

# Bedford Stuyvesant New Beginnings Charter School

## Monthly Board Meeting

### Date and Time

Tuesday October 19, 2021 at 6:00 PM EDT

### Location

The meeting is open to the public.

### Agenda

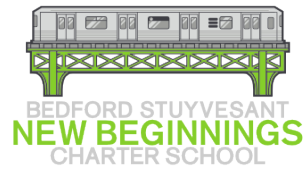
|   | Purpose         | Presenter       | Time           |
|---|-----------------|-----------------|----------------|
| <b>I. Opening Items</b>   |                 |                 | <b>6:00 PM</b> |
| Opening Items   |                 |                 |                |
| <b>A. Record Attendance and Guests</b>                          |                 | Victor Rivera   | 1 m            |
| <b>B. Call the Meeting to Order</b>                             |                 | Victor Rivera   | 1 m            |
| <b>C. Review of the minutes</b>                                 | Discuss         | Victor Rivera   | 2 m            |
| <b>D. Vote to approve minutes</b>                               | Approve Minutes | Victor Rivera   | 1 m            |
| Approve minutes for Monthly Board Meeting on September 21, 2021 |                 |                 |                |
| <b>II. Academic and Family Life Committee</b>                   |                 |                 | <b>6:05 PM</b> |
| <b>A. Committee Update</b>                                      | FYI             | Cecelia Russo   | 10 m           |
| <b>III. Finance Committee</b>                                   |                 |                 | <b>6:15 PM</b> |
| <b>A. Committee Update</b>                                      | FYI             | Tyler McConnell | 10 m           |
| <b>IV. Governance Committee</b>                                 |                 |                 | <b>6:25 PM</b> |

|  | <b>Purpose</b> | <b>Presenter</b> | <b>Time</b>    |
|--|----------------|------------------|----------------|
| <b>A. Committee update</b>                   | FYI            | Doris Givens     | 10 m           |
| <b>V. Development</b>                        |                |                  | <b>6:35 PM</b> |
| <b>A. Committee's Update</b>                 | Discuss        | Tamikka Pate     | 10 m           |
| Follow-up on Trustee Ambassadors' framework. |                |                  |                |
| <b>VI. New and Old Business</b>              |                |                  | <b>6:45 PM</b> |
| <b>A. Old Business</b>                       | Discuss        | Victor Rivera    | 1 m            |
| <b>VII. Public Comments</b>                  |                |                  | <b>6:46 PM</b> |
| <b>A. Public Comments</b>                    | Discuss        |                  | 5 m            |
| <b>VIII. Closing Items</b>                   |                |                  | <b>6:51 PM</b> |
| <b>A. Adjourn Meeting</b>                    | Vote           | Victor Rivera    | 1 m            |

# Cover Sheet

## Vote to approve minutes

|                          |   |
|--------------------------|---|
| <b>Section:</b>          | I. Opening Items  |
| <b>Item:</b>             | D. Vote to approve minutes                              |
| <b>Purpose:</b>          | Approve Minutes   |
| <b>Submitted by:</b>     |   |
| <b>Related Material:</b> | Minutes for Monthly Board Meeting on September 21, 2021 |



# Bedford Stuyvesant New Beginnings Charter School

## Minutes

### Monthly Board Meeting

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#### **Date and Time**

Tuesday September 21, 2021 at 6:00 PM

#### **Location**

82 Lewis Avenue, Brooklyn, NY 11206

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#### **Trustees Present**

Cecelia Russo, Doris Givens, Joseph Sciame, Kevin Nesbitt, Leticia Theodore-Greene, Tamikka Pate, Victor Rivera

#### **Trustees Absent**

Tyler McConnell

#### **Trustees who arrived after the meeting opened**

Leticia Theodore-Greene, Tamikka Pate

#### **Ex Officio Members Present**

Nicholas Tishuk

#### **Non Voting Members Present**

Nicholas Tishuk

#### **Guests Present**

Lisa-Renée Brown

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B.**

### **Call the Meeting to Order**

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Sep 21, 2021 at 6:14 PM.

### **C. Review of the minutes**

*Item 2A needs to be corrected to reflect the meetings to be held on the Third Tuesday . Need to add Cecelia as absent.*

### **D. Vote to approve minutes**

Kevin Nesbitt made a motion to approve the minutes from Monthly Board Meeting on 08-07-21.

