



# Eno River Academy

## September Board Meeting

Amended on September 21, 2020 at 3:35 PM EDT

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### Date and Time

Tuesday September 22, 2020 at 5:00 PM EDT

### Location

Virtual

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Amy Davis	3 m
Additional information related to meeting.			
Join Zoom Meeting <a href="https://us02web.zoom.us/j/81195381177?pwd=b2d1SWdET1pEcFp0ZVh1ekVqdFZPUT09">https://us02web.zoom.us/j/81195381177?pwd=b2d1SWdET1pEcFp0ZVh1ekVqdFZPUT09</a> Meeting ID: 811 9538 1177 Passcode: 908084			
1. Times are set as approximations. Time extensions or reductions for each topic may be provided by the presiding Board officer based on the need for further discussion or postponement and the remaining agenda items.			
2. It is requested that committee update items that would need further discussion and/or a vote should be emailed to the Chair to be placed on the agenda at least 3 (three) business days prior to the monthly Board meeting. The Board encourages the Chair of each committee to present these updates whenever possible.			
3. Other items as they arise may be placed on the agenda for discussion, update or vote.			
<b>B. Call the Meeting to Order</b>		Michael O'Malley	1 m
<b>Reading of Mission Statement</b> Eno River Academy will nurture a community of academic and artistic distinction, as it enriches each student's cultural literacy.			
<b>C. Approve Minutes from prior meeting</b>	Approve Minutes	Michael O'Malley	5 m

Approve minutes for August Board Meeting on August 18, 2020

**II. Reading of Conflict of Interest and Ethics Statement** **5:09 PM**

**A. Reading of Statement** FYI Michael O'Malley 3 m

Conflict of interest and ethics statement: ERA By-laws require any member to recuse herself or himself from voting on any matter before the Board which would confer a financial benefit on the member. At this time, the Chair inquires as to whether any member knows of any known conflict of interest or appearance of conflict with respect to matters before the Board. If any member knows of a conflict of interest, appearance of a conflict, or possible financial benefit please so state at this time.

**III. Monthly Agenda Review** **5:12 PM**

**A. Review and revision, if needed, for meeting agenda** Vote Michael O'Malley 5 m

**IV. Public Comment Period** **5:17 PM**

**A. Public comments in accordance with the ERA Public Comment Policy, updated May 5, 2020. Please submit emailed public comments to board@enoriveracademy.org for the Sept 2020 meeting, pending appointment of the new Board Secretary.** FYI Sarah Yagnow 15 m

The Eno River Academy Board of Directors encourages community involvement and welcomes public comment during open board meetings. In order to provide an opportunity for input while conducting an efficient meeting, individuals and group may provide comments in accordance with the following policy.

Members of the public wishing to speak during the public comment period should fill out the Public Comment Form, including their full name and general nature of their comments, prior to the start of the Board Meeting in which they wish to speak. Comments must be related to legitimate school business. The Presiding Officer or his/her designee will recognize the public member(s) to speak during the scheduled public comment period (usually held near beginning of the board meeting) in the order in which they had completed their request to speak on the Public Comment Form.

In order to allow as many individuals as possible to speak and to ensure the Board of Directors have appropriate time to address all agenda items, individuals will be allowed a total of up to three (3) minutes to speak about their identified topic. No individual may transfer any remaining time to another individual that is also signed up to speak. A total of up to fifteen (15) minutes will be provided for individuals to speak and no person may speak more than once during the public comment portion of the agenda. The Board reserves the right to modify the time for public comment at any open board meeting.

If a public member requests an extended discussion, it will be at the discretion of the Presiding Officer as to whether to grant further public comment and how much time is allotted.

For the indefinite future while board meetings are conducted online, the School's Public Comment Policy shall be adapted to allow public comments to be made by email (preferred) before the meeting in adherence with the process and timeframe provided before each meeting or by verbal participation during the public comment period after recognition by the presiding board officer.

