help divide the workload and reach and build smaller communities within ERA. 2019-2020 will be a year of evaluating what ERA has done in the past, what ERA's current needs are, and creating a system to sustain us for years to come.
2. Assess and structure an ERA volunteer program. Create a volunteer system that will help recruit and track volunteers that have interest in helping PATH (and other groups) but may not be able to attend meetings. PATH will focus efforts to take ERA parents from casual to connected to committed through volunteering.
3.
 - a. 2019-2020 PATH team will focus on marketing/branding PATH and volunteer development. We will create a system to recruit and track volunteers that have interest in helping PATH but may not be able to attend meetings. PATH will focus efforts to take ERA parents from casual to connected to committed through volunteering. These first line volunteer PATH members will receive direct PATH communications and serve as our go to volunteer pool for PATH needs. This group will be called our GOTO team.
4. Marketing/Branding what PATH is, who we are, what we do, and how to get involved.
5. PATH will continue to provide excellent teacher appreciation efforts throughout the year and during teacher appreciation week.
6. PATH will facilitate 4 community events (Spring Fling & a fall event to be determined) that will allow parents to get involved and experience ERA community.

Eno River Academy Strategic Plan

Revision: June 2019

Mission Statement:

Eno River Academy cultivates a community of academic and artistic distinction, as it enriches each student's cultural literacy.

We reaffirm the following **Organization Values** that appeared in the previous Strategic Plan as the values governing Eno River Academy's operation and development.

- Children first: All decision-making is done in the interest of ERA students.
- Achievement: In all things, we proceed from the belief that every child can learn, and will learn.
- Community Involvement: Eno River Academy is only as successful as the level of involvement of the community. Involvement is a function of the community's sense of ownership of the school, thus significant parental voice and inclusion are a prerequisite for success.
- Creativity and Flexibility: One of the core values of the Charter School movement was the possibility of using creative approaches to learning and teaching rather than falling into the one-size-fits all mentality that leaves so many children behind or bored in the traditional school setting. One cannot have creativity without flexibility. The small size of our school offers the opportunity for recognition of individual needs and talents and thoughtful creative approaches to fostering the uniqueness of each child.
- A community that knows each child and family: We want to get back to the community feeling that once existed at schools. We affirm that one of the main strengths of a small school is that each child may be known well by the community of teachers, staff and other families. Knowing the others in a community helps facilitate meeting the needs of each child and making the most of the strengths of each child and family for the benefit of the whole community.

Strategic Plan

Goals	Strategies	Updates and Progress
Goal 1: ERA will develop adequate financial resources to ensure its long-term financial stability.	1.1 Create a structure for the annual fund with the goal of a 10% increase each year	Annual Fund Rollout Group
	1.2 Re-organize Parents and Teachers Helping (PATH) to focus on staff support and community building	PATH
	1.3 Create an athletic booster committee to self-fund all middle and high school athletic programs	Athletic Booster Committee
	1.4 Grow and create community partnerships in order to fund STEAM programs	Administrative Leadership Team (ALT) / Board of Directors
	1.5 Purchase both facilities	Board of Directors
	1.6 Continue to create community building/fundraising events (i.e. Silent Auction, Color Run, etc.)	Future Visions / PATH / Athletic Booster Committee

Goal 2: ERA will attract, develop, and retain exceptional educators that support the needs of an expanding student population.	2.1 Create professional development opportunities that align with our goals and needs 2.2 Create a competitive salary structure and benefits that reward innovation and dedication 2.3 Develop a bonus structure for exceptional service to the Eno River Academy community	Administrative Leadership Team (ALT)
	2.4 Form Future Visions Diversity & Inclusion sub-committee to create plan for increasing diversity and inclusion at ERA	Future Visions
Goal 3: ERA will provide students with a rigorous and expanding STEAM curriculum that will equip them with 21st century skills.	3.1 Develop K-12 curriculum alignment rubrics following the North Carolina Standard Course of Study (NCSCOS)	Curriculum Director / Leadership Team (LT)
	3.2 Continue to explore additional electives for both middle and high school students	ALT
	3.3 Increase usage of Education Valued-Added Assessment System (EVASS) and strategic scheduling in order to maximize student achievement and utilize staffing	ALT
	3.4 Invest in current technology for both staff and students	ALT / IT Team
	3.5 Innovation with STEAM curriculum	LT

Goal 4: ERA will create and maintain facilities that will support its educational programs while being financially stable.	4.1 Create annual goals in order to keep the buildings in excellent repair	ALT
	4.2 Develop hands-on learning areas around the school and property including a potential outdoor science lab	LT
	4.3 Explore a field house and athletics facilities expansion	Athletic Booster Committee
Goal 5: ERA will create a culture of high student achievement and good citizens of the world.	5.1 Continue to expand learning opportunities outside the classroom including field trips, internships, college visits	Teachers and Staff
	5.2 Hold events that create face-to-face opportunities with the administrative leadership team	ALT
	5.3 Create learning opportunities for parents including financial aid nights, high stakes test information sessions, curriculum nights, study skills tutorials, college application nights, etc.	LT
	5.4 Continue to expand career day and increase guest speakers in classrooms	LT

	5.5 Create service learning opportunities for students in K-12	LT
Goal 6: The Board of Directors at ERA will effectively provide governance and oversight.	6.1 Update application and election processes (remain compliant with charter and manual requirements). Review and potentially implement digital voting process for annual elections. 6.2 Develop outreach processes for ERA community to increase involvement at the committee level to help foster growth of new future Board members. 6.3 Update Board training processes, including training and materials for new members and annual training for sitting members. 6.4 Update educational material on website about the role and sitting members of the Board for ERA families and staff.	Board of Directors