Joseph Sciame seconded the motion.

With corrections The board **VOTED** unanimously to approve the motion.

## **II. Academic and Family Life Committee**

### **A. Committee Update**

Leticia Theodore-Greene arrived.

Tamikka Pate arrived.

Committee Chair Cecelia Russo reported:

BSNBCS is serving breakfast to 450 students, lunch to 670 students and snacks to over 760 students.

The return to the school building was met with great staff enthusiasm and excitement. Some faculty facilitated Zoom calls with families/students in preparation for the first day. Some faculty actually visited students home.

BSNBCS will be the 1st charter school to host a virtual best practices sharing conference with Critical Friends (a state association of Charter schools which includes Buffalo and Albany) on October 4 between 9 and 11;30am.

The school was awarded two grants - one for \$1 million. These grants were discussed and accounted for or noted in our 2021-22 budget forecast.

Professional Development is going well.

Dates for Academics//Family Life Committee sent. The next meeting is October 14th.

## **III. Finance Committee**

### **A. Committee Update**

CFO Lisa-Renee Brown and ED Nicholas Tishuk reported:

We are in shape at \$5 million. Our escrow balances are solid. In addition to feeding our students, we are giving our teachers the tools they need to get the job done without red tape or bureaucracy.

We also paying for additional security.

We have no material significant or extraordinary expenses.

Our afterschool program is free. Our trips are free (including graduation and senior trip). Our lunch is free.

We are in a strong financial position.

The auditors were in two weeks ago. An interim audit has been completed. We are candidates for a single audit, now that we are a School Food Authority. The funds for food money has pushed us into this "single audit" candidate category. We will be calendaring dates for our annual financial audit.

We have over 100 401K participants, with a few aging inactive accounts that we need to transition from under the BSNBCS umbrella.

#### **IV. Governance Committee**

##### **A. Committee update**

All board meetings have been calendared for the year on BOT. Trustees were asked to RSVP in advance for all the meetings now to ensure we can secure an in-person quorum.

ED Nicholas is taking the lead on Board Recruitment. He is working with various organizations to identify potential board trustee candidates. More details to come on candidates.

Emeritus policies will be uploaded to our permanent board records.

Our 2020-21 board assessment is almost complete. There is just one outstanding assessment that needs to be completed.

#### **V. Development**

##### **A. Committee's Update**

Chair Tamikka Pate reported:

Within two weeks the Development Committee's framework will be shared with the Board.

#### **VI. New and Old Business**

##### **A. Old Business**

ED Nick Tishuk shared:

BSNBCS has been working with the District Management Group (DMG) for the past three school years to develop our policies and frameworks, in partnership with several school districts across the country. Our three main points of focus with these partnerships have been on safety planning during the pandemic, equity in education and strategic planning. As a part of our membership with DMG, we have access to their virtual clinics on different topics.

If you are interested in committing to attending the three hour session next week on Tuesday, from 1pm-4pm, please let him know, He will register you for the event. If you are not able to commit to the full three hours, but are interested in getting looped in, He'll be happy to do a debrief for any interested folks,

##### **Equity in Education: Making it Core**

Tuesday, September 28, 2021 1:00 - 4:00PM ET

##### **B. New Business: Annual Safety Plan**

BSNBCS (and all NYS school districts/charter schools) is required to keep a 'district safety plan' in place and review it periodically. It documents our planning for emergencies, hazards, evacuations and coordination to keep our building safe. After we established this protocol five years ago, there have been relatively few changes to the plan, usually consisting of updating dates to the current school year or other minor adjustments. Last year, we added our COVID safety protocols as an annex to the document.

NYS requires us to codify the existing plan and have it be reviewed by the board for approval. The attached 2021-22 version, has no major updates from last year's approved version, other than the updated dates. Once approved by the Board, we can post this updated version to our website, completing the compliance requirement.

Kevin Nesbitt made a motion to approve the Safety Plan.

Cecelia Russo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tyler McConnell Absent

**VII. Public Comments**

**A. Public Comments**

It was noted that the meeting was attended by Trustee Emeritus Patricia Bramwell, former trustee and member of the Founding Board, now retired. She was warmly welcomed by the Trustees.