Public comments provided by submission of email communication shall be sent to the board Secretary, subject to any additional procedures established by the Administration. Such email comments will be available for board member review. Comments must conform to the Policy's general requirements regarding courtesy and respect; failure to abide by these requirements may preclude acceptance or require redaction of non-permissible content, to the extent legally permissible. All speakers should be courteous in language and demeanor, respectful and present themselves in a professional manner during their allotted time. Speakers should not speak about any individual student, teacher, staff member or board member by name and may not engage in any personal attacks. Any speaker who does not abide by this policy and creates disorder will be asked to leave the meeting. Under North Carolina law (General Statute, N.C.G.S. § 143-318.17), there can be legal consequences for individuals who do not adhere to public meeting protocol. *"A person who willfully interrupts, disturbs, or disrupts an official meeting and who, upon being directed to leave the meeting by the presiding officer, willfully refuses to leave the meeting is guilty of a Class 2 misdemeanor."* (1979, c.655, s.1; 1993, c.539, s.1028; 1994, Ex. Sess., c.24, s.14(c).) Adopted April 16, 2013.

**V. Covid-19 Updates** **5:32 PM**

**A. Update on COVID-19** Vote Lisa Bair 15 m

The leadership team will provide information, guidance, state required processes and potential options for the upcoming school year. If any votes are needed, the agenda will be updated to reflect current conditions at the time of the meeting.

**VI. Executive Director Announcements and Update** **5:47 PM**

**A. Celebration of events and achievements by ERA Staff and Students** FYI Lisa Bair 5 m

B. Monthly Executive Director Update FYI Lisa Bair 10 m

**VII. Committee Updates 6:02 PM**

A. PATH Update FYI Sarah Yagnow 3 m

B. Future Visions Update FYI Michael O'Malley 3 m

C. Finance Update FYI Kristi Anspach and Lisa Bair 5 m

The monthly budget report for August, and the June 2020 report with our final numbers for the 2019-2020 fiscal year have each been uploaded to Board on Track. Please review before the meeting.

**VIII. New Business 6:13 PM**

A. Scribbles Contract Vote Lisa Bair 7 m

This product is used across the country for everything from lottery, enrollment, and transcripts.

B. ERA D & I Task Force Discuss Mike O'Malley and Dianne Gonzalez 20 m

Discuss actions to improve diversity and belonging at ERA

- High demand among schools for this help and expertise
- 4 pillars of ERA diversity/inclusion. Areas we want to work. Action steps to prioritize.
- Asking for board and admin support throughout this LONG process including securing funding.
- Admin team to review and follow up on research and recommendations attached.

**IX. Old Business 6:40 PM**

A. Appointments Vote Sarah Yagnow 10 m

1. Appointment of Grievance Committee Members for 2020-2021 School Year
2. Exec Director Evaluation Team for 2020-2021 (Chair, Vice Chair, Appointed Board Member)
- 3- Discussion of open positions and roles for appointment (Secretary, PATH Liaison, Future Visions Liaison, Community Liaison)
- 4- Nomination of members for appointment.
- 5- Vote on appointed roles for the 2020-2021 school year.

B. Board Items for 2020-2021 School Year Vote Sarah Yagnow and Mike O'Malley 10 m

1. Discussion and setting day of month and time of meetings for the year.
2. Review of Annual Board Directory.
3. Review of Draft Annual Board Calendar (attached and Google Doc link below)  
[https://docs.google.com/spreadsheets/d/1L7\\_jtYLyV7IdY2xTW9Nn9kM9sHSuuF6JyTilDIFly0k/edit?ts=5f679dfc#gid=0](https://docs.google.com/spreadsheets/d/1L7_jtYLyV7IdY2xTW9Nn9kM9sHSuuF6JyTilDIFly0k/edit?ts=5f679dfc#gid=0)

**X. Closing Items 7:00 PM**

A. Closed Session Vote Michael O'Malley 10 m

**Closed Session § 143-318.11. (a) 5&6**

A closed session may be called in order to discuss items which warrant confidentiality.

*The Board may, at its discretion, move into closed session to discuss items which warrant confidentiality pursuant to Article 33C, Section § 143-318.11. (a) 5&6 of the North Carolina General Statutes.*

B. Adjourn Meeting Vote Michael O'Malley 1 m