

Bedford Stuyvesant New Beginnings Charter School

Monthly Board Meeting

Date and Time

Tuesday February 23, 2021 at 6:00 PM EST

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Victor Rivera	1 m
B. Call the Meeting to Order		Victor Rivera	1 m
C. Review of the minutes	Discuss	Victor Rivera	2 m
D. Vote to approve minutes	Approve Minutes	Victor Rivera	1 m
II. Academic and Family Life Committee			6:05 PM
A. Committee Update	FYI	Cecelia Russo	10 m
III. Governance Committee			6:15 PM
A. Committee Update	FYI	Doris Givens	10 m
IV. Finance Committee			6:25 PM
A. Committee Update	Vote	Tyler McConnell	10 m

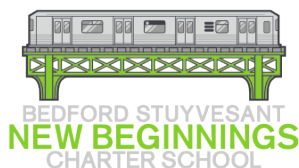
	Purpose	Presenter	Time
V. Development			6:35 PM
A. Committee's Update	FYI	Tamikka Pate	10 m
VI. New and Old Business			6:45 PM
A. New Business	Discuss	Victor Rivera	5 m
B. Old Business	Discuss	Victor Rivera	1 m
VII. Public Comments			6:51 PM
A. Public comments	FYI	Victor Rivera	5 m
VIII. Closing Items			6:56 PM
A. Adjourn Meeting	Vote	Victor Rivera	1 m

Cover Sheet

Review of the minutes

Section:	I. Opening Items
Item:	C. Review of the minutes
Purpose:	Discuss
Submitted by:	
Related Material:	2021_01_19_board_meeting_minutes.pdf

DRAFT



Bedford Stuyvesant New Beginnings Charter School

Minutes

Monthly Board Meeting

Date and Time

Tuesday January 19, 2021 at 6:00 PM

Location

82 Lewis Avenue
Brooklyn NY 11206

Trustees Present

Cecelia Russo, Doris Givens, Joseph Sciame, Kevin Nesbitt, Leticia Theodore-Greene, Patricia Bramwell, Victor Rivera

Trustees Absent

Tamikka Pate, Tyler McConnell

Trustees who arrived after the meeting opened

Kevin Nesbitt, Leticia Theodore-Greene

Ex Officio Members Present

Nicholas Tishuk

Non Voting Members Present

Nicholas Tishuk

Guests Present

Lisa-Renée Brown

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Victor Rivera called a meeting of the board of trustees of Bedford Stuyvesant New Beginnings Charter School to order on Tuesday Jan 19, 2021 @ 6:05 PM.

C. Review of the minutes

D. Vote to approve minutes

Joseph Sciame made a motion to approve the minutes from Monthly Board Meeting on 12-15-20.

Patricia Bramwell seconded the motion.

5-0 The board **VOTED** to approve the motion.

II. Academic and Family Life Committee

A. Committee Update

Please refer to the Academic Committee meeting materials to see all that has been communicated to the students and parents. Tomorrow many students have opted in to attend. The staff was on top of any concerns related to 1/6//2021. Broadcast of inauguration will occur tomorrow and integrated into lessons with students. We had a very successful remote learning process in place. More sophisticated with remote learning. 50/50 split on students returning for in person learning.

III. Governance Committee

A. Committee Update

Leticia Theodore-Greene arrived.

Kevin Nesbitt arrived.

Tish asked whether we should consider further cultivate relationships with those that indicated that they don't have time to join the board, current state but may participate in a project, fundraiser, career day, etc.

Governance Committee will work on alternative pitches to follow through on these opportunities.

IV. Finance Committee

A. Committee Update

Held monthly Finance Committee on Jan. 15th. We went through the July -Dec 2020 budget against actuals. We are doing very well. We are performing better than expected. Income above, expenses below expectations. We are in a healthy position.

The latest enrollment is 710 for general ed. SPED enrollment of 149 out of budget of 130.

Low turnover translates to lower Marketing expense. General Administrative has increased due to procurement and usage of COVID related supplies for students and faculty.