Joseph Sciame made a motion to move into Executive Sessions.

Cecelia Russo seconded the motion.

The board **VOTED** unanimously to approve the motion.

Kevin Nesbitt made a motion to move out of Executive Session and back Into Public Session.

Leticia Theodore-Greene seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tyler McConnell Absent

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:07 PM.

Respectfully Submitted,  
Doris Givens

# Cover Sheet

## Committee Update

**Section:** II. Academic and Family Life Committee  
**Item:** A. Committee Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** October 13, 2021 AFC minutes.pdf



BSNBCS Academic/ Family Life Committee Call

October 13,2021 5 PM

Board members on call: Victor Rivera, Cecelia M. Russo

SMT members on call: Nicholas Tishuk, EXD, Patience Brown, principal.

Agenda-

1. Update – still holding at 723 students on roster; 100% in person  
1<sup>st</sup> cycle report cards will be distributed first week of Nov; communication is consistently communicated to students/ parents and interventions provided as needed  
Principal/Staff greet all as early as 7:30am  
School Security blocks off Hart Street; Park on Willoughby when used for outside activities  
Per NYSDOH requirement-Cobvid-19 data are reported every day  
Students' daily work, tests, behavior, attendance, will be used as assessment for intervention/promotion  
Nov 2<sup>nd</sup> virtual PD-for 8<sup>th</sup> graders about High School requirements- details to be provided if any Board member is interested  
Continual communication with parents -by students' backpack; electronically as school has email addresses of families.  
Patience & Elisabeth will send list of PD topics; all Board Members should view school website; parents are advised to view Ms. Young's YouTube channel as this is informational for families
2. Continued positiveness by staff- all in-person.  
Monitoring compliance with CDC regulations for vaccinations  
Professional Development sessions going well.  
Many teachers have conducted Zoom calls with students/parents after school when requested/needed.  
Quarter Evaluations for staff will be provided the third week of November; however, constant feedback/ interaction with teachers/ coaches, Assistant principals and principal is ongoing as needed.  
Of the 76 teachers, 5 are new to BSNBCS
3. Patience communicated that she and her team who participated in the New York Charter School Association zoom call with schools throughout NYS received some positive feedback for Best Practices in addition to accolades on what is happening at BSNBCS.
4. Special Needs students-@152.  
Patience advised that the mandatory directives are being provided for them. The parents are encouraged to request an IEP, if believe their child needs such. Once received by the school, the evaluation process occurs via NYC's Committee on Special Education.  
The parents are being kept in the loop by phone, email communication, backpack flyers/notes.
5. We still need a Board rep from the PTA. Academic/ Family Engagement Committee will work closely with SMT and Board to get the word out to the parents.
6. All Board members are encouraged to view the school website, Board on Track, and emails from Nick.

Next call Tuesday, November 9, 2021 5 pm.

Respectfully submitted,  
Cecelia M. Russo, chair

# Cover Sheet

## Committee Update

**Section:** III. Finance Committee  
**Item:** A. Committee Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Fin Comm Call Notes - October 2021.pdf

**NOTES FROM THE CALL OF  
THE FINANCE COMMITTEE OF THE  
BEDFORD-STUYVESANT NEW BEGINNINGS CHARTER SCHOOL  
HELD ON OCTOBER 14, 2021**

October 19, 2020

Members: T. McConnell (Chair), D. Givens, K. Nesbitt

Invitees: L-R. Brown

The call began at approximately 5:05 p.m.

**MONTHLY REVIEW OF ACCOUNTS**

The Committee reviewed the bank account statements and check activity for the month of September. No issues were found. No material expenditures or credits, outside of ordinary monthly operating sums, were expected within the next 30 days.

**2021-22 ENROLLMENT**

Total enrollment was 723, which was above the budget of 714.

**FINANCIAL AUDIT**

Ms. Brown notified the Committee that the school received the 2020-2021 draft financial audit from PKF O'Connor Davies. Ms. Brown walked through the audit results and explained that the school performed very well overall, and the school was issued a clean audit under the Single Audit Guidelines (>\$750k in federal funding).

The Committee is scheduled for a public session on November 9 to review the audit with PKF O'Connor Davies and will present a recommendation to the Board during the November session, currently scheduled on November 16.

The call concluded at approximately 6:00 p.m.