Congratulations extended from Committee Chair to Lisa Renee and Nicholas on all the heavy lifting done to prepare the organization to get through this difficult time.. The Board Chair echoed the accolades.

V. Development

A. Committee's Update

Attended demonstration by Classy and we procured platform. Work is for underway to tweak the platform for our needs to present to board. The product seems to be far ahead of other platforms they've seen. This tool will also help Governance. We're excited about it. It is a peer to peer fundraising platform, a link to send emails, attach to website, birthday/holiday linkages. The platform is adaptable and scalable to meet a variety of fundraising needs. Smaller and individual appeals.

We have a virtual event on the radar. Giando on the water has been postponed indefinitely.

VI. New and Old Business

A. New Business

Chair Victor wants to thank everyone for all of their dedication to the meeting. Face masks with the school's logo on it were given to all board members as a token of appreciation.

Victor's Birthday on Thursday!!
Doris' Birthday yesterday!!

The inauguration is tomorrow. Nicholas really appreciates the Board and the transformation of the Board. Looking forward to a new leadership.

B. Old Business

None

VII. Public Comments

A. Public comments

None.

VIII. Closing Items

A. Adjourn Meeting

This school has been a beacon in this community for 11 years under our watch. Let's keep moving on.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,
Doris Givens

Documents used during the meeting

- BSNBCS call Jan 13,2021minutes.pdf

Cover Sheet

Committee Update

Section: II. Academic and Family Life Committee
Item: A. Committee Update
Purpose: FYI
Submitted by:
Related Material: AcademicFamily Eng committee minutes.pdf
BSNBCS 2020-21 Org Chart.pdf

BSNBCS Academic/Family Engagement Committee Call

February 10, 2021

Board members- Leticia Greene, Kevin Nesbitt, Cecelia M. Russo Committee Chair

Victor Rivera, Board Chair

HSMT

Nicholas Tishuk, EXD

Patience Brown-Principal

Agenda- Review of emails to all on Board from Nick since last meeting; update on COVID health protocols.

1. School Update: Nick informed us that the poverty rate has risen to 96%. Outreach/ assistance has been enhanced by the SMT and teachers to let the community know BSNBCS is available for them.
2. Feb. 13th to 21st is mid-winter break, Instructional Packets will be sent home with the students on Feb 12th. On Feb 12th a virtual party stressing “fun” activities before the break was held.
3. When all return on Feb 22nd, will probably have 63% of the students in-person; compared to NYCDOE which has been 25-30%
4. Staff Morale continues to be positive and high. Teacher Evaluations will be continued and conducted for this 3rd Quarter the first week of March by Nick, Patience and Asst Principals. These evaluations are used to inform the teachers/staff of progress, and/or in need of improvement so that next year’s staff can be formalized. SMT welcomes input / new ideas/ negative/positive feedback from all as the school is a family/partnership to service the students and parents in the community.
5. Though confident the students are ready and able to do well, the NYS Assessment Tests will probably be cancelled as they were last year. Attendance, cooperation, class tests, projects will be used as the Barometers for Achievement.

Patience will report at the Feb 23rd Board meeting on number of students returning after break, any COVID-19 cases, etc.

March will be a full month of instruction and planning for end of year. Graduation date, 8th grade activities, promotion endeavors, end of year planning, etc. will also be communicated in the coming months.

We suggest that all on Board read all communication from Nick and the SMT.

We expressed our delight that Vicky D’Anjou-Pomerleau has returned to BSNBCS and Nick informed us that he has charged her with pursuing grants for the school.

The Committee is requesting an updated SCHOOL ORGANIZATIONAL CHART and will ask at the Board Meeting.

Respectfully submitted,

Cecelia M. Russo
2/15/21

Bedford Stuyvesant New Beginnings Charter School - Organization Chart

Bedford Stuyvesant New Beginnings Charter School				
Board of Trustees				
Executive Director				
Principal		Chief Financial Officer / HR Director	Chief Development Officer	Facilities
Academics Assistant Principals Arts Coordinator Behavioral Intervention Specialist Coordinator of Student Affairs Curriculum and Instruction Coordinator ELL Coordinator Family and Community Engagement Manager Guidance Counselor Instructional Coaches Special Education Instructional Coach Student Accountability Officer Social Worker Teachers	Operations Office Associate Office Coordinator Office Manager Operations and Student Recruitment Associate Logistics Manager Safety Associate School Aide	Finance HR Associate	Development	Facilities Associate Facilities Manager Talent Manager School Photographer

Cover Sheet

Committee Update

Section: III. Governance Committee
Item: A. Committee Update
Purpose: FYI
Submitted by:
Related Material: GovernanceCommitteeUpdate02142021.pdf

Bedford Stuyvesant New Beginnings Charter School

Governance Committee

Date: Thursday, February 4, 2021 **Time:** 4PM, Conference Call

Attendees: Doris Givens, Victor Rivera, Joseph Sciame, Nicholas Tishuk, Tamikka Pate

Accomplishments

1. Secured two (2) interested prospects of twelve (12) pursued. Received five (5) solid “no’s” of the twelve (12) pursued -- Little Bird former exec included. Of the five “no’s” received, one (1) requested that we please call back in Sept 2021. No LinkedIn responses from five (5) of eleven (12), other than connection requests.

Priorities

1. Host BSNBCS tours for two solidly interested Board trustee prospects in February. Introduce Board trustee candidates to the Board and appoint them to serve monthly on a specific committee from Jan – Apr 2021
2. Continue our trustee search to increase our pipeline of prospects. (e.g., There are 26 additional names remaining from initial LinkedIn search of individuals [indicating in LinkedIn their interest in joining a nonprofit board that have an affiliation with Brooklyn]. The Committee will re-review to see if there are any others we wish to pursue. Additionally, current Trustees need to dutifully tap into their networks and serve up candidates for consideration.)
3. Follow up on any “no’s” and “maybe’s” with a letter sharing other ways they can support BSNBCS. (Career Day, fundraising, Special Projects, etc.) Add these individuals to our permanent BSNBCS mailing list.

Challenges

1. Continue to establish a healthy pipeline of future board candidates while dealing with the challenges of the Pandemic (Doris and Nick)
2. Retain and orientate new highly qualified board trustees in 2021. (Nick, Doris, Victor)
3. Encourage timely delivery of monthly Board packet materials and RSVPs. (Victor)

Cover Sheet

Committee Update

Section: IV. Finance Committee
Item: A. Committee Update
Purpose: Vote
Submitted by:
Related Material: Fin Comm Call Notes - February 22 2021.pdf

**NOTES FROM THE CALL OF
THE FINANCE COMMITTEE OF THE
BEDFORD-STUYVESANT NEW BEGINNINGS CHARTER SCHOOL
HELD ON FEBRUARY 22, 2021**

February 23, 2020

Members: T. McConnell (Chair), P. Bramwell, D. Givens
Invitees: L-R. Brown

The call began at approximately 6:40 p.m.

MONTHLY REVIEW OF ACCOUNTS

The Committee reviewed the bank account statements and check activity for the month of December. No issues were found.

Ms. Brown notified the Committee that the school began to be reimbursed for its costs related to its status as a School Food Authority, which began in January (SFA vendor is Genuine Foods).

No material expenditures or credits, outside of ordinary monthly operating sums, were expected within the next 30 days.

2020-2021 ENROLLMENT

Total enrollment declined slightly but overall remained steady at 708 and includes both virtual and in-school students. Total students are above budget of 690.

PPP LOAN

Ms. Brown notified the Committee that PKF decided to modify the forgiveness application owing to changes in guidance. The school received additional reports and information requests, which have been returned to PKF.

MARCH MEETING

The next Committee call will be on March 11, 2021.

The call concluded at approximately 7:20 p.m.